# BROOMIEKNOWE GOLF CLUB LIMITED

(By Guarantee) Company Number 029688 (Scotland)

Registered Office: 36 Golf Course Road, Bonnyrigg, Midlothian

# Annual Report and Accounts

## FOR THE YEAR ENDED 31 DECEMBER 2005

Captain D W Kirkwood

Vice Captain R T Watson

Hon Secretary J D Fisher

Hon Treasurer A Mercer

**Greens Convener** W I Turnbull

**House Convener** 

D Williams K Wilson (Entertainment)

A Milliken

E Bradley

**Fixtures Convener** 

P Sim

IS Mackay

S Beck

D Fairbairn

E Bradley

A Bradley (Match Secretary)

**Junior Convener** 

D Fairbairn

# THE FIFTY-FOURTH ANNUAL GENERAL MEETING of the Club will be held in the Clubhouse on Thursday 6 April 2006 at 8.00pm.

#### **AGENDA**

- Notice of Meeting
- 2 Minute of the Fifty-third Annual General Meeting held on 7 April 2005
- 3 Minute of Extra-ordinary General Meeting held on 15 November 2005
- Report of Council (appended) 4
- Accounts for the year to 31 December 2005 5
- 6 Voting rights for Veteran male members at general meetings
- Council having authority to increase subscriptions in line with inflation 7 without calling an EGM
- 8 Honorary Membership for Mark Patchett
- Proposal BGC will offer Full Membership to those ladies who wish it 9
- 10 Election of Captain and Officials
- **Election of Council** 11
- Appointment of Auditors 12
- **AOCB** 13

J D Fisher Hon Secretary Bonnyrigg 1 March 2006



**COMPANIES HOUSE** 

09/06/06

#### **Report of the Directors**

The directors present their report and accounts for the year ended 31 December 2005.

#### Captain's Report - David Kirkwood

During the year we have had unforeseen expenditure in relation to repairs and decoration of the Steward's flat. In addition, as you can see from the accounts, our reserves have been reduced by significant expenses relating to the Centenary.

With regard to the practice ground, Cala Homes, who have an option to purchase this land from the Club, are continuing to seek planning permission. There is nothing further to report at present. We are keeping an eye on this situation and will inform the membership of any major developments.

The golf course has again been in top class condition and we are indebted to Hamish Brough and his hard working staff. The competitions and championships were ably organised by Peter Sim and his committee, aided by our Professional Mark Patchett. My personal thanks go to Peter Sim for his many hours spent on behalf of our members.

It is my sad duty to record the passing of the following members: John Fraser, T N Wight and W E (Willie) Young, Honorary Member.

Centenary: The celebrations started in November with the Flag Raising Ceremony. This was followed by the Fireworks Display and golf. November culminated with the Centenary Dinner held at Prestonfield. These events were very well attended. In particular, the fireworks, golf and display was a huge success, a real family event enjoyed by all. Eric Lamb, David Goodall and all our Centenary Committee - very well done these last five years - thank you.

As Captain these last two year, I have had terrific support from Vice Captain Rae Watson and indeed the whole Council have been tireless in their efforts on behalf of the members.

My thanks go to the Council members who are standing down at the AGM:

Peter Sim Transferring to Veteran Membership

Alan Mercer Who is standing down after four years as Treasurer - thank you Alan

David Fairbairn Retires

Alan Bradley Retires by rotation

Angus Milliken Retires by rotation

Edward Bradley Who was co-opted and has allowed his name to go forward for re-election

I stand down as Captain happy in the knowledge that the Club will be ably led by Rae Watson. Rae is a long time Broomieknowe man who has earned and deserves your support over the next two years.

# House Report - David Williams

Since coming on as House Convener in 2005, it has been all go for the House team. Being the Centenary year, the exterior of the clubhouse was given a freshen-up and some of the harling had to be patched. The flat upstairs was redecorated and a new hall and stair carpet was fitted prior to the new club stewardess and chef arriving. The greenkeeper's house has been upgraded with a new kitchen and toilet fitted as well as the rooms being painted. The roof was also cleaned. A new handyman was appointed whose name is Danny. He is very keen and is keeping the place nice and tidy. All the best for the new season.

#### Report of the Directors (continued)

#### Match Secretary's Report - Alan Bradley

I am pleased to report a very successful year for the Broomieknowe team having won two major trophies for the first time in quite a few years.

The season started relatively slowly with a modest performance in the Applecross Edinburgh Summer Golf League. For one reason or another we were unable to field our strongest team as often as we would like and this was reflected in the results.

However, Broomieknowe found success later in the year by winning the Lothian Four Man Team Tournament. Scott Reid, Kevin Hastings, Ross Thomson and Colin Renton formed the winning team at Ratho Park and Turnhouse Golf Clubs.

A greater feat was to follow as Broomieknowe went on to win the Midlothian Winter League 2005/06, losing only once, home or away. This is the first time Broomieknowe has won the Winter League since 1986/87 season.

Sixteen players represented Broomieknowe Golf Club in the Midlothian Winter League and my thanks go to them for their enthusiasm, commitment and desire to do their club proud in this the Centenary year. Every player call upon played their part and there were some exceptional team efforts, most notably a 5-0 whitewash of a strong Glencorse team to effectively win the League.

I would also like to thank the Club Captain and members for their combined interest and support.

Finally, having attended the Summer League AGM for the coming season, I can confirm the draw for the 2006 season. Broomieknowe are drawn in Division 2 with Swanston, Glencorse, West Linton, Dalmahoy and Kingsknowe. All the best to Stuart Beck, the new Match Secretary!

#### Fixtures Report - Peter Sim

With excellent weather, all competitions progressed smoothly during the season. Scott Reid retained the Championship with Neil Reid and Patrick McGinley winning the B and C Class Championships. David Fairbairn won the Seniors Championship. Spring, Summer and Autumn Majors were won by B J Todd, Gordon Smith and A Pryde. W Henderson and K G Smith tied for the gross prize (Millennium Bowl) and C McArthur claimed the net prize (Millennium Bowl). The two best net scores in the Majors were returned by B J Todd and R Thomson and G Thomson won the Winter Foursomes. The Summer Foursomes was won by D W Kirkwood and R Johnstone with J Wynne claiming the Hole and Hole. The most improved golfer this season was J Colvin who, in three consecutive competitions, returned scores 14 shots under par, reducing his handicap from 14 to 10.

April and May Medals along with spring competitions were fully subscribed but all other medals and majors only attracted between 70-80% fields with the autumn competition attracting the lowest entry, which was disappointing. The reasons for low turnouts are many and varied. During the season only 63% of members had a current handicap. The average age of a male member has been steadily increasing over the last 10 years and with a decrease in the number of Juniors coming through the ranks, this looks set to rise in the foreseeable future. Many older members have turned their backs on competitive golf, preferring a social game instead. Members start the season full of enthusiasm but with rounds after mid-day taking over four hours and the large number of 'no shows', enthusiasm quickly wanes leaving small entries in the afternoon. 'Slow play' and 'no shows' have been discussed for many years with little or no action to remedy the problem.

The above reasons probably explain the increased interest in Scrambles, Tri-Ams and other team games. With turnouts of almost 100% and play moving at a better pace, these competitions find favour with most members and attract a large entry. Unfortunately, they do not count for handicapping purposes.

#### **Report of the Directors (Continued)**

#### **Fixtures Report (Continued)**

Having been co-opted to Council and now a veteran member, I must stand down. I would like to thank fellow members of Council for their help, especially Iain Mackay and Avril Mitchell, always ready to help and give advice.

#### Junior Report - David Fairbairn

It doesn't seem that a year has passed since I wrote my last report but the calendar tells me that it has. The Junior Section had a good Year with a lot of members doing well in the competitions and in the process reducing their handicaps. About six juniors will move up to the men's section this year. I hope they enjoyed their time as Juniors.

Douglas Cooper who defeated Chris Ormiston in the final won the Junior Championship.

The Junior Open went well but the numbers were disappointing but, hopefully, this year will be better a we are part of the Lothians Junior Order of Merit. P Persson of Sweden won the scratch and our own Calum Edmond won the handicap. I would like to thank Past Captain Harry Anderson and Peter Sim for their help on the day and Avril who does the administration for the event.

The Edinburgh Junior League saw us win all our home matches and lose all of our away ties which meant that we did not progress to the knockout stages. Dalmahoy, who beat Newbattle in the final, won the League.

We had a 'Welcome to New Members' night and it went very well. I feel it is important that we make all new members welcome to the club and inform them of the benefits of their membership. We will be holding one this year.

Coaching once again took place this year and I am sure the juniors who took advantage of the sessions played better golf. My thanks to Mark for his continued help.

The Council has appointed me Child Protection Officer and the club will be implementing a Child and Adult Protection Policy and Procedures this year. I will inform members when we are about to start the policy and procedures. In the meantime, if any member would like more information, please feel free to ask me.

# Greens Report - W I Turnbull

The golf course this year made significant progress to achieving our main objective for 2005 - to make Broomieknowe a better all seasons golf course. Hamish and staff have worked hard towards this and can take much credit for it.

To move forward our improvement programme for 2006, we will be concentrating on areas outlined below:

- Increase deep aeration and top dressing frequencies to greens
- Improve winter greens
- Improve underfoot firmness and consistency of green approaches
- Remove and dilute thatch accumulations beneath fairways

The greens have performed well over the past 12 months. Year round playing quality has improved with the surfaces putting better in autumn and winter. The main problem was on the 14th green where we had a bad attack of fusarium, leaving the green badly scarred. Regrettable - this will take some time to heal.

We completed our first year of recording weekly stimpmeter readings. The aim of these readings is to analyse the factors and operations that affect green pace as well as providing accurate information on the weekly pace of greens. To ensure there is not a demand for unrealistic green speeds, it is

#### Report of the Directors (Continued)

#### **Greens Report – (Continued)**

important for golfers to appreciate what is an 'appropriate pace'. In our climate this would be around 8-9-foot mark. This level was achieved most weeks at Broomieknowe during the period June - September 2005.

The fairways were good all season apart from the 6th with its ongoing problems of excessive thatch and poor drainage. To alleviate the problems, this fairway was hollow-cored three times and extra drainage installed. This work will continue in 2006.

The green approaches are still giving concern regarding thatch and firmness. Increased aeration and scarification will continue in 2006.

The winter programme focused mainly round the 4th green and 5th tee. In order to improve the growing environment around the green and tee, we removed trees and bushes casting shade areas across both surfaces. A new tee was constructed at the 5th to increase tee space. This tee was turfed with more hardwearing turf and should give better service.

In conclusion, the biggest problem at Broomieknowe is pitch marks on greens. This problem has been highlighted over recent years without showing any improvement. The remedy is in our own hands - please repair any pitch marks seen on greens.

#### Members of Council - Attendance

	Actual	Possible
Beck Mr S	9	11
Bradley Mr A	10	11
Bradley Mr E	6	8
Fairbairn Mr D	10	11
Fisher Mr J D	11	11
Kirkwood Mr D W	11	11
Mackay Mr I S	5	8
Mercer Mr A	11 .	11
Milliken Mr A	9	11
Renton Mr W	2	3
Sim Mr P	8	8
Turnbull Mr W I	9	11
Watson Mr R T	10	11
White Mr J G	3	3
Williams Mr D	7	8
Wilson Mr K	11	11

#### Report of the Directors (Continued)

#### **Statement of Directors Responsibilities**

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts the directors are required to

- Select suitable accounting policies and then apply them consistently;
- Make judgments and estimates that are reasonable and prudent;
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business;

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Auditors**

The auditors, James Anderson & Co C.A. have indicated their willingness to continue in office and a resolution proposing their re-appointment will be put to the Annual General Meeting.

#### **Small Company Exemptions**

The directors have taken advantage of the exemptions conferred by Part VII of the Companies Act 1985 relating to small companies.

By Order of the Board

J D Fisher

Honorary Secretary 27 March 2006

We have audited the accounts of Broomieknowe Golf Club Limited for the year ended 31 December 2005 on pages 8 to 12. These accounts have been prepared in accordance with the Financial Reporting Standard for Smaller Entities under the historical cost convention and the accounting policies set out on page 10.

This report is made solely to the company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters that we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, or the opinions we have formed.

#### Respective responsibilities of directors and auditors

As described in the Statement of Directors' responsibilities the company's directors are responsible for the preparation of the accounts in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the accounts in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the accounts give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the accounts, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### **Basis of Audit Opinion**

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination on a test basis of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgments made by the directors in the preparation of the accounts, and whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion....(continued)

Opinion continued/...

## **Opinion**

In our opinion, the accounts give a true and fair view of the state of the company's affairs at 31 December 2005 and of its deficit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

James Anderson 86,

James Anderson & Co Chartered Accountants Pentland Estate Straiton Edinburgh EH20 9QH 27 March 2006

**Registered Auditors** 

# Income and Expenditure Account For the Year ended 31 December 2005

	Notes	2005 £	2004 £
Turnover	2	512,200	505,327
Operating expenditure		519,737	477,062
		( 7,537)	28,265
Administrative expenses		66,827	67,832
		( 74,364)	( 39,567)
Other operating income		9,298	7,738
Operating (Deficit)	3	( 65,066)	( 31,829)
Bank interest received		10,900	9,432
(Deficit) before Taxation		( 54,166)	( 22,397)
Corporation tax	4	2,008	1,552
(Deficit) for the Year	7	( 56,174)	( 23,949)

Balance Sheet As at 31 December 2005	Notes	2005 €	2004 £
Fixed Assets		• • • • • • • • • • • • • • • • • • •	*
Tangible assets	5	433,320	451,334
Current Assets			
Stock Debtors Cash at bank & in hand	6	4,454 15,839 219,681	6,633 15,899 247,918
	•	239,974	270,450
Creditors due within one year		<del></del>	<del></del>
Trade creditors Other taxes & social security costs Other creditors & accruals Corporation tax Subscriptions received in advance		18,284 5,024 2,450 2,008 111,024	30,571 5,022 2,340 1,552 92,796
		138,790	132,281
Net Current Assets		101,184	138,169
Total Assets less Current Liabilities  Deferred Income		534,504	589,503
Entry fee deposits		13,579	12,404
Total Assets less Current Liabilities		520,925	577,099
Capital and Reserves			
Reserves	7	520,925	577,099

The accounts which have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 applicable to small companies were approved by the board on 27 March 2006 and signed on its behalf.

D W Kirkwood Captain

The notes on pages 10 to 12 form part of these accounts

# Notes to the Accounts For the Year ended 31 December 2005

#### 1. Accounting Policies

#### **Basis of Accounting**

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities.

#### **Tangible Fixed Assets & Depreciation**

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset less their estimated residual value evenly over its expected useful life as follows:

Freehold buildings	50 years
Clubhouse furnishings	5 – 10 years
Course equipment	7 years
Irrigation system	15 years

#### Stock

Stock is stated at the lower of cost and net realisable value.

#### **Pension Scheme**

The Club operates a money purchase defined contribution pension scheme. Contributions are charged to the income and expenditure account as they become payable.

#### Leasing

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

#### 2. Turnover

Turnover represents the gross income of the Club exclusive of value added tax.

3.	Operating (deficit) This is stated after charging:	2005 £	2004 £
	Operating lease rentals Auditor's remuneration	38,190 2,450	40,144 2.340
	Depreciation	28,561	30,548
	Honoraria	3,200	4,500

Notes to the Accounts
For the Year ended 31 December 2005 (Continued)

4.	Taxation	2005 £	2004 £
	Corporation tax	2,008	1,552

# 5. Tangible Fixed Assets

	Land & Buildings £	Clubhouse Furnishings £	Course Equipment £	Total £
Cost				
At 1 January 2005 Additions Disposals	425,034 - - -	170,951 6,087 -	242,517 8,227 ( 8,140)	838,502 14,324 ( 8,140)
At 31 December 2005	425,034	177,048	242,604 ——	844,686
Depreciation				
At 1 January 2005 Charge for the year Written back on disposal	83,857 5,702 -	136,397 6,417 -	166,914 16,442 ( 4,363)	387,168 28,561 ( 4,363)
At 31 December 2005	89,559	142,814	178,993	411,366
Net Book Value				
At 31 December 2005	335,475	34,234	63,611	433,320
At 1 January 2005	341,177	34,554	75,603 ———	451,334

# Notes to the Accounts For the Year ended 31 December 2005 (Continued)

		2005 £	2004 £
6.	Stock	-	_
	Bar Badges & ties	3,804 650	6,238 395
		4,454	6,633

#### 7. Reserves

	Centenary Fund £	Revenue Reserve £	2005 £	2004 £
At 1 January 2005	32,103	544,996	577,099	601,048
Centenary transfer	( 22,123)	22,123	-	-
(Deficit) for the year	<u>-</u>	( 56,174)	( 56,174)	( 23,949)
At 31 December 2005	9,980	510,945	520,925	577,099

#### 8. Pension Commitments

The Club operates a defined contribution pension scheme. The assets of the scheme are held separately in an independently administered fund. At 31 December 2005 unpaid contributions of £1,266 (2004 - £1,306) were due to the fund.

#### 9. Financial Commitment

At 31 December 2005 the company had annual commitments under non-cancellable operating leases as follows:

Expiry date:	2005 £	2004 £
Less than one year	1,407	-
One to two years	<del>-</del>	5,631
Two to five years	32,524	+
Five to ten years	-	30,096