



DEPARTMENT OF ENTERPRISE TRADE AND INVESTMENT

02 OCT 2008

POST RECEIVED COMPANIES REGISTRY

#### RECRUITMENT NI LTD

SUITE 1 135 ALBERTBRIDGE ROAD

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DEPARTMENT OF ENTERPRISE TRADE AND INVESTMENT

1 5 OCT 2008

POST RECEIVED COMPANIES REGISTRY

#### **COMPANY INFORMATION**

**DIRECTORS** 

Ms Margaret Robb

Mr Albert Byrne

REGISTERED OFFICE

Suite 1

Bank House

135 Albertbridge Road

Belfast BT5 4PS

**SECRETARY** 

**AUDITORS** 

Kevin Duffin FTCA

Accountancy & Taxation Services

Portglenone Co Antrim BT44 8AE

**BANKER** 

Bank Of Ireland

Antrim

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#### REPORT OF THE DIRECTORS FOR THE

#### YEAR ENDED 31 JANUARY 2008

1. The Directors present herewith the audited accounts for the period ended 31 January 2008.

#### 2. RESPONSIBILITY STATEMENT

The Directors are required by company law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company at the end of the financial period. In preparing the financial statements, suitable accounting policies have been used and applied consistently and reasonable and prudent judgements have been made. Applicable accounting standards have been followed. The Directors are also responsible for maintaining adequate accounting records and for safeguarding the assets of the Company.

# 3. REVIEW OF ACTIVITIES AND POST BALANCE SHEET EVENTS

The profit for the year and the manner in which it is dealt with are set out in the Profit and Loss Account on Page 4. The Company was incorporated on 11/1/00 and commenced to trade 11/1/00.

The main activity of the Company is website media and marketing.

#### 4. **DIVIDEND**

The Director recommended that **4** dividend be paid for this period.

#### 5. DIRECTORS

The Directors of the Company at 31 January 2008 all of whom have been directors for the whole of the year ended on that date, were:-

M Robb A Byrne

In accordance with articles of association, the Directors are not liable retire by rotation.

# 6. DIRECTORS INTERESTS IN THE SHARES OF THE COMPANY

The interest of the directors at 31 January 2008 in shares of the company, according to the register required to be kept by article 333 of the Companies (Northern Ireland) Order 1986, were as follows.

Ordinary Shares of £1 each at 31 January 2008

	Number	Nominal Value
M Robb	78	78
A Byrne	122	122
	200	200

#### 7. AUDITORS

A resolution to re-appoint Kevin Duffin Accountancy & Taxation Services will be proposed at the Annual General Meeting.

BY ORDER OF THE BOARD

**M ROBB** 

**SECRETARY** 

Mesquit B Poll

DATE:

#### RECRUITMENT (NI) LTD ACCOUNTANTS' REPORT OT THE MEMBERS ON THE UNAUDITED ACCOUNTS OF RECRUITMENT (NI) LTD

We report on the accounts for the year ended 31st January 2008.

#### **AUDITORS REPORT TO THE MEMBERS**

We have audited the financial statements on pages five to ten, which have been prepared under the historical cost convention, and the accounting policies set out on page seven.

### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described on page 2 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### BASIS OF OPINION

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practice Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by he directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations, which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **OPINION**

We have been able to satisfy ourselves that in our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31/01/08 and of its profit for the year then ended and have been properly prepared in accordance with the Companies (Northern Ireland) Order 1986.

> Kevin Duffin FTCA 5 Ballymena Road

Vulnico-

Portglenone

#### RECRUIT NI LIMITED

### **PROFIT & LOSS ACCOUNT**

#### YEAR ENDED 31 JANUARY 2008

TURNOVER	Note 2	165,104
COST OF SALES		-54,431
GROSS PROFIT		110,673
NET OPERATING EXPENSES	Note 3	-78,894
PROFIT ON ORDINARY ACTIVITIES		31,779
TAXATION	Note 6	-5,673
PROFIT FOR YEAR		26,106
DIVIDENDS PAID		13,500
RETAINED PROFIT FOR YEAR		12,606
•		
STATEMENT OF RETAINED PROFITS		
RETAINED PROFIT CARRIED FORWARD AT 31 JANUARY 2007		4,586
RETAINED PROFIT /(LOSS) BROUGHT FORWARD		12,606
RETAINED PROFIT AS AT 31 JANUARY	2008	17,192

#### **RECRUIT NI LTD**

#### **BALANCE SHEET AT 31 JANUARY 2008**

FIXED ASSETS Tangible Assets	Note 12		1,986
CURRENT ASSETS Stock & WIP Debtors Cash at Bank Business Investments Account Directors Current Account	_	0 62,505 13588 0	76,093
CURRENT LIABILITIES Creditors-amounts falling due within one year Trade Creditors Other Creditors Directors loan account Director Loan Bank Current Dividend payable	r Note 10 –	11,836 34,798 553 0 13,500	-60,687
NET CURRENT ASSETS NET ASSETS		_	
CAPITAL AND RESERVES 10000 Ordinary Shares of £1 each fully paid Unappropriated Profit		Note 11	

The directors have taken advantage of the exemptions conferred by Part 1 of Scedule 8 to the Companies (Northern Ireland) Order 1986, on the grounds that the company is entitled to the benefit of thise expemtions as a small company.

Mayork bhatt Director

A By Cae Director

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## NOTES TO THE ACCOUNTS AS AT 31 JANUARY 2008

## 1. PRINCIPAL ACCOUNTING POLICIES

A summary of the more important accounting policies adopted by the Company are set out below:-

### A) FIXED ASSETS

Depreciation is calculated so as to write off the costs of fixed assets, over the expected useful economic lives of the assets concerned. The annual rates used for this purpose are:-

## PLANT & EQUIPMENT 25%

#### B) STOCKS

Stocks are stated at the lower of cost and net realisable value. In general, cost is determined in a first out basis and includes transport and handling costs; in the case of manufactured products costs include all direct expenditure and production overheads based on the normal level of activity. Net realisable value is the price at which stocks can be sold in the normal course of business after allowing for the costs of realisation and, where appropriate, the cost of conversion from their existing state of a finished condition.

Provision is made where necessary for obsolescent, slow moving and defective stocks.

#### C) TAXATION

The charge for taxation is based on the profit for the period, as adjusted for disallowable items and capital allowances.

#### D) TURNOVER

Turnover, which excludes value added tax, represents the invoiced value of goods or services supplied.

# NOTES TO THE ACCOUNTS AS AT 31 JANUARY 2008

Continued...

B) Employment costs for all employees, including the directors, were as follows:

Wages and Salaries paid to the Company's employees & Employees' National Insurance Contributions.

67693

### 6. TAXATION

United Kingdom Corporation Tax based on the profits for the year at 19% for the period ended 31 October 2006. 5673

#### 7. STOCKS

Closing Stock

Nil

# 8. DEBTORS - ALL FALLING DUE WITHIN ONE PERIOD

**Trade Debtors** 

62505

# NOTES TO THE ACCOUNTS AS AT 31 JANUARY 2008

Continued		
2.	TURNOVER	
	The turnover and profit before tax attributable to dibusiness and markets has not been shown in the accopinion of the Directors, disclosure of such informations prejudicial to the interests of the company	counts as, in the ation would be
3.	NET OPERATING EXPENSES	
	Net Operating Expenses are made up as follows:-	
	Selling / Distribution Costs Administrative Expenses Property Expenses	6197 68945 <u>3752</u> 78894
4.	OPERATING PROFIT	
	Operating profit is stated after charging:-	
	Auditor's Remuneration Depreciation of Tangible Fixed Assets Directors' Emoluments for Management Services	950 662 26027

# 5. EMPLOYEE INFORMATION

(a) The average number of persons employed by the Company during the period, including executive directors, is analysed below:

Production	2
Administration	4

# NOTES TO THE ACCOUNTS AS AT 31 JANUARY 2008

Continued......

#### 9. BANK BORROWINGS

Overdrawn by £NIL at Year End 31 January 2008.

# 10. OTHER CREDITORS - AMOUNT FALLING DUE WITHIN ONE PERIOD

Accountancy	950
PAYE	NIL
Trade Creditors	6462
VAT	4424
United Kingdom Corporation Tax	NIL
Other Creditors	NIL
	11836

### 11. SHARE CAPITAL

**AUTHORISED** 

Ordinary shares of £1 each 10,000

# ALLOTTED, CALLED UP & FULLY PAID

Ordinary shares of £1 each 200

# **RECRUIT NI LTD**

# FIXED ASSETS SCHEDULE AT 31 JANUARY 2008

соѕт	OPENING ADDITION BALANCE	DEPN	CLOSING BALANCE
Equipment	611	153 208	458 626
Fixtures Computers	834 1,203	301	902
	2,653 NIL	662	1,986

#### RECRUITMENT NI LTD YEAR ENDED 31 JANUARY 2008

SALES OPENING STOCK PURCHASES	NIL 9,076	165,104
CLOSING STOCK	(NIL)	<u>-9,076</u> 156,028
DIRECT COSTS DIRECT WAGES EQUIPMENT REPAIRS LABOUR & COMMISSION LIGHT HEAT & POWER  GROSS PROFIT	41,666 190 2615 884	<u>-45,355</u> 110,673
PROPERTY DEPN - PLANT & EQUIPMENT ACCOMMODATION RENT & RATES OFFICE EXPENSES	662 3,090 <u>NIL</u>	3,752
ADMINISTRATION EXPENSES DIRECTORS SALARIES DIRECTORS PENSION ADVERTISING SUNDRY EXPENSES AUDIT BANK CHARGES SUBSCRIPTION STATIONARY & POSTAGE & TELEPHONE PROFESSIONAL FEES COMPUTER SUPPORT WEBSITE	26,027 NIL 14,878 796 950 288 126 3812 5201 16,867	68,945
SELLING / DISTRIBUTION EXPENSES MOTOR EXPENSES LEGAL EXPENSES EQUIPMENT HIRE CAR DEPRECIATION BAD DEBTS TRAVEL EXPENSES  OPERATING PROFIT  TAXATION NET PROFIT AFTER TAXATION DIVIDENDS PAID RETAINED PROFIT FOR YEAR	1,489 NIL 1084 NIL 3458 	6,197 -78894 31779 -5,673 26,106 -13,500 12,606