Edinburgh Solicitors' Property Centre Limited

(A company limited by guarantee and not having a share capital)

Report and Accounts

31 May 1998



DIRECTORS' REPORT

DIRECTORS

G B Clark WS (Chairman) Mrs P D Peddie WS P D Aiken WS D H Borrowman R M Stimpson WS P J J Valente NP

SECRETARIES

Morton Fraser Milligan WS

REGISTERED NO.

48530

REGISTERED OFFICE

85 George Street Edinburgh EH2 3EŠ

The directors present their report for the year ended 31 May 1998.

ACCOUNTS

The directors submit the audited accounts of the company for the year ended 31 May 1998. The profit for the year, after taxation, amounted to £12,873 (1997: profit £67,759).

ACTIVITIES AND REVIEW OF BUSINESS DEVELOPMENTS

The principal activity of the company is the provision of any service which may assist solicitors in their business generally and, in particular, in the selling of residential property. This is accomplished by display of particulars for sale of such properties, the supply of such particulars to the public and the publication of the "Weekly List".

POST BALANCE SHEET EVENTS

On 18 August 1998 the company invested in a subsidiary undertaking, SPS Limited, which subsequently commenced the operation of a property centre in Newcastle.

YEAR 200

Many computer and digital storage systems express dates using only the last two digits of the year and will thus require modification or replacement to accommodate the year 2000 and beyond in order to avoid malfunctions and resulting widespread commercial disruption.

A company-wide programme, designed to address the impact of the Year 2000 on our business, is under way. Resources have been allocated and the Board receives regular reports on progress.

Given the complexity of the problem, it is not possible for any organisation to guarantee that no Year 2000 problems will remain, because at least some level of failure may still occur. However, the Board believes that it will achieve an acceptable state of readiness and be able to deal promptly with any issues that might subsequently arise.

The directors of the company during the year ended 31 May 1998 were those listed above.

Ernst & Young have expressed their willingness to continue in office as auditors and a resolution proposing their reappointment will be submitted at the annual general meeting.

By order of/the Board

22 Phoney 1999

STATEMENT OF DIRECTORS' RESPONSIBILITIES IN RESPECT OF THE ACCOUNTS

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



REPORT OF THE AUDITORS to the members of Edinburgh Solicitors' Property Centre Limited

We have audited the accounts on pages 5 to 11, which have been prepared under the historical cost convention and on the basis of the accounting policies set out on page 8.

Respective responsibilities of directors and auditors

As described on page 3 the company's directors are responsible for the preparation of the accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the accounts give a true and fair view of the state of affairs of the company at 31 May 1998 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Registered Auditor Edinburgh

22 February 1999

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PROFIT AND LOSS ACCOUNT for the year ended 31 May 1998

	Notes	1998 £	1997 £
TURNOVER	2	3,400,066	3,510,568
Operating charges	3(a)	3,384,051	3,425,039
OPERATING PROFIT		16,015	85,529
Interest payable	4	(642)	(4,677)
Interest receivable	5	20,826	22,094
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	6	36,199	102,946
Tax on profit on ordinary activities	7	23,326	35,187
PROFIT FOR THE YEAR		12,873	67,759

BALANCE SHEET at 31 May 1998

	Notes	1998 £	1997 £
FIXED ASSETS Tangible assets	8	842,705	937,071
Langible assets		ŕ	
CURRENT ASSETS	9	313,892	279,407
Debtors Cash at bank and in hand	9	545,992	570,695
		859,884	850,102
CREDITORS: amounts falling due within one year	10	650,871	712,914
NET CURRENT ASSETS		209,013	137,188
TOTAL ASSETS LESS CURRENT LIABILITIES		1,051,718	1,074,259
CREDITORS: amounts falling due after more than one year	11	-	20,992
PROVISIONS FOR LIABILITIES AND CHARGES	12	77,500	86,434
ACCRUALS AND DEFERRED INCOME Lease premium received		69,512	75,000
		904,706	891,833
RESERVES Profit and loss account	13	904,706	891,833

Director
22 February 1999

CASH FLOW STATEMENT for the year ended 31 May 1998

	Notes	1998	1997
NET CASH INFLOW FROM OPERATING ACTIVITIES	3(b)	£ 228,698	£ 355,382
RETURNS ON INVESTMENT AND SERVICING OF FINANCI	3		
Interest paid Interest received		(642) 20,565	(4,677) 22,094
NET CASH INFLOW FROM RETURNS ON INVESTMENTS AND SERVICING OF FINANCE	•	19,923	17,417
TAXATION		(47,017)	(42,581)
CAPITAL EXPENDITURE	-	(1(7,549)	(105.077)
Payments to acquire tangible fixed assets Receipts from sales of tangible fixed assets		(167,548) 18,251	(195,077) 4,000
NET CASH OUTFLOW FOR CAPITAL EXPENDITURE		(149,297)	(191,077)
NET CASH INFLOW BEFORE FINANCING FINANCING	14	52,307 (52,210)	139,141 (3,845)
INCREASE IN CASH		97	135,296
RECONCILIATION OF NET CASH FLOW TO MOVEMENT	IN NET FU	INDS	
Increase in cash Cash outflow from decrease in debt Transfers		£ 97 52,210 (949)	£ 135,296 3,845
Change in net funds Net funds at 31 May 1997		51,358 494,634	139,141 355,493
Net funds at 31 May 1998		545,992	494,634

NOTES TO THE ACCOUNTS at 31 May 1998

ACCOUNTING POLICIES 1.

Accounting convention

The accounts are prepared under the historical cost convention.

The cost of fixed assets is written off by equal annual instalments over their expected useful lives as

Motor vehicles	4 years
Computer equipment	5 years
Office fittings, equipment and improvements	5 years
Tenants' improvements	10 years, or duration of lease if shorter
Heritable property	50 years

Deferred taxation

Deferred taxation is provided on the liability method on all timing differences which are expected to reverse in the future without being replaced, calculated at the rate at which it is estimated that taxation will be payable.

Leases

Assets acquired under finance leases are capitalised in accordance with SSAP 21 and depreciated along with the other owned assets.

Lease premiums

Lease premiums received are credited to the profit and loss account over the period of the lease.

The company operates a defined contribution pension scheme. Contributions are charged to the profit and loss account as they become payable in accordance with the rules of the scheme.

TURNOVER 2.

Turnover represents the value, excluding VAT, of subscriptions, modem income, logon charges, insertion fees and advertising income received by the company.

OPERATING CHARGES 3.

(a)	1998 £	1997 £
Raw materials and consumables Wages and salaries Social security costs Other pension costs Depreciation of owned fixed assets Printing and distribution Other operating charges	45,928 748,576 62,534 53,070 237,104 1,080,262 1,156,577	57,129 677,841 51,751 99,634 229,772 1,160,527 1,148,385
	3,384,051	3,425,039
Average number of employees during the year	83	74

NOTES TO THE ACCOUNTS at 31 May 1998

3. OPERATING CHARGES

(continued)

(b)	Reconciliation of	f operating	(loss)/profit to	net cash inflow	from operating	activities
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	(b) Reconstruction of the second		
		1998	1997
		£	£
	Ou souting a modit	16,015	85,529
	Operating profit	237,104	229,772
	Depreciation Representation of release of obligations of	,,	•
	Exceptional credit in respect of release of obligations of	(22,363)	-
	'Business Property' venture	(5,488)	-
	Lease premium release	3,059	1,089
	Loss on sale of tangible fixed assets	(21,597)	(29,180)
	Increase in debtors	21,968	68,172
	Increase in creditors		
	Net cash inflow from operating activities	228,698	355,382
	Net cash inflow from operating activities	<u> </u>	
	TO THE PART OF THE		
4.	INTEREST PAYABLE	1998	1997
		1998 £	£
		642	4,677
	Bank loan and overdraft interest	042	4,077
5.	INTEREST RECEIVABLE		1005
		1998	1997
		£	£
	Bank interest	20,826	22,094
6.	PROFIT ON ORDINARY ACTIVITIES		
υ.	This is stated after charging and crediting:		
	11113 13 Buttou uztor vizzaga-g		
		1998	1997
		£	£
	Auditors' remuneration	5,000	5,000
	Operating lease charges	6,619	8,064
	Management fee	10,000	10,000
	Secretarial fee	10,000	10,000
	Exceptional contribution to pension scheme	-	46,036
	Exceptional credit in respect of release of obligations of		
	'Business Property' venture	(22,363)	-
	Danison Vickara)		

The management fee and the secretarial fee are paid to a firm of which a director is a member. The directors do not consider that this transaction falls within Schedule 6 of the Companies Act 1985.

NOTES TO THE ACCOUNTS at 31 May 1998

7. TAX ON PROFIT ON ORDINARY ACTIVITIES

The charge based on the profit for the year comprises:

UK corporation tax @ 25% (1997: 25%) Transfer (from) deferred tax Adjustments relating to prior years	(8,934) (784)	(11,626) (376)
	23,326	35,187

The effective tax rate for the current year is higher than normal due to certain permanently disallowable items.

8. TANGIBLE FIXED ASSETS

	Heritable	Tenants'(Office furniture	Motor	Computer	
	property	improvements	& equipment	vehicles	systems	Total
Cost	£	£	£	£	£	£
At 1 June 1997	106,141	1,125,447	167,520	107,708	461,978	1,968,794
Additions	•	29,218	31,759	52,163	54,408	167,548
Disposals		ŕ		(42,133)	(5,833)	(47,966)
At 31 May 1998	106,141	1,154,665	199,279	117,738	510,553	2,088,376
Depreciation	7,960	537,004	138,170	42,090	306,499	1,031,723
At 1 June 1997	•	_	•	24,109	77,767	237,104
Charge for year Disposals	2,123	115,470	17,055	(20,823)	(2,333)	(23,156)
				45.056	201 022	1 245 671
At 31 May 1998	10,083	652,474	155,805	45,376	381,933	1,245,671
Net book amounts						
31 May 1998	96,058	502,191	43,474	72,362	128,620	842,705
31 1414		. <u> </u>		====		
1 June 1997	98,181	588,443	29,350	65,618	155,479	937,071
		· <u></u>	<u> </u>			

9. **DEBTORS:** amounts falling due within one year

Trade debtors Prepayments Other debtors Travetien reserverable	£ 196,182 93,849 23,069 792	£ 169,818 95,415 14,174
Taxation recoverable	313,892	279,407
		

1997

1998

NOTES TO THE ACCOUNTS at 31 May 1998

10.	CREDITORS: amounts falling due within one y	ear			1005
				1998	1997
				£	£ 55,069
	Bank loans and overdrafts			380,430	419,740
	Trade creditors			153,667	131,797
	Social security and other taxation			33,044	47,017
	Corporation tax Accruals			67,190	54,345
	Other creditors			16,540	4,946
				650,871	712,914
11.	CREDITORS: amounts falling due after more the	nan one year			
				1998	1997
				£	£
	Other creditors				20,992
				-	20,992
12.	PROVISIONS FOR LIABILITIES AND CHA The components of the provision for deferred tax	RGES ation and the am	ounts not pro	vided are as f	ollows
	The components of the provision for account and				
			Provided		Not provided
		1998	1997	1998	1997
		£	£	£	£
	Accelerated capital allowances	17,308	23,309	-	-
	Other timing differences	(4,351)	(3,570)	-	-
	Corporation tax on chargeable gain				
	arising from relief under Section 115				
	Capital Gains Tax Act 1979	64,543	66,695	-	-
		77,500	86,434		
					
	TOTAL PROPERTY OF THE PROPERTY				
13.	MOVEMENTS IN RESERVES			1998	1997
				1998 £	£
	Balance at 31 May 1997			891,833	824,074
	Profit for the year			12,873	67,759
				904,706	891,833
14.	ANALYSIS OF CHANGES IN NET DEBT				
		1 June 1997 £	Transfer of balances £	Cashflow £	31 May 1998 £
			(24,800)	97	545,992
	Cash at bank and in hand	570,695		21	575,572
	Bank overdraft	(2,859)	2,859	50.010	_
	Bank loan	(52,210)	-	52,210	-
	Other creditors	(20,992)	20,992		
		494,634	(949)	52,307	545,992