

**DON'T  
STAPLE**

# LL AA01

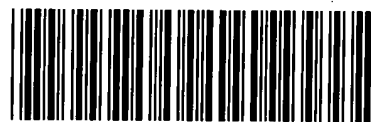
## Change of accounting reference date of a Limited Liability Partnership (LLP)



Companies House

**✓ What this form is for**  
You may use this form to change the accounting reference date relating to either the LLP's current, or the immediately previous, accounting period.

**✗ What this form is NOT for**  
You cannot use this form to:  
- change a period for which accounts are already due  
- extend a period beyond 18 months unless the LLP is in administration.



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COMPANIES HOUSE

### 1 LLP details

LLP number

LLP name in full

**→ Filling in this form**  
Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by \*

### 2 Date of accounting reference period

Please enter the end date of the current, or the immediately previous, accounting period. ①

Accounting period ending on

#### ① Date of period you wish to change

The current period means the present accounting period which has not yet come to an end.

The immediately previous period means the period immediately preceding your present accounting period.

### 3 New accounting reference date ②

Has the accounting reference period been shortened or extended?  
→ **Shortened.** Please complete 'Date shortened so as to end on'.  
→ **Extended.** Please complete 'Date extended so as to end on'.

Please enter the date the accounting reference period has been shortened to.

Date Shortened so as to end on

or

Please enter the date the accounting reference period has been extended to.

Date Extended so as to end on

#### ② New accounting reference date

If you wish to move the end of your current, or immediately previous, reference period to an earlier date, please insert the required date in the box marked 'Shortened'.

If you wish to move the end of your current, or immediately previous, reference period to a later date, please insert the required date in the box marked 'Extended'.

You cannot change a period for which the accounts are overdue.

You cannot extend a period beyond 18 months unless the LLP is in administration.

#### ! Important information

We've stopped sending paper letters to confirm when your accounting reference date has changed.

You can check your new accounting reference date by searching for your company on our [Find and update company information service](https://find-and-update.company-information.service.gov.uk/efs-submission/start):  
[find-and-update.company-information.service.gov.uk/efs-submission/start](https://find-and-update.company-information.service.gov.uk/efs-submission/start)

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#### Extending more than once in five years\*

Have you extended the accounting reference period more than once in five years?

- Yes. Please complete the section below.
- No. Please go to **Section 5**.

\* Extending more than once in five years  
You only need to complete this section if you have extended your accounting reference period more than once in five years.

Extending more than once in five years

You may not extend periods more than once in five years unless the LLP falls into one of the following categories. Please tick only one box.

- ☐ The LLP is in administration.
- ☐ You have specific approval from the Secretary of State (please enclose a copy).
- ☐ You are extending the LLP's accounting reference period to align with that of a parent or subsidiary undertaking established in the UK.

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#### Signature

I am signing this form on behalf of the LLP.

Signature

Signature

X



X

This form may be signed by:  
Designated member, Member, Administrator, Administrative receiver, Receiver, Receiver manager, Judicial factor.