Company No. 96181

EAST DUNBARTONSHIRE ENTERPRISE TRUST LIMITED

REPORT AND FINANCIAL STATEMENTS MARCH 31, 1997



McEWEN & COMPANY CHARTERED ACCOUNTANTS KIRKINTILLOCH





REPORT OF THE TRUSTEES

The Trustees have pleasure in presenting their report and financial statements for the year ended March 31, 1997.

Principal Activities

The main objective of the company is to assist in the regeneration of the local economy, to protect existing employment and to promote the creation of new employment in East Dunbartonshire.

The principal activity of the Enterprise Trust continues to be the provision of advice, guidance and training to prospective and existing small businesses.

Guarantors

The liability of each of the Guarantors in the event of a winding up is limited to £1. At March 31, 1997, there were 7 Guarantors in the register of members.

Trustees (Directors)

The Trustees of the Company during the year ended March 31, 1997 were:

C Mallon W G Paterson

T Dibble

A C Fyfe J P Logue

T Rae

I Stewart

J Denny - resigned 31.10.96 A Smith - resigned 8. 7.96

J Neill

K O'Sullivan

J Dempsey

G H Thom - appointed 18. 7.96 R W Robinson - appointed 31.10.96

Auditors/

Auditors

A resolution to re-appoint McEwen & Company, Chartered Accountants, will be proposed at the Annual General Meeting.

This report has been prepared taking advantage of the exemptions conferred by Part II of the Companies Act 1985, on the grounds that in the opinion of the Trustees the company is entitled to these exemptions as a small company.

ON BEHALF OF THE BOARD

D. N. Canle.
D McCAMLEY
SECRETARY

May 30, 1997

REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 1997

TRUSTEES' (DIRECTORS') RESPONSIBILITIES FOR FINANCIAL STATEMENTS PREPARATION

The Trustees (Directors) are required by company law to prepare financial statements which give a true and fair view of the state of affairs of the company at the end of the financial year and of the results of the company for the year to that date. The financial statements must be prepared in compliance with the Companies Act 1985.

The Trustees (Directors) are also required:

- to select suitable accounting policies and apply them consistently;
- to ensure that the accounting policies are supported by reasonable and prudent judgements and estimates;
- to ensure that all applicable standards are followed.

The Trustees (Directors) confirm that the financial statements comply with the above requirements.

The Trustees (Directors) are also responsible for maintaining adequate accounting records to enable them to ensure that the financial statements comply with the Companies Act 1985, for safeguarding the assets of the company and for preventing and detecting fraud and other irregularities.

ON BEHALF OF THE BOARD

A C FYFE

TRUSTEE (DIRECTOR)

May 30, 1997

McEwen & Company



ANNE McEWEN, C.A. JOHN PRIOR, C.A. CHARTERED ACCOUNTANTS

2 Broadcroft, Kirkintilloch, Glasgow G66 1HP

Telephone: 0141-776 1258 Fax. No.: 0141-775 1428

AUDITORS' REPORT TO THE TRUSTEES OF EAST DUNBARTONSHIRE ENTERPRISE TRUST LIMITED

4.

We have audited the financial statements on pages 5 to 11, which have been prepared under the historical cost convention and the accounting policies set out on page 7.

Respective Responsibilities of Trustees and Auditors

As described on page 3, the Trustees are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of Opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material mis-statement, whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion, the financial statements give a true and fair view of the state of the company's affairs as at March 31, 1997, and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

CHARTERED ACCOUNTANTS REGISTERED AUDITORS

M'Even, Confec

KIRKINTILLOCH

May 30, 1997

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED MARCH 31, 1997

	- -	<u> 1997</u>	<u>1996</u>
	<u>Notes</u>	_ 	$-\mathfrak{L}$
Income (see note below) Administrative Expenses	2	625,206 539,871	406,878 407,668
Operating Surplus/(Deficit)	3	85,335	(790)
Interest Receivable - Bank		3,433	1,382
Surplus on Ordinary Activities Before Taxation		88,768	592
Tax on Surplus on Ordinary Activities	es 4	1,824	346
Complete Continue Discountied Manager			
Surplus for the Financial Year After Taxation		86,944	246
Retained Surplus Brought Forward		53,463	53,217
Surplus for the Financial Year			
After Taxation - Carried Forward		140,407 =====	53,463 =====

The only recognised surplus for the year was from continuing operations and was the surplus for the financial year of £86,944 (1996:£246).

Note: Included in the above are contributions in kind, to the value of £5,640 (1996:£5,505).

The annexed notes form part of these financial statements.

BALANCE SHEET AT MARCH 31, 1997

		19	97	1996
Fixed Assets:	Notes	£	£	£
Tangible Assets Investments	5 6		20,125 300	8,317 300
			20,425	8,617
Current Assets: Debtors Cash at Bank & in Hand	7	125,242 163,341		39,686 126,908
Creditors: Amounts Falling Due		288,583		166,594
Within One Year	8	168,601		121,748
Net Current Assets			119,982	44,846
Total Assets Less Current Liabilities			140,407 =====	53,463

The Trustees(Directors) have taken advantage of the exemptions conferred by Part I of Schedule 8 of the Companies Act 1985 and have done so on the grounds that, in their opinion, the company is entitled to these exemptions as a small company.

ON BEHALF OF THE BOARD

A C FYFE

TRUSTEE (DIRECTOR)

May 30, 1997

Capital & Reserves:

Retained Surplus

140,407 53,463

The annexed notes form part of these financial statements.

COMPLIANCE WITH ACCOUNTING STANDARDS

The financial statements have been prepared in accordance with applicable accounting standards. There were no material departures from those standards.

1. ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year and also have been consistently applied within the same accounts.

Basis of Preparation of Financial Statements

The financial statements have been prepared under the historical cost convention.

The effect of events relating to the year ended March 31, 1997, which occurred before the date of approval of the financial statements by the Board of Trustees (Directors), have been included in the statements to the extent required to show a true and fair view of the state of affairs at March 31, 1997 and of the results for the year ended on that date.

Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life, as follows:

Fixtures & Fittings - over 3 years

Only expenditure on items in excess of £750 (1996:£750) is capitalised in fixed assets.

The company receives grants towards the cost of equipment and these are credited to deferred income and released to profit and loss account in line with the depreciation charge for the related assets.

Deferred Taxation

Deferred taxation is provided on the liability method on all short term timing differences.

Pension Costs

The company operates pension schemes for the benefit of participating employees. The funds of the schemes are operated by outside pension companies. The schemes are money purchase schemes and the company's costs are charged to the Profit & Loss Account as they accrue.

Leasing

Rentals payable under operating leases are charged to the Profit & Loss Account on a straight line basis over the period of the lease.

2. INCOME/

(continued)

2. INCOME

Income represents all monies received and receivable in donations and grants and all amounts invoiced, net of value added tax, for services provided. Income is comprised as follows:

		<u>1997</u> £	<u>1996</u> £
	Income from Dunbartonshire Enterprise Company	372,198	267,920
	Private Donations	9,878	15,164
	" - in Kind	4,800	4,905
	Public Sector Donations	55,000	67,981
	"	840	600
	European Grants	56,513	3,503
	Training Income	16,277	17,107
	Licence Fee Income	15,447	_
	Other Income	94,253	29,698
		625,206	406,878
		=====	======
3.	OPERATING SURPLUS/(DEFICIT)		
	,	£	£
	This is stated after charging/(crediting):		
	Auditors' - Remuneration	2,250	1,475
	- Other Services	-	65
	Depreciation	13,089	4,790
	Operating Lease	3,823	6,166
		======	======
4.	TAX ON SURPLUS/(DEFICIT) ON ORDINARY A	CTIVITIES	
		£	£
	Based on the results for the year:		
	Corporation Tax at 24%(1996:25%)	1,824	346
		======	=====

5. TANGIBLE ASSETS/

(continued)

5. TANGIBLE ASSETS

	Fixtures & <u>Fittings</u> £	$\frac{\text{Total}}{\pounds}$
Cost:	2	æ.
At April 1, 1996	59,302	59,302
Additions	24,897	24,897
Disposals	(7,583)	(7,583)
At March 31, 1997	76,616	76,616
Depreciation:		
At April 1, 1996	50,985	,
Disposals	(7,583)	(7,583)
Provided During the Year	13,089	13,089
At March 31, 1997	56,491	56,491
Net Book Value		
At March 31, 1997	20,125	20,125
,	=====	======
Net Book Value	0.017	0.217
At March 31, 1996	8,317	8,317
INVESTMENTS		e
		£
Balance at April 1, 1996		300
Additions During Year		-
At March 31, 1997		300
,		======

The company owns 36.1% of the issued ordinary share capital of Strathkelvin Development Company Limited, a company registered in Scotland.

The company also owns a 100% of S.E.T. Properties Limited, a company registered in Scotland. This company is dormant and has never traded.

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6.

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6. INVESTMENTS - continued

The Trustees (Directors) are taking advantage of \$248 of the Companies Act 1985 as a small sized group and are not producing group accounts. The company's interests required to be disclosed in respect of the related company are:

Share of Capital and Reserves at March 31, 1997	$ \begin{array}{c} $	$\frac{1996}{\pounds}$ (110,029) ======
Share of Gain for the Year	95,101 ======	25,848

The loan creditors of Strathkelvin Development Company Limited have agreed that if there is ever a sale of Southbank Phase I, any shortfall or surplus between the proceeds of the sale and the amounts due to the loan creditors, shall be shared by them on a prorata basis in proportion to their respective loans then due to be paid.

The gain for the year of Strathkelvin Development Company Limited was increased by £244,686 as the result of a gain on the revaluation of a property being adjusted against a loss on the same property which had previously been written off to the profit and loss account.

7. DEBTORS

Sundry Debtors Prepayments and Accrued Income	108,033 17,209	12,397 27,289
		
	125,242 =====	39,686

8. CREDITORS: Amounts Falling Due Within One Year

- · -	£	£
Corporation Tax	1,824	346
Other Social Security Costs & Taxes	21,676	9,286
Accruals & Deferred Income	42,682	72,796
Sundry Creditors	102,419	39,320
	168,601	121,748
	======	======

9. SHARE CAPITAL/

(continued)

9. SHARE CAPITAL

The company is limited by guarantee and does not have a share capital.

10. PENSIONS

The company operates several contributory pension schemes for individual employees. These are defined contribution schemes and contributions are charged in the Profit & Loss Account as they accrue. The charge for the year was £8,969 (1996:£6,682).

11. TRANSACTIONS WITH TRUSTEES (DIRECTORS)/RELATED PARTIES The company had the following transactions with Strathkelvin Development Company Limited:

Provision of Management Services Received -

Year End March 31, 1997	£25,151
Year End March 31, 1996	£26,774

Donation Received -

Year End March 31, 1997	£14,500
Year End March 31, 1996	£Niĺ

The company also rented premises from Strathkelvin Development Company and the amounts involved are:

Year End March 31, 1997	£15,235
Year End March 31, 1996	£19.950

12. LEASING COMMITMENTS

The company's commitment under a contract leasing agreement, which is an operational lease, is as follows:

	<u>1997</u> £	<u>1996</u> £
Due Within One Year Due After One Year	5,619 8,897	1,732
		
	14,516 =====	1,732

This is not provided in the financial statements.

13. OWNERSHIP

The company is controlled by the Trustees shown on page 1. The Memorandum of Association states that on liquidation, any surplus will be transferred to a similar organisation and not distributed to the Members.