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## COMPANIES FORM No. 363

**Annual return  
of a company****363**

Pursuant to sections 363 and 364 of the Companies Act 1985

Note The appropriate fee should accompany this form

Please do not  
write in  
this marginPlease complete  
legibly, preferably  
in black type, or  
bold block lettering\* insert full name  
of company† if the company has a  
share capital, this  
date must be the  
14th day after the  
annual general  
meetingTo the Registrar of Companies  
(Address overleaf - Note 13)

For official use

Company number

934

Annual return of (note 1)

\* WILLIAM COLLINS SONS &amp; COMPANY LIMITED

The information in this return is as at

2 JUNE

19 88

† (The date of this return note 1)

Address of registered office of the company

WESTERHILL ROAD, BISHOPBRIGGS, GLASGOW

Postcode

G64 2QT

Total amount of indebtedness of the company  
in respect of mortgages and charges  
(note 2).

£

NIL

If different from the  
registered office, state  
address where the register  
of members or any register  
of debenture holders or  
any duplicate or part of any  
register of debentures is  
kept or may be inspected.

Register of members

Register of debenture holders

Particulars of the secretary

Name (notes 3 and 4)

ANDREW TOWART CRAIG FYFE

Previous name(s) (note 3)

Address (notes 4 and 5)

19 BROOMFIELD AVENUE, NEWTON MEARN, GLASGOW

Postcode

G77 5HF

‡ only pages 1 and 2  
need be completed  
in the case of a  
company without  
share capital§ enter number of  
continuation sheets  
attached

We certify this return which comprises pages 1, 2, [3, 4, 5 and 6]‡ (plus§ continuation sheets)

Signed *F. J. Chapman* Director, and

Secretary

Presenter's name address and  
reference (if any):A. C. FYFE  
WILLIAM COLLINS SONS & CO LTD  
PO BOX  
GLASGOW  
G4 ONBFor official Use  
General Section

Post room

C.R.G. EDINBURGH

21 SEP 1988

HF

## Particulars of the director(s) of the company (notes 6 and 7)

Please do not write in this margin

Name (note 3) <b>FRANCIS IAN CHAPMAN</b>		Business Occupation <b>PUBLISHER</b>
Previous name(s) (note 3)		Nationality <b>BRITISH</b>
Address (note 5) <b>KENMORE, 46 THE AVENUE, CHEAM, SURREY</b>		Date of birth (note 9)
Postcode		
Other relevant past or present directorships* (note 8) <b>RADIO CLYDE PLC, BOOK TOKENS LTD, SCOTTISH BUSINESS IN THE COMMUNITY, WILLIAM COLLINS PLC, GUINNESS PLC, LISTENER PUBLICATIONS LTD, UNITED DISTILLERS PLC. DIRECTORSHIPS PREVIOUSLY HELD PAN BOOKS LTD, INDEPENDENT RADIO NEWS LTD, MARCUS WESSON PLC.</b>		

Please complete legibly, preferably in black type, or bold blocklettering

\* delete if inappropriate. Enter particulars of other directorships held or previously held. If this space is insufficient use a continuation sheet

Name (note 3) <b>JOHN COWIE CLEMENT</b>		Business Occupation <b>PUBLISHING</b>
Previous name(s) (note 3)		Nationality <b>BRITISH</b>
Address (note 5) <b>THE KINGS MANOR, EAST HENDRED, NR WANTAGE</b>		Date of birth (note 9)
Postcode <b>OX12 8JY</b>		<b>12.2.46</b>
Other relevant past or present directorships* (note 8) <b>WILLIAM COLLINS PLC. DIRECTORSHIP PREVIOUSLY HELD MOONLIGHT PUBLISHING LTD</b>		

Name (note 3) <b>HUGH CLARK PATON</b>		Business Occupation <b>GROUP MANAGING DIRECTOR</b>
Previous name(s) (note 3)		Nationality <b>BRITISH</b>
Address (note 5) <b>10 WOODLAND AVENUE, PAISLEY</b>		Date of birth (note 9)
Postcode		<b>5.4.36</b>
Other relevant past or present directorships* (note 8) <b>WILLIAM COLLINS PLC</b>		

Name (note 3) <b>CRISTOPHER SKIDMORE TAYLOR</b>		Business Occupation <b>GROUP FINANCE DIRECTOR</b>
Previous name(s) (note 3)		Nationality <b>BRITISH</b>
Address (note 5) <b>YORTON HOUSE, HARMER HILL, NR SHREWSBURY, SHROPSHIRE</b>		Date of birth (note 9)
Postcode <b>SY4 3EU</b>		<b>28.5.41</b>
Other relevant past or present directorships* (note 8) <b>WILLIAM COLLINS PLC. DIRECTORSHIPS PREVIOUSLY HELD BABCOCK INTERNATIONAL HOLDINGS LTD, PHILMAC OILS LTD, PLASCOM LTD, TARMAC RETIREMENT BENEFITS LTD.</b>		

## Summary of share capital and debentures

Please do not  
write in  
this margin

Nominal share capital	£ 344,000
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divided into:-

£ 344,000			
	Number of shares	Class	Nominal value of each share
1	344,00	ORDINARY	£ 1
2			£
3			£

Please complete legibly, preferably in black type, or bold block lettering.

**Issued share capital and debentures**

1. Number of shares of each class taken up to the date of this return.

2. Number of shares of each class issued subject to payment wholly in cash

3. Number of shares of each class issued as fully paid up for consideration other than cash

4. Number of shares of each class issued as partly paid up for a consideration other than cash and extent to which each such share is so paid up

5. Number of shares (if any) of each class issued at a discount

		Number	Class
1	£	344,000	ORDINARY
2	£		
3	£		
1	£	18,500	ORDINARY
2	£		
3	£		
1	£	325,500	ORDINARY
2	£		
3	£		
Amount per share			
1	£		
2	£		
3	£		
1			
2			
3			

Continued on page 4

## LIST OF PAST

[illegible]

**Please complete  
legibly, preferably  
black type, or  
bold block lettering**

6 Amount of discount on the issue of shares which has not been written off at the date of this return

7 Amount per share called up on number of shares of each class

6 Amount of discount on the issue of shares which has not been written off at the date of this return

7 Amount per share called up on number of shares of each class

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8 Total amount of calls received (note 10)

9 Total amount (if any) agreed to be considered as paid on number of shares of each class issued as fully paid up for a consideration other than cash

10 Total amount (if any) agreed to be considered as paid on number of shares of each class issued as partly paid up for a consideration other than cash

11 Total amount of calls unpaid

12 Total amount of sums (if any) paid by way of commission in respect of any shares or debentures

13 Total amount of the sums (if any) allowed by way of discount for any debentures since the date of the last return

14 Total number of shares of each class forfeited

15 Total amount paid (if any) on shares forfeited

16 Total amount of shares for which share warrants to bearer are outstanding

17 Total amount of share warrants to bearer issued and surrendered respectively since the date of the last return

18 Number of shares comprised in each share warrant to bearer, specifying in the case of warrants of different kinds, particulars of each kind

[illegible]

Account of Shares

[illegible]

# LIST OF PAST

Folio in register ledger containing Particulars	Names and addresses	
		16
		17
		18
		19
		20
		21
		22
		23
		24
		25
		26
		27
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		30

## Notes

1. An annual return is required for every calendar year. If the company has a share capital the date of this return must be the 14th day after the date of the annual general meeting. If it does not have a share capital the date of this return must be a date not more than 42 days after the annual general meeting.

2. This section should include only indebtedness in respect of charges (whenever created) of any description set out in section 396(1) of the Companies Act 1985 (in the case of English and Welsh companies) or section 410(4) of that Act (in the case of Scottish companies).

3. For an individual, his present christian name(s) and surname must be given, together with any previous christian name(s) or surname(s).

"Christian name" includes a forename. In the case of a peer or person usually known by a title different from his surname, "surname" means that title. In the case of a corporation, its corporate name must be given.

A previous christian name or surname need not be given if:—

- (a) in the case of a married woman, it was a name by which she was known before her marriage; or
- (b) it was changed or ceased to be used at least 20 years ago, or before the person who previously used it reached the age of 18; or
- (c) in the case of a peer or a person usually known by a British title different from his surname, it was a name by which he was known before he adopted the title or succeeded to it

4. Where all the partners in a firm are joint secretaries, only the firm name and its principal office need be given.

Where the secretary or one of the joint secretaries is a Scottish firm, give only the firm name and its principal office.

5. Usual residential address must be given. In the case of a corporation, give the registered or principal office.

6. Director includes any person who occupies the position of a director, by whatever name called, and any person in accordance with whose directions or instructions the directors of the company are accustomed to act.

7. If the space provided for listing directors is inadequate, a prescribed continuation sheet must be used.

8. The names must be given of all bodies corporate incorporated in Great Britain of which the director is also a director, or has been a director at any time during the preceeding five years.

However a present or past directorship need not be disclosed if it is, or has been, held in a body corporate which, throughout that directorship, has been:—

(a) a dormant company (which is a company which has had no transactions required to be entered in the company's accounting records, except any which may have arisen from the taking of shares in the company by a subscriber to the memorandum as such).

(b) a body corporate of which the company making the return was a wholly-owned subsidiary;

**AND PRESENT MEMBERS Continued (notes 11 and 12)**

[illegible]

(c) a wholly-owned subsidiary of the company making the return; or

(d) a wholly-owned subsidiary of a body corporate of which the company making the return was also a wholly owned subsidiary.

9. Dates of birth need only be given if the company making the return is:—

(a) a public company;  
(b) the subsidiary of a public company; or  
(c) the subsidiary of a public company registered in Northern Ireland

10. Include payments on application and allotment, and any sums received or shares forfeited.

11. Show all the persons currently holding shares or stock in the company at the date of the return, giving their names and addresses, the number of shares or amount of stock held, and details of all transfers since the last return or, if this is the first annual return of the company, all transfers since the company was incorporated. If more than one class of share is held please add more columns as appropriate.

Additionally, show all persons and their relevant details if they have ceased to be members since the last return was made, or if this is the first return, since the company was incorporated.

If the list of members is not in alphabetical order, an index which will enable any member to be readily located within the list must be attached to this return. If the space provided for listing members is inadequate, a prescribed continuation sheet is available.

If full details have been given on the return for either of the last two years, a company may, if it so wishes, only include in this section details relating to persons who since the date of the last return:

- (a) have become members;
- (b) have ceased to be members; or
- (c) are existing members whose holdings of stock or shares have changed.

If full details have been given on the return for either of the last two years and there have been no changes please state "No Change".

12. For consistency, it is suggested that particulars should be placed opposite the name of the transferor and not opposite that of the transferee, but the name of the transferee may be inserted in the remarks column opposite the particulars of each transfer.

13. The address for companies registered in England and Wales or Wales is:-

**The Registrar of Companies**  
Companies House  
Crown Way  
Maindy  
Cardiff  
CF4 3UZ

or, for companies registered in Scotland:-

The Registrar of Companies  
Companies Registration Office  
102 George Street  
Edinburgh  
EH2 3DJ