

**DUNDEE WOMENS AID COMPANY LIMITED**

**FINANCIAL STATEMENTS**

**31ST MARCH 2008**

**Registered number: SC124795**

**Charity number: SC06691**

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**DUNDEE WOMENS AID COMPANY LIMITED**

**FINANCIAL STATEMENTS**

**31ST MARCH 2008**

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**DUNDEE WOMANS AID COMPANY LIMITED**

**COMPANY INFORMATION**

**31ST MARCH 2008**

CHARITY NUMBER	SC06691
REGISTERED NUMBER	SC124795
DIRECTORS	Kathryn MacKenzie Gillian Buchanan Betty Howieson Pamela Brunt Jacky Ramsay (appointed 20/12/07)
SECRETARY	Yolanda Archibald
REGISTERED OFFICE	61 Reform Street Dundee DD1 1SP
BANKERS	Royal Bank of Scotland 3 High Street Dundee DD1 9LY
REPORTING ACCOUNTANTS	Han & Co 61 Scott Street Dundee DD2 2BA
REGISTERED AUDITORS	Stewart & Co Chartered Accountants Registered Auditors Castlecroft Business Centre Tom Johnston Road Broughty Ferry Dundee DD4 8XD

# **DUNDEE WOMENS AID COMPANY LIMITED**

## **DIRECTORS' AND MEMBERS' REPORT**

**31ST MARCH 2008**

The directors and members have pleasure in presenting their report and the financial statements of the charity for the period from 1st April 2007 to 31st March 2008.

### **Structure, Governance and Management**

#### **Governing Document**

The organisation is a charitable company limited by guarantee. It was registered as a charity in 1974 and incorporated in 1992. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

#### **Recruitment and Appointment of Management Committee**

The charity changed from a collective to a management structure in 2005. The name was changed to Dundee Women's Aid Company Ltd and this change was registered in May 2005. The directors of the company are also charity members for the purpose of charity law and under the Company's Articles are known as members of the Board of Directors and are listed on page 1.

Due to the nature of domestic abuse much of the charity's work inevitably focuses upon women, children and young people. The Board of Directors seeks to ensure that the needs of this group are appropriately reflected through the diversity of the trustee body. Current Directors have experience in the domestic abuse field, the voluntary sector, the media, criminal justice, training and legal fields. They have prior experience of the role and responsibility of being a member.

The group of Directors recognise it is a priority to increase the number of directors and provide support and training. This work is ongoing and they are developing a Directors' recruitment, retention and induction policy and action. Areas covered will be:

- Understanding domestic abuse and the Charity's aims and ethos.
- The affiliation of the charity to Scottish Women's Aid network.
- The obligations of the Management Committee members.
- The main documents which set out the operational framework for the charity including the Memorandum and Articles.
- Funding and the current financial position as set out in the latest published accounts.
- Future plans and objectives.

#### **Risk Management**

The Board of Directors have conducted an annual review of the major risks to which the charity is exposed. The review was delegated to the Service Manager and drew on the work already completed under the contingency policy. The latter is one of the Scottish Women's Aid nationally developed policies that the Charity has adopted and which have been accepted by the Care Commission. Appendices to the contingency policy list the risks, interventions and personnel responsible and will be reviewed annually. Where appropriate, systems or procedures have been established to mitigate risks the charity faces.

## **DUNDEE WOMENS AID COMPANY LIMITED**

### **DIRECTORS' AND MEMBERS' REPORT (continued)**

**31ST MARCH 2008**

Funding is a significant area of uncertainty and the work of diversification of funding and activities are ongoing. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, service users and visitors. During the year continuous development has been implemented and Dundee Womens Aid Company Limited will strive to ensure this is ongoing.

#### **Organisational Structure**

Dundee Women's Aid has a Board of Directors of 5 members with recruitment of additional members planned. They meet monthly and are responsible for the strategic direction and planning of the charity. At present the Board has members from a variety of professional backgrounds relevant to the work of the charity.

Day to day responsibility for the provision of the service rests with the Service Manager and the paid workers employed by the Board with additional input from volunteers.

#### **Related Parties**

In so far as it is complimentary to the charity's objects, the charity is guided by both local and national policy. At a national level domestic abuse service provision is steered by the Scottish Government's "National Strategy to Address Domestic Abuse". The Dundee Domestic Abuse Forum Steering Group is the local partnership charged with responsibility for delivering the national domestic abuse strategy and includes representatives from amongst others, the local authority, police, health and voluntary sector agencies.

One member of the group is also a Director of Scottish Women's Aid. This is the national group to which Dundee Women's Aid affiliates as part of a network of independent local women's aid groups. Scottish Women's Aid provides support to and advises local groups on various policies, strategy and training issues.

#### **The principal objectives of Dundee Women's Aid are:**

- To provide and encourage the provision of temporary refuge for women, young people and children, where all or any have been abused (mentally, physically or sexually) in their home by the women's partner or ex-partner.
- To offer support, information and help to women, young people and children who ask for such help whether or not they are refuge residents, including those who have left temporary refuge or left abusive relationships.
- To promote equal opportunities for, and participation of, women in society to enable them to determine their own futures.
- To provide opportunities to meet the educational and emotional needs of the young people and children who are living or have lived within abusive situations.
- To encourage the statutory authorities and other agencies to recognise their obligations, legal and otherwise, towards abused women, young people and children and to act accordingly towards the prevention of abuse.
- To promote education and to inform the community and their representatives, including the media, the police, the judicial system, the social services and other authorities with regard to the abuse of women and its prevention.
- To encourage research into the causes, prevention and relief of suffering and abuse of women.

## **DUNDEE WOMENS AID COMPANY LIMITED**

### **DIRECTORS' AND MEMBERS' REPORT (continued)**

**31ST MARCH 2008**

#### **Principal Activities**

Dundee Women's Aid provides its direct service to abused women through its office at 61 Reform Street, Dundee. Phone cover is from 9am to 5pm Monday to Friday (answer phone only during the 12 to 1pm lunch hour and on Tuesday morning). There are specific drop in times: Monday am, Tuesday pm, Wednesday am, Thursday pm and Friday am. Outwith these times appointments are given. An out of office hours on call service is in operation weekday evenings until 10pm and at weekends 10am to 10pm. A service level agreement is in place for the out of office service and is to be reviewed before March 2009.

Safe accommodation is provided in five refuges which provide a total of 17/18 spaces. Four spaces are specifically for single women and the remainder can accommodate families.

There were 652 contacts by women (1,535 children and young people) to the office for information and support during the year, of these 228 women (209 children and young people) requested refuge accommodation. In total, 60 women and 56 children were admitted to the refuges. Comparison between 06/07 and 07/08 shows that women admitted to refuge accommodation has increased by 37%, children and young people by 13%.

Women turned away due to lack of refuge or refuge inappropriate has increased by 78%. Numbers continue to increase and DWA's statistics reflect the national picture which evidences that two-thirds of the total number who request refuge accommodation can not be offered it due to lack of space. The support and information in the office and the refuges are the core work along with the service to children and young people.

#### **Major Developments**

The Refuge, Follow-on/Outreach and the Children and Young People's Services are registered with the Care Commission and the second inspection was during January 2008. It was stated within the report that a range of initiative and activities have been developed since the last inspection and that the service provided continues to be imaginative and pro-active in its direct work with families. The report recognised the value and high standards of the service, this was a credit to all workers. In March 2007 Supporting People funding was managed via Social Work (previously managed by Housing Department) and ring fencing was removed. The review is still ongoing and is nearing completion – we await the outcome and service level agreement. A risk assessment and Individual Support Plan system has been developed which assesses each woman's, children and young person's needs, records progress and yet keeps in mind that each woman needs to feel valued as a person, encouraged towards self help and not seen as 'just another case'. DWA Resource Workers work closely and sensitively with the children and young people in individual sessions and group work. Children and young people have been involved in the recruitment and selection process. The outreach team carried out a number of preventative projects using innovative ideas and methods by developing and using new tools.

DWA is very excited at the progress that has been made in relation to prevention work locally, none of which could have been carried out without the ongoing support of the Henry Smith Charitable Trust. A presentation to guidance teachers has resulted in the ongoing inclusion in the social education curriculum of six of the ten secondary schools in Dundee. Group activities are undertaken to illustrate the challenges faced by young people witnessing domestic abuse, ending with a DVD showing positive outcomes. Pupils from all educational years have benefited from the activities, raising their awareness on domestic abuse. Inroads have also been made towards inclusion in the social education curriculum in the new Dundee school opening after the summer holidays.

This year a survey of all refuges was carried out producing a Planned Maintenance/Property Refurbishment Programme. This incorporates cyclical painterwork and replacement of furnishings and fittings.

**31ST MARCH 2008**

The Community Regeneration post has seen specialist support provided to women, children and young people not currently accessing the service who have endured or are enduring domestic abuse. One of the principal factors of providing information points about the services of Dundee Women's Aid throughout the community regeneration areas in Dundee, has shown that more women and their families were coming forward to engage with the service. This is a clear indication that many are no longer prepared to tolerate domestic abuse.

Resource Workers established a group enabling women who have experienced domestic abuse to come together in an effort to understand the factors surrounding their experience and provide them with positive tools to move forward. Thus the 'Unmasked Group' was formed. Group work enables the women to boost their confidence while participating and has proved to be a very successful element of support in dealing with the complex issues of domestic abuse. This intensive eight week course, facilitated four times during the last year, covers a variety of topics, specifically 'understanding domestic abuse – the effects on women and children', 'assertiveness', 'feminism' and 'boundary and goal setting'. Feedback has been extremely positive.

**Other principal activities were:**

**Children's work**

Coming to live in the refuge children and young people face many challenges: upheaval and upset of leaving the family home; losing established friends, family and pets; changing schools; settling into a new environment. For the children and young people in the refuges there are opportunities to address their own needs, their hopes and fears, individually with a trusted adult, as well as through group work gaining support from others who may be going through similar experiences. Open and healthy communication between mum and her children is encouraged during family sessions, enabling the family to adapt to becoming a one parent family. Isolation is a major issue for children and young people when coming into refuge. Sharing similar experiences and coming together during group work provides an ideal opportunity for friendships to form.

**Children in Need** have supported DWA for a number of years and once again they funded two Summer Project Workers, who, in consultation with the CYP, provided an exciting weekly programme of educational and leisure activities. While the weather during the summer holidays was extremely wet and disappointing, this was balanced out by the energy and enthusiasm of the children and young people.

Outdoor activities had to be limited, but the children enjoyed each other's company and were happy to be flexible with the programme of events. This did not deter them from having fun. Also the children participated in a multi media project involving film making, art and drama. Grateful thanks goes to **Caring for Kids** who funded the outings.

## **DUNDEE WOMENS AID**

### **DIRECTORS' AND MEMBERS' REPORT (continued)**

**31ST MARCH 2008**

#### **Follow-on and Outreach**

The follow-on work is funded through **Supporting People**. The project aims to help women sustain their tenancies by providing support at that crucial point of re-housing from temporary accommodation. Priority is given to women being re-housed from refuge accommodation. When leaving an abusive relationship not all women access refuge or other temporary accommodation and support has been extended to this group. We refer to this as Outreach.

Most work with women, children and young people is emotional support and risk management on a one to one basis concentrating on the individual's needs using a personal development plan. The work has included viewing new tenancies, budgeting, debt counselling, health & safety issues, legal matters, housing, referrals to appropriate agencies, cooking skills, life skills, information about the new communities and resources within it, and to work through the effects of domestic abuse using a healthy relationships pack. It has been encouraging to see women accessing training, start college and university courses and volunteering.

Often the effect of domestic abuse can break down positive relationships between children and young people and their mothers. On leaving refuge women can continue to access support for six weeks through the follow-on service enabling them to settle into their new community. Additional work has included involvement with setting up DWA domestic abuse focus group, known as the Unmasked Group. This has proven to be a life changing experience for many, and will continue to assist women accessing our service. This group has the capacity to provide evidence that women can move on from domestic abuse in a positive way.

The outreach service offers continued support to families in their own homes until such time as support is no longer required. This service can also be accessed by women, children and young people in the community, where coming into refuge is not an option. In the past year this number has exceeded 100 women also preventing some families from becoming homeless.

#### **Training**

During this year progress and development has been made in relation to training.

DWA has a progressive ongoing internal training programme, where Understanding Domestic Abuse, Understanding the Violence against Women agenda, Confidentiality and Child Protection training is delivered to all new staff members, directors, volunteers and student placements; with an emphasis on developing the skills needed to provide emotional support to the women accessing our service.

Continuous staff development has welcomed external training from the Women's Rape and Sexual Abuse Centre who provided an informative workshop for staff and volunteers on Ritual Abuse; while Hillcrest Housing Association provided beneficial information for individual service users in relation to accessing specific funds from charitable vocational sources.

External training has been delivered to a range of agencies on the complex issues of Understanding Domestic Abuse. Training was designed to link into the relevant needs of specific agencies, with pregnancy being the main focus when delivered to 105 Midwives; whereas delivery to 18 Local Authority Teachers and 20 Carers working with under 5's emphasised the effects on children and young people. Training to 28 Care Staff at a secure unit highlighted the effects of domestic abuse for young people.

DWA is represented on the Tayside Training Consortia and has been involved in developing the National Training Standards. The Consortia ran a very successful seminar covering the issues of Violence against Women where DWA's Training Co-ordinator was one of the principle facilitators.



## **DUNDEE WOMENS AID COMPANY LIMITED**

### **DIRECTORS' AND MEMBERS' REPORT (continued)**

**31ST MARCH 2008**

DWA, on behalf of the Consortia, delivered training to 150 individuals from a range of agencies. Specialist training to Migrant Workers, Mental Health, Homelessness and Domestic Abuse in Rural Areas was also undertaken, using material co-written and delivered by DWA.

The Domestic Abuse Service Development Fund post continued to provide training to agencies.

Contact with Tayside NHS midwives, Social Work, DCC Childminders/Nursery Assistants, Medical Students and University degree Students has raised the profile of DWA, increased the individual's knowledge base and provided a better understanding of domestic abuse.

Training and Partnership working with other agencies has allowed DWA to reach out to a much wider community. The demand for training is growing and DWA, working in partnership with the Dundee Domestic Abuse Forum has a worker who will deliver some training to other professionals.

#### **Scottish Women's Aid Network**

Dundee Women's Aid is a member of the Scottish Women's Aid Network and values the numerous opportunities to engage in an exchange of information about policy and practice issues and influence women's aid work nationally. A recent practice example has been in supporting Women's Aid's lead involvement in the introduction and pilot of a Women's Aid Monitoring and Evaluation Framework (WAMEF) to measure the support provided whilst using Women's Aid Services. Another key theme for 2007/08 has been the participation from Resource Worker taking part in the Scottish Government's working group in developing, monitoring and evaluating framework. This was done in consultation and working with Dundee City Council's lead officer, Evaluating Scotland and Scottish Women's Aid. The end product was a very specialised framework which could identify all the developments that DWACYP services have achieved. DWA has benefited from a programme of model policy work, seminars and briefings which will help the organisation meet legislative and regulatory requirements of OSCR, the Care Commission and Supporting People.

#### **Funding**

The major funding remains Rent Income, Council Grant and Supporting People for the core refuge and follow-on work. A Service Level Agreement and a Supporting People contract specify these services and provide a relatively secure funding base.

The core funding does not allow Dundee Women's Aid to deviate from the service level agreement and Dundee Women's Aid requires to source additional funding. Over the past year Henry Smith Charitable Trust, HomePoint, Volant Trust Dundee City Council, Talk Talk, Violence Against Women, Community Regeneration, Women's Funds For Scotland and the Scottish Government have contributed to the work with women, children and young people within refuge and in the community. Small grants enable valuable project work to be carried out.

General donations received throughout the year top up the discretionary funds and help to provide emergency support and supplies for the women, children and young people.

## **DUNDEE WOMENS AID COMPANY LIMITED**

### **DIRECTORS' AND MEMBERS' REPORT (continued)**

**31ST MARCH 2008**

#### **Future Developments**

Work will continue on the development of a strong Directors' Group, monitoring the Business Plan and review of policies.

As an established voluntary organisation DWA is fully aware of the need to plan for the future and make inroads towards diversification and expansion of the service as evidenced in the current Business Plan.

This process is driven by our deep concern for the many women and children unable to access safe accommodation due to lack of refuge space or their overriding complex needs. DWA statistics reflect the national picture which evidences that two-thirds of the total number who request refuge accommodation cannot be offered refuge due to lack of space. These statistics do not take into account the women with complex needs. In order to support women with chaotic lifestyles who may require assistance with substance misuse, mental health issues or chronic disabilities but who have also experienced domestic abuse, DWA would require additional training for the staff as well as a purpose built refuge offering 24 hour access and support.

This highlights the need for long term sustainable funding to secure refuge and service provision in Dundee. Current service provision is dependant on continued funding from Local Authority, Scottish Government and external funders, therefore our ability to offer further more complex service provision is hampered by the lack of financial resources.

With this in mind, DWA has taken the initiative of looking at long term sustainability, in view of unforeseeable funding situations. DWA is looking to progress in the area of Social Business, thereby creating the capacity to enable them to provide that extra ingredient towards lasting change while strengthening the financial stability of the organisation.

DWA will continue to work with the women, children and young people to further develop the website and pod castings.

DWA will endeavour to continue to provide a high quality of service to women and any accompanying children who have experienced or are experiencing domestic abuse. The organisation will continue to be an active member of the Scottish Women's Aid Network.

#### **Business Review**

The company's balance sheet as detailed on page 6 shows a satisfactory position, accumulated funds amounting to £242,866 at the year end, represented by £85,500 in designated funds for staff and operating costs and £138,108 in building fund. Restricted reserves are £5,120 with the balance of £14,138 in general reserve.

#### **Results**

The results for the year are shown in the Statement of Financial Activities on page 5.

#### **Reserves policy**

It is the policy of the charity to seek to increase and then maintain unrestricted funds at a level which equates to approximately £150,000 or 5 months unrestricted expenditure. This provides sufficient funds to cover operating and support costs in the event of funding levels decreasing significantly and would allow time for additional funding to be sought.

It is also the policy of the charity to ensure refuge accommodation is maintained and repairs are carried out to a good standard and that the refuges can continue to operate should withdrawal of funding affect the charity. To this end sufficient level of funds should be maintained.

**DUNDEE WOMENS AID COMPANY LIMITED**

**DIRECTORS' AND MEMBERS' REPORT (continued)**

**31ST MARCH 2008**

**Directors**

The company is limited by guarantee and the directors and the extent of their guarantees during the year were as follows:-

	<b>31st March 2008 Voting Rights</b>	<b>1st April 2007 Voting Rights</b>
Kathryn MacKenzie	1	1
Gillian Buchanan	1	1
Betty Howieson	1	1
Pamela Brunt	1	1
Jacky Ramsay (appointed 20/12/07)	1	-

**Registered Auditors**

The auditors, Stewart & Co, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

Their report is shown on page 4.

On behalf of the board



Yolanda Archibald  
Secretary

9<sup>th</sup> September 2008

61 Reform Street  
Dundee  
DD1 1SP

**DUNDEE WOMENS AID COMPANY LIMITED**

**STATEMENT OF DIRECTORS' RESPONSIBILITIES**

**31ST MARCH 2008**

Legislation requires the directors' to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit for that period and which have been properly prepared from the accounting records and comply with the relevant disclosure regulations. In preparing those Financial Statements the directors are required to:

Select suitable accounting policies and apply them consistently.

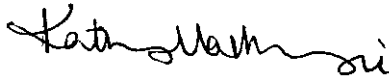
Make judgements and estimates that are reasonable and prudent.

Follow applicable accounting standards, subject to any material departures disclosed and explained in the financial statements.

Prepare accounts on a going concern basis unless it is inappropriate to presume that the company will continue its activities.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the Financial Statements comply with relevant legislation. They are also responsible for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.



Kathryn MacKenzie  
Director

9<sup>th</sup> September 2008

## **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF**

### **DUNDEE WOMENS AID COMPANY LIMITED**

We have audited the financial statements on pages 5 – 11 which have been prepared under the historical cost convention and the accounting policies set out on page 7.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985, and in accordance with section 44 (1) (c) of the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body for our audit work, for this report, or for the opinions we have formed.

#### **RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS**

As described in the Statement of Directors' Responsibilities the company's directors are responsible for the preparation of the financial statement in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985 the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 8 of the Charities Accounts (Scotland) Regulations 2006. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information supplied by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### **BASIS OF OUR OPINION**

We conducted our audit in accordance with International Standards in Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **OPINION**

In our opinion the financial statements give a true and fair view of the state of the charity's affairs as at 31st March 2008 and of the incoming resources of the charity for the year then ended, and have been properly prepared in accordance with the Companies Act 1985, The Charities and Trustee Investment (Scotland) Act 2005 and Charities Accounts (Scotland) Regulations 2006.



Stewart & Co  
Chartered Accountants  
Registered Auditors  
Castlecroft Business Centre  
Tom Johnston Road  
Broughty Ferry  
Dundee  
DD4 8XD

9<sup>th</sup> September 2008

**DUNDEE WOMENS AID COMPANY LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES**

**YEAR ENDED 31ST MARCH 2008**

		Unrestricted General	Restricted Housing Services & Special Funds	Total Funds Year to 31/03/08	Total Funds Year to 31/03/07
	Note		£	£	£
<b>INCOMING RESOURCES</b>					
Donations		7,439		7,439	7,224
<i>Activites to further objects</i>					
Grants	2	5,901	463,091	468,992	475,502
Support for women and children		104,801		104,801	70,431
Contributions to refuge running costs		4,695		4,695	
<i>Activities to generate funds</i>					
Fundraising		2,360		2,360	
Training		1,393		1,393	1,179
Other Income		5,181		5,181	
Interest Received		8,242		8,242	4,790
<b>TOTAL INCOMING RESOURCES</b>		<b>140,012</b>	<b>463,091</b>	<b>603,103</b>	<b>559,126</b>
<b>RESOURCES EXPENDED</b>					
<i>Costs of generating funds</i>					
Revenue Fundraising Costs		1,473		1,473	
<i>Charitable Expenditure</i>					
Projects, Housing and Support Costs		124,088	383,180	507,268	439,639
Management and Administration		118	79,491	79,609	71,996
<b>TOTAL RESOURCES EXPENDED</b>		<b>125,679</b>	<b>462,671</b>	<b>588,350</b>	<b>511,635</b>
<b>NET INCOMING RESOURCES FOR YEAR</b>		<b>14,333</b>	<b>420</b>	<b>14,753</b>	<b>47,491</b>
Balances brought forward		223,413	4,700	228,113	180,622
Balances carried forward		237,746	5,120	242,866	228,113

The company has no gains or losses other than as noted in the Statement of Financial Activities above therefore no separate statement of other recognised gains and losses has been prepared.

The above sources of income have been allocated to restricted and unrestricted funds. The unrestricted funds to be used in pursuance of the principal objects of the company.

DUNDEE WOMENS AID COMPANY LIMITED

BALANCE SHEET AS AT 31ST MARCH 2008

	Note	£	2008 £	£	2007 £
<b>FIXED ASSETS</b>	4		61,262		65,100
<b>CURRENT ASSETS</b>					
Debtors	5	14,347		9,557	
Bank		280,064		240,842	
Cash		1,195		1,624	
		<u>295,606</u>		<u>252,023</u>	
<b>CREDITORS : Amounts falling due within one year</b>	6	<u>-114,002</u>		<u>-89,010</u>	
<b>NET CURRENT ASSETS</b>			181,604		163,013
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>242,866</u>		<u>228,113</u>
<b>ACCUMULATED FUNDS</b>	8				
<b>RESTRICTED</b>			5,120		4,700
<b>UNRESTRICTED</b>					
Specific	9	223,608		208,040	
General		<u>14,138</u>		<u>15,373</u>	
			237,746		223,413
			<u>242,866</u>		<u>228,113</u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements were approved by the Board of directors and all members on 9th September 2008 and signed on their behalf



Kathryn MacKenzie  
Director

**1 ACCOUNTING POLICIES**

**Basis of Accounting**

The financial statements have been prepared under the historical cost convention. They are in accordance with applicable accounting standards, The Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice.

**Cash flow statement**

The directors have taken advantage of the exemption in Financial Reporting Standard No1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

**Fixed Assets**

The value attached to the property included within the accounts is based upon a valuation carried out by Lickley Proctor in July 2003.

**Depreciation**

Depreciation is calculated so as to write off the cost of assets over their useful life as follows:

Property	2% straight line
Motor Vehicles	25% straight line

**Donations, legacies and similar incoming resources**

Donations, legacies and similar incoming resources are included in the year which they are receivable, which is when the charity becomes entitled to the resource.

**Grants receivable**

Grants receivable are credited to the Statement of Financial Activities (SOFA) in the year for which they are received. Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received.

**Expenditure**

All expenditure is included on an accrual basis and is recognised when there is a legal or constructive obligation to pay for expenditure. Costs have been directly attributed to one of the functional categories of resources expended in the SOFA. Apportionments have been used where direct allocation has not been possible.

**Pension Fund**

There is a Standard Life pension scheme in operation for the employees of the company.

**Taxation**

The company is recognised by the Inland Revenue as a charity and therefore no tax is applicable



DUNDEE WOMENS AID COMPANY LIMITED

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST MARCH 2008

2 GRANTS RECEIVED

	Grants Received	Deferred & Accrued	2008	2007
	£	£	£	£
Dundee City Council	78,000		78,000	78,000
Supporting People Fund - 2008	199,680		199,680	195,134
DASDF Training - 2006				7,500
Children in Need	5,530		5,530	5,365
Caring for Kids		512	512	338
Co-op 2007		600	600	
Forum Launch 2007		300	300	
Voluntary Sector Development Fund				2,400
The Volant Charitable Trust - 2007		8,922		
The Volant Charitable Trust	20,000	-27,822	1,100	11,078
Scottish Executive				
Voluntary Sector Development Fund - 2006				4,000
Children's Services Womens Aid Fund	81,634		81,634	80,527
Violence Against Women	15,000		15,000	15,000
Homepoint - salary costs for rural support	16,200		16,200	16,200
- laptop				1,000
Robertson Trust				3,260
Awards For All - 2007		1,531	1,531	5,233
The Henry Smith Charity	20,000		20,000	12,804
SWA Capital Grant				2,300
Nationwide Recruitment Grant		2,630	2,630	2,370
Scottish Power Energy People Trust	494	-386	108	4,442
Community Regeneration Fund - main grant	32,797		32,797	24,200
- small grant				295
Tay Charitable Trust		220	220	280
Abertay Crafts				75
Tayside Domestic Abuse				
Training Consortium - 2007		8,500		5,701
- 2008	1,650	-4,000	6,150	
Playfund (Social Enterprise)	8,000	-6,000	2,000	
Scottish Community Foundation	5,000		5,000	
Talk Talk	2,000	-2,000	0	
Dundee City Council	1,400	-1,400	0	
	<u>487,385</u>		<u>468,992</u>	<u>475,502</u>
			=====	=====

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST MARCH 2008

## 3 STAFF COSTS &amp; NUMBERS

	2007	2006
The average number of staff employed during the year was :		
Charitable purposes	14	13
Management & Administration	4	3
	<u>18</u>	<u>16</u>
	=====	=====
The costs of employing staff were :		
Salaries	366,575	332,859
National Insurance	35,540	32,786
Pension	14,006	10,824
	<u>416,121</u>	<u>376,469</u>
	=====	=====

There were no employees with emoluments greater than £60,000 in the year.

The company operates a Standard Life pension scheme for their employees. The pension cost charge represents contributions by the company and amounted to £14,006 (2007 £10,824).

None of the members received any remuneration or expenses during the year.

## 4 FIXED ASSETS

	<u>Property</u> £	<u>Motor</u> <u>Vehicles</u>	<u>Total</u> £
Cost at 31/3/07	57,000	10,798	67,798
Additions in Year			0
	<u>57,000</u>	<u>10,798</u>	<u>67,798</u>
	=====	=====	=====
Depreciation at 31/3/07	0	2,698	2,698
Charge for Year	1,140	2,698	3,838
	<u>1,140</u>	<u>5,396</u>	<u>6,536</u>
	=====	=====	=====
Net Book Value at 31/3/08	55,860	5,402	61,262
	=====	=====	=====
Net Book Value at 31/3/07	57,000	8,100	65,100
	=====	=====	=====

DUNDEE WOMENS AID COMPANY LIMITED

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST MARCH 2008

5 DEBTORS

Housing Benefit	10,606	5,435
Overpaid Wages		1,060
Heat and Light	3,249	326
Prepaid Building Insurance		2,333
Tayside Domestic Abuse		329
University of Abertay		50
Training	75	24
Early Years and Young Children	300	
Bank Interest	117	
	<u>14,347</u>	<u>9,557</u>
	=====	=====

6 CREDITORS : Amounts falling due within one year

Deferred Income (Note 6)	61,285	42,892
Other Creditors	52,717	46,118
	<u>114,002</u>	<u>89,010</u>
	=====	=====

There is a standard security in place with the Royal Bank of Scotland over the assets of the company.

7 SPECIAL FUNDS

	Brought Forward 01/04/07	Income	Expenditure	Balance at 31/03/08	Restricted Reserves
Caring for Kids	512	0	512	0	
Children in Need	0	5,530	5,473	0	57
Scottish Executive					
Children's Services Womens Aid Fund	4,473	81,634	81,634	4,473	
Violence Against Women	0	15,000	15,000	0	
Homepoint - salary costs for rural support	0	16,200	16,200	0	
Nationwide Recruitment Grant	2,630	0	2,630	0	
Scottish Power Energy People Trust	8	494	108	394	
The Henry Smith Charity	7,196	20,000	20,000	7,196	
The Volant Charitable Trust	8,922	20,000	1,100	27,822	
Tay Charitable Trust	220	0	220	0	
Community Regeneration Fund - main grant	8,000	32,797	32,434	8,000	363
Awards for All	1,531	0	1,531	0	
Co-op	600	0	600	0	
Forum Launch	300	0	300	0	
Tayside Domestic Abuse					
Training Consortium	8,500	1,650	6,150	4,000	
Talk Talk - computers	0	2,000	0	2,000	
Dundee City Council - computers	0	1,400	0	1,400	
Playfund (Social Enterprise)	0	8,000	2,000	6,000	
Women's Fund For Scotland	0	5,000	5,000	0	
	<u>42,892</u>	<u>209,705</u>	<u>190,892</u>	<u>61,285</u>	<u>420</u>
	=====	=====	=====	=====	=====
Deferred at 31 March 2008				61,285	420
				=====	=====

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST MARCH 2008

## 8 ACCUMULATED FUNDS

	Unrestricted General	Restricted Housing Services & Specials Funds	Total Funds Year to 31/03/08	Total Funds Year to 31/03/07
<b>Reserves</b>				
Balance brought forward	223,413	4,700	228,113	180,622
Surplus (Deficit) for year	14,333	420	14,753	47,491
<b>TOTAL ACCUMULATED FUNDS</b>	<b>237,746</b>	<b>5,120</b>	<b>242,866</b>	<b>228,113</b>
	=====	=====	=====	=====

## 9 UNRESTRICTED SPECIFIC RESERVES

	2008 £	2007 £
Staff and Operating costs	85,500	75,500
Building fund	138,108	132,540
	=====	=====
	223,608	208,040
	=====	=====

**DUNDEE WOMENS AID COMPANY LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**

**YEAR ENDED 31ST MARCH 2008**

		Year to 31 March 2008			Year to 31/03/07
		Unrestricted	Restricted	Total	
		General	Housing Services & Special Funds		
			£	£	£
<b>INCOME</b>	<b>Note</b>				
Dundee City Council	2		78,000	78,000	76,000
Housing Benefit		104,801		104,801	70,431
Donations		7,439		7,439	7,224
Training Income		1,393		1,393	1,179
Supporting People	2		199,680	199,680	195,134
Interest		8,242		8,242	4,790
Special funds	6	5,901	185,411	191,312	204,368
Fundraising		2,360		2,360	0
Contributions to refuge running costs		4,695		4,695	0
Other income		5,181		5,181	0
		140,012	463,091	603,103	559,126

**DUNDEE WOMENS AID COMPANY LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)**

**YEAR ENDED 31ST MARCH 2008**

	Year to 31 March 2008			Year to
	Unrestricted	Restricted	Total	31/03/07
	General	Housing Services & Special Funds		
		£	£	
<b>FUND RAISING</b>				
Fundraising Expenses	1,473	0	1,473	0
	<u>1,473</u>	<u>0</u>	<u>1,473</u>	<u>0</u>
 <b>CHARITABLE EXPENDITURE</b>				
<i>Projects and Support Costs</i>				
Staff Costs	55,275	285,192	340,467	322,455
Recruitment and Temporary Staff		2,649	2,649	6,519
Travel Expenses		6,754	6,754	7,260
Premises and Repairs	64,980	39,702	104,682	59,250
Communications		12,988	12,988	6,995
Consultancy and Training		4,341	4,341	7,843
Fees and Subscriptions		9,415	9,415	5,234
Stationery and Printing		8,549	8,549	5,809
Other Expenses		1,222	1,222	3,622
Client Expenses	2,693	9,598	12,291	11,954
Depreciation	1,140	2,698	3,838	2,698
Bank Charges		72	72	
	<u>124,088</u>	<u>383,180</u>	<u>507,268</u>	<u>439,639</u>
 <b>MANAGEMENT &amp; ADMINISTRATION</b>				
Staff Costs	3	75,654	75,654	54,014
Premises and Repairs				9,445
Communications				1,884
Travel Expenses		1,252	1,252	
Auditors Remuneration	118	2,585	2,703	2,585
Legal and Professional Fees				217
Office Expenses				3,851
	<u>118</u>	<u>79,491</u>	<u>79,609</u>	<u>71,996</u>
 <b>TOTAL EXPENDITURE</b>	<u>125,679</u>	<u>462,671</u>	<u>588,350</u>	<u>511,635</u>
 <b>NET SURPLUS FOR THE YEAR</b>	<u>14,333</u>	<u>420</u>	<u>14,753</u>	<u>47,491</u>
	=====	=====	=====	=====