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# REPORT OF THE DIRECTORS AND

**FINANCIAL STATEMENTS** 

FOR THE YEAR ENDED 31 MARCH 2003

**FOR** 

PARKS OF HAMILTON (COACH HIRERS) LIMITED



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## COMPANY INFORMATION for the Year Ended 31 March 2003

**DIRECTORS:** 

D I Park

I B MacKay G Donnachie H R A McAteer

SECRETARY:

G Donnachie

**REGISTERED OFFICE:** 

Park House

14 Bothwell Road

Hamilton ML3 0AY

**REGISTERED NUMBER:** 

47046 (Scotland)

**AUDITORS:** 

Thomas Barrie & Co. Registered Auditors Chartered Accountants Atlantic Chambers 1a Cadogan Street

Glasgow G2 6QE

**SOLICITORS:** 

Holmes Mackillop

109 Douglas Street

Glasgow G2 4HB

# REPORT OF THE DIRECTORS for the Year Ended 31 March 2003

The directors present their report with the financial statements of the company for the year ended 31 March 2003.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of coach operators.

#### REVIEW OF BUSINESS

The results for the year and financial position of the company are as shown in the annexed financial statements.

The directors consider the trading results to be satisfactory.

#### **DIVIDENDS**

No dividends will be distributed for the year ended 31 March 2003.

#### **FIXED ASSETS**

Details of changes in Fixed Assets are set out in the Notes on Accounts.

#### **FUTURE DEVELOPMENTS**

The directors do not anticipate any changes to the manner in which the company operates in the foreseeable future.

#### DIRECTORS

The directors during the year under review were:

D I Park

I B MacKay

G Donnachie

HRA McAteer

J Miller

I E Cole

- resigned 31.1.03

The directors holding office at 31 March 2003 did not hold any beneficial interest in the issued share capital of the company at 1 April 2002 or 31 March 2003.

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# REPORT OF THE DIRECTORS for the Year Ended 31 March 2003

### **AUDITORS**

The auditors, Thomas Barrie & Co., will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

our Vennedie

### ON BEHALF OF THE BOARD:

G Donnachie - Secretary

3 September 2003

# REPORT OF THE INDEPENDENT AUDITORS TO THE SHAREHOLDERS OF PARKS OF HAMILTON (COACH HIRERS) LIMITED

We have audited the financial statements of Parks of Hamilton (Coach Hirers) Limited for the year ended 31 March 2003 on pages five to seventeen. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

As described on page two the company's directors are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report of the Directors is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Report of the Directors and consider the implications for our report if we become aware of any apparent misstatements within it.

#### Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 2003 and of its loss for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Thomas Barrie & Co. Registered Auditors Chartered Accountants Atlantic Chambers 1a Cadogan Street Glasgow G2 6QE

5 September 2003

## PROFIT AND LOSS ACCOUNT for the Year Ended 31 March 2003

200	)2			200	3
£	£		Notes	£	£
7,438,243		TURNOVER			9,185,286
2,573,542		Raw materials and consumables			3,277,025
4,864,701					5,908,261
2 927 160	2,582,216 858,449 396,495	Staff costs Depreciation Other operating charges	2	3,314,853 1,410,387 457,034	£ 192 274
3,837,160 1,027,541		OPERATING PROFIT	3		5,182,274
577,970		Interest payable and similar charges	4		709,924
449,571		PROFIT ON ORDINARY ACTIVIT BEFORE TAXATION	IES		16,063
227,187		Tax on profit on ordinary activities	5		116,813
222,384		(LOSS)/PROFIT FOR THE FINANC AFTER TAXATION	CIAL YEAR		(100,750)
£222,384		(DEFICIT)/RETAINED PROFIT THE YEAR	FOR		£(100,750)

# **CONTINUING OPERATIONS**

None of the company's activities were acquired or discontinued during the current and previous years.

# STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES for the Year Ended 31 March 2003

2002		2003
		£
222,384	(LOSS)/PROFIT FOR THE FINANCIAL YEAR	(100,750)
	TOTAL RECOGNISED GAINS AND LOSSES	
222,384	RELATING TO THE YEAR	£(100,750)
(3,310,743)	Prior year adjustment	
	TOTAL GAINS AND LOSSES RECOGNISED	
£(3,088,359)	SINCE LAST ANNUAL REPORT	

# BALANCE SHEET 31 March 2003

200	2			200	)3
£	£		Notes	£	£
		FIXED ASSETS	_		40.574.004
17,844,907		Tangible assets	7		18,654,981
	•	CURRENT ASSETS			
	72,494	Stocks	8 .	62,797	
	1,666,573	Debtors	9	1,656,213	
	4,109	Cash in hand		1,950	
	1,743,176			1,720,960	
		CREDITORS			
	6,151,913	Amounts falling due within one year	10	8,024,526	
(4,408,737)	-	NET CURRENT LIABILITIES			(6,303,566)
12 426 170		TOTAL ASSETS LESS CURRENT LIABILITIES			12,351,415
13,436,170		LIABILITIES			12,331,413
		CREDITORS			
(8,606,151)		Amounts falling due after more than			/=
		year	11		(7,671,457)
		PROVISIONS FOR LIABILITIES			
(3,852,676)		AND CHARGES	15		(3,803,365)
£977,343					£876,593
					<del></del>
		CAPITAL AND RESERVES	• •		
500,000		Called up share capital	16		500,000
477,343		Profit and loss account	17		376,593
£977,343		SHAREHOLDERS' FUNDS	22		£876,593

## ON BEHALF OF THE BOARD:

G Donnachie - Director

Approved by the Board on 3 September 2003

# CASH FLOW STATEMENT for the Year Ended 31 March 2003

2002	•		200	3	
£	N	Notes	£	£	
. 1.610.260	Net cash inflow	1		1 707 554	
1,512,369	from operating activities	1		1,727,554	
(555.050)	Returns on investments and	•		(500.004)	
(577,970)	servicing of finance	2		(709,924)	
(4,924)	Taxation			(166,124)	
2,062,963	Capital expenditure	2		2,017,027	
2,992,438	•			2,868,533	
(3,569,009)	Financing	2		(5,048,674)	
£(576,571)	Decrease in cash in the period			£(2,180,141)	
	Reconciliation of net cash flow to movement in net debt	3			
	Decrease				
(576,571)	in cash in the period		(2,180,141)		
	Cash outflow from decrease in				
3,559,009	debt and lease financing		5,058,674	,	
	Change in net debt resulting			•	
2,982,438	from cash flows			2,878,533	
(6,986,910)	New finance leases			(4,237,488)	
(4,004,472)	Movement in net debt in the period			(1,358,955)	
(9,521,744)	Net debt at 1 April			(13,526,216)	
£(13,526,216)	Net debt at 31 March			£(14,885,171)	

## NOTES TO THE CASH FLOW STATEMENT for the Year Ended 31 March 2003

# 1. RECONCILIATION OF OPERATING PROFIT TO NET CASH INFLOW FROM OPERATING ACTIVITIES

	2003 £	2002 £
Operating profit	725,987	1,027,541
Depreciation charges	1,759,444	1,250,053
Profit on disposal of fixed assets	(349,057)	(391,604)
Decrease/(Increase) in stocks	9,697	(516)
Decrease/(Increase) in debtors	360	(799,905)
(Decrease)/Increase in creditors	(418,877)	426,800
Net cash inflow from operating activities	1,727,554	1,512,369

# 2. ANALYSIS OF CASH FLOWS FOR HEADINGS NETTED IN THE CASH FLOW STATEMENT

	2003 £	2002 £
Returns on investments and servicing of finance	*	L
Interest paid	(7,558)	(219)
Interest element of hire purchase payments	(702,366)	(577,751)
Net cash outflow for returns on investments and servicing of finance	(709,924)	(577,970)
Capital expenditure		
Purchase of tangible fixed assets	(1,534,117)	(1,056,027)
Sale of tangible fixed assets	3,551,144	3,118,990
Net cash inflow for capital expenditure	2,017,027	2,062,963
Financing		
Capital repayments in year	(5,058,674)	(3,559,009)
Amount introduced by directors	10,000	-
Amount withdrawn by directors	· · · · · · · · · · · · · · · · · · ·	(10,000)
Net cash outflow from financing	(5,048,674)	(3,569,009)

# NOTES TO THE CASH FLOW STATEMENT for the Year Ended 31 March 2003

# 3. ANALYSIS OF CHANGES IN NET DEBT

	At 1.4.02	Cash flow	Other non-cash changes	At 31.3.03
Net cash:	£	£	·£	£
Cash at bank and in hand Bank overdraft	4,109 (424,284)	(2,159) (2,177,982)		1,950 (2,602,266)
	(420,175)	(2,180,141)		(2,600,316)
Debt:				
Hire purchase	(13,106,041)	5,058,674	(4,237,488)	(12,284,855)
	(13,106,041)	5,058,674	(4,237,488)	(12,284,855)
Total	(13,526,216)	2,878,533	(4,237,488)	(14,885,171)

#### NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2003

#### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention.

#### Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Plant and machinery

- 10% on cost

Fixtures and fittings

- 10% on cost

Motor vehicles

- 25% on cost

Coaches

- at varying rates on cost

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the profit and loss account over the relevant period. The capital element of the future payments is treated as a liability.

#### **Deferred Taxation**

Provision is made for deferred taxation using the full provision method in accordance with Financial Reporting Standard 19 'Deferred Taxation'.

#### 2. STAFF COSTS

	2003 £	2002 £
Wages and salaries Social security costs	3,060,060 254,793	2,389,033 193,183
Social Security Costs		
·	3,314,853	2,582,216
The average monthly number of employees during the year was as follows:		
	2003	2002
Office and Management	12	11
Production	195	158
•	207	169

# NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2003

# 3. OPERATING PROFIT

The operating profit is stated after charging/(crediting):

		2003 £	2002 £
	Depreciation - owned assets	150,284	30,946
	Depreciation - assets on hire purchase contracts	1,609,160	1,219,107
	Profit on disposal of fixed assets	(349,057)	(391,604)
	Auditors remuneration	4,000	3,750
			<del></del>
	Directors' emoluments	31,857	31,506
		<del></del>	<del> </del>
4.	INTEREST PAYABLE AND SIMILAR CHARGES		
		2003	2002
		£	£
	Bank interest	7,558	219
	Hire purchase	702,366	577,751
		709,924	577,970
5.	TAXATION	,	
	Analysis of the tax charge		•
	The tax charge on the profit on ordinary activities for the year was as follows:	2002	
•		2003	2002 £
	Current tax:	£	£
	Underprovided in previous year	166,124	- <u>-</u>
	Overprovided in previous year	-	(6,609)
	Total current tax	166,124	(6,609)
	Total culture	100,121	(0,00)
	Deferred tax:		
	Current year deferred tax movement	(49,311)	233,796
	Tax on profit on ordinary activities	116,813	227,187

## NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2003

### 5. TAXATION - continued

### Factors affecting the tax charge

The tax assessed for the year is higher than the standard rate of corporation tax in the UK. The difference is explained below:

•	2003 £	2002 £
Profit on ordinary activities before tax	16,063	449,571
Profit on ordinary activities	<del></del>	·
multiplied by the standard rate of corporation tax		
in the UK of 30% (2002 - 30%)	4,819	134,871
Effects of:		
Expenses not deductible for tax purposes	17,896	15,241
Capital allowances in excess of depreciation and other timing differences	(174,594)	(233,386)
Group Relief	151,879	83,274
Adjustment to tax charge in respect of previous periods	166,124	(6,609)
Current tax charge	166,124	(6,609)

#### 6. PRIOR YEAR ADJUSTMENT

As a result of the implementation of Financial Reporting Standard 19 'Deferred Taxation' shareholders' funds at 31 March 2001 have been restated by a charge of £3,310,743.

# 7. TANGIBLE FIXED ASSETS

			Fixtures		•
	Totals £	Plant and machinery £	and fittings £	Motor vehicles £	Coaches
COST:	·				
At 1 April 2002	20,763,718	397,653	31,434	8,827	20,325,804
Additions	5,771,605	6,298	1,100	715,197	5,049,010
Disposals	(4,395,781)		-	(7,526)	(4,388,255)
At 31 March 2003	22,139,542	403,951	32,534	716,498	20,986,559
DEPRECIATION:					
At 1 April 2002	2,918,811	267,223	19,691	3,389	2,628,508
Charge for year	1,759,444	29,818	1,351	104,611	1,623,664
Eliminated on disposal	(1,193,694)	<u> </u>	-	(3,297)	(1,190,397)
At 31 March 2003	3,484,561	297,041	21,042	104,703	3,061,775
NET BOOK VALUE:					
At 31 March 2003	18,654,981	106,910	11,492	611,795	17,924,784
At 31 March 2002	17,844,907	130,430	11,743	5,438	17,697,296

# NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2003

# 7. TANGIBLE FIXED ASSETS - continued

	Fixed assets, included in the above, which are held under hire purchase contracts	are as follows:	Coaches £
	COST:		
	At 1 April 2002		20,292,024
	Additions		4,708,320
	Disposals	-	(4,218,865)
	At 31 March 2003		20,781,479
	DEPRECIATION:		
	At 1 April 2002		2,627,758
	Charge for year		1,609,160
	Eliminated on disposal	_	(1,190,397)
	At 31 March 2003	_	3,046,521
	NET BOOK VALUE:	,	
	At 31 March 2003		17,734,958
	At 31 March 2002	- -	17,664,266
8.	STOCKS	2002	2002
		2003	2002
		£	. £
	Stocks	62,797	72,494
9.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		·
<i>,</i>		2003	2002
		£	£
	Trade debtors	629,875	1,061,059
	Amounts due by group companies	812,206	32,561
	Other debtors	33,941	27,468
	Directors' loan accounts	-	10,000
	VAT	33,738	58,764
	Prepayments and accrued income	146,453	476,721
		1,656,213	1,666,573
10.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		2002
		2003	2002
	Deal to a series of accordance (see made 12)	£ 2,602,266	£ 424,284
	Bank loans and overdrafts (see note 12)	4,613,398	4,499,890
	Hire purchase contracts (see note 13)	262,479	225,204
	Trade creditors	67,966	74,558
	Social security and other taxes Other creditors	39,612	38,567
	Amounts due to group companies	126,493	4,517
	Amounts due to group companies  Accrued expenses	312,312	884,893
	•	8,024,526	6,151,913

# NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2003

11.	CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR		
		2003	2002
		£	£
•	Hire purchase contracts (see note 13)	7,671,457 =====	8,606,151
12.	LOANS		
	An analysis of the maturity of loans is given below:		
		2003	2002
		£	£
	Amounts falling due within one year or on demand:		
	Bank overdrafts	2,602,266	424,284
13.	OBLIGATIONS UNDER HIRE PURCHASE CONTRACTS		
		2003	2002
		£	£
	Gross obligations repayable:		
	Within one year	5,336,694	5,195,069
	Between one and five years	8,545,895	9,886,900
		13,882,589	15,081,969
	Finance charges repayable:	<b>50.</b> 50.	
	Within one year	723,296	695,179
	Between one and five years	874,438	1,280,749
		1,597,734	1,975,928

#### 14. SECURED DEBTS

Within one year

Net obligations repayable:

Between one and five years

The following secured debts are included within creditors:

2003 £	2002 £
2,602,266	424,284
12,284,855	13,106,041
14,887,121	13,530,325
	£ 2,602,266 12,284,855

4,613,398

7,671,457

12,284,855

4,499,890

8,606,151

13,106,041

The company has granted bonds and floating charges in favour of the Bank of Scotland and in favour of companies in the Capital Bank Group.

## NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2003

#### 15. PROVISION FOR LIABILITIES AND CHARGES

15.	PROVISION FOR LIABILITIES AND CHARGES			
			2003	2002
			£	£
	Deferred taxation			
	Accelerated capital allowances		3,803,365	3,852,676
	***************************************			====
•			Deferred	
			tax	
	•		£	
	Balance at 1 April 2002		3,852,676	
		•		
	Decrease in provision		(49,311)	
	Balance at 31 March 2003		3,803,365	
	Balance at 31 March 2003		3,803,303	
	,			
16.	CALLED UP SHARE CAPITAL			
10.	CALLED OF SHARE CALIFAL			
	Authorised, allotted, issued and fully paid:	•		
	Number: Class:	Nominal	2003	2002
	Number. Class.	value:	£	£
	500 000 Ondinani			
	500,000 Ordinary	£1	500,000	500,000
17.	RESERVES			
17.	RESERVES	•		Profit
				and loss
	·			account
				£
	At 1 April 2002			477,343
	Deficit for the year			(100,750)
	A. 0134 1 0000			226 602
	At 31 March 2003			376,593

#### 18. ULTIMATE PARENT COMPANY

The ultimate holding company is Park's of Hamilton (Holdings) Limited which is registered in Scotland.

### 19. CONTINGENT LIABILITIES

The company, together with the parent company and all but two non trading subsidiaries within the group have entered into cross guarantees in respect of each company's indebtedness to the Bank of Scotland and, with the exception of one fellow subsidiary, to companies in the Capital Bank Group.

# 20. TRANSACTIONS WITH DIRECTORS

The following loan to a director subsisted during the year ended 31 March 2003:

	~
D I Park	
Balance outstanding at start of year	10,000
Balance outstanding at end of year	•
Maximum balance outstanding during year	10,000
·	

## NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2003

#### 21. RELATED PARTY DISCLOSURES

The were no material related party transactions. The company has taken advantage of the exemption from presenting information relating to transactions within the group. The party with ultimate control of the company is Mr D.I.Park.

# 22. RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

(Loss)/Profit for the financial year	2003 £ (100,750)	2002 £ 222,384
Net (reduction)/addition to shareholders' funds Opening shareholders' funds	(100,750) 977,343	222,384 754,959
Closing shareholders' funds	876,593	977,343
Equity interests	876,593 ———	977,343