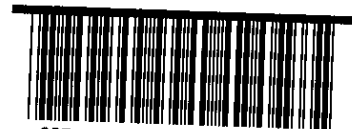


PLUMBING PENSIONS (UK) ADMINISTRATION LIMITED  
5TH APRIL 2003

Company No:- SCO55959



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COMPANIES HOUSE

0347  
10/12/03

PLUMBING PENSIONS (UK) ADMINISTRATION LIMITED  
ANNUAL REPORT AND FINANCIAL STATEMENTS  
5TH APRIL 2003

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DIRECTORS AND OFFICERS

**Directors**

on behalf of the Federation

J.B. Park  
A.B. Whyte  
G. Nicoll

on behalf of the Association

R C Chatfield – deceased 25/03/03  
R. Price  
J. Trowbridge

on behalf of the Union

J. Richards	appointed 12/12/02
Sir K.J. Jackson	resigned 12/12/02
A. Pickering	
D. Carrigan	resigned 19/2/03
G. Whitlow	
R.E. Pagan	appointed 19/2/03

**Secretary & Pensions Manager**

R.D. Burgon

**ADVISORS**

**Independent Auditors**

Deloitte & Touche LLP  
GLASGOW

**Bankers**

Halifax Bank of Scotland  
20-22 Shandwick Place  
EDINBURGH  
EH2 4SB

## REPORT OF THE DIRECTORS

The Directors submit their report and the audited financial statements for the year ended 5th April, 2003. This report has been prepared in accordance with the special provisions relating to small companies under Section 246 of the Companies Act 1985, and with the Financial Reporting Standard for Smaller Entities. (effective June, 2002).

## PRINCIPAL ACTIVITY

The principal activity of the company is the administration and management of Pension Schemes on behalf of the Plumbing and Mechanical Services Industry.

## REVIEW OF THE BUSINESS

A contribution equal to the operating loss net of interest received amounting to £1,184,363 was received from Plumbing and Mechanical Services (UK) Industry Pension Scheme.

## RESULTS AND DIVIDENDS

The results for the year are set out on page 7. The Directors recommend that no dividend be paid (2002 - £Nil).

## DIRECTORS

The Directors who served during the year were as follows:

### on behalf of the Federation

J.B. Park  
A.B. Whyte  
G. Nicoll

### on behalf of the Association

R C Chatfield – deceased 25/03/03  
R. Price  
J. Trowbridge

### on behalf of the Union




J. Richards appointed 12/12/02  
Sir K.J. Jackson resigned 12/12/02  
A. Pickering  
D. Carrigan resigned 19/2/03  
G. Whitlow  
R.E. Pagan appointed 19/2/03

The Directors have no beneficial or family interest in the shares of the company.

## INDEPENDENT AUDITORS

"On 1 August, 2003 Deloitte & Touche transferred their business to Deloitte & Touche LLP, a limited liability partnership incorporated under the Limited Liability Partnerships Act 2000. The Company's consent has been given to treating the appointment of Deloitte & Touche as extending to Deloitte & Touche LLP with effect from 1 August, 2003 under the provisions of section 26(5) of the Companies Act 1989. A resolution for the re-appointment of Deloitte & Touche LLP as auditors of the Company is to be proposed at the forthcoming Annual General Meeting."

Approved by the Board of Directors and signed on behalf of the Board.

 Director  
 Director  


Edinburgh  
4 September, 2003

## STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company as at the end of the financial year and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF PLUMBING PENSIONS (UK) ADMINISTRATION LIMITED

We have audited the financial statements of Plumbing Pensions (UK) Administration Ltd for the year ended 5 April 2003 which comprise the profit and loss account, the balance sheet and the related notes 1 to 11. These financial statements have been prepared under the accounting policies set out therein and the Financial Reporting Standard for Smaller Entities (effective June 2002).

This report is made solely to the company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of directors and auditors

As described in the statement of directors' responsibilities, the company's directors are responsible for the preparation of the financial statements in accordance with applicable United Kingdom law and accounting standards. Our responsibility is to audit the financial statements in accordance with relevant United Kingdom legal and regulatory requirements and auditing standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report if, in our opinion, the directors' report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the directors' report for the above year and consider the implications for our report if we become aware of any apparent misstatements.

### Basis of audit opinion

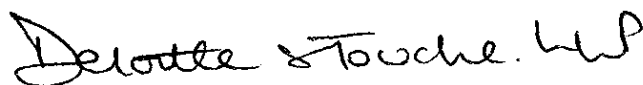
We conducted our audit in accordance with United Kingdom auditing standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF PLUMBING  
PENSIONS (UK) ADMINISTRATION LIMITED (Continued)

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 5 April 2003 and of its result for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985 applicable to small companies.

A handwritten signature in black ink that reads "Deloitte & Touche LLP". The signature is written in a cursive, flowing style.

Deloitte & Touche LLP  
Chartered Accountants and Registered Auditors  
GLASGOW

4 September, 2003

## PROFIT AND LOSS ACCOUNT

for the year ended 5th April, 2003

	Note	2003 Continuing Operations £	2002 Continuing Operations £
TURNOVER			
Administration fees	2	22,312	49,307
Administration Expenses		<u>(1,207,615)</u>	<u>(1,279,312)</u>
OPERATING LOSS	3	(1,185,303)	(1,230,005)
Interest receivable		940	1,427
Other income	4	<u>1,184,363</u>	<u>1,228,578</u>
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		-	-
Tax on profit on ordinary activities	5	<u>-</u>	<u>-</u>
PROFIT FOR THE FINANCIAL YEAR		-	-
RETAINED PROFIT BROUGHT FORWARD		<u>88,218</u>	<u>88,218</u>
RETAINED PROFIT CARRIED FORWARD		<u>88,218</u> =====	<u>88,218</u> =====

There are no recognised gains or losses for the current financial year and preceding financial year other than as stated in the profit and loss account.

## BALANCE SHEET

5th April, 2003

	Note	£	2003 £	£	2002 £
FIXED ASSETS					
Tangible Assets	6		49,952		58,095
CURRENT ASSETS					
Debtors	8	354,675		379,244	
Cash at bank & in hand		(52,290)		(120,440)	
		<u>302,385</u>		<u>258,804</u>	
CREDITORS - amounts falling due within one year					
Sundry creditors		(264,019)		(228,581)	
		<u>(264,019)</u>		<u>(228,581)</u>	
NET CURRENT ASSETS			<u>38,366</u>		<u>30,223</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			88,318		88,318
			=====		=====
CAPITAL AND RESERVES					
Called up share capital	9		100		100
Profit and loss account			<u>88,218</u>		<u>88,218</u>
EQUITY SHAREHOLDERS' FUNDS			88,318		88,318
			=====		=====

These financial statements were approved by the Board of Directors.

This report has been prepared in accordance with the special provisions relating to small companies under Section 246 of the Companies Act 1985, and with the Financial Reporting Standard for Smaller Entities (effective June, 2002).

Signed on behalf of the Board of Directors on



Director

Edinburgh.

Director

4 September, 2003

## NOTES TO THE ACCOUNTS

5th April, 2003

## 1. ACCOUNTING POLICIES

The particular accounting policies adopted are described below.

## (a) Convention

The financial statements have been prepared in accordance with the historical cost convention.

## (b) Tangible Fixed Assets and Depreciation

Depreciation is provided on a straight line basis at the following rates:-

Computer	25% per annum
Computer programs	10% per annum
Office equipment	25% per annum

## (c) Income and Expenditure

*Administration expenditure is dealt with on an accruals basis.*

## 2. TURNOVER

Turnover represents administration fees. These are mainly in respect of reinstatement fees charged to insurance companies in respect of members reinstated to the Pension Scheme. The remainder are other administration fees.

## 3. OPERATING LOSS

Operating loss is arrived at after charging:

	2003	2002
	£	£
Depreciation	13,234	19,863
Auditors' Remuneration	1,799	1,757
	=====	=====

The Directors received no remuneration for their services to the company (2002 - £nil).

5<sup>th</sup> April, 2003

4. OTHER INCOME

Other income includes £1,184,363 (2002: £1,228,578) in respect of the contribution received from the Plumbing and Mechanical Services (UK) Industry Pension Scheme, a Scheme which is managed by Plumbing Pensions (UK) Administration Limited. The contribution is equal to the operating loss net of interest received.

At the financial year end £220,560 (2002: £286,197) was due from the Plumbing and Mechanical Services (UK) Industry Pension Scheme. This amount is included within debtors.

5. TAX ON PROFIT ON ORDINARY ACTIVITIES

As the Company had no taxable income, no tax provision is necessary.

6. TANGIBLE ASSETS

	Computer	Computer	Office	
		Programs	Equipment	Total
	£	£	£	£
Cost or valuation at 6th April 2002	80,597	174,486	59,918	315,001
Additions	1,002	3,848	241	5,091
at 5th April 2003	81,599	178,334	60,159	320,092
Depreciation at 6th April 2002	66,333	131,501	59,072	256,906
Charge for the year	5,148	7,672	414	13,234
at 5th April 2003	71,481	139,173	59,486	270,140
Net Book Value at 5th April 2003	10,118	39,161	673	49,952
	=====	=====	=====	=====
at 5 <sup>th</sup> April, 2002	14,264	42,985	846	58,095
	=====	=====	=====	=====

5th April, 2003

7. RELATED PARTY TRANSACTIONS

Transactions and balances with the Plumbing and Mechanical Services (UK) Industry Pension Scheme, a pension scheme managed by the company, are disclosed in Note 4. SNIPEF Management own the 50 'A' ordinary shares and the Association of Plumbing and Heating Contractors own the 50 'B' ordinary shares. During the year recharges totalling £56,975 (2002: £45,313) were paid to SNIPEF Management Ltd. At the year end £8,548 (2002: £90) was due to SNIPEF Management Ltd.

8. DEBTORS	2003 £	2002 £
Due from Plumbing and Mechanical Services (UK) Industry Pension Scheme	220,560	286,197
VAT to be recovered from member firms	23,798	39,375
Sundry Debtors	<u>110,317</u>	<u>53,672</u>
	<u>354,675</u>	<u>379,244</u>
	=====	=====

9. SHARE CAPITAL

Authorised

50 'A' Shares of £1	50	50
50 'B' Shares of £1	<u>50</u>	<u>50</u>
	100	100
	=====	=====

Called up, Allotted and Fully Paid

50 'A' Shares of £1	50	50
50 'B' Shares of £1	<u>50</u>	<u>50</u>
	100	100
	=====	=====

## NOTES TO THE ACCOUNTS

5th April, 2003

## 10 PENSION COSTS

Certain of the company's employees are members of the revalued career average defined benefit pension scheme operated by Plumbing and Mechanical Services (UK) Industry Pension Scheme.

The pension cost charged to the Profit and Loss Account represents the amount of contributions payable in the period, which amounted to £32,190 (2002 - £30,611).

This cost is incurred at the contribution rates advised by the Scheme Actuary in his latest valuation as at 5 April, 2000.

At that date on an ongoing basis the scheme was assessed as likely to meet in full the liabilities of the scheme as they fall due.

## 11 SALARY COSTS

	2003	2002
	£	£
Salary Costs	208,211	193,987
National Insurance Contributions	<u>68,160</u>	<u>66,236</u>
	<u>276,371</u>	<u>260,223</u>

ADDITIONAL INFORMATION

The additional information on page 14 is prepared from the accounting records of the company. It should be read in conjunction with the statutory financial statements set out on pages 7 to 12 and the independent auditors' report thereon.