



**Companies House**

— for the record —

Company Name

**THE NESS CITIZENS ADVICE  
BUREAUX**

## 363s Annual Return

Company Type

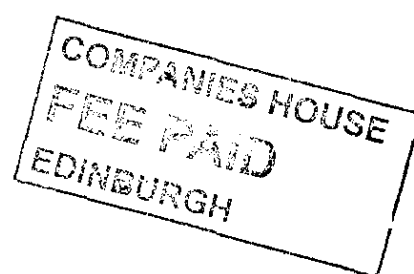
**Private Company Limited By  
Guarantee Exempt Under Sect 30**

Company Number

**SC136118**

Information extracted from  
Companies House records on  
**31st December 2004**

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.



### Section 1: Company details

Ref: SC136118/15/42

	Current details	Amended details														
> Registered Office Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>103 Academy Street Inverness IV1 1LX</b>	Address _____ _____ _____ UK Postcode    _ _ _ _ _														
> Register of Members <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Address where the Register is held  At Registered Office</b>	Address _____ _____ _____ UK Postcode    _ _ _ _ _														
> Register of Debenture Holders <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Not Applicable</b>	Address _____ _____ _____ UK Postcode    _ _ _ _ _														
> Principal Business Activities <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<table border="1"> <thead> <tr> <th>SIC Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td><b>7487</b></td> <td><b>Other business activities</b></td> </tr> </tbody> </table>	SIC Code	Description	<b>7487</b>	<b>Other business activities</b>	<table border="1"> <thead> <tr> <th>SIC CODE</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> </tbody> </table>	SIC CODE	Description	_____	_____	_____	_____	_____	_____	_____	_____
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> <i>Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.</i>																

	Current details	Amended details
<p>&gt; <b>Company Secretary</b></p> <p>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p>Particulars of a new Company Secretary must be notified on form 288a.</p>	<p><b>Name</b></p> <p><b>Richard Simon COLE-HAMILTON</b></p> <p><b>Address</b></p> <p><b>54 Culcabock Avenue</b></p> <p><b>Inverness</b></p> <p><b>IV2 3RQ</b></p>	<p><b>Name</b></p> <p>_____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p><b>Address</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p><b>UK Postcode</b>    L L L L    L L L</p> <p><b>Date of change</b>    L L / L L / L L L L</p> <p><b>Date Richard Simon COLE-HAMILTON</b> ceased to be secretary (if applicable)</p> <p>                                 L L / L L / L L L L</p>
<p>&gt; <b>Director</b></p> <p>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p>Particulars of a new Director must be notified on form 288a.</p>	<p><b>Name</b></p> <p><b>M.A. Frances ABBOT</b></p> <p><b>Address</b></p> <p><b>Flat 9 18 Baron Taylors Street</b></p> <p><b>Inverness</b></p> <p><b>Highland</b></p> <p><b>IV1 1QG</b></p> <p><b>Date of birth</b>    31/10/1938</p> <p><b>Nationality</b>    British</p> <p><b>Occupation</b>    Retired</p>	<p><b>Name</b></p> <p>_____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p><b>Address</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p><b>UK Postcode</b>    L L L L    L L L</p> <p><b>Date of birth</b>    L L / L L / L L L L</p> <p><b>Nationality</b>    _____</p> <p><b>Occupation</b>    _____</p> <p><b>Date of change</b>    L L / L L / L L L L</p> <p><b>Date M.A. Frances ABBOT</b> ceased to be director (if applicable)</p> <p>                                 L L / L L / L L L L</p>

	Current details	Amended details
<p><b>&gt; Director</b></p> <p><i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i></p> <p><i>Particulars of a new Director must be notified on form 288a.</i></p>	<p><b>Name</b> Roderick Andrew Christopher BALFOUR</p> <p><b>Address</b> Torran Gorm Cantray Croy Inverness-Shire IV1 2PS</p> <p><b>Date of birth</b> 05/01/1940</p> <p><b>Nationality</b> British</p> <p><b>Occupation</b> Local Councillor</p>	<p><b>Name</b></p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p><b>Address</b></p> <p><b>UK Postcode</b> _ _ _ _ _</p> <p><b>Date of birth</b> _ _ / _ _ / _ _ _ _</p> <p><b>Nationality</b> _ _ _ _ _</p> <p><b>Occupation</b> _ _ _ _ _</p> <p><b>Date of change</b> _ _ / _ _ / _ _ _ _</p> <p><b>Date</b> Roderick Andrew Christopher BALFOUR ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>
<p><b>&gt; Director</b></p> <p><i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i></p> <p><i>Particulars of a new Director must be notified on form 288a.</i></p>	<p><b>Name</b> Margaret Jane BENNETT</p> <p><b>Address</b> 5 Ness House Fortrose Ross &amp; Cromarty IV10 8SD</p> <p><b>Date of birth</b> 27/06/1946</p> <p><b>Nationality</b> British</p> <p><b>Occupation</b> Manager</p>	<p><b>Name</b></p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p><b>Address</b></p> <p><b>UK Postcode</b> _ _ _ _ _</p> <p><b>Date of birth</b> _ _ / _ _ / _ _ _ _</p> <p><b>Nationality</b> _ _ _ _ _</p> <p><b>Occupation</b> _ _ _ _ _</p> <p><b>Date of change</b> _ _ / _ _ / _ _ _ _</p> <p><b>Date</b> Margaret Jane BENNETT ceased to be director (if applicable) 31, 12, 2003</p>

	Current details	Amended details
<p><b>&gt; Director</b></p> <p><i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i></p> <p><i>Particulars of a new Director must be notified on form 288a.</i></p>	<p><b>Name</b> <b>Malcolm Lyall JACK</b></p> <p><b>Address</b> <b>Lismore Tower Brae</b> <b>Westhill</b> <b>Inverness</b> <b>IV1 2BW</b></p> <p><b>Date of birth</b> 04/02/1941</p> <p><b>Nationality</b> British</p> <p><b>Occupation</b> Retired</p>	<p><b>Name</b></p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p><b>Address</b></p> <p>UK Postcode    _ _ _ _ _</p> <p>Date of birth    _ _ / _ _ / _ _ _ _</p> <p>Nationality    _ _ _ _ _</p> <p>Occupation    _ _ _ _ _</p> <p>Date of change    _ _ / _ _ / _ _ _ _</p> <p>Date Malcolm Lyall JACK ceased to be director (if applicable)                                  _ _ / _ _ / _ _ _ _</p>
<p><b>&gt; Director</b></p> <p><i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i></p> <p><i>Particulars of a new Director must be notified on form 288a.</i></p>	<p><b>Name</b> <b>Marlyn LINDSAY</b></p> <p><b>Address</b> <b>67 Crown Street</b> <b>Inverness</b> <b>IV2 3AY</b></p> <p><b>Date of birth</b> 24/10/1953</p> <p><b>Nationality</b> British</p> <p><b>Occupation</b> Practice Manager</p>	<p><b>Name</b></p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p><b>Address</b></p> <p>UK Postcode    _ _ _ _ _</p> <p>Date of birth    _ _ / _ _ / _ _ _ _</p> <p>Nationality    _ _ _ _ _</p> <p>Occupation    _ _ _ _ _</p> <p>Date of change    _ _ / _ _ / _ _ _ _</p> <p>Date Marlyn LINDSAY ceased to be director (if applicable)                                  _ _ / _ _ / _ _ _ _</p>

	Current details	Amended details
<p><b>&gt; Director</b></p> <p>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p>Particulars of a new Director must be notified on form 288a.</p>	<p><b>Name</b> Peter Addison LOUTIT</p> <p><b>Address</b> Dalriach Lodge Daviot Inverness Inverness Shire IV2 5XQ</p> <p><b>Date of birth</b> 03/11/1946</p> <p><b>Nationality</b> British</p> <p><b>Occupation</b> Retired</p>	<p><b>Name</b></p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p><b>Address</b></p> <p>UK Postcode    _ _ _ _ _</p> <p>Date of birth    _ _ / _ _ / _ _ _ _</p> <p>Nationality    _ _ _ _ _</p> <p>Occupation    _ _ _ _ _</p> <p>Date of change    _ _ / _ _ / _ _ _ _</p> <p>Date Peter Addison LOUTIT ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>
<p><b>&gt; Director</b></p> <p>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p>Particulars of a new Director must be notified on form 288a.</p>	<p><b>Name</b> Moray MACDONALD</p> <p><b>Address</b> 30 Union Road Inverness IV2 3JY</p> <p><b>Date of birth</b> 13/09/1956</p> <p><b>Nationality</b> British</p> <p><b>Occupation</b> Solicitor</p>	<p><b>Name</b></p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p><b>Address</b></p> <p>UK Postcode    _ _ _ _ _</p> <p>Date of birth    _ _ / _ _ / _ _ _ _</p> <p>Nationality    _ _ _ _ _</p> <p>Occupation    _ _ _ _ _</p> <p>Date of change    _ _ / _ _ / _ _ _ _</p> <p>Date Moray MACDONALD ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>

	Current details	Amended details
<p><b>&gt; Director</b></p> <p>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p>Particulars of a new Director must be notified on form 288a.</p>	<p><b>Name</b> Dr Valerie MACIVER OBE</p> <p><b>Address</b> Newton Of Novar Evanton Ross-Shire IV16 9XH</p> <p><b>Date of birth</b> 13/08/1944</p> <p><b>Nationality</b> British</p> <p><b>Occupation</b> None</p>	<p><b>Name</b></p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p><b>Address</b></p> <p>UK Postcode    _ _ _ _ _</p> <p>Date of birth    _ _ / _ _ / _ _ _ _</p> <p>Nationality    _ _ _ _ _</p> <p>Occupation    _ _ _ _ _</p> <p>Date of change    _ _ / _ _ / _ _ _ _</p> <p>Date Dr Valerie MACIVER OBE ceased to be director (if applicable)</p> <p>                    _ _ / _ _ / _ _ _ _</p>
<p><b>&gt; Director</b></p> <p>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p>Particulars of a new Director must be notified on form 288a.</p>	<p><b>Name</b> Dawn MARDON</p> <p><b>Address</b> 7 Boarstone Court Inverness Highland IV2 4XP</p> <p><b>Date of birth</b> 11/11/1962</p> <p><b>Nationality</b> British</p> <p><b>Occupation</b> Payroll Team Leadernhs</p>	<p><b>Name</b></p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p><b>Address</b></p> <p>UK Postcode    _ _ _ _ _</p> <p>Date of birth    _ _ / _ _ / _ _ _ _</p> <p>Nationality    _ _ _ _ _</p> <p>Occupation    _ _ _ _ _</p> <p>Date of change    _ _ / _ _ / _ _ _ _</p> <p>Date Dawn MARDON ceased to be director (if applicable)</p> <p>                    _ _ / _ _ / _ _ _ _</p>

## Amended details

*If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.*

**Address**  
**36 Braeside Park**  
**Balloch**  
**Inverness**  
**IV2 7HN**

**Occupation** Retired

*Particulars of a new Director  
must be notified on form  
288a.*

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

Date Esther Barbara REID ceased to be director (if applicable)

*If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.*

**Address**  
**42 Southside Road**  
**Inverness**  
**Highland**  
**IV2 4XA**

**Occupation**    **Company Director**

*Particulars of a new Director must be notified on form 288a.*

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

Date Margaret Brenda SELLAR ceased  
to be director (if applicable)



Companies House

— for the record —

## 363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

### 1. Declaration

- ☐ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

(Director / Secretary)

Date

27, 01, 2005

*This date must not be earlier than the return date at 2 below*

#### What to do now

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

### 2. Date of this return

- ☒ This AR is made up to  
19/1/2005

If you are making this return up to an earlier date, please give the date here

\_\_ / \_\_ / \_\_\_\_

*Note: The form must be delivered to CH within 28 days of this date*

### 3. Date of next return

- ☐ If you wish to change your next return to a date earlier than **19th January 2006** please give the new date here:

\_\_ / \_\_ / \_\_\_\_

### 4. Where to send this form

- ☒ Please return this form to:

Registrar of Companies  
Companies House  
37 Castle Terrace  
Edinburgh EH1 2EB

**Have you enclosed the filing fee with the company number written on the reverse of the cheque?**

### Contact Address

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Contact Name

Telephone number *inc code*

\_\_\_\_\_

\_\_\_\_\_

Address

DX number *if applicable*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

DX exchange

Postcode

\_\_\_\_\_