LONGNIDDRY GOLF CLUB LIMITED

(By Guarantee)

Company Number 31269 (Scotland)

Registered Office:

The Clubhouse, Longniddry, East Lothian EH32 0NL.

Annual Report, Accounts and Balance Sheet

FOR THE YEAR ENDED 30th NOVEMBER 1994

President: The Earl of Wemyss and March

Vice President: T. Porteous

Captain: W. Thomson

Vice Captain: G. Bonnington

Directors:

Miss S. M. Bell

Mrs S. Hume

I. A. Robertson

G. S. Morgan

S. F. Hunter M. S. Robinson A. D. Murray

A. D. Davis A. M. MacKechnie

Secretary and Manager:

D. N. Robertson, B.Sc., M.B.A.

Wemyss & March Estate Representative: R. R. Gledson, B.Sc., A.R.I.C.S.

Auditors:

Geoghegan & Co., Chartered Accountants

Solicitors:

Shepherd & Wedderburn, W.S.

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COMPANIES HOUSE 21/04/95

REPORT BY THE DIRECTORS

The Directors present their Annual Report and Statement of Accounts for the year ended 30th November 1994 to the 39th Annual General Meeting of the Members to be held in the Clubhouse, Longniddry, East Lothian, on Saturday 18th February 1995 at 7.30pm.

MEMBERSHIP:- The position of the Roll as at 30th November 1994 was as follows:-

Country House Boys Girls Honorary Total Men Ladies 5 Day 1001 449 198 124 65 29 100 22 14 The Waiting List for membership continues to grow in all categories, and now totals

It is with regret that the Directors have to report that the following Members died during the year:-

Dr Gracie, A D Sproull, Lady Kincraig, T Blaikie, Miss A L Scott, R D S Munro, K H C Mekie, J M Rosenbloom Mrs C Forbes, Mrs D Lim

Finance

570

The changes brought about by the introduction of new VAT legislation has to some extent clouded direct comparison of some items of income and expenditure with the previous year. Also, following the appointment of new auditors, and with their approval, opportunity has been taken to modify the presentation of the accounts and content of items included under some headings.

In previous years we have reported declining income from virtually all sources, with the exception of subscriptions. We are pleased to report that this trend has been reversed, at least for 1994. While the number of casual visitors continues to fall, our pre-booked visitor numbers have shown a significant improvement. This, combined with the better than average summer and the relaxation of dress rules in the lounge, has no doubt contributed to an uplift in the bar and gaming machine returns.

Expenditure has been largely as budgeted for 'House' and 'Admin', with the exception of the rent, which increased by £24,000 to £41,000 per annum for the course and associated properties. The 'Green' expenditure has risen sharply, particularly in 'Course Maintenance' and 'Repairs & Replacements'. The Directors were fully aware of this at an early stage, but had no real alternative to meeting extra-ordinary items.

There is an overall surplus for the year of £3,803 which is carried to Reserve. In addition there has also been credited to Reserve the VAT refund of £85,104 together with the interest there-on of £19,992. A further credit of £27,105 arises from the change in accounting policy relating to subscriptions. Of the total Reserve, £25,838 has been transferred to Special Reserve and will be invested as advised by our financial advisers. A survey of the irrigation system indicates that much of it is approaching the end of its useful life and it is our intention to have the system

upgraded, the preliminary estimated cost of which is approximately £60,000. A sum of £68,000 has been transferred to the Machinery & Equipment Reserve. Finally, there is a carry forward of £76,198 in the Revenue Reserve.

Coming to terms with the effects of the changes in VAT legislation in relation to our forward planning and budgets has not been easy. Initially it seemed as if we might recover 50% of VAT on expenditure but it appears that the amount is likely to be closer to 40% as against 100% VAT recovery in former years. The impact of the change to partially exempt VAT status, combined with the rental uplift and the projected increases in income and expenditure, suggests that it will be possible to hold the subscriptions for 1995 at broadly similar levels to the gross amounts paid by members in 1994.

The Green

This has been a difficult year for course presentation - a long dry summer following a cold late spring. Fortunately we have enjoyed a mild autumn to make good some of the problems. This season the Green staff have implemented the STRI recommendations - the first time this has been achieved. The Head Greenkeeper, Craig Hildersley, unfortunately resigned in November for health reasons and this, with the departure of John Kay, Assistant HGK, (to become the Head Man at Musselburgh Old) left us under-staffed. The planned winter work programme may have to be trimmed but with the new appointments we are confident that progress will continue. Tee-ing up remains with us, but reduced from six to four months, depending on conditions in March.

With the exception of the hollow-coring machine, no major items of machinery were purchased during the year, but the summer drought demonstrated the inadequacies of the irrigation system and the need for substantial re-investment. Repair bills and expenditure on course maintenance have exceeded budget with much of this unanticipated, e.g. renewal of a greens-shed roof, fairway renovations during the autumn and, as referred to above, unpredicted machinery repairs.

Clubhouse

The upgrading of clubhouse facilities continues. In the spring the replacement of the central heating boilers was carried out and expedited with minimum disruption to clubhouse services. The opportunity was taken to incorporate thermostatic control where practicable to reduce running costs and a further reduction in the gas price was negotiated with the suppliers. Refurbishment of the Ladies Locker Room was completed. The Captains' Board, the subject of comment at the last AGM, has been renovated, additional kitchen equipment provided and additional security for the proshop has been installed. Plans for upgrading the Men's Locker Room and toilets are in preparation.

A greater range of beers, has been introduced at the bar - with the availability of Boddingtons and Gillespies. The snack menu was revamped and SKY television installed in the back bar. The social calendar was expanded during the season and

plans for next year will build on the successes which were experienced. The Race Night raised £100 for the Care Attendance Scheme, Edenhall Hospital, with a further £16 raised by the Games Night.

Officers

In accordance with the Articles of Association the Captain, Vice Captain, President and Vice-President retire at every Annual General Meeting but are eligible for re-

The Directors are most appreciative of the continued interest taken in the Club by the Rt. Hon. The Earl of Wemyss & March, Honorary President, and Mr T Porteous, Honorary Vice President. Both these gentlemen have indicated their willingness to remain in office and their re-election is recommended.

The Captain Mr W Thomson, and the Vice Captain, Mr G Bonnington, have also indicated their willingness to continue in office and accordingly their re-election is also unanimously recommended.

Directors.

The Directors who retire by rotation at this time are Mr G S Morgan, Mr M S Robinson. On retiring as Ladies Captain, Mrs S Hume also demits office. Mr Morgan has served as Finance Convenor for a number of years and his contribution to negotiating a successful conclusion to the Rent Review and over-seeing the difficult transition to partial VAT exemption are much appreciated. Last season Mr Robinson, as Junior Convenor, achieved considerable success with the Juniors, who won two East Lothian county team events and were runners up in the East Lothian Junior League. Mrs Hume is to be thanked for promoting the interests of the Ladies Section at all times and in particular for her contribution in the planning of the upgrading of the Ladies clubhouse facilities.

The Directors have, with regret, accepted the resignation of Mr S Hunter for business commitments. In addition to his contributions at Board meetings, Mr Hunter as the Social Convenor was very successful in strengthening the social side of Club activities, particularly with the 60s & 70s Disco.

These directors are to be thanked for their tireless efforts on behalf of the Club.

To fill these vacancies the Directors unanimously propose Mr N Elliott, Mr M Graham and Mr D Gemmell for election as Directors. In accordance with the Articles of Association, the Lady Captain, Miss S Bell and the Lady Vice Captain, Mrs E M Dundas, are eligible for election. The Directors so recommend their election.

Auditors:

At the AGM last year it was approved that the Board should appoint a firm of Auditors more suited to our size of company. Messrs Geoghegan & Co, Chartered Accountants were appointed and offer themselves for re-appointment in terms of the Companies Act 1985.

Golf Achievements

1994 saw the introduction of a Seniors Open, and we congratulate Alex Harkes for the best Handicap Score in the inaugural event. Alex has kindly donated a trophy, the Alex Harkes Trophy, which will be played for in future events. Congratulations also to Douglas Hally, for winning the newly inaugurated Dick Sproull Trophy for the Best Scratch Score in the Club Seniors. This trophy was generously presented by Mrs Norma Coldham and Mrs Dorreen Duncan in memory of their late father. Our thanks also to Gilbert Dempster for the beautiful crystal bowl, to be played for annually in the Adult Junior Stableford Foursomes.

Club Championships were won as follows:-

Men	•	P S Thomson	Runner Up	S Mackay
Ladies		Mrs J Denholm	Runner Up	Miss J Hunnam
Men's	В	D Wojtacha	Runner Up	G Falconer
Seniors		T H Galloway	Runner Up	G Stewart
Boys		D Christian	Runner Up	M Devine
Girls		Miss G Smith	Runner Up	Miss H Robb

Cup Winners 1994

Gi	rls

The Junior Championship & Gwen Smith The Dorothy Rennie Shield

Ladies

Emma Sawers Cup Miss J Morgan

Winter Foursomes Mrs J Fiddler, Miss A Laird

The Jubilee Salver Mrs H Abernethy The Morrison Cup Mrs E Monaghan The Nannie Scott Salver Mrs P Anderson The Rover Cup-H'cap 15 & Under Miss K Kennedy The Rover Cup 16 & Over Mrs M Thomson

The Iris Benson Salver Mrs J Beveridge & Mrs I Massie **Ladies Invitation Foursomes** Mrs M Glover & Mrs B Boggon

The Most Improved Lady Player &

The Dr Rose Donaldson Bowl Miss H Monaghan The McEwan Quaich Miss E Milne The LGU Pendant Mrs C McGregor The Latta Cup Mrs W Gilmour

The Cooper Cup & Mrs W Gilmour The Dora Sproull Cup Mrs W Gilmour

The Stuart Forsyth Cup (Ladies Champion) Mrs J Denholm

The Maise Walls Griffin Bowl. Miss S Bell

Boys

The Russel Patrick Trophy
The Boys Junior Champion

The Jimmy Hastie Memorial Strokeplay

The John Brown Cup

The Boys Open

Mixed Competitions

The T Sawers Cups
The McEwan Trophies
The Mitchell Cup
The Greenmantle Trophy
The Osborne Trophies
The Open Mixed Foursomes

Men's

Kincraig Trophies
Abbot Cup
Laird Quaichs
The Coronation Cup
The Sawers Cup
The Connor Cup
The Air Force Cup
The Challenge Cup
The John Gray Trophy

The Jubilee Trophy /The Wm Reekie Cup

Airforce Cup (H'cap)

The Adair Trophy (Club Seniors H'cap)
The Dick Sproull Trophy (Scratch)

The Stuart Forsyth Trophy
The Captains Challenge Cup

The Peter Barr Trophy
The Ford Trophy
The Rover Cup
The Teesdale Trophy

The Famous Grouse Foursomes
The George Taylor Trophy

The Forbes Trophy
The Gleneagles Medal
The Enterprise Trophy

J. Gray

D. Christian

S. Burton, D. Christian, J. Peacocke, M. Robinson

S. Burton, J. Peacocke,

D. Christian, H. Smith

C. Hogg

Mr & Mrs A Brown

Mrs W Gilmour, Mr B McPhee Mrs W Gilmour, Mr B McPhee Mrs T Reekie & Mr W Reekie Professor & Mrs H Milburn Mr G A Murphy & Mrs Ritchie

G Milligan and R Milligan T Johnson & A S Mackay E Burton & D R Gemmell

S Gilmour

S Gilmour A S Mackay A S Mackay R Thomson

C Robertson J Slimon C Harvie

R Muir

J B Brotherston G Weston T H Galloway Dr A D Hally W D Abernethy T R Hume B McPhee

T R Hume
B McPhee
R Stark
G Arbuthnot
J B Brotherston
G Harkess R Laidlaw

Professor Milburn & R Galbraith

D S Wojtacha H B Robertson P Cornwall The Merinlee Trophy (Ladies v Gents)
The Captain v Vice-Captain
The Dempster Trophy
The Alex Harkes Trophy
The Leeds Quaich
The Durward Trophy

Gentlemen won.
Vice Captain's Team Won
M Robinson & D Christian
A F Harkes
P S Thomson
J Noon

STAFF

The Directors wish to record their thanks to all staff for their continuing diligence and loyalty which contributes so much to the well being of the club.

Statement of Directors Responsibilities.

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company, and the surplus or deficit of the company for that period. In preparing these financial statements the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are consistent and prudent;
- state whether applicable accounting standards have been followed;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the protection of fraud and other irregularities.

By Order of the Directors

D N ROBERTSON Secretary

REPORT OF THE AUDITORS TO THE MEMBERS OF LONGNIDDRY GOLF CLUB LTD (By Guarantee)

We have audited the accounts on pages 10 to 17 which have been prepared under the historical cost convention and on the basis of the accounting policies set out on page

Respective responsibilities of Directors and Auditors

As described on pages 6 the company's directors are responsible for the preparation of the accounts. It is our responsibility to form an independent opinion, based on our audit, on these accounts and to report our opinion to you.

Basis of Opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied, and adequately disclosed.

We planned and performed our Audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatements, whether caused by fraud or other regularity of error. In forming our opinion we also evaluated the overall adequacy of presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the company as at 30th November 1994 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985 applicable to small companies.

Geoglogen + 6. Geoghegan & Co. **Chartered Accountants** Registered Auditors 6 St Colme St

Edinburgh

EH3 6AD

23 January 1995

INCOME AND EXPENDITURE ACCOUNT Year ended 30th November 1994

	Notes			1993
Income	2		334,654	270,500
Expenditure				
Clubhouse Green Administration	3 4 5	81,797 151,062 103,492		73,064 136,976 <u>69,877</u>
			<u>336,351</u>	279,917
			(1,697)	(9,417)
Investment Income Interest receivable Sundry Income	6	1,048 5,685 419		1,112 6,059 109
			<u>7,152</u>	7,280
Surplus/(deficit) for the year			5,455	(2,137)
Taxation	7		1,652	1,793
Surplus/(deficit) for the year			£ <u>3,803</u>	£(3,930)

All amounts relate to continuing operations. The Company has no recognised gains or losses other than disclosed above, or through the Revenue Reserve account.

BALANCE SHEET As at 30th November 1994

			1994	1993
Fixed Assets	0	25 41 4		21.022
Tangible Assets	8 9	35,414		31,023
Investments	9	<u>29,811</u>		_31,589
			65,225	62,612
Current Assets				
Stock	10	5,163		6,388
Debtors	11	1,378		9,907
Cash at bank and in hand		<u>180,521</u>		60,156
		<u>187,062</u>		76,451
Creditors				
Amounts due within 1 year	12	29,062		49,042
Loans	13	_13,600		16,400
		· · · · · · · · · · · · · · · · · · ·		
		42,662		65,442
Net Current Assets			144,400	11,009
Total Assets less Current Liab	oilities		£ <u>209,625</u>	£ <u>73,621</u>
Represented by				
Special Reserve		57,427		31,589
Machinery Reserve		76,000		8,000
Revenue Reserve		76,198		34,032
			0000 607	0.50.651
Members' Funds and Capital			£ <u>209,625</u>	£ <u>73,621</u>

Approved by the Board on 9 January 1995.

Jeo. Morgan

Director

M & Robinson

M S Robinson

Director

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NOTES ON THE ACCOUNTS Year ended 30th November 1994

1 ACCOUNTING POLICIES

(a) Basis of Accounting

The financial statements have been prepared under the historical cost convention.

(b) Tangible Fixed Assets and Depreciation

Tangible fixed assets which are fixtures and fittings, are depreciated by the straight line method over their anticipated useful lives at 25%.

(c) Stock

Stock is stated at the lower of cost and net realisable value.

(d) Pension Scheme

The assets of the company pension scheme are held separately from those of the company in a Fund administered by the Scottish Amicable Life Assurance Society.

(e) Subscriptions

The Club now accounts for subscriptions on a cash basis, in common with many other similar organisations. A prior year adjustment has been made in reserves (note 14).

2	INCOME		1994		1993
	Subscriptions		197,957		160,505
	Entrance Fees		19,127		10,110
	Locker Rents		642		644
	Green Fees		83,102		65,944
	Bar Sales	61,785		56,830	
	Bar Cost of Sales	(36,150)		(33,466)	
	Bar Profit 41.5% (1993 41.1%)		25,635	,	23,364
	Income from Bandits	13,072		10,297	
	Less Expenses	(4,901)		(4,957)	
			8,171		5,340
	Gain on Sale		20		4,593
			£ <u>334,654</u>		£ <u>270,500</u>
3	CLUBHOUSE EXPER	NDITURE			
	Bar and Catering Way	ges and Ex	penses :		
	Clubhouse Cleaning	9+	F	7,500	12,900
	Clubmaster's Salary et	tc		14,399	11,213
	Bar Staff Wages	-		19,792	18,625
	Sundry Purchases and	Allowance	s	<u>4,477</u>	3,736
				16 160	46,474
	n i in tilita			46,168 16,876	13,497
	Repairs and Furnishin	gs		,	13,497
	Clubhouse Renewals			3,700	11,950
	Heating and Lighting	_		11,791	468
	Laundry and Renewal	S		635 720	408 675
	Stock-taking Fees				0/3
	Telephone			91 1 916	
	Depreciation			<u>1,816</u>	
				£ <u>81,797</u>	£ <u>73,064</u>

4	GREEN EXPENDITURE	1994	1993
	Green Wages and Pension Fund Contributions	72,175	73,682
	Club Professional's retainer	10,203	9,589
	Insurances and Licences	1,888	854
	Repairs and Replacements	27,718	23,440
	Fertilisers, Sands etc	17,900	12,030
	Fuel	3,721	2,344
	Depreciation on Equipment	15,984	15,037
	Water rates	1,010	-
	Heat and light	369	_
	Telephone	94	-
	•	£151,062	£136,976
5	ADMINISTRATION EXPENDITURE		
	Secretarial Salaries and Expenses	27,347	25,200
	Insurances	3,942	1,797
	Printing and Stationery	4,386	3,726
	Computer Maintenance	112	255
	Telephones	1,788	1,635
	Social Function Expenses	392	(59)
	Match Expenses	2,070	2,789
	Subscriptions, Donations etc	435	756
	Postage and Incidentals	1,372	1,451
	Prizes	281	(285)
	SGU, SLGA and LGA Levy	4,385	4,131
	Grant to Ladies Section	2,350	1,800
	Bank Charges	514	406
:	Audit and Accounting Fee	1,800	1,450
	Legal and Professional Fees	2,925	
	Sundry Expenses	7,033	5,867
	Rent	37,000	17,000
	Rates	1,480	1,958
	Irrecoverable VAT	2,797	-
	Depreciation	1,083	
		£ <u>103,492</u>	£ <u>69,877</u>

6	INVESTMENT INCOME		1994	1993
	Income from investments cor	nprised :		
	Listed		£ <u>1,048</u>	£ <u>1,112</u>
7	TAXATION			
	Corporation tax at 25% (199 Deposit interest and wayleave Franked investment income		1,442 210 £ <u>1,652</u>	1,515
8	FIXED ASSETS - TANGIBI Green Equipmen	Clubhouse	Administration Equipment	Total
	Cost at 1 December 1993 149,451 Additions 11,674 Disposals Cost at 30 November 1994 161,125	7,267	4,245 4,333 (4,245) 4,333	
	Depreciation at 1 December 1993 118,428 Charge for year 15,984 On disposals	1,816	4,245 1,083 (4,245)	122,673 18,883 (4,245)
	Depreciation at 30 November 1994 134,412	1,816	_1,083	137,311
	Net Book Value at 30 November 1994 £ 26,71	<u>3</u> £ <u>5,451</u>	£_3,250	£ <u>35,414</u>
	at 1 December 1993 £31,023	£	£	£ 31,023

9	INVESTMENTS	1994	1993
	3,500 Ordinary shares, City of London Trust 2,500 Ordinary 25p shares, Fleming Enterprises	4,156	4,156
	Investment Trust 2,200 Ordinary Stock, 25p	3,915	3,915
	Scottish Investment Trust 4,400 Ordinary Stock, 25p Foreign & Colonial	3,896	3,896
	Investment Trust	4,031	4,031
	1,700 Ordinary 50p Shares Pacific Assets Trust	3,828	3,828
	3,150 Ordinary 5p British Investment Trust	5,062	5,062
	5,200 Ordinary 25p British Assets Trust	4,923	4,923
		29,811	29,811
	Dividends and Interest	-	1,489
	Balance on Deposit		289
		£ <u>29,811</u>	£ <u>31,589</u>
	The market value of the investments at 30 Nove was £41,400 (1993 £40,825).	mber 1994	
10	STOCK		
10	Stock of Liquor and Tobacco	£_5,163	£ <u>6,388</u>
11	DEBTORS		
	Entrance Fees	14	3,663
	Prepayments and Accrued Income	1,364	4,889
	Other Debtors	· -	1,355
12	CREDITORS	£ <u>1,378</u>	£ 9,907
	Trade Creditors	6,289	4,518
	Corporation Tax	1,429	1,508
	Other Taxes and Social Security	4,909	2,848
	Subscriptions received in advance	.,,,,,,	27,105
	Registration Fees in advance	9,137	9,507
	Accruals and other Deferred Income	7,298	3,556
		£29,062	£49,042
			~ <u>,</u>

13	LOANS		1994	1993
	Scottish & Newcastle Breweries (Discounted over 5 years ending Royal & Ancient Golf Club (Repayable in annual instalments and secured by floating charge o	ending 2001	2,400	3,600
	the Club's assets)		<u>11,200</u>	12,800
14	MOVEMENTS ON RESERVES		£ <u>13,600</u>	£ <u>16,400</u>
		Special Reserve	Machinery Reserve	Revenue Reserve
	At 1 December 1993 Transfer from Revenue Reserve Retained surplus for the year VAT repayment Interest on VAT repaid Prior year adjustment	31,589 25,838	8,000 68,000	34,032 (93,838) 3,803 85,104 19,992 27,105
		<u>57,427</u>	<u>76,000</u>	<u>76,198</u>
15	MOVEMENT OF MEMBERS' F	UNDS	1994	1993
	Opening balance Surplus/(deficit) in year VAT repayment and interest Prior year adjustment		73,621 3,803 105,096 27,105	77,551 (3,930)
	Closing balance		£ <u>209,625</u>	£ <u>73,621</u>

LONGNIDDRY GOLF CLUB LIMITED

(By Guarantee) Company Number 31269 (Scotland)

Registered Office:

The Clubhouse, Longniddry, East Lothian EH32 0NL.
Telephone: 01875 852141

THIRTY NINTH

ANNUAL REPORT

ACCOUNTS and BALANCE SHEET to 30th November 1994

NOTICE IS HEREBY GIVEN that the Thirty Ninth Annual General Meeting of Members will be held in the Clubhouse on Saturday, 18th February 1995 at 7.30 p.m.

A Member is entitled to appoint a proxy, who need not be a Member of the Company, to attend and vote at the meeting in his or her stead. To be valid, the said Proxy Form must be deposited at the Registered Office of the Club not less than 48 hours before the time for holding the meeting.

AGENDA

- 1. Minutes of the previous A.G.M.
- 2. Directors' Report.
- 3. Accounts and Balance Sheet.
- 4. Election of Officers and Directors.
- 5. Re appointment of Auditors.
- 6. Any other competent Business.

By order of the Directors.

NEIL ROBERTSON, Secretary. 23 January 1995.