

# LL AD01

## Change of registered office address of a Limited Liability Partnership (LLP)



Companies House

This form is part of the PROOF scheme. If your LLP is registered for PROOF,  
paper versions of this form will be rejected and sent back to the registered  
office address. Avoid unnecessary rejection and file online.  
You can view your LLP's PROOF status on WebFiling.

☒ **What this form is for**  
You may use this form  
to change an LLP's registered office  
address.

☐ **What this form is NOT for**  
You cannot use this form to  
change the registered office address of a  
private or public limited company.  
To do this, please use form  
'Change of registered office  
address'.



RCS \*R835U6A3\* #82  
11/04/2019  
COMPANIES HOUSE

### 1 LLP details

LLP number O C 3 8 5 0 1 4

LLP name in full TERN BUSINESS SYSTEMS LLP

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

### 2 New registered office address

The change in registered office address does not take effect until this notice has  
been registered.

A person may validly serve any document on the LLP at its previous registered  
office for 14 days from the date that a change of registered office is registered.

**Change of registered office**  
For England and Wales LLPs, the  
address provided can either be in  
England or Wales.

For Welsh LLPs, the address provided  
must be in Wales.

For LLPs registered in Scotland  
or Northern Ireland, the address  
provided must be in Scotland or  
Northern Ireland respectively.

Building name/number 1st floor

Street 14 Bowling Green Lane

Post town London

County/Region

Postcode E C 1 R 0 B D

### 3 Signature

I am signing this form on behalf of the LLP.

Signature

Signature

X

X

This form may be signed by:  
Designated member, ~~Judicial factor.~~

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### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Apollo International Ltd

Address

Post town

County/Region

Postcode

Country

DX

Telephone

0207 2423260



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The LLP name and number match the information held on the public Register.
- ☐ You have provided the new registered office address in section 2.
- ☐ The registered office is in the location where the LLP was registered e.g. England and Wales, Wales, Scotland, or Northern Ireland.
- ☐ You have signed the form.



### Important information

Please note that all information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

#### For LLPs registered in England and Wales:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

#### For LLPs registered in Scotland:

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

#### For LLPs registered in Northern Ireland:

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.



### Further information

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)