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## SCOTLAND YARD ADVENTURE CENTRE

( A Company Limited by Guarantee )

#### REPORT AND AUDITED ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 1997



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#### **REGISTERED NO:**

101671

#### **MANAGEMENT COMMITTEE:**

Alan T Rees (Chairperson)
H A Joy Blakeney (Vice Chairperson)
Walter Cockburn (Treasurer)
J Graham Blamire
Ian Bruce (Resigned 29 July 1997)
Hilary A M Clark
Dr Heti Davies

Fred Deans

Catriona M MacDermot

Pippa Mills

Bruce R Patrick

George Reiss

Andrew Swan

Allan Wilson

#### **SECRETARIES:**

Maclay Murray & Spens 3 Glenfinlas Street Edinburgh EH3 6AQ

#### **AUDITORS:**

Mallinson Marshall Harcombes West Linton Peeblesshire EH46 7AZ

#### **REGISTERED CHARITY NO:**

SC002538

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#### MANAGEMENT COMMITTEE'S REVIEW

The Management Committee present the Annual Review and the Audited Accounts for the year ended 31 March 1997.

#### REVIEW

The first and principal object of the Company was the establishment in the former Scotland Street Goods Yard, Edinburgh, of a "centre for adventure play designed for children and young people with mental, emotional or physical handicaps, including those of vision, hearing and perception" and thereafter to maintain and develop the activities of the centre. Other objects follow concerning the integration of the centre into the life of the community, the provision of services, etc.

The Company was incorporated as a Private Limited Company in Scotland on 3 November 1986 and granted charitable status. A landmark in the Company's history was reached in October 1993 with the opening by HRH The Princess Royal of the spacious play building which allows for year round and all weather useage as well as providing all the necessary facilities.

In 1996 the Company celebrated its tenth year and in December The City of Edinburgh Council accorded members and friends a Civic Reception to mark the occasion. Large numbers of schools and other groups, individual families and residents in the local community have continued to make extensive use of the Centre and enjoy what it has to offer. There have been many visitors from near and far. A Certificate of Merit was awarded to SYAC by the National Playing Fields Association, Scotland, and the Centre received an Article 31 Play Rights Certificate by I.P.A., the International Association for the Child's Right to Play, at its World Conference in Finland.

The Management Committee pays warm tribute to the expertise and hard work of our team of staff and volunteers. Increased activity means increased costs and there has had to be constant fundraising just to make ends meet. We applaud the efforts of our fundraising group and our thanks to the very many trusts, businesses, organisations and individuals who have responded to their appeals and have helped us financially and in other ways throughout the year. Their vital contribution is acknowledged more fully in our separate Annual Report as is the financial assistance given by the City of Edinburgh Council's Recreation, Education and Social Work Departments, and the East Lothian and Midlothian Councils.

#### ANNUAL ACCOUNTS

The Annual Accounts are set on Pages 4 to 7. The Balance Sheet on Page 5 shows that the Building Appeal Fund was utilised in the construction of the play centre. Accordingly the financial resources of Scotland Yard Adventure Centre are reflected by the amount of funds in net current assets.

#### **MEMBERS**

At 31 March 1997 the members of the company totalled 67 (1996 - 61)

#### MANAGEMENT COMMITTEE'S REVIEW (continued)

#### **MANAGEMENT COMMITTEE**

The members of the management committee who served during the year were as follows:-

Alan T Rees (Chairperson)
Hilary A M Clark
Pippa Mills
H A Joy Blakeney (Vice Chairperson)
Walter Cockburn (Treasurer)
Fred Deans
John Higgins
Andrew Swan
Ian Bruce
Catriona M MacDermot
Allan Wilson

H A Joy Blakeney, Hilary A M Clark and Catriona M MacDermot are the members of the Committee retiring by rotation and, being eligible, offer themselves for re-election. John Higgins resigned on the 23 October 1996. Pippa Mills and Andrew Swan were appointed at the Annual General Meeting on 20 November 1996. Ian Bruce resigned on 29 July 1997.

## STATEMENT OF THE MANAGEMENT COMMITTEES REPONSIBILITIES IN RESPECT OF THE ACCOUNTS

Company law requires the Management committee to prepare accounts for each financial year which give a true and fair view of the state of the Company and of the surplus or deficit of the Company for that period. In preparing those accounts, the Directors are required to:

- \* select suitable accounting policies and then apply them consistently;
- \* make judgements and estimates that are reasonable and prudent;
- \* state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- \* prepare the statements on a going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Management Committee are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

#### SMALL COMPANY EXEMPTIONS

The Management Committee has taken advantage of the exemptions conferred by Part ii of Schedule 8 to the Companies Act 1985.

#### **AUDITORS**

During the year Ernst & Young resigned as auditors and Mallinson Marshall, Chartered Accountants were appointed. Mallinson Marshall have expressed their willingness to continue in office as auditors and offer themselves for re-appointment in accordance with Section 385(1) of the Companies Act 1985.

BY ORDER OF THE MANAGEMENT COMMITTEE

Maclay Murray & Spens

Secretaries

3 September 1997

#### **AUDITORS' REPORT TO THE MEMBERS**

#### OF SCOTLAND YARD ADVENTURE CENTRE

We have audited the financial statements on pages 4 to 7 which have been prepared under the historical cost convention and the accounting policies set out on page 6.

Respective responsibilities of directors and auditors

As described on page 2 the company's management committee are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

The Company, in common with other charities of similar size and organisation, derives a substantial proportion of its income from voluntary donations which cannot be fully controlled until they are entered in the accounting records, and are not therefore susceptible to independent audit verification. Accordingly we have accepted assurances from the treasurer as to the completeness of the records relating to donations.

Except for any adjustments that might have been found to be necessary had we been able to obtain independent audit verification concerning donations in our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 1997 and of its deficit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

**MALLINSON MARSHALL** 

Chartered Accountants Registered Auditors 3 September 1997 Harcombes Macbiehill West Linton Peeblesshire EH46 7AZ

# INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 1997

	Note	1997	1996
		£	£
INCOME			
Donations		28,843	42,483
Grants		29,156	21,822
Subscriptions		750	620 790
Interest receivable		471	
Play session income		2,556 6,269	1,521 3,787
Sundry income		0,209	3,707
		68,045	71,023
		7	
EXPENDITURE			
Staff Costs		62,828	58,100
Property Costs		4,682	4,722
Play supplies and services		2,279	4,222
Administration Costs		5,290	6,709
Auditors Fee	<u>.</u>	587	-
Depreciation net of grants	2	<del>-</del>	(2,969)
		75 ///	70.704
		75,666	70,784
SURPLUS/(DEFICIT) FOR THE YEAR		(7,621)	239
SURI EUS/(DEFICIT) FOR THE TEAR		====	=====
STATEMENT OF MOVEMENTS ON ACCU	JMULATED SI	URPLUS	
At 1 April 1996		11,575	11,336
Surplus/(Deficit) for the year		(7,621)	239
· · · / · ·			
Accumulated Surplus at 31 March 1997		3,954	11,575
		=====	=====

#### **RECOGNISED GAINS AND LOSSES**

There are no recognised gains or losses other than those of the Income and Expenditure Account above. Accordingly no statement of Recognised Gains and Losses has been prepared.

The Accounting Policies and Notes on Pages 6 and 7 form part of these accounts.

#### BALANCE SHEET AS AT 31 MARCH 1997

	Note	1997	1996
	_	£	£
FIXED ASSETS	3	199,460	241,239
CURRENT ASSETS			220
Bank current account and cash in hand		7,122	238
High interest account		15,269	21,288
Prepayments			1,367
		22,391	22,893
CURRENT LIABILITIES		,	
Bank current account		-	1,762
Accrued charges		1,186	337
Taxation and social security		1,406	1,399
Grant for specific project		8,025	-
		10,617	3,498
NET CURRENT ASSETS		11,774	19,395
TOTAL ASSETS LESS CURRENT LIABILITIE	S	211,234	260,634
Deferred Income	4	(7,877)	(19,764)
		203,357	240,870
		=====	=====
REPRESENTED BY			
Unrestricted Funds Retained Surplus		3,954	11,575
Restricted Funds Building Appeal Fund	5	199,403	229,295
		203,357	240,870

The Accounts were approved by the Management Committee on 3 September 1997.

Alan T Rees Chairperson

Walter Cockburn Treasurer

The Accounting Policies and Notes on Pages 6 and 7 form part of these accounts.

#### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 1997

#### 1. ACCOUNTING POLICIES

#### (a) Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards.

#### (b) Depreciation

The cost of fixed assets is depreciated by equal annual instalments over the expected useful lives of the assets as follows:

Building and capital works	10 years
Furniture and fittings	5 years
Play equipment	5 years

#### (c) Grants and donations

Grants and donations made specifically for capital items are credited to deferred income and released to revenue over the expected lives of the assets to which they relate.

#### (d) Building appeal fund

This represents donations received (net of expenses) specifically for the purpose of capital expenditure on building and capital works. This fund will be released to revenue over the expected lives of the assets to which it relates.

#### 2. DEPRECIATION

	1997	1996
	£	£
Charge for the year	41,779	42,085
Released from deferred income (note 4)	(11,887)	(12,193)
Released from building appeal fund (note 5)	(29,892)	(32,861)
	-	(2,969)
		======

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 1997

3.	FIXED ASSETS	Buildings & capital works	Furniture & fittings	Play equipment £	Total £
	Cost	202 121	7,306	22,096	422,523
	At 1 April 1996 Additions	393,121	7,300	-	-
	At 31 March 1997	393,121	7,306	22,096	422,523
	Depreciation At 1 April 1996 Charge for the year	155,731 39,311	5,595 865		181,284 41,779
	At 31 March 1997	195,042	6,460		223,063
	Net Book values At 31 March 1997	198,079	846		199,460
At 31 March 1996	At 31 March 1996	237,390	1,711	2,138	241,239 =====
4.	DEFERRED INCOME			Gt	rants
				1997	1996 £
	At 1 April 1996 Released to revenue			£ 19,764 (11,887)	31,957 12,193
	At 31 March 1997			7,877	19,764 =====
5.	BUILDING APPEAL FUND	ı		1997	1996
				£	£
	At 1 April 1996 Released to revenue			229,295 (29,892)	262,156 32,861
	At 31 March 1997			199,403	229,295 =====

## 6. MEMBERS LIABILITY

Each member undertakes to contribute an amount not exceeding £1 in the event of the company being wound up.