

Charity registration number SC008471 (Scotland)

Company registration number SC130788 (Scotland)

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
PAGES FOR FILING WITH REGISTRAR

**RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees	Sheriff Gillian Wade Susan Smith Duncan Mackinnon Anna Spackman Colin Crawford Eunice McLennan
Chief Executive Officer	Marta Muranyi Henderson
Secretary	Marta Muranyi Henderson
Charity number (Scotland)	SC008471
Company number	SC130788
Registered office	4 Dudhope Terrace Dundee DD3 6HG
Auditor	Findlays Chartered Accountants 11 Dudhope Terrace Dundee DD3 6TS
Bankers	Bank of Scotland 2 West Marketgait Dundee DD1 1QN
Solicitors	Miller Hendry 13 Ward Road Dundee DD1 1LU

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
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**RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's governing document, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

Policies and objectives

The objects of the charity are to promote for the public benefit, predominantly but not exclusively, the provision of services directed towards mediation, conciliation, reconciliation and counselling with the object of assisting any persons concerned in matrimonial and family disputes of any kind whatever, whether or not involved in any Court proceedings, so far as possible in the amicable resolution of such disputes, in appreciation and understanding of the problems and the interests of children and young people in adapting to and coping with their changed circumstances and in any other way whatever.

Strategies for achieving objectives

Our three year Business Plan produced in 2020 identifies key strategic priorities to aid the Organisation's growth plans. Our agreed social objectives are to...

- Improve children's ability to cope with their family conflict
- Improve individuals' ability to deal with relationship difficulties and conflict
- Improve individuals' ability to communicate and negotiate with their partner or ex-partner
- Improve parents' ability to cope with their family conflict

To enable us to meet our social objectives we have devised the following business objectives as our focus over the three year period.

1. Increase referrals into our services in all four local authority areas.
2. Increase our geographical and thematic reach within the four local authority areas, by offering appointments close to where the need is.
3. Further diversify our income streams to ensure sustainability.
4. Develop our employee and practitioner base and the necessary infrastructure in line with growth plans.
5. Implement new ways to evaluate the effectiveness of our work by including stakeholders and beneficiaries more than before.

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Activities undertaken to achieve objectives

- Assessment
 - o Intake
- Mediation services
 - o Child-focused Mediation
 - o Consulting Children in Mediation
 - o All Issues Mediation (AIM)
 - o Family Mediation in different family contexts (stepfamily-, family group-, intergenerational)
 - o Homelessness Mediation
 - o Step Ahead
- Counselling services
 - o Children and Young Persons' Counselling
 - o Relationship Counselling
 - o Sexual Relationship Therapy
 - o Family Therapy
- Child Contact Centre services
 - o Supervised Contact
 - o Supported Contact
 - o Supported Handover Contact
 - o Digital Post-box and other Indirect Contact

Employee involvement

Employees have been consulted on issues of concern to them by means of consultative meetings and have been kept informed on specific matters directly by management. The Charity carries out annual appraisals of all staff and has adopted a procedure of feedback to management and Trustees. The Charity has in place a number of detailed policies in relation to all aspects of personnel matters including:

Anti-Harassment Policy
Equal Opportunities policy
Disciplinary and Conduct and Capability Procedures
Complaints Policy and Procedures
Grievance Policy and Procedure
Health & Safety Policy
Managing Mental Health at Work Policy
Sickness Absence Policy
Whistleblowing Policy

In accordance with the Charity's equal opportunities policy, the Charity has long established fair employment practices in the recruitment, selection, retention and training of staff. Our policies are regularly reviewed by the Trustees, particularly in light of these changing and challenging times. Full details of these policies are available from the Charity's offices.

Volunteers

The Charity continues to engage volunteers in the delivery of its services. Specifically, volunteers currently contribute to the operation of our Child Contact Centres. Every Centre has volunteers on rota during its opening times who have a specific role to support the paid members of staff in attending to families using the Centre. There are provisions in place for the recruitment, induction and training of volunteers and other mechanisms for their ongoing support within the Service, including opportunities to apply for paid employment should any arise. The significance of volunteers remains high within the Service and is acknowledged in our Annual Report, also.

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE (PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE) TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Achievements and performance

Main achievements

The Service's key achievements during 2021-22 are reviewed in light of its continued response to the global pandemic, which has also materially altered the original objectives agreed for the financial year.

The Service has remained open through a number of waves of COVID19 and was able to adjust its operations flexibly, reflecting legal requirements at all times. Most of our staff have remained home-based, prioritising those who were delivering face to face services, and those who required office-based equipment or support.

The staff team has continued to learn from the changes primarily brought upon by the pandemic, and where practice and processes have evidenced notable improvements, they were incorporated into our long-term delivery plans. Early 2022, the Trustees have formally acknowledged a shift in the Charity's working practices, and committing to support its workforce to work flexibly where this had proven benefit to clients, the Service and staff alike.

The Charity has been successful in securing additional funding to aid its marketing and promotional activities, its accessibility for certain community groups who may need additional support to benefit from services, and to further improve the physical environment at our Dundee building, for contact families.

The Charity's primary objectives (as per section b, above) have been adapted to remain meaningful and achievable during our recovery from the pandemic:

1. We have increased referrals into the Service in Angus and Perth and Kinross, to ensure wide accessibility and as equitable distribution of resources as possible. We have increased the number of referral sources that now routinely utilise our services (i.e. our visibility with new stakeholder groups).
2. We have increased our geographical and thematic reach within the four local authority areas, by offering appointments online, and expanding further on our carers' support by offering counselling to unpaid carers in all four local authority areas.
3. We have fully recovered our fee income by not only delivering services up to our current capacity but also by ensuring our outstanding invoices with solicitor firms don't remain outstanding indefinitely.
4. We have continued to invest in our employee and practitioner base and the necessary infrastructure, to meet the capacity requirements of changed delivery mechanisms, and to respond to a significant increase in demand for our services. As it has been difficult to recruit and train new practitioners and staff, we continue to focus our efforts to this task as we move into 2022-23.
5. We have implemented new ways to evaluate the effectiveness of our work by enhancing access to feedback from clients, through online platforms.

Key performance indicators

The following Outcomes are key in all we do:

- Children's ability to cope with their family conflict will improve.
- Adults' ability to deal with their relationship difficulty and conflict, will improve.
- Adults' ability to communicate and negotiate with their partner or ex-partner, will improve.
- Parents' ability to cope with their family conflict will improve.

Recent national statistics indicate the following success rates:

78% of parents report an improvement in their ability to deal with relationship conflict.

76% of parents report an improved ability to communicate and negotiate with their partner or ex-partner.

75% of parents report an improved ability to cope with their current family situation.

71% of children experience an improvement in their ability to cope with their family situation.

**RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2022

Review of activities

This year 1,020 one to one confidential intake appointments were made, mainly over the telephone and online. For many, this interview provides enough support and confidence to go on and work out their own solutions. For others, it is an introduction to the services we provide or a referral point to other agencies. Following initial assessments we offered families a further 5,862 appointments be it for mediation, contact or counselling and therapeutic interventions. 80% of our clients have said that our Service has helped them with the difficulties they were struggling with and 95% would recommend us to others. To offer further statistical highlights of our year, we publish an annual report separately.

Fundraising activities and income generation

The Charity was in a fortunate position that all of its core funders re-confirmed their commitment to continue to support it during 2021-22, despite continuing restrictions upon our ability to deliver according to our standard funding arrangements. The Service was also fortunate to be successful in securing a number of local authority and third sector grants and contracts to offer additional support to local families and individuals.

Financial review

Review of financial position

At the year end the charity holds £434,693 (2021 - £452,013) in reserves, of which £413,336 is unrestricted and of this free reserves not invested in fixed assets or designated amount to £101,239 (2021 - £119,618). Amounts designated totalled £64,179 (2021 - £67,200). The funds at the end of the year put the charity in a strong position as we start 2022/23.

The Trustees regularly monitor the level of unrestricted funds as these are vital in allowing flexibility in our work.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

It is the policy of the charitable company that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charitable company's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Principal funding

The Charity's principal funding sources are the Scottish Government, Local Authorities and grant making Trusts. The Charity increasingly relies on income generated via chargeable activities. The majority of our fees relate to our work with the Scottish Family Courts in Dundee, Perth, Forfar, Kirkcaldy and Dunfermline and are mostly paid by the Scottish Legal Aid Board. Our collaborative working partnership with the family law colleagues is supported by ongoing internal reviews and CPD opportunities we offer. This ensures that we facilitate the work of the Courts in the most responsible and efficient way possible and that we remain an accessible alternative for families who require to address future arrangements for their children or who access the court system for any other family matter.

**RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2022

Principal risks and uncertainties

The Trustees have a formal risk management process to assess business risks and implement risk management strategies. This involves identifying the types of risks the Charity faces, prioritising them in terms of potential impact and likelihood of occurrence, and identifying means of mitigating the risks. As part of this process the Trustees reviewed the adequacy of the Charity's current internal controls. The Trustees are pleased to report that the Charity's internal financial controls, conform to guidelines issued by the Office of the Scottish Charity Regulator. The following risks represented key priorities to the Charity during 2021-22:

- Depleting number of Practitioners
- Health and Safety of staff and clients
- Office lockdown / restrictions of use for face to face work
- Services, systems and processes not being adaptable/adapted to alternative platforms e.g. online work
- Loss of funding/part funding during and in the aftermath of COVID19
- Depletion of reserves
- Demand for service – upturn/downturn

A key element in the management of financial risk is a regular review of available liquid funds to settle debts as they fall due, regular liaison with the bank, and active management of trade debtors and creditors balances to ensure sufficient working capital by the Charity. Our Financial Controls Policy addresses these measures and our 3 Year Business Plan and annual Operational Plan address the main risks also, and provide an analysis of how they are to be managed. Other risks are managed via robust policies and procedures and regular formal and informal training events for staff. In addition, the Trustees have considered the guidance for directors of public listed companies contained within the Turnbull Report. They believe that the Charity should, as a public interest body, adopt these guidelines as best practice. Accordingly they have set policies on internal controls which address the following:

- consideration of the type of risks the Charity faces - the level of risks which they regard as acceptable
- the likelihood of the risks concerned materialising
- the Charity's ability to reduce the incidence and impact on the business of risks that do materialise
- the costs of operating particular controls relative to the benefit obtained
- clarify the responsibility of management to implement the Trustees' policies and identify and to evaluate risks for their consideration
- communicate that employees have the responsibility for internal control as part of their accountability for achieving objectives
- embed the control system in the Charity's operations so that it becomes part of the culture of the Charity
- develop systems to respond quickly to evolving risks arising from factors within the Charity and to changes in the external environment
- include procedures for reporting failings immediately to appropriate levels of management and the Trustees, together with details of corrective action being undertaken.

The Trustees have fully considered the initial and ongoing impact of the COVID 19 pandemic upon the Charity's affairs. They have now fully reviewed the Charity's risk register, risk management policy, and contingency and business plans.

Financial risk management objectives and policies

Trustees reviewed and amended the Organisation's Financial Controls Policy and Charging Policy to ensure it reflects the changed operational landscape, and offers a suitable framework within which the Organisation is financially managed. The Treasurer had regular reviews of our balance sheets, and other financial information and was involved in a number of working groups tasked with monitoring and reviewing processes. The Charity took significant steps to address the financial risks surrounding COVID19 and its diminished ability to self-generate fee income. The Charity also took advantage of additional funding available for service adaptations and specifically, to create additional capacity to support the mental and health and wellbeing of the communities it serves.

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE (PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE) TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Plans for future periods

The Charity has continued to implement the recommendations arising from the Pilotlight review (2019-20), during 2021, centring on governance, and strategic and business planning. As well as internal improvements to structures and creating a Business Plan for the Charity, Pilotlight mentors also supported the management team with some "on the ground" thinking about what the pandemic means to the Charity and its stakeholders, in the short- and medium term. These processes have informed the planned direction of the Organisation beyond 2022. Over the next year we will focus on the following key areas which have been identified:

1. Increase referrals into our services in all four local authority areas, by at least 15%.
2. Increase our reach within the four local authority areas, by offering appointments reflecting the accessibility needs of each beneficiary, and by increasing the range of services we offer.
3. Further diversify our income streams to ensure sustainability. We aim to ensure that no one source of income will represent more than 30% of our income.
4. Develop our employee and practitioner base and the necessary infrastructure in line with growth plans.
5. Implement new ways to evaluate the effectiveness of our work by including stakeholders and beneficiaries more than before.

The Trustees have also agreed additional tasks for 2022-23:

1. Trustee recruitment and Advisory Group to the Board
2. Repairs to main office building (met from repairs reserves)
3. Participation in the review of the Relationships Scotland Network and National Office during 2022-23, and full participation in ongoing national development plans.

The Charity has agreed to continue with the provision of its services under funding strains. Resources will continue to be allocated to comply and align with the Charity's main aims and objectives, and with any contractual obligations.

Structure, governance and management

Constitution

The Charity changed its name to Relationships Scotland Tayside and Fife on 28 March 2022. The Charity was set up on 10 June 1986 and incorporated on 26 March 1991. It is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Sheriff Gillian Wade
Susan Smith
Duncan Mackinnon
Anna Spackman
Colin Crawford
Eunice McLennan

Methods of appointment or election of Trustees

The Trustees are elected at the Annual General Meeting. One third of Trustees are required to retire by rotation at the AGM but are eligible for re-election.

Trustees' indemnities

None of the Trustees receive remuneration or other benefit from their work with the Charity. Any conflict of interest by a Trustee or senior manager of the Charity must be disclosed to the full board of Trustees. In the current year no such related party transactions were reported. The directors consider the board of directors, who are also the Trustees, and the senior management team comprise the key management personnel of the Charity in charge of directing and controlling, running and operating the Charity on a day to day basis. All directors give of their time freely and no director received remuneration in the year.

**RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2022

Organisational structure and decision-making policies

The governing document is detailed above. The directors have the power to invest the monies of the company, not immediately required for the furtherance of its objects, in such investments, securities or property as may be thought fit, subject to such conditions and consents as may be imposed or required by law. The Trustees are responsible for the overall strategy and administration of the Charity but the chief executive officer, Marta Muranyi Henderson is delegated the responsibility of the day to day running of the Charity. The Board meets every two months and may at any point agree to form sub committees covering development, membership, finance and audit. The Board has held emergency meetings in light of the COVID 19 crisis to agree continuity strategies and latterly to learn from the developments brought upon or accelerated by the pandemic.

Policies adopted for the induction and training of Trustees

The Charity aims to recruit Trustees from a wide range of the community and geographical locations. A range of skills are required to provide input to the committee. New Trustees are given access to serving Trustees, accounts, budget, committee meeting minutes and other relevant documents. The Charity does not have a formal policy for recruitment, induction and training of new Trustees but has approved a number of formal documents to aid this process, e.g. Induction pack, Code of Conduct of Trustees, etc.

Pay policy for key management personnel

The pay of staff is reviewed annually and normally increased in accordance with average earnings.

Related party relationships

The Trustees have no related party relationships to declare.

Auditor

In accordance with the company's articles, a resolution proposing that Findlays be reappointed as auditor of the company will be put at a General Meeting.

The trustees' report was approved by the Board of Trustees.

Sheriff Gillian Wade
Trustee

15 June 2022

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 MARCH 2022

The trustees, who are also the directors of Relationships Scotland Tayside & Fife for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the income and expenditure of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE (PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE) INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF RELATIONSHIPS SCOTLAND TAYSIDE & FIFE

Opinion

We have audited the financial statements of Relationships Scotland Tayside & Fife (the 'charitable company') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE (PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE) INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF RELATIONSHIPS SCOTLAND TAYSIDE & FIFE

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Charities and Trustees Investment (Scotland) Act 2005 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud are instances of non compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above to detect material misstatement in respect of irregularities, including fraud.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

- Making enquiries of management about any known or suspected instances of non compliance with laws and regulations, including GDPR, employment law and fraud
- Review of correspondence with regulators including OSCR
- Review of legal fees expenditure and Board minutes
- Challenging assumptions and judgements made by management in their significant accounting estimates including fixed asset depreciation, bad debt provisions and allocation of overheads
- Auditing the risk of management override controls, including through testing of journal entries and other adjustments for appropriateness

Because of the field in which the client operates we identified the following areas as those most likely to have a material impact on the financial statements; terms and conditions stipulated in grant funding, employment law, GDPR and compliance with the UK Companies Act, Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts Regulations 2006.

**RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

TO THE TRUSTEES OF RELATIONSHIPS SCOTLAND TAYSIDE & FIFE

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Lesley Campbell, BA, C.A. (Senior Statutory Auditor)

for and on behalf of Findlays

Chartered Accountants

Statutory Auditor

11 Dudhope Terrace

Dundee

DD3 6TS

15 June 2022

Findlays is eligible for appointment as auditor of the charitable company by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

Current financial year

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
	Notes				
<u>Income and endowments from:</u>					
Donations and legacies	3	437,350	54,177	491,527	510,474
Charitable activities	4	127,292	-	127,292	76,619
Investments	5	220	-	220	423
Other income	6	298	-	298	-
Total income		565,160	54,177	619,337	587,516
<u>Expenditure on:</u>					
Charitable activities	7	589,976	46,681	636,657	498,429
Net (expenditure)/income for the year/ Net movement in funds		(24,816)	7,496	(17,320)	89,087
Fund balances at 1 April 2021		438,152	13,861	452,013	362,926
Fund balances at 31 March 2022		413,336	21,357	434,693	452,013

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

Prior financial year

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes			
<u>Income and endowments from:</u>				
Donations and legacies	3	459,123	51,351	510,474
Charitable activities	4	76,619	-	76,619
Investments	5	423	-	423
Total income		536,165	51,351	587,516
<u>Expenditure on:</u>				
Charitable activities	7	447,485	50,944	498,429
Gross transfers between funds		25,027	(25,027)	-
Net (expenditure)/income for the year/ Net movement in funds		113,707	(24,620)	89,087
Fund balances at 1 April 2020		324,445	38,481	362,926
Fund balances at 31 March 2021		438,152	13,861	452,013

**RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
BALANCE SHEET**

AS AT 31 MARCH 2022

		2022		2021	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	11		247,918		251,334
Current assets					
Debtors	12	54,725		42,702	
Cash at bank and in hand		307,091		303,941	
		<u>361,816</u>		<u>346,643</u>	
Creditors: amounts falling due within one year	14	<u>(78,176)</u>		<u>(41,635)</u>	
Net current assets			283,640		305,008
Total assets less current liabilities			531,558		556,342
Creditors: amounts falling due after more than one year	15		(96,865)		(104,329)
Net assets			<u>434,693</u>		<u>452,013</u>
Income funds					
Restricted funds	17		21,357		13,861
<u>Unrestricted funds</u>					
Designated funds	18	64,179		67,200	
General unrestricted funds		<u>349,157</u>		<u>370,952</u>	
			413,336		438,152
			<u>434,693</u>		<u>452,013</u>

**RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
BALANCE SHEET (CONTINUED)**

AS AT 31 MARCH 2022

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022, although an audit has been carried out under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 15 June 2022

Sheriff Gillian Wade

Trustee

Company registration number SC130788

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2022

		2022		2021	
	Notes	£	£	£	£
Cash flows from operating activities					
Cash generated from operations	22		12,198		137,573
Investing activities					
Purchase of tangible fixed assets		(2,499)		-	
Investment income received		220		423	
Net cash (used in)/generated from investing activities			(2,279)		423
Financing activities					
Repayment of bank loans		(6,768)		(3,275)	
Net cash used in financing activities			(6,768)		(3,275)
Net increase in cash and cash equivalents			3,150		134,721
Cash and cash equivalents at beginning of year			303,941		169,220
Cash and cash equivalents at end of year			<u>307,091</u>		<u>303,941</u>

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE

(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Relationships Scotland Tayside & Fife is a private company limited by guarantee incorporated in Scotland. The registered office is 4 Dudhope Terrace, Dundee, DD3 6HG.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's governing document, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds are unrestricted funds which have been set aside by the Trustees for a specific purpose.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charitable company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	Straight line over 50 years
Fixtures and fittings	Straight line over 10 years
Computers	Straight line over 3 years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Critical judgements

Depreciation

Tangible fixed assets are depreciated over a period to reflect their estimated useful lives. The applicability of the assumed lives is reviewed annually, taking into account factors such as physical condition, maintenance and obsolescence.

Fixed assets are also assessed as to whether there are indicators of impairment. This assessment involves consideration of the economic viability of the purpose for which the asset is used.

Bad debt provision

The level of provision for doubtful debts is based on slow moving debtors over 3 years old. The level of provision is reviewed annually with the assumptions made depending upon the recoverability of fee income.

Allocation of support costs

There are some costs incurred which are not directly related to the charitable project but are deemed general support costs for the running of the organisation. Support costs are apportioned over the projects on a percentage basis based on staff time.

Allocation of overheads

Staff wages and other overhead costs are apportioned over the projects on a percentage basis based on staff time.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2022 £	2022 £	2022 £	2021 £	2021 £	2021 £
Donations and gifts	13,843	21,731	35,574	7,987	24,431	32,418
Grants and Government grants	423,507	32,446	455,953	451,136	26,920	478,056
	<u>437,350</u>	<u>54,177</u>	<u>491,527</u>	<u>459,123</u>	<u>51,351</u>	<u>510,474</u>

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

3 Donations and legacies

(Continued)

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2022 £	2022 £	2022 £	2021 £	2021 £	2021 £
Donations and gifts						
Donations	13,843	-	13,843	7,987	2,700	10,687
Rent in kind	-	21,731	21,731	-	21,731	21,731
	<u>13,843</u>	<u>21,731</u>	<u>35,574</u>	<u>7,987</u>	<u>24,431</u>	<u>32,418</u>
Grants and Government grants						
Local Authorities	165,405	14,000	179,405	178,164	-	178,164
Communities Recovery Fund	-	-	-	-	14,320	14,320
Adapt & Thrive	-	10,000	10,000	-	12,600	12,600
Scottish Government - CYPFEIF and ALEC Fund	119,889	-	119,889	119,889	-	119,889
Scottish Government - CCC Fund	104,213	-	104,213	104,213	-	104,213
Scottish Government - Third Sector Resilience Fund	-	-	-	29,688	-	29,688
VAA/Communities Recovery Fund	-	5,000	5,000	-	-	-
Sinclair Family Trust	-	3,446	3,446	-	-	-
National Lottery Awards For All	10,000	-	10,000	-	-	-
Northwood Trust	24,000	-	24,000	-	-	-
Other grants	-	-	-	19,182	-	19,182
	<u>423,507</u>	<u>32,446</u>	<u>455,953</u>	<u>451,136</u>	<u>26,920</u>	<u>478,056</u>

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

4 Charitable activities

	Counselling & Mediation 2022 £	Counselling & Mediation 2021 £
Counselling, Mediation & Family Support Services	126,803	57,300
Performance related grants	489	19,319
	<u>127,292</u>	<u>76,619</u>
Performance related grants		
Job Retention Scheme	489	19,319
	<u>489</u>	<u>19,319</u>

5 Investments

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Interest receivable	220	423
	<u>220</u>	<u>423</u>

6 Other income

	Unrestricted funds 2022 £	Total 2021 £
Other income	298	-
	<u>298</u>	<u>-</u>

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

7 Charitable activities

	Counselling & Mediation 2022 £	Counselling & Mediation 2021 £
Staff costs	402,114	311,737
Bank charges and Loan interest	5,991	6,829
Toys, equipment and resources	203	4,982
Repairs and renewals	16,009	7,124
Computer and IT	24,716	15,956
Advertising	3,668	541
Office Costs	9,245	8,264
Rent, rates and insurance	33,726	28,720
Premises expenses	7,707	6,824
Bad debt	(1,635)	5,329
Other professional fees	3,028	-
Consultancy and supervision	8,688	3,164
Subscriptions	7,356	3,988
Miscellaneous expenses	2,344	332
Motor and travel	1,474	504
Training and course fees	3,748	9,091
Covid-19 costs	5,015	4,253
Reimbursed professional fees	4,407	1,921
	<hr/>	<hr/>
	537,804	419,559
	<hr/>	<hr/>
Share of support costs (see note 8)	82,497	66,107
Share of governance costs (see note 8)	16,356	12,763
	<hr/>	<hr/>
	636,657	498,429
	<hr/>	<hr/>
Analysis by fund		
Unrestricted funds	589,976	447,485
Restricted funds	46,681	50,944
	<hr/>	<hr/>
	636,657	498,429
	<hr/>	<hr/>

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

8 Support costs

	Support costs	Governance costs	2022	Support costs	Governance costs	2021
	£	£	£	£	£	£
Staff costs	82,497	-	82,497	66,107	-	66,107
Depreciation	-	5,916	5,916	-	3,493	3,493
Audit fees	-	9,200	9,200	-	9,120	9,120
Non-audit fees	-	1,000	1,000	-	-	-
Legal and professional	-	240	240	-	150	150
	<u>82,497</u>	<u>16,356</u>	<u>98,853</u>	<u>66,107</u>	<u>12,763</u>	<u>78,870</u>
Analysed between						
Charitable activities	<u>82,497</u>	<u>16,356</u>	<u>98,853</u>	<u>66,107</u>	<u>12,763</u>	<u>78,870</u>

Governance costs includes payments to the auditors of £9,200 (2021- £9,120) for audit fees.

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charitable company during the year.

10 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
	<u>39</u>	<u>34</u>
Employment costs	2022 £	2021 £
Wages and salaries	426,022	330,687
Social security costs	25,316	19,748
Other pension costs	33,273	27,409
	<u>484,611</u>	<u>377,844</u>

Key management in post during the year received a total remuneration, including employee benefits, of £50,000 (2021 - £45,729) and in addition to this, employer's national insurance was paid of £4,989 (2021 - £4,529).

There were no employees whose annual remuneration was more than £60,000.

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

11 Tangible fixed assets

	Freehold land and buildings	Fixtures and fittings	Computers	Total
	£	£	£	£
Cost				
At 1 April 2021	260,806	4,500	6,816	272,122
Additions	-	2,499	-	2,499
At 31 March 2022	260,806	6,999	6,816	274,621
Depreciation and impairment				
At 1 April 2021	12,171	1,800	6,816	20,787
Depreciation charged in the year	5,216	700	-	5,916
At 31 March 2022	17,387	2,500	6,816	26,703
Carrying amount				
At 31 March 2022	243,419	4,499	-	247,918
At 31 March 2021	248,634	2,700	-	251,334

12 Debtors

	2022	2021
	£	£
Amounts falling due within one year:		
Trade debtors	33,591	28,501
Other debtors	3,065	844
Prepayments and accrued income	4,954	262
	41,610	29,607
Amounts falling due after more than one year:		
Trade debtors	13,115	13,095
Total debtors	54,725	42,702

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

13 Loans and overdrafts

	2022	2021
	£	£
Bank loans	104,345	111,113
	<u> </u>	<u> </u>
Payable within one year	7,480	6,784
Payable after one year	96,865	104,329
	<u> </u>	<u> </u>
Amounts included above which fall due after five years:		
Payable by instalments	62,626	72,899
	<u> </u>	<u> </u>

Bank loans totalling £ 104,345 (2021 - £111,113) are secured over the heritable interest in the property with a fixed and floating charge over all the assets and undertakings. A charge over the bank loan in the amount of £13,095 (2021 - £13,115) has also been held as security.

The secured bank loan terms of repayment are monthly repayments over 15 years and interest is repayable at 6% on the principal amount.

14 Creditors: amounts falling due within one year

	2022	2021
	£	£
	Notes	
Bank loans	13	7,480
Other taxation and social security		18,250
Deferred income	16	24,200
Trade creditors		17,329
Other creditors		2,918
Accruals and deferred income		7,999
		<u> </u>
		78,176
		<u> </u>

15 Creditors: amounts falling due after more than one year

	2022	2021
	£	£
	Notes	
Bank loans	13	96,865
		<u> </u>
		104,329
		<u> </u>

16 Deferred income

	2022	2021
	£	£
Other deferred income	24,200	6,700
	<u> </u>	<u> </u>

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

16 Deferred income **(Continued)**

Deferred income is included in the financial statements as follows:

	2022	2021
	£	£
Deferred income is included within:		
Current liabilities	24,200	6,700
	<u> </u>	<u> </u>
Movements in the year:		
Deferred income at 1 April 2021	6,700	-
Released from previous periods	(6,700)	-
Resources deferred in the year	24,200	6,700
	<u> </u>	<u> </u>
Deferred income at 31 March 2022	24,200	6,700
	<u> </u>	<u> </u>

Resources deferred in the year relates to Angus Council SLA for 2022/23 received March 2022 and Angus Carers Centre funding for 2022/23 received March 2022.

Deferred income released in the year relates to Angus Council SLA for 2021/22 received March 2021.

**RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2020	Movement in funds			Balance at 1 April 2021	Movement in funds			Balance at 31 March 2022
	£	Incoming resources	Resources expended	Transfers	£	Incoming resources	Resources expended	£	£
Tayside PKAVS	13,454	-	(11,701)	-	1,753	-	(1,753)	-	-
BIG	25,027	-	-	(25,027)	-	-	-	-	-
Rent in kind	-	21,731	(21,731)	-	-	21,731	(21,731)	-	-
Adapt & Thrive	-	12,600	(1,934)	-	10,666	10,000	(13,151)	7,515	-
Communities Recovery Fund	-	14,320	(14,320)	-	-	-	-	-	-
Agile Working	-	2,700	(1,258)	-	1,442	-	-	-	1,442
Perth & Kinross Community Mental Health and Wellbeing Fund	-	-	-	-	-	10,000	-	-	10,000
Fife Voluntary Action/Scottish Government: Communities Mental Health and Wellbeing Fund	-	-	-	-	-	4,000	(1,600)	2,400	-
VAA/Communities Recovery Fund - Research	-	-	-	-	-	5,000	(5,000)	-	-
Sinclair Family Trust	-	-	-	-	-	3,446	(3,446)	-	-
	38,481	51,351	(50,944)	(25,027)	13,861	54,177	(46,681)	21,357	

**RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

17 Restricted funds

(Continued)

Purposes of restricted funds

Rent in kind - For locations in Glenrothes, Perth and Arbroath.

Adapt & Thrive - awarded to contribute towards costs of disabled access entry at the contact centre in Dundee as well as conversion of an outbuilding, marketing, PR and HR consultation.

Perth and Kinross Mental Health and Wellbeing Fund - awarded to contribute towards salaries, travel and office costs incurred in order services within the local area.

Fife Voluntary Action/ Scottish Government: Communities Mental Health and Wellbeing Fund - awarded to contribute towards costs of running Connecting Families - ReIScot project.

VAA/Communities Recovery Fund - funding partnership to provide research into the ongoing effects of Covid-19 on families.

Sinclair Family Trust - awarded specifically for work within the Perthshire area and to be used to deliver services within PKAVS Carers Hub.

Agile Working - awarded to promote more agile working within the third sector.

Tayside PKAVS - various awards received to be used to deliver services with PKAVS carer's hub in Perth.

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2020 £	Transfers £	Balance at 1 April 2021 £	Resources expended £	Transfers £	Balance at 31 March 2022 £
IT reserve	7,184	7,816	15,000	(3,235)	-	11,765
Redundancy Reserve	-	52,200	52,200	-	214	52,414
	<u>7,184</u>	<u>60,016</u>	<u>67,200</u>	<u>(3,235)</u>	<u>214</u>	<u>64,179</u>

Purposes of designated funds

The IT reserve has been designated by the trustees for the replacement of IT resources currently in use and identified as requiring replacement in the foreseeable future. The reserve will also be used to meet depreciation costs to be allocated over the useful life of the assets.

The Redundancy reserve has been designated by the trustees in order to cover costs in the event of staff redundancies.

19 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:						
Tangible assets	247,918	-	247,918	251,334	-	251,334
Current assets/(liabilities)	262,283	21,357	283,640	291,147	13,861	305,008
Long term liabilities	(96,865)	-	(96,865)	(104,329)	-	(104,329)
	<u>413,336</u>	<u>21,357</u>	<u>434,693</u>	<u>438,152</u>	<u>13,861</u>	<u>452,013</u>

20 Audit report information

The auditor's report was unqualified.

Lesley Campbell, BA, C.A. (Senior Statutory Auditor)
Findlays

Chartered Accountants
Statutory Auditor

RELATIONSHIPS SCOTLAND TAYSIDE & FIFE
(PREVIOUSLY KNOWN AS FAMILY MEDIATION TAYSIDE & FIFE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

21 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

22 Cash generated from operations	2022	2021
	£	£
(Deficit)/surplus for the year	(17,320)	89,087
Adjustments for:		
Investment income recognised in statement of financial activities	(220)	(423)
Depreciation and impairment of tangible fixed assets	5,916	3,493
Movements in working capital:		
(Increase)/decrease in debtors	(12,023)	24,611
Increase in creditors	18,345	14,105
Increase in deferred income	17,500	6,700
Cash generated from operations	12,198	137,573

23 Analysis of changes in net funds

	At 1 April 2021	Cash flows	At 31 March 2022
	£	£	£
Cash at bank and in hand	303,941	3,150	307,091
Loans falling due within one year	(6,784)	(696)	(7,480)
Loans falling due after more than one year	(104,329)	7,464	(96,865)
	192,828	9,918	202,746

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