

# LL AD01

## Change of registered office address of a Limited Liability Partnership (LLP)



☒ **What this form is for**  
You may use this form  
to change an LLP's registered office  
address.

☐ **What this form is NOT for**  
You cannot use this form to  
change the registered office address  
of a private or public limited company.  
To do this, please use form A  
'Change of registered office  
address'.

WEDNESDAY



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\*AB4S9H07\*

27/01/2010

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COMPANIES HOUSE

### 1 LLP details

LLP number 

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LLP name in full 

Maia Green LLP							
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→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

### 2 New registered office address

The change in registered office address does not take effect until this notice has  
been registered.

A person may validly serve any document on the LLP at its previous registered  
office for 14 days from the date that a change of registered office is registered.

Building name/number 

Suite 8, 80							
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Street 

High Street							
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Post town 

Winchester							
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County/Region 

Hampshire							
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Postcode 

S	O	2	3		9	A	T
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**1 Change of registered office**  
For England and Wales LLPs, the  
address provided can either be in  
England or Wales.

For Welsh LLPs, the address provided  
must be in Wales.

For LLPs registered in Scotland  
or Northern Ireland, the address  
provided must be in Scotland or  
Northern Ireland respectively.

### 3 Signature

I am signing this form on behalf of the LLP.

Signature

Signature

X

X

This form may be signed by:  
Designated member, Judicial factor.

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### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Elaine Barry
Company name	CT Service Procurement Ltd
Address	Suite 8
	80 High Street
Post town	Winchester
County/Region	Hampshire
Postcode	S O 2 3 9 A T
Country	United Kingdom
DX	
Telephone	0845 676 9700



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The LLP name and number match the information held on the public Register.
- ☐ You have provided the new registered office address in section 2.
- ☐ The registered office is in the location where the LLP was registered e.g. England and Wales, Wales, Scotland, or Northern Ireland.
- ☐ You have signed the form.



### Important information

Please note that all information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

**For LLPs registered in England and Wales:**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For LLPs registered in Scotland:**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

**For LLPs registered in Northern Ireland:**  
The Registrar of Companies, Companies House,  
First Floor, Waterfront Plaza, 8 Laganbank Road,  
Belfast, Northern Ireland, BT1 3BS.  
DX 481 N.R. Belfast 1.



### Further information

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)