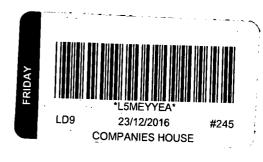
Company registration number: OC325971

# **MAXWELL WINWARD LLP**

ANNUAL REPORT

FOR THE YEAR ENDED

31 MARCH 2016



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### **INFORMATION**

# **Designated Members**

Mr A P S Luto Mr J Hennessey

#### Members

Mr M D Giess
Mr C A Levontine
Mr I W McIntyre
Mr S D G Nicholson
Mr C F J North
Ms O B A O'Sullivan
Mr R Sykes (resigned 17 July 2015)
Mr N C B Wilson (resigned 30 September 2015)
Mr R T Carmedy (appointed 4 January 2016, resigned 16 May 2016)

# LLP registered number

OC325971

# Registered office

22 Tudor Street London EC4Y 0AY

# Independent auditors

F. W. Smith, Riches & Co. Chartered Accountants 15 Whitehall London SW1A 2DD

# MEMBERS' REPORT FOR THE YEAR ENDED 31 MARCH 2016

The members present their annual report together with the audited financial statements of Maxwell Winward LLP (the LLP) for the ended 31 March 2016.

### **PRINCIPAL ACTIVITIES**

The principal activity of the LLP is the provision of legal services.

### **BUSINESS REVIEW**

The profit for the year before members' remuneration and profit shares was £2,510,721.

Given the straightforward nature of the business, the LLP's members are of the opinion that analysis using KPIs is not necessary for an understanding of the development, performance or position of the business.

#### **DESIGNATED MEMBERS**

The following were designated members during the year:

Mr A P S Luto Mr J Hennessey

# POLICY WITH RESPECT TO MEMBERS' DRAWINGS AND SUBSCRIPTION AND REPAYMENTS OF AMOUNTS SUBSCRIBED OR OTHERWISE CONTRIBUTED BY MEMBERS

Members are permitted to make drawings in anticipation of profits which will be allocated to them. The amount of such drawings is set at the beginning of each financial year, taking into account the anticipated cash needs of the LLP.

New members are required to inject capital proportionate to profit sharing ratios over a period of time. On leaving, capital is repaid to members over a period following resignation.

# **MEMBERS' REPORT (continued)** FOR THE YEAR ENDED 31 MARCH 2016

#### **MEMBERS' RESPONSIBILITIES STATEMENT**

The members are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law, as applied to LLPs, requires the members to prepare financial statements for each financial year. Under that law the members have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law, as applied to LLPs, the members must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the LLP and of the profit or loss of the LLP for that period. In preparing these financial statements, the members are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the LLP will continue in business.

The members are responsible for keeping adequate accounting records that are sufficient to show and explain the LLP's transactions and disclose with reasonable accuracy at any time the financial position of the LLP and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the LLP and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# **AUDITORS**

A resolution to re-appoint F.W.Smith, Riches & Co. as auditors for the ensuing year will be proposed at a meeting of the members.

This report has been prepared in accordance with the provisions applicable to the small limited liability partnerships regime.

This report was approved by the members on 300 choku. 2016 and signed on their behalf by:

A P S Luto

Designated member

### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF MAXWELL WINWARD LLP

We have audited the financial statements of Maxwell Winward LLP for the year ended 31 March 2016, set out on pages 6 to 12. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective January 2015) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the LLP's members in accordance with Chapter 3 of Part 16 of the Companies Act 2006, as applied to Limited Liability Partnerships. Our audit work has been undertaken so that we might state to the LLP's members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the LLP and the LLP's members for our audit work, for this report, or for the opinions we have formed.

#### RESPECTIVE RESPONSIBILITIES OF MEMBERS AND AUDITORS

As explained more fully in the Members' Responsibilities Statement on page 3, the members are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

# SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the LLP's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the designated members; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Members' Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **OPINION ON FINANCIAL STATEMENTS**

In our opinion the financial statements:

- give a true and fair view of the state of the LLP's affairs as at 31 March 2016 and of its results for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006, as applied to limited liability partnerships by The Limited Liability Partnerships (Accounts and Audit) (Application of Companies Act 2006) Regulations 2008.

# INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF MAXWELL WINWARD LLP

# MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Companies Act 2006, as applied to limited liability partnerships, requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit; or
- the members were not entitled to prepare the financial statements in accordance with the small limited liability partnerships' regime.

Martin J. Rooney (Senior Statutory Auditor)

for and on behalf of F. W. Smith, Riches & Co.

Chartered Accountants & Statutory Auditors London

30 October, 2016.

# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2016

		2016	2015
	Note	£	£
TURNOVER	2	5,711,836	6,229,992
Administrative expenses		(3,231,993)	(3,131,268)
Other operating income	3	10,400	32,947
OPERATING PROFIT	4	2,490,243	3,131,671
Interest receivable and similar income	5	20,478	16,062
PROFIT FOR THE FINANCIAL YEAR BEFORE MEMBERS' REMUNERATION AND PROFIT SHARES		2,510,721	3,147,733
REMONERATION AND FROIT SHARES			=======================================
PROFIT FOR THE FINANCIAL YEAR BEFORE MEMBERS'			
REMUNERATION AND PROFIT SHARES		2,510,721	3,147,733
Members' remuneration charged as an expense	11	(2,510,721)	(3,147,733)
RESULT FOR THE FINANCIAL YEAR AVAILABLE FOR			
DISCRETIONARY DIVISION AMONG MEMBERS		-	

# MAXWELL WINWARD LLP REGISTERED NUMBER: OC325971

# BALANCE SHEET AS AT 31 MARCH 2016

	Note	£	2016 £	£	2015 £
FIXED ASSETS					
Tangible assets	7		184,930		822
CURRENT ASSETS					
Debtors	8 ,	2,308,142		2,073,506	
Cash at bank and in hand		1,123,683		2,030,762	
		3,431,825		4,104,268	
<b>CREDITORS:</b> amounts falling due within one year	9	(1,111,016)		(1,362,165)	
NET CURRENT ASSETS			2,320,809		2,742,103
TOTAL ASSETS LESS CURRENT LIABILITY	TIES		2,505,739		2,742,925
REPRESENTED BY:					
Loans and other debts due to members within one year					
Members' capital classified as a liability	11	1,074,450		1,162,500	
Other amounts	11	1,431,289		1,580,425	
			2,505,739		2,742,925
TOTAL MEMBERS' INTERESTS		•			
Loans and other debts due to members	10		2,505,739		2,742,925

The financial statements have been prepared in accordance with the special provisions applicable to small LLPs within Part 15 of the Companies Act 2006 as applied by The Limited Liability Partnerships (Accounts and Audit) (Application of Companies Act 2006) Regulations 2008 and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved and authorised for lesue on signed on their behalf by:

October 2016 and were

A P S Luto

Designated member

J Hennessey
Designated member

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

#### 1. ACCOUNTING POLICIES

### 1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015) and the requirements of the Statement of Recommended Practice "Accounting by Limited Liability Partnerships" issued in July 2014 (SORP 2014).

#### 1.2 Turnover

Turnover represents fees receivable for professional services provided during the year, inclusive of expenses and disbursements on client assignments and exclusive of Value Added Tax. Turnover is recognised as contract activity progresses, by reference to the value of work performed, and the right to consideration has been earned.

Turnover in respect of contingent fees assignments (over and above any agreed minimum fee which is recognised as above) is recognised in the period when the contingent event occurs.

Unbilled turnover on individual client assignments is included as accrued income within debtors. Where individual on-account billings exceed revenue recognised on client assignments, the excess is classified as deferred income within creditors.

# 1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold property

over the life of the lease

Office equipment

- 3 years

# 1.4 Operating leases

Rentals under operating leases are charged to the Profit and Loss Account on a straight line basis over the lease term.

# 1.5 Members' remuneration

The profits of the LLP are divided between A and B members. Since the LLP does not have an unconditional right to withhold profits from members at the year end all profits are treated as members' remuneration charged as an expense in the Profit and Loss Account.

The terms of the members' agreement require that capital be returned to a member over a period following their resignation. They are accordingly accounted for as liabilities of the LLP and presented within loans and other debts due to members.

## 1.6 Pensions

The LLP operates a stakeholder pension scheme. The annual contributions payable are charged to the Profit and Loss Account.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

# 1. ACCOUNTING POLICIES (continued)

# 1.7 Taxation

Income tax and national insurance payable on the LLP's profits is the personal liability of the members during the period. A retention from profits is made to fund the payment of taxation on the members' behalf. The retention is reflected in loans and other debts due to members and payments are charged against this retention.

### 1.8 Claims

In common with comparable professional practices, the LLP is involved in disputes in the ordinary course of business which may give rise to claims. A provision is made in the financial statements for all such circumstances where costs are likely to be incurred and represents the cost of defending and concluding the claims.

The LLP carries professional indemnity insurance and no separate disclosure is made of the cost of the claims covered by insurance as to do so could seriously prejudice the position of the LLP.

### 2. TURNOVER

11.6% of the entity's turnover (2015 - 14.1%) is attributable to geographical markets outside the United Kingdom.

## 3. OTHER OPERATING INCOME

		2016 £	2015 £
	Other operating income	10,400	32,947
4.	OPERATING PROFIT		
	The operating profit is stated after charging/(crediting):		

	2016	2015
	£	£
Depreciation of tangible fixed assets:		
- owned by the LLP	92,701	106,405
Auditors' remuneration - as auditors	15,000	15,000
Auditors' remuneration - for other services	65,000	46,500
Pension costs	35,332	13,724
Operating lease charges	328,904	257,126
Profit on sale of fixed assets	(1,820)	-

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

<b>5</b> .	INTEREST RECEIVABLE			
			2016	2015
	Other State and Americanity		£	40.000
	Other interest receivable		20,478	16,062
6.	INFORMATION IN RELATION TO MEMBERS			
	·		2016	2015
			Number	Number
	The average number of members during the year was		9 =	11
			£	£
	Paid under the terms of the LLP agreement	·	2,510,721 ====================================	3,147,733
	The amount of profit attributable to the member with the larg	est		
	entitlement was		453,827 ————————————————————————————————————	537,002
7.	TANGIBLE FIXED ASSETS			
••		Leasehold		
		improve-	Office	
		ments	equipment	Total
	Cost	£	£	£
	At 1 April 2015	145,495	185,610	331,105
	Additions	276,811	-	276,811
	Disposals	(145,495)	(18,989)	(164,484)
	At 31 March 2016	276,811	166,621	443,432
	Depreciation			
	At 1 April 2015	145,495	184,788	330,283
	Charge for the year	92,270	431	92,701
	On disposals	(145,495)	(18,987)	(164,482) ————
	At 31 March 2016	92,270	166,232	258,502
	Net book value			
	At 31 March 2016	184,541	389	184,930
	At 31 March 2015		822	822

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

8.	DEBTORS		
		2016 £	2015 £
	Trade debtors Other debtors	1,513,598 794,544	1,431,916 641,590
		2,308,142	2,073,506
9.	CREDITORS: Amounts falling due within one year		
		2016 £	2015 £
	Trade creditors	20,820	93,324
	Other taxation and social security	378,044	446,301
	Other creditors	712,152	822,540
		1,111,016	1,362,165
10.	LOANS AND OTHER DEBTS DUE TO MEMBERS	•	
		2016	2015
		£	£
	Members' capital classified as a liability	1,074,450	1,162,500
	Amounts owed to members in respect of profits	868,176	816,783
	Tax provisions	563,113	763,642
		2,505,739	2,742,925

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

# 11. RECONCILIATION OF MEMBERS' INTERESTS

Members' capital classed as a liability £	Other amounts £	Total £
1,162,500	1,580,425	2,742,925
-	2,510,721	2,510,721
1,162,500	4,091,146	5,253,646
-	(1,542,358)	(1,542,358)
	(1.117.499)	(1,117,499)
(168.050)	-	(168,050)
`80,000	-	80,000
1,074,450	1,431,289	2,505,739
	capital classed as a liability £ 1,162,500 - 1,162,500 - (168,050) 80,000	capital classed as a liability amounts £ £ 1,162,500 1,580,425 2,510,721

In the event of a winding up, loans and other debts due to members rank equally with unsecured creditors and there is no additional protection afforded to creditors.

# 12. OPERATING LEASE COMMITMENTS

At 31 March 2016 the LLP had annual commitments under non-cancellable operating leases as follows:

	Land and buildings			Other	
	2016	2015	2016	2015	
	£	£	£	£	
Expiry date:					
Within 1 year	-	112,500	615	16,767	
Between 2 and 5 years	214,623	-	31,744	-	
	=				

# 13. RELATED PARTY DISCLOSURES

In the opinion of the members there is no controlling party as defined by the Financial Reporting Standard for Smaller Entities (effective January 2015).