THE SCOTTISH FISHERIES MUSEUM TRUST LIMITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2005



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THE SCOTTISH FISHERIES MUSEUM TRUST LIMITED REPORT BY THE BOARD OF TRUSTEES TO THE THIRTY-EIGHTH ANNUAL GENERAL MEETING OF THE COMPANY

The Board of Trustees presents their Report and Accounts of the Company for the year ended 31st October 2005.

BOARD OF TRUSTEES

CHAIRMAN

A Gardner

VICE CHAIRMAN

D Turner

A Dodds T Gardner

Rev G Craig MBE Mrs J Henderson

J Noble

RGW Prescott MA PhD FSA

I Pringle

Mrs E Riches BA D Smith MBE J Tarvit ISO DN Tod

DBB Smith OBE MA LLB

W Fox

SECRETARY TREASURER I Reekie MA FEIS MJ Robertson BA CA

ADVISORY COUNCIL

CHAIRMAN

A Gardner

PRESIDENT

TA Murray

EX OFFICIO

Dr B Lang, Principal, University of St Andrews D McAllister, Chairman, National Trust for Scotland

Cllr T Dair, Convener of Fife Council

Lord Wilson of Tillyorn, Chairman, National Museums of Scotland

NOMINATED

A Lindsay, National Trust for Scotland

Cllr JA Liston, Fife Council Cllr J Smith, Fife Council

ELECTED

Mrs W Anderson, J Main, D Stoddart

CO-OPTED

AC Scott Ms D Mechan

PATRONS

Sir James Cayzer Bt Lord Ewing of Kirkford David Miller CBE Sir Bob Reid

SCOTTISH FISHERIES MUSEUM TRUST LIMITED REPORT BY THE BOARD OF TRUSTEES

ELECTION OF BOARD MEMBERS

- 1. Mrs J Henderson, T Gardner and J Tarvit were elected to the board at the 2005 AGM
- 2. Under the Constitution there will be no elections to the Board of Trustees this year.

RESULTS

The Accounts show a surplus for the year of £2,911 after receipt of a Running Grant of £62,500 from the Scottish Executive and subvention of £46,550 from Fife Council. Opening Members Funds of £1,626,970 increased to £1,629,881 at 31 October 2005. The movement within the individual funds is detailed in the Statement of Financial Activities.

REVIEW OF THE BUSINESS

The Trust operates the Scottish Fisheries Museum at St Ayles, Harbourhead, Anstruther and is registered as a National Museum. The Trust is the recipient of a two year revenue support grant from the Scottish Executive for the years 2005-7. The Trust also receives significant financial support from Fife Council. Entry is free to accompanied children and there are a number of "Days Open" throughout the year.

RESERVES

The reserves of the Trust are mainly contained in the land, buildings and exhibits. It has no liquid reserves and operates with an overdraft facility, when required, which continues to reduce. No major capital expenditure is currently planned.

AIMS AND MAJOR RISKS

The Trust's aim is to collect, preserve, interpret and display the fishing heritage of Scotland for the public benefit. It has an agreed Collections Policy defining and limiting the range of artefacts to be accessioned. The main asset of the Trust is the collection, much of which is by its very nature and age is irreplaceable. The policy of the Trust is therefore to utilise full-time professional curatorial staff to regularly review the state of the collection. There are also established rolling maintenance and refurbishment programmes which ensure that the museum buildings housing the collection, are adequately maintained and that the artefacts themselves are stored, preserved, displayed and interpreted to the public's benefit. In addition the Trust has installed modern fire protection and burglar alarm systems and carries reasonable insurance cover.

The trustees have assessed the major risks to which the Trust is exposed and are satisfied that systems are in place to mitigate our exposure to these.

AUDITORS

The Accounts for the year to 31st October 2005 have been audited and the Auditor's Report is on page 4. A Resolution proposing the re-appointment of Henderson Black & Co will be made at the Annual General Meeting.

Signed on Behalf of the Board of Trustees I Reekie, Secretary

A Gardner, Chairman

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STATEMENT OF THE BOARD OF TRUSTEES RESPONSIBILITIES

Company law requires the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing those financial statements, the Board of Trustees are required to:

- 1. Select suitable accounting policies and then apply them consistently;
- 2. Make judgements and estimates that are reasonable and prudent;
- 3. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Board of Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE SCOTTISH FISHERIES MUSEUM TRUST LIMITED

We have audited the financial statements of The Scottish Fisheries Museum Trust Limited on pages 5 to 12 for the year ended 31 October 2005. These financial statements have been prepared under the historical cost convention and the accounting policies set out on page 8.

This report is made solely to the members, as a body. Our audit work has been undertaken so that we might state to the members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As described in the statement of trustees responsibilities on page 3, the company's trustees are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Trustees' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the trust is not disclosed.

We are not required to consider whether the statement in the Trustees' Report concerning the major risks to which the charity is exposed covers all existing risks and controls, or to form an opinion on the effectiveness of the charity's risk management and control procedures.

We read the other information contained in the Annual Report, and consider whether it is consistent with the audited financial statements. This other information comprises only the Trustees' Report. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the charity's affairs as at 31 October 2005 and of its income and expenditure, its incoming resources and application of resources for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Henderson Black & Co Chartered Accountants Registered Auditor

22 Crossgate Cupar KY15 5HW

Edenbank House

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 OCTOBER 2005

	Notes	2005 £	2004 £
Turnover :		357,163	288,734
Cost of sales		(44,891)	(49,440)
Gross profit		312,272	239,294
Administrative expenses		(309,360)	(227,302)
Operating (loss)/profit	.4	2,912	11,992
Interest payable and similar charges	5	(1)	(401)
(Loss)/profit on ordinary activities before taxation		2,911	11,591
Tax on (loss)/profit on ordinary activities	6	-	-
(Loss)/profit on ordinary activities after taxation		2,911	11,591

The profit and loss account has been prepared on the basis that all operations are continuing operations.

There are no recognised gains and losses other than those passing through the profit and loss account.

BALANCE SHEET AS AT 31 OCTOBER 2005

		20	05	20	04
	Notes	£	£	£	£
Fixed assets					
Tangible assets	7		1,613,804		1,631,627
Current assets					
Stocks	8	9,380		12,225	
Debtors	9	3,033		2,296	
Cash at bank and in hand		133,968		40,586	
		146,381		55,107	
Creditors: amounts falling due within one year	10	(15,289)		(11,689)	
Net current assets			131,092		43,418
Total assets less current liabilities			1,744,896		1,675,045
Creditors: amounts falling due after more than one year	11		(1,800)		(1,800)
Provisions for liabilities and charges	12		(67,525)		-
Accruals and deferred income	13		(45,690)		(46,275)
Net assets			1,629,881		1,626,970
Financed by:					
Capital and reserves					
General fund - unrestricted			466,616		453,048
Life membership fund - unrestricted			3,585		2,783
Grants fund - restricted			1,089,366		1,100,115
Development fund - endowment			70,314		71,024
Members funds			1,629,881		1,626,970
	•				

Signed on behalf of the Board of Trustees

A Gardner Chairman

M Robertson C.A. Treasurer

The financial statements were approved by the Board on Z

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STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 OCTOBER 2005

	2005	2005	2005	2005	2005	2004
	General fund	Life member-	Grants fund	Develop- ment fund	Total	Total
	£	ship fund £	£	£	£	£
Incoming resources:						
Admissions	36,573				36,573	35,780
Subscriptions & donations	3,823	1,200			5,023	6,379
Legacies	500				500	7,236
Boat club contributions	14,643				14,643	14,661
Grants received			6,000		6,000	-
Running expense grant	108,010				108,010	106,550
Shop sales	38,004				38,004	42,137
Tea room sales	58,592				58,592	61,220
Other income	10,043				10,043	10,771
Sponsorship	1,625				1,625	4,000
Model boats	-,020				,,020	.,555
East Green Recovery incon	00 78 150				78,150	_
Last Green Recovery incom-	ne 70,130				70,130	
Total incoming resources	349,963	1,200	6,000	<u>-</u>	357,163	288,734
Resources expended:		•				
On charity's objects	351,807				351,807	272,918
Administration	2,445				2,445	4,225
Total resources expended	354,252	-	-	-	354,252	277,143
•						
Net incoming/(outgoing)						
Resources before transfe			6,000	-	2,911	11,591
Transfers between funds	17,857	(398)	(16,749)	(710)		
Net movement in funds	13,568	802	(10,749)	(710)	2,911	11,591
Total funds brought forwa	ard					
at 1 November 2004	453,048	2,783	1,100,115	71,024	1,626,970	1,615,379
Total funds carried forwa						
at 31 October 2005	466,616	3,585	1,089,366	70,314	1,629,881	1,626,970
Represented by:						
Fixed Assets	454,124		1,089,366	70,314	1,613,804	1,631,627
Current Assets	142,796	3,585	•		146,381	55,107
Current Liabilities	(15,289)				(15,289)	(11,689)
Longterm Liabilities	(1,800)				(1,800)	(1,800)
Provisions	(67,525)				(67,525)	-
Deferred Income	(45,690)				(45,690)	(46,275)
*						

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2005

1 Accounting policies

1.1 Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities, applicable accounting standards and the Companies Act 1985.

1.2 Incoming resources and resources expended

Incoming resources are recognised, net of VAT, when receivable.

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

1.3 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold buildings

1% per annum on straight line basis

Computer equipment

33.3% per annum on straight line basis

Exhibits, fixtures and equipment

10% per annum on reducing balance

Boats

10% per annum on reducing balance

1.4 Leasing

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

1.5 Stock

Stock is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

1.6 Government grants

Capital grants on capital expenditure are allocated to the Grants Fund and a transfer is made to the General Fund equivalent to the depreciation charge of the assets acquired. Grants of a revenue nature are credited to income in the period to which they relate.

2 Funds

The Development Fund is an Endowment Fund for the purposes of funding the Zulu Gallery. A transfer is made to the general fund equivalent to depreciation on assets acquired by development funding.

The Grants Fund is a restricted fund relating to capital grants received for the acquisition of fixed assets. A transfer is made to the General Fund equivalent to the depreciation charge on the fixed assets acquired.

The Life Membership Fund is an unrestricted designated fund for the purposes of accounting for life membership subscriptions.

The General Fund consists of non-designated unrestricted funds.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2005

3	Employee Information	2005 £	2004 £
	Staff costs:	· -	~
	Wages and salaries	118,822	114,021
	Social security costs	5,991	6,061
	Pension costs	2,000	2,000
		126,813	122,082
	The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:	No.	No.
	Management, office and general staff	. 8	8
	Curatorial	2	2
		10	10
4	Operating (loss)/profit	2005	2004
		£	£
	Operating (loss)/profit is stated after charging:		
	Staff costs	126,813	122,082
	Depreciation	23,225	23,781
	Operating lease rentals - plant	1,440	1,385
	Auditors' remuneration	2,445	4,225 ———
5	Interest nevelle	2005	2004
J	Interest payable	2005 £	2004 £
		L	
	On bank loans and overdrafts	1	401

6 Taxation

It has been agreed with the Inland Revenue that the Company is not liable to United Kingdom taxation due to its charitable status.

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THE SCOTTISH FISHERIES MUSEUM TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2005

7	Tangible fixed assets	Freehold land	Freehold buildings fi	Exhibits, xtures and equipment	Boats	· Total
	·	£	£	£	£	£
	Cost					_
	At 1 November 2004	56,560	1,663,481	128,212	49,349	1,897,602
	Additions	-	-	5,402	-	5,402
	At 31 October 2005	56,560	1,663,481	133,614	49,349	1,903,004
	Depreciation	<u></u>				
	At 1 November 2004	-	147,816	76,734	41,425	265,975
	Charge for the year	<u>-</u>	16,636	5,797	792	23,225
	At 31 October 2005		164,452	82,531	42,217	289,200
	Net book value					
	At 31 October 2005	56,560	1,499,029	51,083	7,132	1,613,804
	At 31 October 2004	56,560	1,515,665	51,478	7,924	1,631,627

The heritable property known as St. Ayles, Harbourhead, Anstruther was purchased by Anstruther Town Council from the National Trust for Scotland in 1967 and the Town Council later sold the property to the Scotlish Fisheries Museum Trust Limited at the same price, the date of recording being 29 June 1970.

The Scottish Fisheries Museum Trust Limited then granted a Bond and Disposition in Security in favour of the Town Council for the same amount and this deed is also recorded 29 June 1970. The Bond is now vested in Fife Council as successors to Anstruther Town Council. By a Back Letter granted by the Town Clerk in favour of the Scottish Fisheries Museum Trust Limited, it is agreed that no interest shall be charged upon the loan, nor will the sum be called up unless and until steps have been initiated for the Scottish Fisheries Museum Trust Limited to be wound up voluntarily or otherwise in terms of the Companies Acts.

No value has been included under the heading of Exhibits as shown for those items either donated or loaned to the Museum. The Trustees are unable to put value on these exhibits, but for insurance purposes the total contents of the Museum have been valued at £272,753 (2004 £264,295).

8	Stocks	2005	2004
		£	£
		•	
	Publications and consumables	9,380	12,225

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2005

9	Debtors	2005 £	2004 £
	Trade debtors Prepayments	776 2,257	939 1,357
		3,033	2,296
10	Creditors: amounts falling due within one year	2005 £	2004 £
	Trade creditors	2,951	6,674
		4,331	1,907
	Other taxes and social security costs Accruals	8,007	3,108
	Accruals	8,007 ———————————————————————————————————	3,108 11,689
11		8,007 ———————————————————————————————————	3,108 11,689
11	Accruals Clydesdale Bank plc holds a Standard Security over property at No.5 at	8,007 ———————————————————————————————————	3,108 11,689 nstruther.
11	Accruals Clydesdale Bank plc holds a Standard Security over property at No.5 at Creditors: amounts falling due after more than one year	8,007 ———————————————————————————————————	3,108 11,689 Instruther. 2004 £ 1,800
	Clydesdale Bank plc holds a Standard Security over property at No.5 at Creditors: amounts falling due after more than one year Bond secured over property (note 7)	8,007 ———————————————————————————————————	3,108 11,689 Instruther. 2004 £

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2005

13 Deferred income

Deferred revenue grants and sponsorship

Determined AN and a cond	40.075
Balance at 1 November 2004	46,275
Grants received during the year	109,050
Transferred to revenue account	(108,010)
Transferred to sponsorship	(1,625)
Balance at 31 October 2005	45,690

14 Financial commitments

At 31 October 2005 the company had annual commitments under non-cancellable operating leases as follows:

	2005 £	2004 £
Operating leases, other than land and	_	
buildings which expire:		
Within one year	**	516
Between two and five years	920	876
	····	
	920	1,392

15 Legal

The Company Registration Number is SC045381 and the Charity Registration Number is SC006185. The Company does not have a share capital, but the liability of the members is limited by guarantee. In the event of the company being wound up each member may be required to contribute an amount not exceeding £1. As at 31 October 2005 there were 502 members (2004 - 480)

A Legal Liability exists to repay the STB and Heritage Lottery Fund Grants if the underlying assets are sold or otherwise disposed of, without prior approval of the Grantors, on closure or liquidation, events which the Trustees deem unlikely.

16 Related parties

The company has an ongoing connection with the Boats Club. The Boats Club maintains, crews and sails the 'Reaper', a sailing vessel which it takes to various events in the United Kingdom and in doing so carries out outreach work on behalf of the company. The company pays Boats Club expenses which are later reimbursed by the Club. The company also makes donations to the Boats Club in recognition of the valuable work it does in raising the profile of the Museum.

Income during the year from the Boats Club £14,643 Expenses incurred on behalf of the Boats Club £15,233 Donations made to the Boats Club £2,500 Included in debtors at 31 October 2005 £493 Included in creditors at 31 October 2005 £460

DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 OCTOBER 2005

		2005		2004
	£	£	£	£
Income				
Admissions	36,573		35,780	
Subscriptions and donations	5,023		6,379	
Legacies	500		7,236	
Boat club contributions	14,643		14,661	
Grants received	6,000		<u>-</u>	
Running expense grants	108,010		106,550	
Shop sales	38,004		42,137	
Tea room sales	58,592		61,220	
Other income	10,043		10,771	-
Sponsorship	1,625		4,000	
East Green Recovery income	78,150		-	
	357,163		288,734	
•		357,163		288,734
Cost of sales	. 00.075		26 424	
Shop purchases	22,275		26,124	
Tea room purchases	22,616 ————		23,316	
	44,891		49,440	
		(44,891)		(49,44
Gross surplus		312,272		239,29
Expenditure				
Rates and insurance	20,115		15,909	
Light and heat	6,293		5,341	
Repairs and maintenance	7,388		9,355	
Boat expenses	17,733		14,619	
East Green Recovery expenses	78,150		-	
Wages and salaries	124,813		120,082	
Printing, postage and stationery	2,776		2,904	
Advertising	13,012		17,292	
Telephone	1,726		2,025	
Travel expenses	611	•	872	
Curatorial expenses	4,167		4,023	
Leasing - plant	1,440		1,385	
Audit fees	2,445		4,225	
Accountancy fees	148		166	
Bank charges	. 1,026		808	
Subscriptions	1,207	-	1,325	
General expenses	1,085		1,190	
Bank interest	1		401	
Depreciation	23,225		23,781	
Total overhead expenses	(309,361)		(227,703)	
,		(309,361)		(227,70