## Report of the Directors and

Financial Statements for the Year Ended 31 March 2014

<u>for</u>

East Dunbartonshire Enterprise Trust Ltd

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## East Dunbartonshire Enterprise Trust Ltd

## Company Information for the Year Ended 31 March 2014

DIRECTORS:

T Glen

K Underhill L Gow S Andrews M Cummings

**SECRETARY:** 

B McAleenan

REGISTERED OFFICE:

Enterprise House

Southbank Business Park

Kirkintilloch Glasgow G66 1XQ

**REGISTERED NUMBER:** 

SC096181 (Scotland)

SENIOR STATUTORY AUDITOR: Anne O'Hagan

**AUDITORS:** 

Bell Barr & Company, Statutory Auditor

2 Stewart Street Milngavie Glasgow G62 6BW

Report of the Directors for the Year Ended 31 March 2014

The directors present their report with the financial statements of the company for the year ended 31 March 2014.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of the provision of support to the local economy by way of promotion of economic activity, expansion and protection of employment, provision of accommodation services to the small business sector and provision of training.

#### **REVIEW OF BUSINESS**

2013/14 proved to be a particularly challenging year for the organisation with budget reductions being required to bring the organisation's finances closer to a break even position. The organisation's overheads have been further trimmed since the year end. It is anticipated that the organisation will reach a break even position by the end of 2014/15 with a sustainable trading position secured thereafter.

#### **DIRECTORS**

The directors shown below have held office during the whole of the period from 1 April 2013 to the date of this report.

T Glen

K Underhill

L Gow

S Andrews

M Cummings

Other changes in directors holding office are as follows:

C McGhie - resigned 15 November 2013 D McGaw - resigned 28 August 2013

## STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that he or she ought to have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

## **AUDITORS**

The auditors, Bell Barr & Company, Statutory Auditor, will be proposed for re-appointment at the forthcoming Annual General Meeting.

## East Dunbartonshire Enterprise Trust Ltd

Report of the Directors for the Year Ended 31 March 2014

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:

B McAleenan - Secretary

23 May 2014

## Report of the Independent Auditors to the Members of East Dunbartonshire Enterprise Trust Ltd

We have audited the financial statements of East Dunbartonshire Enterprise Trust Ltd for the year ended 31 March 2014 on pages six to ten. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

## Respective responsibilities of directors and auditors

As explained more fully in the Statement of Directors' Responsibilities set out on page two, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors, including "APB Ethical Standard - Provisions Available for Small Entities (Revised)", in the circumstances set out in note eleven to the financial statements.

### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Directors to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

## Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 March 2014 and of its deficit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements.

## Report of the Independent Auditors to the Members of East Dunbartonshire Enterprise Trust Ltd

## Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Directors.

Anne O'Hagan (Senior Statutory Auditor)
for and on behalf of Bell Barr & Company, Statutory Auditor
2 Stewart Street
Milngavie
Glasgow
G62 6BW

28 May 2014

## Income and Expenditure Account for the Year Ended 31 March 2014

	Notes	31.3.14 £	31.3.13 £
TURNOVER		213,034	213,803
Administrative expenses		254,735	324,945
OPERATING DEFICIT	2	(41,701)	(111,142)
Interest receivable and similar income	e	260	367
DEFICIT ON ORDINARY ACTIV BEFORE TAXATION	'ITIES	(41,441)	(110,775)
Tax on deficit on ordinary activities	3	905	1,450
DEFICIT FOR THE FINANCIAL	YEAR	(42,346)	(112,225)

Balance Sheet 31 March 2014

		31.3.14	1	31.3.13	
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	4		3,843		6,978
CURRENT ASSETS					
Debtors	5	10,054		8,280	
Cash at bank and in hand		106,332		178,393	
		<del></del>			
		116,386		186,673	
CREDITORS		60.010			
Amounts falling due within one year	6	68,310		99,386	
NET CURRENT ASSETS		<del></del>	48,076		87,287
TOTAL ASSETS LESS CURRENT					
LIABILITIES			51,919		94,265
RESERVES					
Income and expenditure account	8		51,919		94,265
			51.010		04.265
			51,919		94,265 ————

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Directors on 23 May 2014 and were signed on its behalf by:

K Underhill - Director

## Notes to the Financial Statements for the Year Ended 31 March 2014

#### 1. ACCOUNTING POLICIES

### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

#### Turnover

Turnover represents net invoiced sales of services, excluding value added tax.

## Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property
Fixtures and fittings
Computer equipment

- Straight line over 3 years
- Straight line over 3 years
- Straight line over 3 years

## Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate.

## 2. OPERATING DEFICIT

The operating deficit is stated after charging:

	31.3.14	31.3.13
	£	£
Depreciation - owned assets	3,665	3,489
Auditors' remuneration	3,500	3,445
Pension costs	3,474	4,552
Directors' remuneration and other benefits etc	-	-

## 3. TAXATION

## Analysis of the tax charge

The tax charge on the deficit on ordinary activities for the year was as follows:

Current tax: UK corporation tax	905	1,450
Tax on deficit on ordinary activities	905	1,450

31.3.13

£

31.3.14

£

# Notes to the Financial Statements - continued for the Year Ended 31 March 2014

4	TANCI	RLE	FIXED	ASSETS

7.	TANGIBLE FIXED ASSETS	Improvements to property £	Fixtures and fittings £	Computer equipment	Totals £
	COST				
	At 1 April 2013	6,819	83,979	113,931	204,729
	Additions	-	-	530	530
		-			
	At 31 March 2014	6,819	83,979	114,461	205,259
	DEPRECIATION				
	At 1 April 2013	6,819	83,979	106,953	197,751
	Charge for year	-	-	3,665	3,665
	onango ioi year				
	At 31 March 2014	6,819	83,979	110,618	201,416
	NET BOOK VALUE				<del></del>
	At 31 March 2014	-	-	3,843	3,843
	At 31 March 2013		=======================================	6.079	6.079
	At 31 March 2013		=====	6,978 ======	6,978
6.	Trade debtors Prepayments and accrued income  CREDITORS: AMOUNTS FALLING DUI  Trade creditors Tax Social security and other taxes VAT	E WITHIN ONE Y	EAR	31.3.14 £ 4,866 5,188 10,054 31.3.14 £ 8,075 905 2,394 5,762	31.3.13 £ 4,720 3,560 8,280 31.3.13 £ 38,103 1,450 2,960 1,619
	Other creditors			18,981	24,156
	Accruals and deferred income			32,193	31,098
				68,310	99,386
					<del></del>
7.	OPERATING LEASE COMMITMENTS				
	The following operating lease payments are co	ommitted to be paid	within one yea	r:	
				31.3.14	31.3.13
				£	£
	Expiring:				
	In more than five years			40,000	40,000
					<del></del>

Notes to the Financial Statements - continued for the Year Ended 31 March 2014

## 8. RESERVES

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	Income and expenditure account £
At 1 April 2013 Deficit for the year	94,265 (42,346)
At 31 March 2014	51,919

### 9. PENSION COMMITMENTS

The company operates several defined contribution pension schemes for individual employees. The charge for the year is £3,474 (2013 - £4,552).

## 10. RELATED PARTY DISCLOSURES

### 3Dotdash Ltd

A company under the control of Keith Underhill

The company paid health and safety consultancy fees of £345 to 3Dotdash Ltd during the year.

	14. ذ. 1 دُ	31.3.13
	£	£
Amount due to related party at the balance sheet date	-	207
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## 11. APB ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements.

## 12. ULTIMATE CONTROLLING PARTY

The company is under the control of the board of directors. The board is made up of representatives from both the private and public sectors.

### 13. SHARE CAPITAL

The company is limited by Guarantee and does not have a share capital.

The liability of each member in the event of a winding up is limited to £1.