

GREENOCK EMPLOYMENT ACTION GROUP

LIMITED

Company Number SC116334

ACCOUNTS

FOR YEAR TO 31ST MARCH, 1995

Murray and Henderson
Chartered Accountants
13 William Street
GREENOCK





DIRECTORS' REPORT

The Directors submit their Annual Report and Audited Accounts of the Company for the year ended 31st March, 1995.

DIRECTORS' RESPONSIBILITIES

Company law requires the Directors to prepare Accounts for each financial period which give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for the period. In preparing these Accounts the Directors are required to select suitable accounting policies and then apply them consistently, make judgements and estimates that are reasonable and prudent, follow applicable accounting standard, and prepare the Accounts on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that Accounts comply with the Companies Act, 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

RESULTS

The attached Profit and Loss Account, Balance Sheet and Notes to the Accounts together with the Report of the Auditors shows the trading results for the year to 31st March, 1995.

DIRECTORS

Throughout the year the Directors were Messrs. Donald Maynard and Thomas Rodger.

In accordance with the Articles of Association, none of the Directors retire at this time.

SHARE CAPITAL

As the Company is Limited by Guarantee and does not have a Share Capital none of the Directors have any shareholdings.

ACTIVITIES OF THE COMPANY

The main activity of the Company is to relieve poverty in Greenock by the provision of Companies and Projects whose activities are directed towards the provision of employment and services to the poor residents of Greenock.

AUDITORS

The Auditors, Messrs. Murray and Henderson, C.A., will be proposed for re-appointment in accordance with Section 384 of the Companies Act, 1985.

CLOSE COMPANY

The Close Company provisions of the Income and Corporation Taxes Act, 1988 apply to the Company.

This Report has been prepared taking advantage of special exemptions applicable to small companies.

By Order of the Board,

T. Rodger

Company Secretary.

GREENOCK, 9th January, 1996.

GREENOCK EMPLOYMENT ACTION GROUP LIMITEDINCOME AND EXPENDITURE ACCOUNT
FOR YEAR TO 31ST MARCH, 1995

| | <u>1995</u> | <u>1994</u> |
|---|-------------|-------------|
| | £ | £ |
| <u>Income</u> | | |
| Rental and Service Charge Income | 88,530 | 61,495 |
| <u>Less:</u> Buildings Overhead Expenditure | 33,548 | 26,863 |
| | <hr/> | <hr/> |
| | 54,982 | 34,632 |
| Sundry Income and Donations | 6,326 | 4,978 |
| Bank Interest Received | 244 | 247 |
| | <hr/> | <hr/> |
| | 61,552 | 39,857 |
| | | |
| <u>Expenditure</u> | | |
| Wages and Training Costs | 6,135 | 19,414 |
| Motor and Travelling Expenses | 1,145 | 822 |
| Administration and Recruitment Costs | 3,460 | 6,075 |
| Project Promotion and Development | 25,493 | 1,813 |
| Bank Loan Interest | 3,867 | 2,375 |
| Bank Charges and Interest | 2,240 | 1,054 |
| Audit and Accountancy Fees | 1,100 | 930 |
| Bad Debts | 760 | - |
| Depreciation | 2,956 | 2,967 |
| | <hr/> | <hr/> |
| | 47,156 | 35,450 |
| | <hr/> | <hr/> |
| <u>PROFIT FOR YEAR</u> | 14,396 | 4,407 |
| | <hr/> | <hr/> |

The Company has no recognised gains or losses other than the profits for the two years ended 31st March, 1995.

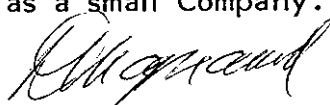
BALANCE SHEET

AS AT 31ST MARCH, 1995

| | Notes | 1995 | 1994 |
|--|-------|-----------------|----------------|
| | | £ | £ |
| <u>FIXED ASSETS</u> | | | |
| Tangible Assets | 1 & 5 | 436,402 | 351,167 |
| Investments | 4 | 597 | 596 |
| | | <u>436,999</u> | <u>351,763</u> |
| <u>CURRENT ASSETS</u> | | | |
| Debtors and Prepaid Charges | 6 | 42,648 | 6,619 |
| Cash at Bank and on Hand | | 148 | 23,718 |
| | | <u>42,796</u> | <u>30,337</u> |
| | | | |
| CREDITORS - Amounts falling due within one year | | | |
| Creditors and Accrued Charges | 7 | 2,058 | 3,093 |
| Bank Overdraft | | 20,090 | - |
| Projects Grants Underspent | 9 | 12,533 | 8,309 |
| Property Loans | 8 | 18,389 | 2,500 |
| | | <u>53,070</u> | <u>13,902</u> |
| NET CURRENT ASSETS/(LIABILITIES) | | <u>(10,274)</u> | <u>16,435</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | 426,725 | 368,198 |
| CREDITORS - Amounts falling due after more than one year | | | |
| Property Loans | 8 | 57,256 | 13,125 |
| NET ASSETS | | <u>369,469</u> | <u>355,073</u> |
| <u>CAPITAL AND RESERVES</u> | | | |
| Capital Reserve | | 314,401 | 314,401 |
| General Reserve | 10 | 55,068 | 40,672 |
| | | <u>369,469</u> | <u>355,073</u> |

Advantage has been taken in the preparation of the accounts of the special exemptions by virtue of Section 247 of the Companies Act, 1985 on the grounds that the Company qualifies as a small Company.

D. Maynard - Director.



9th January, 1996.

GREENOCK EMPLOYMENT ACTION GROUP LIMITED

NOTES TO THE ACCOUNTS

FOR YEAR TO 31ST MARCH, 1995

1/ ACCOUNTING POLICIES

Convention

These financial statements have been prepared in accordance with the Historical Cost Convention. The principal accounting policies which the Directors have adopted within that Convention are set out below.

Turnover

Turnover is the amount derived from the provisions of goods and services falling within the Company's ordinary activity.

Tangible Fixed Assets and Depreciation

Depreciation is not accounted for on property. This is not in accordance with Statement of Standard Accounting Practice No. 12 as the Directors are of the opinion that the Property should be shown at valuation.

Depreciation is calculated to write down the cost of tangible fixed assets over the period of their estimated useful economic lives as follows -

| | | |
|-----------------------|---|----------|
| Fixtures and Fittings | - | 25% P.A. |
| Motor Vehicles | - | 25% P.A. |

2/ SHARE CAPITAL

The Company is Limited by Guarantee. It has no Share Capital.

3/ TAXATION

The Company has charitable status and no taxation provision is required.

4/ INVESTMENTS/

4/ INVESTMENTS

The Company is the beneficial owner of the shares in the following unlisted Companies:-

| | 1995 | 1994 |
|---|------------|------------|
| Wonderland Nursery Pre-School Learning Centre Limited | 99 | 99 |
| Littlefeet Nursery Services Limited | 99 | 99 |
| Greenock Catering and Training Limited | 99 | 99 |
| Video Creations Limited | 100 | 99 |
| | <u>397</u> | <u>396</u> |

Listed Companies:-

| | | |
|---|------------|------------|
| Scottish Community Enterprise Investment Fund Plc | 200 | 200 |
| | <u>597</u> | <u>596</u> |

5/ TANGIBLE ASSETS

| | Property | Fixtures & Fittings | Motor Vehicles | Total | 1994 |
|----------------------|----------------|---------------------|----------------|----------------|----------------|
| | £ | £ | £ | £ | £ |
| At Cost/Valuation | 339,985 | 12,490 | 7,965 | 360,440 | 352,475 |
| Additions | 87,550 | 641 | - | 88,191 | 7,965 |
| Disposals | - | - | - | - | - |
| | <u>427,535</u> | <u>13,131</u> | <u>7,965</u> | <u>448,631</u> | <u>360,440</u> |
| Depreciation | | | | | |
| As at 1/4/94 | - | 8,344 | 929 | 9,273 | 6,305 |
| Charge for Year | - | 1,197 | 1,759 | 2,956 | 2,968 |
| Disposals | - | - | - | - | - |
| | <u>NIL</u> | <u>9,541</u> | <u>2,688</u> | <u>12,229</u> | <u>9,273</u> |
| Book Value @ 31/3/95 | <u>427,535</u> | <u>3,590</u> | <u>5,277</u> | <u>436,402</u> | |
| Book Value @ 31/3/94 | | | | | <u>351,167</u> |

6/ DEBTORS/

| | | | |
|----|---------------|----------------------|---------------------|
| 6/ | DEBTORS | 1995 | 1994 |
| | | <u>£</u> | <u>£</u> |
| | Trade Debtors | 31,684 | 969 |
| | Loans | 10,964 | 5,650 |
| | | <u>42,648</u> | <u>6,619</u> |
| | | <u><u>42,648</u></u> | <u><u>6,619</u></u> |

7/ CREDITORS - Amounts falling due within one year

| | | |
|---------------------|---------------------|---------------------|
| Trade Creditors | - | 697 |
| Accrued Charges | 2,058 | 1,326 |
| Grant Balances etc. | - | 1,070 |
| | <u>2,058</u> | <u>3,093</u> |
| | <u><u>2,058</u></u> | <u><u>3,093</u></u> |

8/ CREDITORS - Amounts falling due after more than one year

| | | |
|-----------------|---------------|---------------|
| Bank Term Loans | 57,256 | 13,125 |
| | <u>57,256</u> | <u>13,125</u> |

The Bank Term Loans are repayable in more than 5 years and are secured over part of the Company's Heritable Properties.

9/ PROJECT GRANT, UNDERSPENT

These balances represent various Projects taken over by the Company from Greenock Employment Action Group and have both over and underspent balances remaining at 31st March, 1995. The exact balances on some of the Projects were not determinable and may or may not be payable or recoverable.

10/ GENERAL RESERVE

| | |
|-----------------------------|-----------------------|
| Balance at 31st March, 1994 | £40,672 |
| Profit for Year | <u>14,396</u> |
| | <u>£55,068</u> |
| | <u><u>£55,068</u></u> |

AUDITORS' REPORT TO THE SHAREHOLDERS OF
GREENOCK EMPLOYMENT ACTION GROUP LIMITED

We have audited the financial statements on pages 3 to 7 which have been prepared under the historical cost convention and the accounting policies set out on pages 5 to 7.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described on page 2 the Company's Directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

BASIS OF OPINION

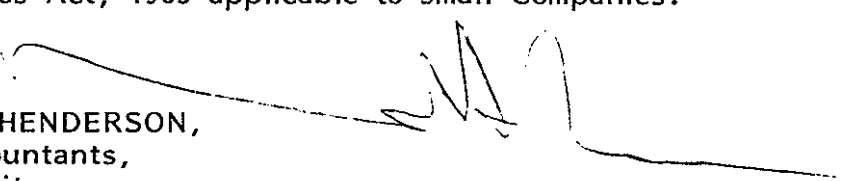
We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

OPINION

In our opinion the financial statements give a true and fair view of the state of the Company's affairs as at 31st March, 1995 and of its profit for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act, 1985 applicable to small Companies.

MURRAY AND HENDERSON,
Chartered Accountants,
Registered Auditors.



GREENOCK, 10th January, 1996.