

# LL AA01

## Change of accounting reference date of a Limited Liability Partnership (LLP)

form produced by

# PC Share Register

Ver 14 02

☒ **What this form is for**  
You may use this form to  
change the accounting  
reference date relating to  
either the LLP's current, or  
the immediately previous,  
accounting period

☒ **What this form is NOT for**  
You cannot use this form to  
- change a period for which the  
accounts are already overdue  
- extend a period beyond 18  
months unless the LLP is in  
administration

TUESDAY



A54 21/09/2010 147  
COMPANIES HOUSE

### 1 LLP details

LLP number

LLP name in full

#### → Filling in this form

Please complete in typescript  
or in bold black capitals

All fields are mandatory unless  
specified or indicated by \*

### 2 Date of accounting reference period

Please enter the end date of the current, or the immediately previous,  
accounting period ①

Accounting period ending on

#### ① Date of period you wish to change

The current period means the  
present accounting period  
which has not yet come to  
an end

The immediately previous period  
means the period immediately  
preceding your present  
accounting period

### 3 New accounting reference date ②

Has the accounting reference period been shortened or extended?

→ **Shortened** Please complete 'Date shortened so as to end on'

→ **Extended** Please complete 'Date extended so as to end on'

Please enter the date the accounting reference period has been shortened to

Date Shortened so as to end on

or

Please enter the date the accounting reference period has been extended to

Date Extended so as to end on

#### ② New accounting reference date

If you wish to move the end of  
your current, or immediately  
previous, reference period to  
an earlier date, please insert  
the required date in the box  
marked 'Shortened'


If you wish to move the end of  
your current, or immediately  
previous, reference period to  
a later date, please insert  
the required date in the box  
marked 'Extended'

You cannot change a period for  
which the accounts are  
overdue

You cannot extend a period  
beyond 18 months unless the  
LLP is in administration

**LL AA01****Change of accounting reference date of a Limited Liability Partnership (LLP)**

<b>4</b>	<b>Extending more than once in five years <sup>③</sup></b>	
	Have you extended the accounting reference period more than once in five years? → <b>Yes</b> Please complete the section below → <b>No.</b> Please go to <b>Section 5.</b>	<b>③ Extending more than once in five years</b> You only need to complete this section if you have extended your accounting reference period more than once in five years
Extending more than once in five years	You <b>may not</b> extend periods more than once in five years unless the LLP falls into one of the following categories Please tick only one box <input type="checkbox"/> The LLP is in administration <input type="checkbox"/> You have specific approval from the Secretary of State (please enclose a copy) <input type="checkbox"/> You are extending the LLP's accounting reference period to align with that of a parent or subsidiary undertaking established in the European Economic Area	

<b>5</b>	<b>Signature</b>	
	I am signing this form on behalf of the LLP	
Signature	Signature <b>X</b>  <b>X</b>	
	This form may be signed by Designated member, Member, Administrator, Administrative receiver, Receiver, Receiver manager, Judicial factor	

**LL AA01****Change of accounting reference date of a Limited Liability Partnership (LLP)****Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Duncan &amp; Toplis

Address

3 Castlegate

Post town

GRANTHAM

County/Region

Lincolnshire

Postcode

N G 3 1 6 S F

Country

England

DX

27011 Grantham

Telephone

01476 591200

**Checklist**

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The LLP name and number match the information held on the public Register
- ☐ You have completed section 2
- ☐ You have entered the new accounting reference date in section 3
- ☐ You have completed section 4 (if applicable)
- ☐ You have signed the form
- ☐ You have checked your filing deadline through WebCheck at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

**Important information**

Please note that all information on this form will appear on the public record

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

**For LLPs registered in England and Wales.**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

**For LLPs registered in Scotland**

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

**For LLPs registered in Northern Ireland:**

The Registrar of Companies, Companies House,  
First Floor, Waterfront Plaza, 8 Laganbank Road,  
Belfast, Northern Ireland, BT1 3BS  
DX 481 N R Belfast 1

**Further information**

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**