

REGISTERED COMPANY NUMBER: SC142456 (Scotland)
REGISTERED CHARITY NUMBER: SC020879

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2020
for
Cothrom**



Campbell Stewart MacLennan & Co
Chartered Accountants
8 Wentworth Street
Portree
Highland
IV51 9EJ

Cothrom

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for the Year Ended 31 March 2020**

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**Report of the Trustees
for the Year Ended 31 March 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The company's objects are:

The advancement of education among the community of the Western Isles:

- (a) To promote and/or provide adult learning opportunities of all kinds within the community
- (b) To promote and/or provide training particularly in skills that will assist people in the community in obtaining paid employment
- (c) To provide Nursery education, childcare and family services in the medium of Gaelic with a view to furthering the above objectives

The advancement of Health:

- (a) To promote and provide opportunities for improved health and well being

The advancement of citizenship and community development:

- (a) To support the local community to become more resilient and enterprising

Public benefit

Cothrom is a public benefit entity.

Volunteers

Cothrom benefits from a small group of dedicated volunteers who support various aspects of its work. Their contribution to the ReStore project is extremely important and ranges from driving the van, assisting with collections, deliveries and running the shop, undertaking furniture restoration - recycling and upcycling, and carrying out 'odd jobs' as required. Within the training service Volunteer Tutors are matched one-to-one with learners, provide assistance to the contracted Tutors as required, and help to make the adult learning service a flexible provision that meets the needs of all. As appropriate Volunteer Tutors also provide outreach in a particular geographical area. Volunteer gardeners are supporting the development and maintenance of the Cothrom gardens and St Peter's garden in Daliburgh: not only invaluable to the community to increase the engagement and knowledge of growing your own produce as part of Local Food for Local People, but also gaining skills and therapeutic benefits of horticulture.

Volunteers are also an important link to the wider community, helping to raise awareness of Cothrom's aims and activities. This is particularly true of the Directors who also give their time on a voluntary basis to attend Board meetings.

**Report of the Trustees
for the Year Ended 31 March 2020**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Annual report of Cothrom April 2019-March 2020

Cothrom has seen further change and development throughout the year April 2019 to March 2020. It goes without saying that although this report covers the period to March 2020 it is difficult to reflect back without considering the period from March 2020 when the Covid 19 global pandemic affected the whole country and resulted in an extensive period of closure and restrictions.

It has been a challenging year financially however the organisation has continued to deliver its core mission of providing opportunities for 244 people in adult learning and training in a difficult climate.

Our IT system upgrade was completed in August 2020, work on the portal continued slowly during year and work progressed with the funder UFI to establish a revised business case, particularly in relation to delivery of foundation Apprenticeships which were no longer subcontracted to Cothrom in this year. The funding was put on hold while a revised business case was considered. Funding was subsequently withdrawn in April 2020, which was a setback given all the work completed to date, but a revised project plan has been put in place.

A variety of events were held throughout the year including a craft fair, adult learning week taster sessions, Christmas fair, MacMillan Coffee morning, family fun day and many drop-in classes, community classes and learning centres. Through the hindsight of Covid we are even more appreciative these events and their impact on our community and look forward to when we can re-establish a full service.

Partnerships:

Cothrom works closely with other organisations to support the wider economic and social development of the area. Key partnership during the year included:

- MPower colocation
- Youth Café steering group.
- Developing Young Workforce – Kirsty is the current Regional Chair for the Outer Hebrides.
- Community Learning Partnership for Uist, a new partnership was established during the year.
- Locality planning group North Uist and Benbecula
- Alcohol and Drugs partnership for Outer Hebrides
- Substance Misuse Partnership for Uist and Barra.
- As an Tober Uist Book festival

ReStore

ReStore reached the next phase of development. The final retention payment was made and development funding reached an end.

ReStore worked with 19 regular volunteers over the year over and above those included within the Adult learning reporting. We have recognised an increase in people who are looking less for employability skills but more for participation in community activities to keep active and reduce social isolation.

Product development has been more focussed with an emphasis on locally relevant items of a high standard. Repair and Return has restored and repaired many items, diverting from landfill and ensuing much loved items can be returned to homes.

A new future plan has been shaped as a result of learner and staff feedback and revised funding plans, focussed on increased community participation through volunteering and making. This increased participation will be delivered in the coming year through funding now secured from the National Lottery Community Fund and Robertson Trust. Funding will also support better co-ordination and increased participation, even within the Covid restrictions.

Funding applications were submitted during this reporting year however funding was not approved until the year 2020-2021. This has impacted on the financial position with ReStore throughout the year.

Adult Learning

The number of learners accessing the Adult Literacy and Community based Adult Learning Services for 19/20 was 244. 94 individuals attended for Adult Literacy with 58 being new to the service.

**Report of the Trustees
for the Year Ended 31 March 2020**

During Adult learning Week we held several taster sessions hosted by our tutors which included a guided tour of Cothrom. The sessions were **Creative Writing; Textiles; Gardening Demo; Digital Skills**. This created an **opportunity for potential new learners to come and visit Cothrom to see what we deliver in a safe and supportive environment.**

In Barra, the training provision has continued to be busy with a variation of learner support and development. Learning includes CV writing, driving theory, computing and employability skills. The tutor continues to provide excellent flexible support adapting working hours to meet the needs of the learner and the community.

Employability Fund

The Employability Fund (EF) programme funded by Skills Development Scotland continues to be delivered in Partnership with Comhairle nan Eilean Siar.

The Cothrom Adult Learning Forum (CALF) continued to meet every month, with a variety of guest speakers ranging from Citizens Advice to AM Paipear. This forum provides learners with the opportunity to discuss improvements to the service, suggest new ideas for training and give learners the opportunity to come together to learn from each other and their experiences.

Hebridean Gardeners, the partnership between Cothrom Ltd and Lews Castle College has continued with the delivery of Horticulture L1 and L2 SVQ. In this year a total of 11 learners successfully completed an SVQ expertly guided and supported through the qualification by our tutors. The training continues to be delivered either at the compound in the keder and utilising the raised beds or down at the walled garden Falachan Cothrom in Daliburgh.

SQA update

Over the year we have received SQA external verification visits for Care, Childcare, Business and Admin and Horticulture during these visits area of good practice of how we conduct SVQs are highlighted and we are pleased to have received High confidence/green outcomes.

We have delivered SVQs in Social Services (Children and Young people), Horticulture, Social Services and Health Care, Hospitality and Business and Admin. Tutors visit local businesses and support and guide employees to achieving qualifications in the sector they work in. SVQs provide the opportunity for employees in gaining a qualification while they work, learn new skills and can demonstrate to employers their competence in the vocation that they have chosen.

Cothrom received accreditation for Food and Drink in recognition of this as growing sector within our community.

Modern Apprenticeships

A new contract for provision of Modern Apprenticeships (MA) were submitted and approved and saw the uptake of Apprenticeships in Hospitality, Care, Childcare and Business and Admin. The MAs continue to contribute to training income and a Modern Apprenticeship helps employers to develop their workforce by training new staff, and upskilling existing employees. Young People who have completed the EF Programme are encouraged to go onto an MA in the sector that they wish to work in.

Mentorprise

Mentorprise continued to develop and grow its programme of events throughout the year. Several working lunches for Third Sector employees to discuss mutual issues and concerns and to develop leadership potential have been held with on average 8 attendees.

Overall the project has worked well establishing a number of peer networks with opportunities for mentoring. The focus has been on how individuals can diversify, grow and develop either in their own craft business or careers. Local businesses have been involved and have donated their time to taking part as guest speakers in events held locally. Individuals continue to be supported to consider how to develop enterprises and informed of upcoming training, information and marketing opportunities.

Recovery Support Work (RSW)

Recovery support work continues and during this period we have had 30 learners receive support through a combination of 1-1 sessions held on a regular basis and group activities located in the Learning Centre, Restore and Falachan Cothrom. These provide therapeutic and practical activities for learners to get involved. The Recovery Cafe in Lochboisdale is held on a Thursday each week and during the year a number of meal and film evenings were held.

During the year RSW staff received training in using the Outcome Star which replaced the Richter scale.

Youth Cafe

**Report of the Trustees
for the Year Ended 31 March 2020**

LEADER awarded a grant to Cothrom to continue with the Youth Café and on 8th May Christina McIntosh was appointed as the Youth Worker.

A full programme was developed and delivered including a wide variety of activities and group work which supports the personal development, confidence, physical activity and well-being of the young people involved. Numbers have increased with an average of 26 young people attending from both South and North of the island.

Saltire Awards Evening – 4 of the young people who attend Youth Café received 100 hour awards from the Volunteer centre. These young people use part of their time at youth café as senior volunteers with task such as gathering information or feedback from the other participants, washing up, rotating tuck shop stock or helping with tidying up tasks.

Cothrom Òg

Cothrom Òg currently have 25 children registered for ELC (early learning and childcare) and are all with us as full-time provision and not term time.

Fiona MacDonald took up post of Nursery Manager in September 2019 with the rest of the staff group remaining the same.

Care Inspectorate undertook an inspection just prior to Fiona starting. The grades remained the same as the previous inspection. 'Quality of care and support' grade 4 - 'Good and Quality of environment' grade 4 - Good. The themes of 'Quality of staffing' and 'Quality of management and leadership' were not assessed during this inspection. There were no requirements nor recommendations made during this inspection, and only 2 recommendations carried forward from the previous inspection; one complied with and the other surrounding care plans is a work in progress. A lot of work has gone into the care plans, to ensure every child has their specific needs identified and recorded how these needs are to be met. The care plans are now updated regularly.

After school club was being developed and commenced in October. This offers parents the opportunity for their child to be at Cothrom Og up to 6pm, taking the pressure off working parents with no extended family support available, or alternative for after school child care. By December we have a total of 7 children using the service.

Child smile visit regularly which the children really enjoy. The children are all supported to brush their teeth in Cothrom Og after their morning snack.

Cothrom Òg children are still attending craft classes with Maria in Restore. This is a great opportunity for them to bring new techniques learned with Maria back to Cothrom. In January we were shown how to make Haggis before our Burns Supper.

We were surprised how many of the children tasted haggis, neeps and tatties. They also enjoyed a wee taste of other Scottish produce, some went down better than others!

FINANCIAL REVIEW

Principal funding sources

Comhairle nan Eilean Siar
Skills Development Scotland
Highlands and Islands Enterprise
The Childcare Partnership
Alcohol and Drugs Partnership
Lews Castle College
Scottish Government - Aspiring Communities
SCVO Digital
Prince's Countryside Fund
Bord na Gaidhlig

Reserves policy

The Trustees regularly review the level of reserves to ensure that they are suitable for the planned activity and have examined the requirement to retain free reserves, which are those unrestricted funds not invested in fixed assets, designated to a specific purpose or otherwise committed and these stood at £92,035 at 31 March 2020 (2019 - £130,216) which the directors consider adequate to maintain operational capacity for the foreseeable future.

In the view of the Trustees it is appropriate to hold at least three months running costs to protect the interests of the charity and its employees. The Trustees therefore consider that the appropriate minimum level of reserves required to be £110,000.

**Report of the Trustees
for the Year Ended 31 March 2020**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a memorandum of association which constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Cothrom is a membership organisation of over 600, most of whom live in Uists and Barra. It is from this membership that Directors are elected each year at the AGM.

Organisational structure

The board of trustees are responsible for approving and reviewing budgets, developing the charity's long term strategy/policies and monitoring the charity's financial position. Employees are responsible for the day-to-day operations of the charity.

Induction and training of new trustees

New Trustees joining the charity, receive an induction by the Manager and a pack which outlines the following information:

1. The History of Cothrom.
2. Cothrom Structure
3. Staff List
4. Roles and Responsibilities of Directors
5. Duties of Directors
6. Funding and Financial Information
7. Directors Expenses

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC142456 (Scotland)

Registered Charity number

SC020879

Registered office

Ormiclate
South Uist
Western Isles
HS8 5SB

Trustees

D Blaney	Retired Bank Officer - resigned 10/09/20
N MacDonald	Retired Head Teacher
S J MacLean	Small Business Owner
I F MacDonald	Retired HIE Development Manager/Accountant
M MacKinnon	Publican - appointed 03/10/19
A Campbell	Chairperson of Share/Daliburgh Thrift Shop - resigned 10/12/20
Col HPD Massey	Retired Company Director

Company Secretary

C MacInnes

Independent Examiner

Faye MacLeod
Member of ICAS
Campbell Stewart MacLennan & Co
Chartered Accountants
8 Wentworth Street
Portree
Highland
IV51 9EJ

**Report of the Trustees
for the Year Ended 31 March 2020**

REFERENCE AND ADMINISTRATIVE DETAILS

Staff Full-time

Kirsty MacCormick	Manager
Agnes MacDonald	Training Co-ordinator (to December 2019)
Fiona Bateman	Training Co-ordinator (from December 2019)
Emma Axelsson	Digital Learning Officer
Maria MacDonald	Re-store Tutor
Christopher Steele	Recycling Assistant
Fiona MacDonald	Nursery Manager (from August 2019)
Paula MacInnes	Nursery Assistant
Rebecca Steele	Nursery Assistant

Staff Part-time

Catherine MacInnes	Finance Administrator
Shona Steele	CJS Post - Facilities Assistant
Charlotte Morrison	MA B & Admin/CJS Restore Admin Assistant (from February 2020)
Christina McIntosh	Youth Worker
Caroline MacInnes	Nursery Manager (to September 2019)
Jessie MacPhee	Nursery Assistant
Marion O'Henley	Modern Apprentice/Nursery Assistant
Helen MacKinnon	Adult Learning Tutor
Francis Daly	Restore Store Person
Susan Thomson	Grow Me Project Co-ordinator (to October 2019)
Margaret MacDonald	Horticulture Tutor
Sue MacDonald	Horticulture Tutor
Pauline Buchanan	ESOL & Social Care Tutor (to August 2019)
Kathleen MacLeod	Health & Social Care/Childcare Tutor (from August 2019)
Jeanne Wightman	Health and Social Care Tutor (to February 2020)
Rose Blaney	Cleaner
Theresa MacDonald	Adult Learning Tutor/Grow Me worker
Fiona Bateman	Mentorprise Worker/Adult Learning Tutor (to December 2019)
Richard Connold	Recovery Support Worker

Freelance Staff

Janice Mackay
Catherine MacInnes
Susan Walker
Marion MacInnes
Marina MacLeod
Natasha Wilson

Volunteers

Mary Walker
Margaret Campbell
Roddy Bowie
Robert MacIntyre
Sylvia Norton
Kirsty Walker

Nursery Relief Staff

Catherine Beaton
Sandra MacBeth
Mary Flora MacKinnon

EVENTS SINCE THE END OF THE YEAR

Information relating to events since the end of the year is given in the notes to the financial statements.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Cothrom for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

Cothrom (Registered number: SC142456)

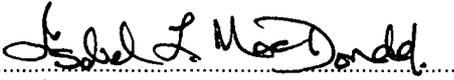
**Report of the Trustees
for the Year Ended 31 March 2020**

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on ~~10th December 2020~~ and signed on its behalf by:



I F MacDonald - Trustee

**Independent Examiner's Report to the Trustees of
Cothrom (Registered number: SC142456)**

I report on the accounts for the year ended 31 March 2020 set out on pages nine to twenty four.

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention :

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Faye MacLeod
Member of ICAS
Campbell Stewart MacLennan & Co
Chartered Accountants
8 Wentworth Street
Portree
Highland
IV51 9EJ

Date: 05/03/2021

Cothrom

**Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2020**

	Notes	Unrestricted funds £	Restricted funds £	31/3/20 Total funds £	31/3/19 Total funds as restated £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		1,335	-	1,335	10,476
Charitable activities					
Adult Learning		63,300	14,583	77,883	53,078
National Programmes		21,010	-	21,010	46,655
Business Training		22,990	(1,998)	20,992	69,090
Cothrom Og		119,837	-	119,837	101,463
Re-store		60,850	41,647	102,497	136,504
Community Development		-	48,454	48,454	14,976
Horticulture		22,250	-	22,250	22,490
Restore Build		-	-	-	32,189
COVID 19 - JRS		3,438	-	3,438	-
Other trading activities	2	15,323	-	15,323	10,854
Investment income	3	221	-	221	195
Total		330,554	102,686	433,240	497,970
EXPENDITURE ON					
Raising funds		(1,022)	-	(1,022)	693
Charitable activities					
Adult Learning		61,482	29,203	90,685	58,656
National Programmes		25,771	-	25,771	46,019
Business Training		39,010	-	39,010	58,898
Cothrom Og		119,780	-	119,780	103,696
Re-store		83,021	41,650	124,671	129,504
Community Development		9,148	33,706	42,854	19,014
Health & Social Care		17	-	17	-
Horticulture		26,531	-	26,531	20,021
Depreciation		30,764	28,032	58,796	59,381
Total		394,502	132,591	527,093	495,882
NET INCOME/(EXPENDITURE)		(63,948)	(29,905)	(93,853)	2,088
Transfers between funds	16	(1,998)	1,998	-	-
Net movement in funds		(65,946)	(27,907)	(93,853)	2,088
RECONCILIATION OF FUNDS					
Total funds brought forward					
As previously reported		1,110,706	958,637	2,069,343	2,096,892
Prior year adjustment	8	23,331	6,306	29,637	-
As restated		1,134,037	964,943	2,098,980	2,096,892
TOTAL FUNDS CARRIED FORWARD		1,068,091	937,036	2,005,127	2,098,980

The notes form part of these financial statements

Cothrom (Registered number: SC142456)

Balance Sheet
31 March 2020

	Notes	Unrestricted funds £	Restricted funds £	31/3/20 Total funds £	31/3/19 Total funds as restated £
FIXED ASSETS					
Tangible assets	9	991,058	927,213	1,918,271	1,959,066
CURRENT ASSETS					
Stocks	10	4,029	-	4,029	3,007
Debtors	11	41,120	7,528	48,648	104,477
Cash at bank and in hand		64,601	13,692	78,293	117,402
		<u>109,750</u>	<u>21,220</u>	<u>130,970</u>	<u>224,886</u>
CREDITORS					
Amounts falling due within one year	12	(17,715)	(11,399)	(29,114)	(66,972)
NET CURRENT ASSETS		<u>92,035</u>	<u>9,821</u>	<u>101,856</u>	<u>157,914</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,083,093</u>	<u>937,034</u>	<u>2,020,127</u>	<u>2,116,980</u>
CREDITORS					
Amounts falling due after more than one year	13	(15,000)	-	(15,000)	(18,000)
NET ASSETS		<u>1,068,093</u>	<u>937,034</u>	<u>2,005,127</u>	<u>2,098,980</u>
FUNDS	16				
Unrestricted funds				1,068,093	1,134,037
Restricted funds				937,034	964,943
TOTAL FUNDS				<u>2,005,127</u>	<u>2,098,980</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2020.

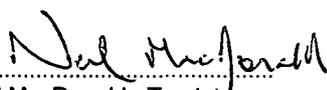
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ~~10th December 2020~~ and were signed on its behalf by:


N MacDonald - Trustee

Cothrom

Notes to the Financial Statements
for the Year Ended 31 March 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from grants, whether 'capital' or revenue grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grant have been met, it is probable that income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a services rendered by the charity, is deferred until the criteria for income recognition are met.

Donated goods for resale

Donated goods for resale consist of furniture which has been donated by members of the public and then restored by the charity for resale. It would be impractical to quantify the value of each item of furniture when it is originally donated to the charity; therefore donations are recognised upon the sale of goods once the furniture has been restored.

Restore furniture sales amounted to £30,506 during the year (2019 - £33,753) and income relating to these sales has been disclosed within charitable activities, rather than income from other trading activities, as the restore project formed part of the core activities of the charity.

Donations in kind

The charity has agreed a lease of 15 years for the use of the Walled Garden at St. Peter Church, South Uist. No consideration is payable for the lease and the value attributable to the garden is unknown and therefore has not been included as a donation in kind in the financial statements.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Allocation and apportionment of costs

Supports costs that are not attributable to a particular activity of the charity, are apportioned using total wages. Supports costs that are location specific and are identified and split differently to costs that are incurred regardless of the location of the activity.

Activity apportionment	%
Restore	24.6
Adult Learning	20.7
National Programmes	5.9
Business Training	11.6
Community Development	6.3
Horticultural	6.8
Nursery	24.1

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land and buildings	-2% on cost
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Cothrom

Notes to the Financial Statements - continued
for the Year Ended 31 March 2020

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Plant and machinery etc -25% on reducing balance and 20% on cost
Leasehold improvements -over the lifetime of the lease, due to expire in 2028

Assets under construction are not depreciated until they are brought into use.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Stock consists of furniture that has been restored for sale to the general public. Donated stock yet to be restored is not included within stock

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

A designated fund is that part of the charity's unrestricted funds that the charity trustees have decided to earmark or designate, for a particular purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Lease commitments

Rentals paid under operating leases are charged to the SOFA as incurred. Lease obligations are disclosed in the notes to the financial statements.

Public Benefit Entity Concessionary Loans

Loan classified as Public Benefit Entity Concessionary Loans are initially measured at the amount received, with the carrying amount subsequently adjusted to reflect any accrued interest payable.

2. OTHER TRADING ACTIVITIES

	31/3/20	31/3/19 as restated
	£	£
Hire of rooms	10,995	5,041
Renewable generation income	3,294	2,756
Broadband mast income	200	200
Other fundraising events	834	1,610
EV charger	-	1,247
	<u>15,323</u>	<u>10,854</u>

Cothrom

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2020**

3.	INVESTMENT INCOME	31/3/20	31/3/19 as restated
		£	£
	Deposit account interest	221	195
		<u> </u>	<u> </u>

4.	NET INCOME/(EXPENDITURE)	31/3/20	31/3/19 as restated
	Net income/(expenditure) is stated after charging/(crediting):		
		£	£
	Depreciation - owned assets	58,795	59,211
	Deficit on disposal of fixed assets	-	170
	Fees for accountancy and other services	3,694	2,520
	Independent Examination	3,085	2,520
	Defined contribution pension	6,032	3,999
		<u> </u>	<u> </u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2020 nor for the year ended 31 March 2019.

Trustees' expenses

Two trustees were paid £21 and £40 (2019 - £92) for travelling expense.

The trustees have taken out trustee liability insurance. The annual premium is £448 (2019 - £448).

6.	STAFF COSTS	31/3/20	31/3/19 as restated
		£	£
	Wages and salaries	332,480	315,110
	Social security costs	14,009	15,500
	Other pension costs	6,033	3,999
		<u> </u>	<u> </u>
		<u>352,522</u>	<u>334,609</u>

The average monthly number of employees during the year was as follows:

		31/3/20	31/3/19 as restated
	Cothrom staff members - full time	9	6
	Cothrom staff members - part time	19	21
		<u> </u>	<u> </u>
		<u>28</u>	<u>27</u>

No employees received emoluments in excess of £60,000.

A breakdown of staff members, freelance tutors, volunteers and nursery relief staff is provided in the trustees report.

Key management compensation amounted to £33,927 (2019 - £32,190) during the year.

Cothrom

Notes to the Financial Statements - continued
for the Year Ended 31 March 2020

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted funds	Total funds as restated
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	653	9,823	10,476
Charitable activities			
Adult Learning	53,078	-	53,078
National Programmes	46,655	-	46,655
Business Training	21,521	47,569	69,090
Cothrom Og	101,463	-	101,463
Re-store	63,516	72,988	136,504
Community Development	350	14,626	14,976
Horticulture	19,580	2,910	22,490
Restore Build	-	32,189	32,189
Other trading activities	10,854	-	10,854
Investment income	195	-	195
Total	317,865	180,105	497,970
EXPENDITURE ON			
Raising funds	693	-	693
Charitable activities			
Adult Learning	58,656	-	58,656
National Programmes	46,019	-	46,019
Business Training	29,329	29,569	58,898
Cothrom Og	103,696	-	103,696
Re-store	56,513	72,991	129,504
Community Development	4,264	14,750	19,014
Horticulture	17,111	2,910	20,021
Depreciation	28,938	30,443	59,381
Total	345,219	150,663	495,882
NET INCOME/(EXPENDITURE)	(27,354)	29,442	2,088
Transfers between funds	23,027	(23,027)	-
Net movement in funds	(4,327)	6,415	2,088
RECONCILIATION OF FUNDS			
Total funds brought forward	1,138,364	958,528	2,096,892
TOTAL FUNDS CARRIED FORWARD	1,134,037	964,943	2,098,980

Cothrom

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2020**

8. PRIOR YEAR ADJUSTMENT

During the preparation of the financial statements for the year ended 31 March 2020, it was identified that balances totalling £29,637 for the charity's restore building project should have been released previously as the board and grant funders were satisfied that the project had been completed in the summer of 2018, in accordance with the grant terms and conditions imposed.

9. TANGIBLE FIXED ASSETS

	Freehold property £	Restore building £	Improvements to property £	
COST				
At 1 April 2019	1,284,149	932,612	14,588	
Additions	-	-	-	
At 31 March 2020	<u>1,284,149</u>	<u>932,612</u>	<u>14,588</u>	
DEPRECIATION				
At 1 April 2019	270,394	37,207	4,188	
Charge for year	25,069	18,651	1,155	
At 31 March 2020	<u>295,463</u>	<u>55,858</u>	<u>5,343</u>	
NET BOOK VALUE				
At 31 March 2020	<u>988,686</u>	<u>876,754</u>	<u>9,245</u>	
At 31 March 2019	<u>1,013,755</u>	<u>895,405</u>	<u>10,400</u>	
	Plant and machinery £	Motor vehicles £	Computer equipment £	Totals £
COST				
At 1 April 2019	92,513	20,195	20,699	2,364,756
Additions	-	-	18,000	18,000
At 31 March 2020	<u>92,513</u>	<u>20,195</u>	<u>38,699</u>	<u>2,382,756</u>
DEPRECIATION				
At 1 April 2019	72,892	5,049	15,960	405,690
Charge for year	4,907	3,787	5,226	58,795
At 31 March 2020	<u>77,799</u>	<u>8,836</u>	<u>21,186</u>	<u>464,485</u>
NET BOOK VALUE				
At 31 March 2020	<u>14,714</u>	<u>11,359</u>	<u>17,513</u>	<u>1,918,271</u>
At 31 March 2019	<u>19,621</u>	<u>15,146</u>	<u>4,739</u>	<u>1,959,066</u>

Included in freehold property and restore building is freehold land of £32,656 (2019 - £32,656).

An area of ground extending to 85 meters at 15 Ormiclate, South Uist, Western Isles has been granted as security to a grant funder of the charity.

Cothrom

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2020**

10. STOCKS	31/3/20	31/3/19 as restated
	£	£
Finished goods	4,029	3,007
	<u> </u>	<u> </u>
11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31/3/20	31/3/19 as restated
	£	£
Trade debtors	34,712	76,098
Other debtors	3,438	-
Accrued income	10,498	10,379
Prepayments	-	18,000
	<u> </u>	<u> </u>
	<u>48,648</u>	<u>104,477</u>
12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31/3/20	31/3/19 as restated
	£	£
Other loans (see note 14)	3,181	3,209
Trade creditors	309	35,521
Credit card	-	1,219
Social security and other taxes	3,174	4,576
Other creditors	7,313	6,000
Deferred grants	-	7,196
Accruals and deferred income	15,137	9,251
	<u> </u>	<u> </u>
	<u>29,114</u>	<u>66,972</u>

Grants totalling £5,400 (2019 - £7,196) were deferred at the year end. The expenditure associated with this income had yet to be incurred or related to projects which commenced after the year end.

13. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	31/3/20	31/3/19 as restated
	£	£
Other loans (see note 14)	15,000	18,000
	<u> </u>	<u> </u>

14. LOANS

An analysis of the maturity of loans is given below:

	31/3/20	31/3/19 as restated
	£	£
Amounts falling due within one year on demand:		
Other loans	3,181	3,209
	<u> </u>	<u> </u>
Amounts falling between one and two years:		
Other loans - 1-2 years	3,000	3,000
	<u> </u>	<u> </u>
Amounts falling due between two and five years:		
Other loans - 2-5 years	9,000	9,000
	<u> </u>	<u> </u>
Amounts falling due in more than five years:		
Repayable by instalments:		
Other loans more 5yrs instal	3,000	6,000

Loans include a public benefit entity concessionary loan, repayable over a period of ten year with interest payable at 0.5% above base rate.

Cothrom

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2020**

15. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31/3/20	31/3/19 as restated
	£	£
Within one year	6,337	1,260
Between one and five years	19,544	1,260
In more than five years	-	3,465
	<u>25,881</u>	<u>5,985</u>

16. MOVEMENT IN FUNDS

	At 1.4.19 £	Prior year adjustment £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds					
General fund	119,082	33,889	(39,394)	(1,998)	111,579
Designated Fund - New Restore Building	10,558	(10,558)	-	-	-
Designated Fund - Cothrom Centre	981,066	-	(24,552)	-	956,514
	<u>1,110,706</u>	<u>23,331</u>	<u>(63,946)</u>	<u>(1,998)</u>	<u>1,068,093</u>
Restricted funds					
Enterprise on the Edge	153	-	(153)	-	-
Big Lottery Fund Grant - Restore development Landaid Charitable Trust Ltd	12,285	-	(256)	-	12,029
People Postcode Trust	38,058	(1,090)	(906)	-	36,062
Big Lottery Fund Grant - New restore building	6,509	-	(723)	-	5,786
CNES Community Capital Grant	452,366	8,243	(12,375)	-	448,234
Scottish Government Regeneration Capital Grant	96,676	(4,139)	(2,263)	-	90,274
HIE - New restore building	171,776	2,274	(4,258)	-	169,792
Climate Challenge Fund	117,284	1,018	(2,897)	-	115,405
Storas Uibhist	7,147	-	(1,328)	-	5,819
Western Isles Development Trust - renewables	17,850	-	(2,262)	-	15,588
Comic Relief	9,600	-	(200)	-	9,400
SCVO Digital	-	-	(1,998)	1,998	-
Princes Trust	1,238	-	(413)	-	825
IT upgrade	(125)	-	125	-	-
For upgrading the garden	18,000	-	-	-	18,000
	9,820	-	-	-	9,820
	<u>958,637</u>	<u>6,306</u>	<u>(29,907)</u>	<u>1,998</u>	<u>937,034</u>
TOTAL FUNDS	<u>2,069,343</u>	<u>29,637</u>	<u>(93,853)</u>	<u>-</u>	<u>2,005,127</u>

Cothrom

Notes to the Financial Statements - continued
for the Year Ended 31 March 2020

16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	330,554	(369,948)	(39,394)
Designated Fund - Cothrom Centre	-	(24,552)	(24,552)
	<u>330,554</u>	<u>(394,500)</u>	<u>(63,946)</u>
Restricted funds			
Enterprise on the Edge	-	(153)	(153)
Big Lottery Fund Grant - Restore development	-	(256)	(256)
Landaid Charitable Trust Ltd	-	(906)	(906)
People Postcode Trust	-	(723)	(723)
Alcohol & Drugs Partnership	41,444	(41,444)	-
Big Lottery Fund Grant - New restore building	-	(12,375)	(12,375)
CNES Community Capital Grant	-	(2,263)	(2,263)
Scottish Government Regeneration Capital Grant	-	(4,258)	(4,258)
HIE - New restore building	-	(2,897)	(2,897)
Climate Challenge Fund	-	(1,328)	(1,328)
Storas Uibhist	-	(2,262)	(2,262)
Western Isles Development Trust - renewables	-	(200)	(200)
Comic Relief	(1,998)	-	(1,998)
SCVO Digital	-	(413)	(413)
Princes Trust	29,405	(29,280)	125
Aspiring Communities	24,784	(24,784)	-
CNES - Youth Cafe	7,051	(7,051)	-
Bord na Gaidhlig	2,000	(2,000)	-
	<u>102,686</u>	<u>(132,593)</u>	<u>(29,907)</u>
TOTAL FUNDS	<u>433,240</u>	<u>(527,093)</u>	<u>(93,853)</u>

Cothrom

Notes to the Financial Statements - continued
for the Year Ended 31 March 2020

16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
Unrestricted funds				
General fund	121,816	(2,733)	33,888	152,971
Designated Fund - New Restore Building	10,861	-	(10,861)	-
Designated Fund - Cothrom Centre	1,005,687	(24,621)	-	981,066
	<u>1,138,364</u>	<u>(27,354)</u>	<u>23,027</u>	<u>1,134,037</u>
Restricted funds				
Enterprise on the Edge	229	(76)	-	153
Big Lottery Fund Grant - Restore development	12,541	(256)	-	12,285
Landaid Charitable Trust Ltd	38,999	(954)	(1,077)	36,968
People Postcode Trust	7,232	(723)	-	6,509
Big Lottery Fund Grant - New restore building	465,150	2,140	(6,681)	460,609
CNES Community Capital Grant	98,515	1,987	(7,965)	92,537
Scottish Government Regeneration Capital Grant	175,237	3,736	(4,923)	174,050
HIE - New restore building	119,638	1,045	(2,381)	118,302
Climate Challenge Fund	8,737	(1,590)	-	7,147
Storas Uibhist	20,800	(2,950)	-	17,850
Western Isles Development Trust - renewables	9,800	(200)	-	9,600
SCVO Digital	1,650	(412)	-	1,238
Princes Trust	-	(125)	-	(125)
IT upgrade	-	18,000	-	18,000
For upgrading the garden	-	9,820	-	9,820
	<u>958,528</u>	<u>29,442</u>	<u>(23,027)</u>	<u>964,943</u>
TOTAL FUNDS	<u>2,096,892</u>	<u>2,088</u>	<u>-</u>	<u>2,098,980</u>

Cothrom

Notes to the Financial Statements - continued
for the Year Ended 31 March 2020

16. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	317,866	(320,599)	(2,733)
Designated Fund - Cothrom Centre	-	(24,621)	(24,621)
	<u>317,866</u>	<u>(345,220)</u>	<u>(27,354)</u>
Restricted funds			
Enterprise on the Edge	-	(76)	(76)
Big Lottery Fund Grant - Restore development	-	(256)	(256)
Robertson Trust	13,000	(13,000)	-
Landaid Charitable Trust Ltd	-	(954)	(954)
People Postcode Trust	-	(723)	(723)
Alcohol & Drugs Partnership	20,961	(20,961)	-
Big Lottery Fund Grant - New restore building	40,134	(37,994)	2,140
CNES Community Capital Grant	4,372	(2,385)	1,987
Scottish Government Regeneration Capital Grant	8,224	(4,488)	3,736
HIE - New restore building	4,098	(3,053)	1,045
Climate Challenge Fund	-	(1,590)	(1,590)
Storas Uibhist	-	(2,950)	(2,950)
Western Isles Development Trust - renewables	-	(200)	(200)
Comic Relief	19,984	(19,984)	-
Henry Smith	17,300	(17,300)	-
ScotGrad	3,397	(3,397)	-
SCVO Digital	6,189	(6,601)	(412)
Princes Trust	14,625	(14,750)	(125)
IT upgrade	18,000	-	18,000
For upgrading the garden	9,820	-	9,820
	<u>180,104</u>	<u>(150,662)</u>	<u>29,442</u>
TOTAL FUNDS	<u>497,970</u>	<u>(495,882)</u>	<u>2,088</u>

Cothrom

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2020**

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.18 £	Prior year adjustment £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds					
General fund	121,816	33,889	(42,127)	31,890	145,468
Designated Fund - New Restore Building	10,861	(10,558)	-	(10,861)	(10,558)
Designated Fund - Cothrom Centre	1,005,687	-	(49,173)	-	956,514
	<u>1,138,364</u>	<u>23,331</u>	<u>(91,300)</u>	<u>21,029</u>	<u>1,091,424</u>
Restricted funds					
Enterprise on the Edge	229	-	(229)	-	-
Big Lottery Fund Grant - Restore development	12,541	-	(512)	-	12,029
Landaid Charitable Trust Ltd	38,999	(1,090)	(1,860)	(1,077)	34,972
People Postcode Trust	7,232	-	(1,446)	-	5,786
Big Lottery Fund Grant - New restore building	465,150	8,243	(10,235)	(6,681)	456,477
CNES Community Capital Grant	98,515	(4,139)	(276)	(7,965)	86,135
Scottish Government Regeneration Capital Grant	175,237	2,274	(522)	(4,923)	172,066
HIE - New restore building	119,638	1,018	(1,852)	(2,381)	116,423
Climate Challenge Fund	8,737	-	(2,918)	-	5,819
Storas Uibhist	20,800	-	(5,212)	-	15,588
Western Isles Development Trust - renewables	9,800	-	(400)	-	9,400
Comic Relief	-	-	(1,998)	1,998	-
SCVO Digital	1,650	-	(825)	-	825
IT upgrade	-	-	18,000	-	18,000
For upgrading the garden	-	-	9,820	-	9,820
	<u>958,528</u>	<u>6,306</u>	<u>(465)</u>	<u>(21,029)</u>	<u>943,340</u>
TOTAL FUNDS	<u><u>2,096,892</u></u>	<u><u>29,637</u></u>	<u><u>(91,765)</u></u>	<u><u>-</u></u>	<u><u>2,034,764</u></u>

Cothrom

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2020**

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	648,420	(690,547)	(42,127)
Designated Fund - Cothrom Centre	-	(49,173)	(49,173)
	<u>648,420</u>	<u>(739,720)</u>	<u>(91,300)</u>
Restricted funds			
Enterprise on the Edge	-	(229)	(229)
Big Lottery Fund Grant - Restore development	-	(512)	(512)
Robertson Trust	13,000	(13,000)	-
Landaid Charitable Trust Ltd	-	(1,860)	(1,860)
People Postcode Trust	-	(1,446)	(1,446)
Alcohol & Drugs Partnership	62,405	(62,405)	-
Big Lottery Fund Grant - New restore building	40,134	(50,369)	(10,235)
CNES Community Capital Grant	4,372	(4,648)	(276)
Scottish Government Regeneration Capital Grant	8,224	(8,746)	(522)
HIE - New restore building	4,098	(5,950)	(1,852)
Climate Challenge Fund	-	(2,918)	(2,918)
Storas Uibhist	-	(5,212)	(5,212)
Western Isles Development Trust - renewables	-	(400)	(400)
Comic Relief	17,986	(19,984)	(1,998)
Henry Smith	17,300	(17,300)	-
ScotGrad	3,397	(3,397)	-
SCVO Digital	6,189	(7,014)	(825)
Princes Trust	44,030	(44,030)	-
IT upgrade	18,000	-	18,000
For upgrading the garden	9,820	-	9,820
Aspiring Communities	24,784	(24,784)	-
CNES - Youth Cafe	7,051	(7,051)	-
Bord na Gaidhlig	2,000	(2,000)	-
	<u>282,790</u>	<u>(283,255)</u>	<u>(465)</u>
TOTAL FUNDS	<u>931,210</u>	<u>(1,022,975)</u>	<u>(91,765)</u>

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2020**

16. MOVEMENT IN FUNDS - continued

Name of restricted fund(s)	Description, nature and purpose of the fund
Enterprise on the Edge	The Enterprise on the Edge fund is a program designed to help young people across the Outer Hebrides explore enterprising opportunities in their own communities and provide support in setting up their own enterprises. The fund balance carried forward consists of fixed assets.
Big Lottery Fund Grant - Restore Development, Landaid Charitable Trust, Big Lottery Fund Grant - New restore building, CNES Community Capital Grant, Scottish Government Regeneration Capital Grant, HIE - New restore building, Storas Uibhist Renewables, Western Isle Development Trust - Renewables, Henry Smith Charity, Robertson Trust and Lloyds TSB.	For the planning, design, purchase of land and construction of the charity's new restore building. The Big Lottery Fund Grant - New restore building, Henry Smith Charity, Robertson Trust and Lloyds TSB, provide funding towards the salary costs of a full time Development Co-ordinator for the Restore project.
People Postcode Trust	For the charity's walled garden project. The fund balance carried forward consists of funds held as fixed assets.
Big Lottery Fund Grant - Young Start	Two year project starting October 2015 to provide mentoring for 70 young people aged 16-24 on Uist and Barra. This has now been completed.
Climate Challenge Fund	The project will create new community growing space for local produce to reduce food miles and run cooking and meal planning sessions to reduce food waste. Additional activities include food waste collections and composting stations, plus horticultural training and employment opportunities. The fund balance carried forward consists of funds held as fixed assets.
Comic Relief	Received for the charity's digital future project.
The Prince's Countryside Fund	For the charity's mentorship project, which provides local businesses with advice and mentoring support.
SCVO Digital	For the charity's project to build digital skills in the local community.
Aspiring Communities	For the charity's grow me programme.
Co-operative	Provided for upgrading the garden, will be expended in 19/20.
Bord na Gaidhlig	For the charity's Ti S Sgeulachd costs.
CNES - Youth Cafe	For the delivery of the charity's youth cafe project.
HIE - IT upgrade	Provided for IT equipment upgrade. The fund balance carried forward consists of funds held as fixed assets.
Transfers between funds	
During the year the charity, transferred £1,998 from the charity's unrestricted funds to the Comic Relief restricted fund.	

Cothrom

Notes to the Financial Statements - continued
for the Year Ended 31 March 2020

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2020.

18. POST BALANCE SHEET EVENTS

In December 2019, a strain of coronavirus (COVID-19) surfaced in China and was declared a Public Health Emergency of International Concern by the World Health Organization in January 2020. The UK lockdown restrictions resulted in the charity's Centre being closed for all operation on 18th March 2020.

The centre was requested by Comhairle nan Eilean Siar (CnES) to operate as hub for provision of childcare to children of key workers and vulnerable children. The Hub provision operated from . This brought in some income to the nursery, although only a small number of children attended.

Cothrom relies heavily on spot purchased service provision, with CnES being the primary purchaser. Therefore the loss of provision resulted in a complete loss of income from core service provision within adult learning. The potential catastrophic impact was identified immediately and the Manager undertook to apply for replacement/ emergency funding to replace lost income. Cothrom secured Third Sector Resilience Funding and pivotal enterprise funding which has mitigated the impact of the lost income to a certain extent.

The furlough scheme has played a significant part in the response and recovery for the organisation. Staff who were not working within the centre or working from home were furloughed. Key staff remained operational including Manger, Adult Learning Co-ordinator and Finance Administrator.

The directors continue to review the situation and any impact on the charity's operations.

19. ULTIMATE CONTROLLING PARTY

The company is limited by guarantee and is controlled by its board of directors.

Cothrom

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2020**

	31/3/20	31/3/19 as restated
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	1,335	10,476
Other trading activities		
Hire of rooms	10,995	5,041
Renewable generation income	3,294	2,756
Broadband mast income	200	200
Other fundraising events	834	1,610
EV charger	-	1,247
	15,323	10,854
Investment income		
Deposit account interest	221	195
Charitable activities		
Comhairle nan Eilean Siar	146,027	145,635
Grants	106,124	166,408
Childcare Partnership	3,272	2,454
Get Ready for Work	12,284	14,127
ESOL	3,874	3,874
Other income	19,935	18,650
Cothrom Og fees	66,186	60,346
Reimbursed expenses	1,284	511
Modern Apprenticeships	2,926	-
Textile Bank income	1,160	1,034
Fees charged and sales	40,481	38,379
Community Jobs Scotland	8,185	13,786
Training income	3,793	4,703
Evening classes	330	350
SCVO Digital	500	6,188
	416,361	476,445
Total incoming resources	433,240	497,970
EXPENDITURE		
Other trading activities		
Opening stock	3,007	3,700
Closing stock	(4,029)	(3,007)
	(1,022)	693
Charitable activities		
Wages	277,356	257,455
Social security	9,962	11,376
Pensions	3,999	3,084
Rent, rates and water	4,309	3,835
Light and heat	12,248	7,336
Staff travel	4,264	11,590
Course materials, fees	2,832	2,944
Tutor payments	7,985	8,207
Consumable supplies	9,314	3,977
Carried forward	332,269	309,804

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Cothrom

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2020**

	31/3/20	31/3/19 as restated
	£	£
Charitable activities		
Brought forward	332,269	309,804
Care costs	626	1,070
Trainee payments and travel	10,803	10,026
Repairs	5,464	7,049
Staff training	472	909
Disclosures and inspections	275	385
Motor expenses	3,812	5,304
Learner activities	16,212	6,164
SCVO Digital Expenses	-	346
Donation	-	1,500
Youth cafe	3,347	-
Depn of freehold property	43,722	43,722
Depn of improvements to property	1,155	1,155
Depn of equipment	4,907	6,541
Depn of vehicles	3,787	4,920
	426,851	398,895
Support costs		
Management & administration		
Wages	55,124	57,655
Social security	4,047	4,124
Pensions	2,034	915
Insurance	4,824	6,032
Telephone	7,030	2,620
Postage and stationery	4,424	5,085
Advertising	10	886
Memberships and subscriptions	1,415	1,298
Water cooler	412	395
Computer support	515	1,130
Bad debt	1,684	-
Sundry expenses	137	245
Software licences	720	686
Cleaning	2,331	2,564
Computer equipment	5,225	2,873
Loss on sale of tangible fixed assets	-	170
	89,932	86,678
Finance		
Bank charges	3,271	2,910
Loan	139	204
	3,410	3,114
Human resources		
HR Mentoring	1,342	1,174
Governance costs		
Accountancy fees	6,421	5,040
Companies House fee	13	13
Director expenses & AGM	146	275
	6,580	5,328
Total resources expended	527,093	495,882
Net (expenditure)/income	(93,853)	2,088

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