Glasgow City Mission

Report and Financial Statements

for the year ended 30 June 2014

Charity number: SC001499 Company number: SC140322

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# Legal and Administrative Information

Charity name Glasgow City Mission

Charity registration number SC001499 Company registration number SC140322

Directors S I Anderson Chairman
D S Frame Treasurer

D S Frame
J M Caldicott
L De Caestecker
M McCall

M P Young
J C Honey
M MacLean
R McNaught

Company secretary Carol-Ann Frame

Senior managementGrant CampbellChief ExecutiveCarol-Ann FrameHead of Finance

Principal office and

Registered office 20 Crimea Street

Glasgow G2 8PW

Auditors Alexander Sloan

Chartered Accountants 38 Cadogan Street

Glasgow G2 7HF

Bankers Bank of Scotland

Gordon Street Glasgow G1 3RS

Solicitors Pincent Masons

141 Bothwell Street

Glasgow G2 7EQ

# Directors' Annual Report for the year ended 30 June 2014

The Directors present their report and the financial statements of the charity for the year ended 30 June 2014.

#### **Directors**

The Directors of the charitable company are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Directors.

The Directors serving during the year and since the year end are detailed on page 1.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### **Appointment of Directors**

Directors are appointed on the basis of the service they can provide to Glasgow City Mission including particular professional and business skills and they are responsible for the strategic direction of Glasgow City Mission and oversight of its activities. Names of possible directors are brought to the Board and an interview arranged. New directors are introduced to their responsibilities by the Chairman and the other directors. Directors are expected to keep up to date with developments in the charity field in general and aspects relating to Glasgow City Mission specifically. Structured training is provided where appropriate.

#### Organisational structure

All the Directors are non-executive and serve on a voluntary basis. The day-to-day running of Glasgow City Mission and the exercise of executive responsibility is delegated to the Chief Executive. Financial management is the responsibility of the Head of Finance who reports to the Chief Executive on a day to day basis and reports to the Treasurer via the Finance Committee.

There are six Board meetings in the year. The Board is kept informed of management issues from presentations received from the Chief Executive and from committees reporting on finance (chaired by the Treasurer) and fundraising issues.

#### Risk management

The Board continues actively to assess and identify the major risks, both internal and external, to which the charity is exposed and monitors the systems which have been established to mitigate these risks. These risks are constantly reviewed against a background of changing legislation.

# Directors' Annual Report for the year ended 30 June 2014

#### ACHIEVEMENTS AND PERFORMANCE

Glasgow City Mission has again provided a high standard of care for many of the most vulnerable people in the city centre of Glasgow - those who are homeless, bound by addiction, women involved in prostitution, victims of violence and abuse of various kinds and people whose relationships are broken. In addition our Child and Family Centre in the deprived community of Govan provided a high standard of childcare and a range of courses and other activities for parents and carers. The Centre strives to give children in this community the best possible start in life, whilst equipping their parents with skills and confidence to parent effectively.

Our new City Centre building has enabled us to offer new and exciting activities to those who use our services. We now run almost thirty daytime activities designed to rebuild confidence, self-esteem and practical and social skills. These include budgeting, cooking and IT classes.

We are now running a food bank two mornings a week from our city centre building but early in 2014 we ran out of food supplies for the food bank such was the demand for emergency food The response to our appeal was amazing, local people, churches and businesses donated food and Central Station organised a food collection for us.

Some of our clients have taken part in Branching Out which is a 12 week program run by the Forestry Commission which allows them to do different activities out in a woodland setting building both team and social skills.

Our Life Change programme for 18-25 year olds has helped a number of our clients into jobs, apprenticeships and volunteering opportunities.

During the year, we again concentrated our focus on partnership work. New partnerships commenced with the Citizens Advice Bureau and Community Opticians and relationships have been strengthened with Govan Law Centre (housing and benefits advice), Jobs & Business Glasgow (access to employment, training and volunteering opportunities), and Grand Central Savings (basic bank accounts). The City of Glasgow College continues to run collage-accredited courses at our City Centre project each week.

Fundraising and marketing remained a key priority with ongoing improvements in communications to our supporters. Our fundraising strategy has continued to produce good results by having a balanced approach, not reliant on any one funder or channel. Numerous events also took place to increase funds and to increase awareness of our work. We are members of the Fundraising Standards Board and have their logo on all our communications. This is a mark of reassurance for all our donors and shows we are members of a UK wide charity body of self-regulation and, as such, must adhere to their code of conduct and practices.

The Board wishes to thank staff, volunteers and supporters whose commitment and hard work have ensured that Glasgow City Mission continues to offer a high quality of care to those most in need. Glasgow City Mission remains fully committed to the vision of sharing the love of Jesus Christ with vulnerable people in Glasgow. This vision remains at the heart of everything The Mission seeks to do and directs our thoughts and hearts for the future.

# Directors' Annual Report for the year ended 30 June 2014

#### FINANCIAL REVIEW

The Statement of Financial Activities shows net incoming resources for the year of £68,236 (2013 - net incoming resources of £10,134). A total of £2,144,332 was retained in accumulated funds at the year end (2013 - £2,303,982).

# Principal funding sources

The charity's funding comes from gifts, legacies and grants in addition to income generated from the charity's charitable activities.

### Reserves policy

The Board have decided to revise the unrestricted general reserve from approximately 3 months income (£150,000) to approximately 6 month income which is £300,000. Any excess or deficit in the general fund will be transferred to a 'Special Fund' to be used for special projects as determined by the Board.

In line with the policy in previous years, the book value of fixed assets is contained within the Designated Fixed Assets Fund, for the reason that this fund represents assets unavailable to be spent.

#### Investment policy

Funds built up in accordance with the reserves policy above will be held in investment vehicles which are secure and readily realisable and provide a balance of income and capital growth. Restricted Funds will be held in a form appropriate to the purpose of the fund and the timing of the related expenditure. At present all funds are held in interest bearing bank accounts.

#### PLANS FOR FUTURE PERIODS

Glasgow City Mission will continue to work with homeless and vulnerable people in Glasgow while seeking to develop our services in line with the City's overall Homelessness Strategy. We aim to expand the number of meaningful activities for those who use our service, with the aim of encouraging development of social and personal skills that people require to move on from homelessness towards more independent lives. Glasgow City Mission will continue to work with children and families in Govan and will explore the potential to develop our services there. Glasgow City Mission will provide robust management and administration and commit to supporting and developing our staff and volunteers. We will seek to ensure that our fundraising strategy is robust and broad so as not overly reliant on any one source. We will be professional and accountable to those involved in our work, continually monitoring, evaluating and improving our practise.

# Directors' Annual Report for the year ended 30 June 2014

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

The Trustees (who are also Directors of Glasgow City Mission for the purposes of company law) are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Directors are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- the Directors have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Directors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

# Directors' Annual Report for the year ended 30 June 2014

#### **Auditors**

A resolution proposing that Alexander Sloan, Chartered Accountants, be reappointed as auditors of the charitable company will be put to the Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

This report was approved by the Directors on 28 January 2015 and signed on their behalf by

Carol-Ann Frame

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Secretary

### Independent Auditor's Report to the Directors of Glasgow City Mission

We have audited the financial statements of Glasgow City Mission for the year ended 30 June 2014 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (Effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made exclusively to the charity's Directors, as a body, in accordance with Section 44 (1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charity's Directors those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its Directors as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of Directors and Auditor

As explained more fully in the Directors' Responsibilities Statement (set out in the Directors' Annual Report), the Directors (who are also the Trustees of the charity for the purposes of charity law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The Directors have elected for the financial statements to be audited in accordance with the Charities and Trustee Investment (Scotland) Act 2005 rather than also with the Companies Act 2006. Accordingly we have been appointed as Auditor under Section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's [APB's] Ethical Standards for Auditors.

We have undertaken the audit in accordance with the requirements of APB Ethical Standards including APB Ethical Standard - Provisions Available for Small Entities, in the circumstances set out in note 24 to the financial statements.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently and adequately disclosed; the reasonableness of significant accounting estimates made by the Directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 30 June 2014 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended:
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

# Independent Auditor's Report to the Directors of Glasgow City Mission (continued)

### Matters on which we are required to report by exception

In respect of the following matters where the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the information given in the Directors' Annual Report is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept proper and adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in respect of these matters.

Mark Mulholland (Senior Statutory Auditor)

for and on behalf of

Alexander Sloan 38 Cadogan Street

Chartered Accountants and Glasgow Statutory Auditor G2 7HF

28 January 2015

Alexander Sloan is eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

# Statement of Financial Activities (incorporating Income and Expenditure Account)

# for the year ended 30 June 2014

		Unrestricted				
		General	Designated	Restricted	2014	2013
		funds	funds	funds	Total	Total
		£	£	£	£	£
Incoming resources	Notes					
Incoming resources from generated funds						
Voluntary income	2	594,986	-	-	616,365	535,936
Activities for generating funds	3	36,014		-	36,014	22,040
Investment income	4	2,794	-	-	2,794	2,830
Incoming resources from						
charitable activities	5	-	-	184,212	184,212	161,033
Total incoming resources		633,794	21,379	184,212	839,385	721,839
Resources expended					-	
Costs of generating funds Costs of generating						
voluntary income	7	(99,704)	(242)	-	(99,946)	(89,831)
Charitable activities	8	(422,320)	(47,382)	(188,770)	(658,472)	(608,828)
Governance costs	9	(12,731)		-	(12,731)	(13,046)
Total resources expended		(534,755)	(47,624)	(188,770)	(771,149)	(711,705)
Gross transfers between funds		50,961	(53,355)	2,394		
Net incoming resources before other recogning gains and losses	ised	150,000	(79,600)	(2,164)	68,236	10,134
Other recognised gains/(losses) Gains and losses on revaluations of fixed			(227,004)		(005,004)	
assets for the charity's own use.  Net movement in funds		150,000	(227,886) (307,486)		(227,886) (159,650)	- 10,134
<del></del>		,	, , , , , ,	( ))	· ,,	, ,
Reconciliation of funds		150 000	2 151 275	2 707	2 202 002	2 202 949
Total funds brought forward		150,000	2,151,275		2,303,982	<u></u>
Total funds carried forward		300,000	1,843,789	543	2,144,332	2,303,982

The notes on pages 11 to 20 form an integral part of these financial statements.

# Balance Sheet as at 30 June 2014

		2014		20	13
	Notes	£	£	£	£
Fixed assets					
Tangible assets	16		1,739,965		1,994,095
Current assets					
Debtors	17	5,795		7,866	
Cash at bank and in hand		464,204		367,860	
		469,999		375,726	
Creditors: amounts falling					
due within one year	18	(65,632)		(65,839)	
Net current assets		<del></del>	404,367		309,887
Net assets			2,144,332		2,303,982
Funds					
Unrestricted funds					
General funds	20		300,000		150,000
Designated funds	21		1,843,789		2,151,275
Restricted funds	22		543		2,707
			2,144,332		2,303,982
					====

The financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved and authorised for issue by the Directors on 28 January 2015 and signed on their behalf by

D S Frame Director

Registered number: SC140322

# Notes to the Financial Statements for the year ended 30 June 2014

# 1. Accounting policies

#### 1.1. Accounting convention

The financial statements are prepared under the historical cost convention and where appropriate modified to include the revaluation of certain fixed assets and in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP 2005) issued in March 2005, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are set out below.

## 1.2. Incoming resources

Voluntary income and income from fundraising, including donations, gifts and legacies and grants that provide core funding or are of general nature, are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when the donor specifies that the grant or donation must only be used in future accounting periods, or when the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Gifts in kind are included at the trustees' best estimate of the value of the gift.

Income from investments, namely bank interest, is included in the year in which it is receivable.

Income from charitable activities includes income received under contract or where entitlement to grant funding is subject to specific performance conditions is recognised as earned (as the related goods or services are provided). Grant income included in this category provides funding to support performance activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

### 1.3. Resources expended

Expenditure is recognised on an accruals basis when a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Costs of generating funds are those costs incurred in attracting voluntary income, and those incurred in activities that raise funds.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.

# **Notes to the Financial Statements** for the year ended 30 June 2014

#### 1.4. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and buildings Straight line over 50 years

Leasehold properties Straight line over the life of the lease

Office equipment 25% reducing balance Fixtures, fittings and equipment 25% reducing balance Motor vehicles 25% reducing balance Computer hardware 50% straight line

The regular cost of providing retirement pensions and related benefits is charged to the SOFA over the employees' service lives on the basis of a constant percentage of earnings.

#### 1.5. Leasing

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

#### 1.6. **Pensions**

The company operates a defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as they fall due.

2.	Voluntary income			
		2014	2013	
		£	£	
-	Gift Income	416,020	·345,552	
	Legacies	25,507	47,431	
	Grants	174,838	142,953	
		616,365	535,936	
2	A attrition for non-quating founds	<del></del>	<u></u>	
3.	Activities for generating funds	2014	2013	
		£	£	
	Fundraising events	36,014	22,040	
		36,014	22,040	
		<del></del>		

# Notes to the Financial Statements for the year ended 30 June 2014

4.	Investment income			
			2014	2013
			£	£
	Interest received		2,794	2,830
			2,794	2,830
_				
5.	Incoming resources from charitable activities		2014	2013
			2014	2013
			£	£
	City Centre		65,333	52,944
	Child & Family Centre		77,361	67,924
	Night Shelter		41,518	40,165
			184,212	161,033
6.	Analysis of incoming resources from charitable activity			
		Generated	2014	2013
		income	Total	Total
	Activity or Programme	£	£	£
	City Centre	65,333		52,944
	Child & Family Centre	77,361	-	67,924
	Night Refuge	41,518	41,518	40,165
		184,212	184,212	161,033

# Notes to the Financial Statements for the year ended 30 June 2014

		•	•
7.	Costs of generating voluntary income	2014	2013
		£	£
	Wages and salaries	58,097	53,027
	Employer's NI contributions	5,635	5,090
	Staff pension costs	3,207	1,342
	Library & training	523	23
	Death in Service benefit	809	908
	Subscriptions	777	571
	Printing, postage and stationery	9,306	7,585
	Publicity and website	12,560	4,898
	Telephone	143	277
	Computer costs	2,635	1,240
	Motor expenses	1,335	1,260
	Legal and professional	822	906
	Consultancy fees	409	829
	Finance charges	200	158
	Bank charges	30	36
	Recruitment	-	267
	General expenses	616	487
	Fundraising activities	2,600	10,603
	Depreciation	242	324
		99,946	89,831
8.	Costs of charitable activities		٠
		2014	2013
		£	£
	Staff costs	435,504	405,362
	Premises costs	75,875	69,882
	Running costs	87,795	74,999
	Motor and travel costs	4,593	4,515
	Legal and professional fees	6,521	6,911
	Interest and finance charges	802	633
	Depreciation	47,382	46,526
		658,472	608,828

# Notes to the Financial Statements for the year ended 30 June 2014

9.	Governance costs				
				2014	2013
			,	£	£
	Wages and salaries			5,636	5,223
	Employers' NI contributions			564	347
	Directors' pension costs			403	537
	Indemnity insurance			1,128	939
	Accountancy			1,200	1,200
	Audit			3,800	4,800
				12,731	13,046
10.	Net incoming resources for the year				
				2014	2013
				£	£
	Net incoming resources is stated after cha	rging:			
	Depreciation and other amounts written o	ff tangible assets		47,624	46,850
	Auditors' remuneration			3,800	4,800
11.	Analysis of charitable expenditure by a	ectivity	•		
		Activities			
		undertaken	Support	2014	2013
		directly	costs	Total	Total
	Activity or Programme	£	£	£	£
	City Centre	334,201	96,698	430,899	403,789
	Child and Family Centre	116,243	65,254	181,497	167,038
	Night Refuge	46,076		46,076	38,001
		496,520	161,952	658,472	608,828

# Notes to the Financial Statements for the year ended 30 June 2014

# 12. Analysis of support costs by charitable activity

	Staff Costs	Legal & Professional	Finance l Costs	Running Costs	2014 Total	2013 Total
Activity or programme	£	£	£	£	£	£
City Centre	77,756	2,465	619	15,858	96,698	89,799
Child and Family Centre	58,941	822	206	5,285	65,254	60,469
	136,697	3,287	825	21,143	161,952	150,268

## 13. Employees

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The average monthly numbers of employees during the year were:	2014 Number	2013 Number
Employment costs		17
	2014 £	2013 £
Wages and salaries Social security costs Other pension costs	441,708 38,492 28,443	417,013 33,599 19,779
	508,643	470,391

There were no employees who received remuneration of over £60,000 in the period.

#### 14. Directors' emoluments

No director nor any persons connected to them received emoluments or any reimbursement of any expenses during the year.

### 15. Pension costs

The pension charge represents contributions due from the company and amounted to £28,096 (2013 - £18,465). At 30 June 2014, outstanding pension payments totalled £2,082 (2013 - £2,086).

# Notes to the Financial Statements for the year ended 30 June 2014

16.	Tangible fixed assets	Heritable & Leasehold property £	Office equipment £	Fixtures, fittings and equipment	Motor vehicles £	Computer hardware £	Total £
	Cost or valuation						
	At 1 July 2013	2,355,242	10,733	60,884	11,959	28,083	2,466,901
	Additions	-		. <u>.</u>	-	21,378	21,378
	At 30 June 2014	2,355,242	10,733	60,884	11,959	49,461	2,488,279
	Depreciation			·			
	At 1 July 2013	390,321	8,446	38,880	7,794	27,365	472,806
	Impairment loss	227,886	-	· -	-	-	227,886
	Charge for the year	37,035	715	5,501	1,041	3,330	47,622
	At 30 June 2014	655,242	9,161	44,381	8,835	30,695	976,200
	Net book values						
	At 30 June 2014	1,700,000	1,572	16,503	3,124	18,766	1,739,965
	At 30 June 2013	1,964,921	2,287	22,004	4,165	718	1,994,095

In June 2009, property at Crimea Street, Glasgow, was donated to the charity. The property was included within Heritable & Leasehold Property at a Trustees' valuation of £2.3 million. The property was independently valued at £1.7m, as at October 2014, on an open market basis by Christie & Co. All other properties are incorporated at cost.

17.	Debtors	2014 £	2013 £
	Other debtors	3,628	5,504
	Prepayments and accrued income	2,167	2,362
		5,795	7,866
18.	Creditors: amounts falling due		
	within one year	2014 £	2013 £
	Trade creditors	1,387	1,169
	Other taxes and social security costs	9,684	9,568
	Accruals and deferred income	54,561	55,102
		65,632	65,839
		<del></del>	

# Notes to the Financial Statements for the year ended 30 June 2014

# 19. Analysis of net assets between funds

•	Unrestricted Designated Restricted			Total
	funds	funds	funds	funds
	£	£	£	£
Fund balances at 30 June 2014 as represented by:				
Tangible fixed assets	-	1,739,965	-	1,739,965
Current assets	320,173	103,824	46,002	469,999
Current liabilities	(20,173)	-	(45,459)	(65,632)
	300,000	1,843,789	543	2,144,332
				<del></del>

20.	Unrestricted General Funds	1 Jul '13 £	Incoming £	Outgoing £	Transfers £	30 Jun '14 £
	General Fund	150,000	633,794	(534,755)	50,961	300,000
		150,000	633,794	(534,755)	50,961	300,000
				====		

# **Purposes of General Funds**

### General Fund

This fund is used for the furtherance of the objects of the company.

21.	Unrestricted Designated Funds	1 Jul '13	Incoming	Outgoing	Transfers R	evaluation	30 Jun '14
•		£	£	£	£	£	£
	Fixed asset fund	1,994,096	21,379	(47,624)	) -	(227,886)	1,739,965
	Special fund	157,179		-	(53,355)	-	103,824
		2,151,275	21,379	(47,624)	(53,355)	(227,886)	1,843,789

# **Purposes of Designated Funds**

# Fixed asset fund

This fund represents the net book value of the fixed assets.

# Special fund

This fund is to be used for special projects as determined by the Board.

# Notes to the Financial Statements for the year ended 30 June 2014

22.	Restricted funds	1 Jul '13 £	Incoming £	Outgoing £	Transfers £	30 Jun '14 £
	City Centre Fund	-	65,333	(65,333)	-	-
	Child and Family Centre Fund	-	77,361	(77,361)	-	-
	Child and Family Centre Capital Fund	1 75	-	-	-	75
	Child and Family Center Boiler Fund	468	-	-	-	468
	Night Refuge	2,164	41,518	(46,076)	2,394	-
		2,707	184,212	(188,770)	2,394	543

#### Purposes of restricted funds

#### City Centre Fund

Income received for activities/projects undertaken in the City Centre are allocated to this fund.

## Child and Family Centre Fund

This represents income received for the day to day running of the Child and Family Centre at 4 St. Kenneth Drive.

# Child and Family Centre Capital Fund

This represents the balance of funds held for capital expenditure in accordance with the original grant provision.

### Child and Family Center Boiler Fund

The income of this fund represents a donation made to purchase a boiler for the Child & Family Centre. The net book value has been transferred at the year end to the Fixed Assets Fund, which represents the net book value of the total Fixed Assets.

## Night Refuge

Funds were received in the year towards the running of a Night Shelter which saw the charity open its premises to homeless men and women during the harsh winter weather.

# Notes to the Financial Statements for the year ended 30 June 2014

## 23. Financial commitments

At 30 June 2014 the charity had annual commitments under non-cancellable operating leases as follows:

2014	2013
£	£
120	120
2,376	2,376
2,496	2,496
	£ 120 2,376

## 24. Ethical matters

In common with many other charities of our size and nature, we use our auditors to assist with the preparation of the financial statements.