Company registration number: 79471 Charity registration number: 18086

# Scottish Urban Archaeological Trust limited

(A company limited by guarantee)
Annual Report and Financial Statements
for the Year Ended 31 March 2012

MONDAY



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14/01/2013 COMPANIES HOUSE #180

Morris & Young Chartered Accountants 6 Atholl Crescent PERTH PH1 5JN

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## **Reference and Administrative Details**

**Charity name** 

Scottish Urban Archaeological Trust limited

**Charity registration number** 

18086

**Company registration number** 

79471

**Trustees** 

J Gerrard

Dr M Spearman

N Grieve

Dr D H Caldwell

D R Penman

(Deceased 1 September 2012)

P Simpson G Gibson

GG

**Secretary** 

D P Bowler

**Accountant** 

Morris & Young

**Chartered Accountants** 

6 Atholl Crescent

PERTH PH1 5JN

## **Trustees' Report**

The Directors present their report and accounts for the year ended 31 March 2012.

#### Objects of the charity

The charity is a company limited by guarantee and not having a share capital; it is governed by and in accordance with its Memorandum and Articles of Association.

The principal activity of the company has been to spread information and increase understanding of urban archaeology in Scotland.

#### **Review of activities**

As referred to in note 10.1 to these financial statements the company ceased activities during the year ended 31 March 2000.

The Directors do not foresee any change to this position in the forthcoming year.

#### Directors

The Directors who served during the year were:

J Gerrard

Dr M Spearman

N Grieve

Dr D H Caldwell

D R Penman

P Simpson

G Gibson

None of the Directors has any beneficial interest in the company. All of the Directors and members of the company and guarantee to contribute £1 in the event of winding up.

#### Reserves policy

Due to cessation of activities and the matters referred to in the note 10.1 no reserves are held by the charity.

### **Risk factors**

The Directors have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

On behalf of the board of Directors

#### Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Approved by the Board on 21 December 2012 and signed on its behalf by:

an Powler

D P Bowler

Secretary

## **Independent Examiner's Report to the Trustees of**

## **Scottish Urban Archaeological Trust limited**

I report on the accounts of the charity for the year ended 31 March 2012, which are set out on pages 4 to 8.

## Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply.

It is my responsibilty to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

## Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with the Regulation 8 of the 2006 Accounts Regulations

21 December 2012

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Alexander J Fyfe, M.A.A.T., C.A., DChA

Morris & Young Chartered Accountants

6 Atholl Crescent

PERTH

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## Statement of Financial Activities (including Income and Expenditure Account) for the Year Ended 31 March 2012

•	Note	Unrestricted Funds £	Total Funds 2012 £	Total Funds 2011 £
Resources expended				
Governance costs	2	270	270	270
Total resources expended		270	270	270
Net movements in funds		(270)	(270)	(270)
Reconciliation of funds				
Total funds brought forward		<u>-</u> _		270
Total funds carried forward		(270)	(270)	-

All incoming resources and resources expended derive from continuing activities.

## Scottish Urban Archaeological Trust limited Company registration number: 79471

## Balance Sheet as at 31 March 2012

	2012		2011				
	Note	£		£	£		£
Assets							
Current assets							
Cash at bank and in hand			<del></del>	76		<del></del>	75
Total assets				76			75
Liabilities							
The funds of the charity:							
Unrestricted funds							
Unrestricted income funds				(270)			
Total charity funds				(270)			-
Creditors				346			
Total liabilities				76			75

For the financial year ended 31 March 2012, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 21 December 2012 and signed on its behalf by:

ail Brule

D P Bowler

Secretary

### Notes to the Financial Statements for the Year Ended 31 March 2012

#### 1 Accounting policies

#### **Basis of preparation**

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, applicable accounting standards and the Companies Act 2006.

### Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Further details of each fund are disclosed in note 9.

#### **Incoming resources**

Investment income is recognised on a receivable basis.

#### Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

#### **Governance costs**

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

## Notes to the Financial Statements for the Year Ended 31 March 2012

. continued				
Total resources expended				
			Governance £	Total £
Direct costs				
Auditors' remuneration			270	270
Trustees' remuneration and	expenses			
No trustees received any remur	neration during th	e year.		
Net expenditure				
Net expenditure is stated after			2011	•
	£ 2012	£	£	£
Auditors' remuneration - audit services		270	<u>-</u>	270
Taxation				
The company is a registered ch	arity and is, there	efore, exemp	t from taxation.	
Creditors: Amounts falling o	lue within one	year		
			2012 £	2011 £
Trade creditors			346	75
Members' liability				
	Direct costs Auditors' remuneration  Trustees' remuneration and No trustees received any remuneration  Net expenditure Net expenditure is stated after and auditors' remuneration audit services  Taxation The company is a registered characteristic and a registeristic and a registered characteristic and a registered cha	Direct costs Auditors' remuneration  Trustees' remuneration and expenses No trustees received any remuneration during the Net expenditure Net expenditure Net expenditure is stated after charging:  2012 £ Auditors' remuneration - audit services  Taxation The company is a registered charity and is, there Creditors: Amounts falling due within one of the company is a registered character and is the result of the company is a registered character and is the result of the company is a registered character and is the result of the company is a registered character and is the result of the company is a registered character and is the result of the company is a registered character and is the result of the company is a registered character and is the result of the company is a registered character and is the result of the company is a registered character and is the result of the company is a registered character and is the result of the company is a registered character and is the result of the company is a registered character and is the result of the company is a registered character and is the result of the company is a registered character and is the result of the company is a registered character and is the result of the company is a registered character and is the result of the company is a registered character and is the result of the company is a registered character and is the result of the company is a registered character and is the result of th	Direct costs Auditors' remuneration  Trustees' remuneration and expenses No trustees received any remuneration during the year.  Net expenditure Net expenditure is stated after charging:  2012  £  Auditors' remuneration - audit services  270  Taxation The company is a registered charity and is, therefore, exemp  Creditors: Amounts falling due within one year	Total resources expended  Governance £  Direct costs  Auditors' remuneration 270  Trustees' remuneration and expenses No trustees received any remuneration during the year.  Net expenditure  Net expenditure is stated after charging:  2012 2013 2014 2015 2016 2016 2017  Taxation  The company is a registered charity and is, therefore, exempt from taxation.  Creditors: Amounts falling due within one year  Trade creditors  346

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £nil towards the assets of the charity in the event of liquidation.

## Notes to the Financial Statements for the Year Ended 31 March 2012

..... continued

## 8 Related parties

#### **Controlling entity**

The charity is controlled by the trustees who are all directors of the company.

## 9 Analysis of funds

	At 1 April 2011 £	Resources expended £	At 31 March 2012 £	
General Funds				
Unrestricted income fund		(270)	(270)	

## 10 Net assets by fund

	Unrestricted Funds £	Total Funds 2012 £	Total Funds 2011 £
Current assets Creditors: Amounts falling due within one	76	76	75
year	(346)	(346)	(75)
Net assets	(270)	(270)	<u>-</u>

### 10.1 Post balance sheet events

The company ceased activities during thie year ended 31 March 2000. The financial statements are not, accordingly, drawn up on a going concern basis. All assets of the company have been stated at the amounts which they expect to recover and the Directors believe that all liabilities of the company have been included in the balance sheet.

## Statement of financial activities by fund Year Ended 31 March 2012

	Unrestricted income fund 2012	Unrestricted income fund 2011
Resources expended		
Governance costs	270	270
Total resources expended	270	270
Net movements in funds	(270)	(270)
Reconciliation of funds		
Total funds brought forward		270
Total funds carried forward	(270)	-