

# RP04

Second filing of a document previously delivered



Companies House

☒ **What this form is for**  
You can only use this form to file a second filing of a document delivered under the Companies Act 2006 on or after 1 October 2009 that held inaccuracies.

A second filing of a document must only be filed where it is providing corrected information that has been properly delivered but inaccuracies still appear on the register.

☒ **What this form is NOT for**  
You cannot use this form to file a second filing of a document delivered under the Companies Act 1985 regardless of whether it was properly delivered.

A second filing of a document cannot be filed where the information that was properly delivered is not properly delivered. It cannot be used in these circumstances.

For further information, please refer to our guidance at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)



LD3 21/03/2016 #120  
COMPANIES HOUSE

## 1 Company details

Company number **SC222837**

Company name in full **MULTIPLE SCLEROSIS THERAPY CENTRE LOTHIAN LIMITED**

→ Filling in this form  
Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by \*

## 2 Description of the original document

Document type **AP01 - SYLVIA SMITH**

Date of registration of the original document **27 10 2015**

① **Description of the original document**  
Please enter the document type (e.g. a Return of allotment of shares—SH01) and any distinguishing information if more than one document of that type was filed on the same day.

## 3 Applicable documents

This form **only** applies to the following forms:

AP01 Appointment of director  
AP02 Appointment of corporate director  
AP03 Appointment of secretary  
AP04 Appointment of corporate secretary  
CH01 Change of director's details  
CH02 Change of corporate director's details  
CH03 Change of secretary's details  
CH04 Change of corporate secretary's details  
TM01 Termination of appointment of director  
TM02 Termination of appointment of secretary  
SH01 Return of allotment of shares  
AR01 Annual Return

**AP01**

## 4 Section 243 Exemption<sup>②</sup>

If you are applying for, or have been granted, exemption under section 243 of the Companies Act 2006 and the document(s) you are updating contain(s) your usual residential address, please post this form along with the updated document(s) to the address below:

The Registrar of Companies, PO BOX 4082, Cardiff, CF14 3WE.

② If you are currently in the process of applying for or have been granted a Section 243 exemption, you may wish to check that you have not entered your usual residential address as the service address in the accompanying form (e.g. AP01 or CH01).

RP04

Second filing of a document previously delivered

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

CATHAL CUNNINGHAM

Company name

Address

FLAT B

20 PONSONBY PLACE

Post town

LONDON

County/Region

Postcode

S W I P 4 P T

Country

UNITED KINGDOM

DX

Telephone

0747 688 5154

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☒ The company name and number match the information held on the public Register.
- ☒ You can only use this form to file a second filing of a document delivered to the Registrar of Companies under the Companies Act 2006 on or after 1 October 2009 that held inaccuracies.
- ☒ If you are updating a document where you have previously paid a fee, do not send a fee along with this form.
- ☒ You have enclosed the second filed document(s).
- ☐ If the company to which this document relates has signed up to the PROOF (PROtected Online Filing) scheme, you must also deliver with this form, and the second filed document(s), a PR03 form 'Consent for paper filing.'

**Important information**

Please note that all information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

**For companies registered in England and Wales:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Scotland:**

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

**For companies registered in Northern Ireland:**

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.

**Section 243 exemption**

If you are applying for or have been granted a section 243 exemption, please post this whole form to the different postal address below:

The Registrar of Companies, PO Box 4082,  
Cardiff, CF14 3WE.

**Further information**

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

# AP01

## Appointment of director



Companies House



Go online to file this information  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

☒ **What this form is for**  
You may use this form to appoint  
an individual as a director.

☐ **What this form is NOT**  
You cannot use the form  
to appoint a corporate director. To  
please use form AP02 'Appoint  
of corporate director'.

LD3

\*L537ANR5\*

21/03/2016

#105

COMPANIES HOUSE

### 1 Company details

Company number **5 C 1 2 2 8 3 7**

Company name in full **MULTIPLE SCLEROSIS THERAPY  
CENTRE LOTHIAN LIMITED**

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

### 2 Date of director's appointment

Date of appointment **2 2 0 3 2 0 1 5**

### 3 New director's details

Title\* **MRS**

Full forename(s) **SYLVIA**

Surname **SMITH**

Former name(s) ①

Country/State of residence ② **SCOTLAND**

Nationality **BRITISH**

Month/year of birth ③ **X X 1 0 1 9 5 0**

Business occupation (if any) ④ **RETIRED TEACHER**

① **Former name(s)**  
Please provide any previous names  
(including maiden or married names)  
which have been used for business  
purposes in the last 20 years.

Continue in section 7 if required.

② **Country/State of residence**  
This is in respect of your usual  
residential address as stated in  
section 4a.

③ **Month and year of birth**  
Please provide month and year only.  
Provide full date of birth in  
section 3a.

④ **Business occupation**  
If you have a business occupation,  
please enter here. If you do not,  
please leave blank.

### 4 New director's service address ⑤

Please complete your service address below. You must also complete your usual  
residential address in Section 4a.

Building name/number **30**

Street **CLARK AVENUE**

Post town **EDINBURGH**

County/Region

Postcode **E H 5 3 A U**

Country **UNITED KINGDOM**

⑤ **Service address**  
This is the address that will appear  
on the public record. This does not  
have to be your usual residential  
address.

Please state 'The Company's  
Registered Office' if your service  
address is recorded in the company's  
register of directors as the  
company's registered office.

If you provide your residential  
address here it will appear on the  
public record.

AP01

Appointment of director

**5** Consent to act as director

Please tick the box to confirm consent.


☒ The company confirms that the person named in section 3 has consented to act as a director of the company named in section 1.

**6** Signature

I am signing this form on behalf of the company.

Signature

Signature

X  X

This form may be signed and authorised by:  
Director <sup>1</sup>, Secretary, Person authorised <sup>2</sup>, Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.

**1** Societas Europaea

If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.

**2** Person authorised

Under either section 270 or 274 of the Companies Act 2006.

**7** Additional former names (continued from Section 3)

Former names <sup>1</sup>


**1** Additional former names

Use this space to enter any additional names.

AP01

Appointment of director

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Contact name

CATHAL CUNNINGHAM

Company name

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Post town

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DX

Telephone

0747 688 5154

**Checklist**

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Please make sure you have remembered the following:

- ☒ The company name and number match the information held on the public Register.
- ☒ You have completed the date of appointment.
- ☒ You have included all former names used for business purposes over the last 20 years.
- ☒ You have completed the nationality box.
- ☒ You have provided the month and year of birth in section 3.
- ☒ You have provided a business occupation if you have one.
- ☒ You have provided your full date of birth in section 3a.
- ☒ You have provided both the service address and the usual residential address.
- ☒ Addresses must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number.
- ☒ You have enclosed a relevant section 243 application if applying for this at the same time as completing this form.
- ☒ You have ticked the consent to act statement.
- ☒ You have signed the form.

**Important information**

Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses and day of birth.

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