ANNUAL REPORT and FINANCIAL STATEMENTS

For the year ended 5 April 2018

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For the year ended 5 April 2018

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DIRECTORS and OFFICERS

DIRECTORS

On behalf of the Scottish Plumbing and Northern Ireland Plumbing Employers' Federation (the Federation)

Richard Frew Douglas Blackhall

On behalf of the Association of Plumbing and Heating Contractors (the Association)

Robert E Price MBE Andrew Beaumont

On behalf of Unite the Union (the Union)

John Allott Scott Foley Steven Syson

Independent Director

Jon Bridger

Independent Chairman

Alan Pickering CBE

Company Secretary and Chief Executive

Kate Yates FIA

ADVISORS

Independent Auditor

Chiene + Tait LLP
Chartered Accountants and Statutory Auditor
61 Dublin Street
Edinburgh
EH3 6NL

Bankers

Bank of Scotland 20-22 Shandwick Place Edinburgh EH2 4SB

REGISTERED OFFICE

Bellevue House 22 Hopetoun Street Edinburgh EH7 4GH

REPORT of the DIRECTORS

The Directors have pleasure in presenting their report and the financial statements of the company for the year ended 5 April 2018.

Principal activity

The principal activity of the company is the administration and management of Pension Scheme on behalf of the Plumbing and Mechanical Services Industry.

Review of the business

A contribution equal to the operating loss net of interest received amounting to £3,420,416 was received from Plumbing and Mechanical Services (UK) Industry Pension Scheme.

Results and dividends

The results for the year are set out on page 7. The Directors recommend that no dividend be paid (2017 - £nil).

Directors

The Directors who served during the year were as follows:

On behalf of the Federation

Gordon Matheson (resigned 29 November 2017) Richard Frew John Anderson (resigned 29 November 2017) Douglas Blackhall (appointed 29 November 2017)

On behalf of the Association

John G Breakell(resigned 29November 2017) Robert E Price MBE Andrew Beaumont

On behalf of the Union

John Allott Scott Foley Steven Syson Michael Tuff (resigned 19 May 2017)

Independent Chairman

Alan Pickering CBE

Independent Director

Jon Bridger (appointed 1 November 2017)

The Directors have no beneficial or family interest in the shares of the company.

Statement of Directors' Responsibilities

The Directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Directors to prepare financial statements for each financial year. Under that law, the Directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and the profit or loss of the company for that period. In preparing those financial statements, the Directors are required to:-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

REPORT of the DIRECTORS (cont.)

Disclosure of information to auditors

The Directors confirm that:

- as far as they are aware, there is no relevant audit information of which the company's auditor is unaware, and
- each Director has taken all the steps he ought to have taken as a Director in order to make himself aware of any relevant audit information and to establish that the company's auditor is aware of that information

Small company exception

These financial statements are prepared in accordance with the exemptions applicable to companies under the small companies regime.

Approved by the Board of Directors and signed on behalf of the Board.

J Allott

R E Price MBE

Edinburgh, 26 September 2018

INDEPENDENT AUDITOR'S REPORT TO THE SHAREHOLDERS OF

PLUMBING PENSIONS (UK) ADMINISTRATION LIMITED



Opinion

We have audited the financial statements of Plumbing Pensions (UK) Administration Limited for the year ended 5 April 2018 which comprise the Profit and Loss Account, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the company's affairs as at 5 April 2018 and of its result for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice: and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties
 that may cast significant doubt about the company's ability to continue to adopt the going concern
 basis of accounting for a period of at least twelve months from the date when the financial
 statements are authorised for issue.

Other information

The directors are responsible for the other information. The other information comprises the information included in the Report of the Directors, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT TO THE SHAREHOLDERS OF



PLUMBING PENSIONS (UK) ADMINISTRATION LIMITED

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Directors has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Directors.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- · certain disclosures of Directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the directors' report and take advantage of the small companies exemption from the requirement to prepare a strategic report.

Respective responsibilities of directors and auditor

As explained more fully in the Directors' Responsibilities Statement set out on page 2, the Directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

INDEPENDENT AUDITOR'S REPORT TO THE SHAREHOLDERS OF

PLUMBING PENSIONS (UK) ADMINISTRATION LIMITED



Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company, and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Jeremy Chittleburgh, CA (Senior Statutory Auditor)

For and on behalf of **CHIENE + TAIT LLP**

Chartered Accountants and Statutory Auditor

61 Dublin Street

Edinburgh EH3 6NL

PROFIT and LOSS ACCOUNT

For the year ended 5th April 2018

	Note	2018 £	2017 £
Turnover	3	28,125	8,620
Administration expenses		(3,448,868)	(2,941,830)
Operating (loss) Interest receivable	4	(3,420,743)	(2,933,210) 362
Other income	5	3,420,416	2,932,848
Profit / (loss) on ordinary activities before taxation Tax on profit / (loss) on ordinary Activities	6	-	-
Profit / (loss) for the financial year		-	-
Retained profit brought forward		10,000	10,000
Retained profit carried forward		10,000	10,000

A statement of total recognised gains and losses is not shown as all gains and losses are recognised in the profit and loss account above.

All of the activities of the company are classified as continuing.

The notes on pages 9 to 12 form part of these financial statements.

BALANCE SHEET

As at 5 April 2018

	Note	£	2018 £	£	2017 £
Fixed assets Tangible assets	7	~	239,200	~	154,147
Current assets Debtors Cash in bank and in hand	9	1,487,267 69,119		1,077,631 184,877	
		1,556,386		1,262,508	
Current liabilities Creditors - amounts falling due within one	e year 10	1,785,486		1,406,555	
Net current liabilities			(229,100)		(144,047)
Total assets less current liabilities			10,100		10,100
Capital and reserves Called up share capital Profit and loss account	11		100 10,000		100 10,000
Equity shareholders' funds			10,100		10,100

These financial statements have been prepared in accordance with the special provisions for small companies under Section 1A of FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland.

Approved by the Board of Directors on 26 September 2018 and signed on its behalf by:

J Allott

Director

R E Price MBE

Director

Company number: SC055959

The notes on pages 9 to 12 form part of these financial statements.

NOTES to the FINANCIAL STATEMENTS

For the year ended 5 April 2018

1. Statement of compliance

Plumbing Pensions (UK) Administration Limited is a private company, limited by shares, incorporated in Scotland with registration number SC055959. The registered office is Bellevue House, 22 Hopetoun Street, Edinburgh, EH7 4GH.

The financial statements have been prepared in accordance with the Financial Reporting Standard 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland, including the provisions of FRS 102 Section 1A for small entities.

2. Accounting policies

The particular accounting policies adopted are described below.

(a) Convention

The financial statements have been prepared under the historical cost convention.

(b) Functional currency

The financial statements are prepared in sterling, which is the functional currency of the entity.

(c) Going concern

The financial statements have been prepared on a going concern basis. The Directors have assessed the company's ability to continue as a going concern and have reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing these financial statements.

(d) Tangible fixed assets and depreciation

Depreciation is provided on a straight line basis at the following rates:-

Computer 25% per annum Computer Programmes 15% - 20% per annum

Office equipment 25% per annum

All assets purchased in excess of £200 are capitalised.

Impairment of fixed assets - A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

(e) Income and expenditure recognition

Income arises from the provision of services in respect of the company's principal activity. It is measured at the fair value of the consideration received or receivable, excluding value added tax, for the provision of such services.

3. Turnover

Turnover represents administration and management fees.

NOTES to the FINANCIAL STATEMENTS (Contd.)

For the year ended 5 April 2018

4. Operating loss	2018	2017
	£	£
Operating loss is arrived at after charging:		
Depreciation	8,813	5,372
Auditors' Remuneration	2,150	2 <u>,</u> 075
	=======	=======

The Directors received £10,260 (2017: £nil) remuneration for their services to the company.

5. Other income

Other income includes £3,420,416 (2017: £2,911,648) in respect of the contribution received from the Plumbing and Mechanical Services (UK) Industry Pension Scheme, a Scheme which is managed by Plumbing Pensions (UK) Administration Limited. The contribution is equal to the operating result net of interest received.

At the financial year end £533,574 was due from (2017: £243,490 was due from) the Plumbing and Mechanical Services (UK) Industry Pension Scheme. This amount is included within creditors.

6. Tax on profit on ordinary activities

As the Company had no taxable income, no tax provision is necessary.

7. Tangible assets	Computer Equipment £	Computer Programmes £	Office Equipment	Total £
Cost or valuation	. ~	~	~	~
At 6 April 2017	47,368	148,688	66,427	262,483
Additions	9,237	84,627	-	93,864
Disposal	-	-	_	-
•				
At 5th April 2018	56,605	233,315	66,427	356,347
Depreciation				
At 6 April 2017	44,386	<u>-</u>	63,950	108,336
Charge for the year	2,460	5,114	1,237	8,811
Disposal		-	-	-
				447.447
At 5 April 2018	46,846	5,114	65,187	117,147
Net Book Value				000 000
At 5 April 2018	9,759	228,201	1,240	239,200
	========	=======	=======	=======
At 5 April 2017	2,982	148,688	2,477	154,147
	=======	=======	=======	=======

NOTES to the FINANCIAL STATEMENTS (Contd.)

For the year ended 5 April 2018

8. Related party transactions

Transactions and balances with the Plumbing and Mechanical Services (UK) Industry Pension Scheme, a pension scheme managed by the company, are disclosed in Note 5. SNIPEF Management Limited owns the 50 'A' ordinary shares and the Association of Plumbing and Heating Contractors own the 50 'B' ordinary shares. During the year recharges totalling £67,872 (2017: £75,275) were paid to SNIPEF Management Limited. Also, during the year recharges totalling £62,078 (2017: £58,942) were paid from SNIPEF Management Limited. At year end £34,080 (2017: £8,644) was due to SNIPEF Management Limited and £7,124 (2017: £6,759:) was due from SNIPEF Management Ltd.

The company pays a service charge to the Federation, Association, Union and BEST Trustees. During the year this amounted to £107,802 (2017: £66,990).

9. Debtors	2018	2017
	£	£
Trade debtors	8,525	7,166
Prepayments	75,456	46,388
VAT to be recovered from participating employers	1,347,878	957,662
Other debtors	55,408 	66,415
	1,487,267	1,077,631
	=======	======
10. Creditors	2018	2017
10. Creditors	2018 £	2017 £
10. Creditors Trade creditors		
	£	£
Trade creditors	£ 284,713	£ 241,874
Trade creditors Accruals	£ 284,713 283,116	£ 241,874 257,721
Trade creditors Accruals Other creditors	£ 284,713 283,116 684,083	£ 241,874 257,721 663,470

Included within creditors are amounts for taxation and social security of £698,937 (2017: £676,338).

11. Share capital	2018	2017
·	£	£
Authorised		
50 'A' Shares of £1	50	50
50 'B' Shares of £1	50	50
	100	100
	======	======
Called up, Allotted and Fully Paid		
50 'A' Shares of £1	50	50
50 'B' Shares of £1	50	50
	100	100
	=======	=======

NOTES to the FINANCIAL STATEMENTS (Contd.)

For the year ended 5 April 2018

12. Pension costs

Certain of the company's employees are members of the revalued career average defined benefit pension scheme operated by Plumbing and Mechanical Services (UK) Industry Pension Scheme.

The pension cost charged to the Profit and Loss Account represents the amount of contributions payable in the year, which amounted to £72,165 (2017: £51,925).

This cost is incurred at the contribution rates advised by the Scheme Actuary in the valuation as at 5 April 2014.

Based upon the current contribution rates, the scheme was assessed as likely to meet in full the liabilities of the scheme as they fall due. It is not possible to identify on a consistent and reasonable basis the share of underlying assets and liabilities belonging to individual participating employers as the scheme is a multi-employer scheme where the Scheme assets are co-mingled for investment purposes and benefits are paid from total Scheme assets.

13. Salary costs	2018 £	2017 £
Salary costs National Insurance contributions	551,670 51,292	535,087 51,568
	602,962 ======	586,655 ======
Average number of persons employed	18	18