

# OS TM03

Termination of appointment by an overseas  
company of a person authorised to accept service  
of documents or person authorised to represent the  
company in respect of a UK establishment



Companies House

☒ **What this form is for**  
You may use this form to  
terminate the appointment of  
a person authorised to accept  
service of documents or a person  
authorised to represent the  
company.

☐ **What this form is for**  
You cannot use this form to  
terminate any other

FRIDAY



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10/01/2020

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## 1 Overseas company details

Company number F C 0 2 8 7 5 6

Company name in full  
or alternative name as  
registered in the UK HCC SERVICE COMPANY INC

### → Filling in this form

Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

## 2 UK establishment details

UK establishment  
number B R 0 1 0 2 9 7

UK establishment  
name in full HCC SERVICE COMPANY INC

## 3 Termination of appointment

Please tick to indicate who is being terminated. ①

- ☐ Person authorised to accept service of documents in respect of a UK establishment.
- ☒ Person authorised to represent the company in respect of a UK establishment.

① Please tick one box only.

## 4 Person authorised to accept service of documents

Are you terminating the person authorised to accept service of documents?

→ **Yes** Please tick the box below only if it is applicable and/or go to  
**Section 5 'Current details on the Register'** to give the name of the  
person being terminated.

☐ Tick the box here if there is no person resident in the UK authorised to  
accept service of documents on behalf of the company. ②

→ **No** Go to **Section 5 'Current details on the Register'** to give the  
name of the person authorised to represent the company who is  
being terminated.

② If you wish to appoint a person  
authorised to accept service  
of documents on behalf of the  
company, please use form  
OS AP07 'Appointment by an  
overseas company of a person  
authorised to accept service of  
documents on behalf of a company  
in respect of a UK establishment.'

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### Current details on the Register

Please give the current appointment details held on the public Register of the person being terminated.

Title \* MR  
Full forename(s) NICHOLAS IAN  
Surname HUTTON-PENMAN

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### Termination details <sup>①</sup>

Date of termination of appointment <sup>d</sup>1 <sup>d</sup>1 <sup>m</sup>1 <sup>m</sup>2 <sup>y</sup>2 <sup>y</sup>0 <sup>y</sup>1 <sup>y</sup>9

<sup>①</sup> Only one person can be terminated per form.

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### Signature

I am signing this form on behalf of the overseas company.

Signature

Signature

X



X

This form may be signed by:  
Director, Secretary, Permanent representative.

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### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name JENNA HOLLIDAY

Company name HCC SERVICE COMPANY INC

Address 1 ALDGATE

Post town LONDON

County/Region

Postcode E C 3 N 1 R E

Country

DX

Telephone 020 7702 4700



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number as registered in the UK match the information held on the public Register.
- ☐ You have completed Section 2.
- ☐ You have ticked the tick box in Section 4, if applicable.
- ☐ You have correctly entered the details of the person being terminated in Section 5.
- ☐ You have included the date of termination of appointment.
- ☐ You have signed the form.



### Important information

Please note that all information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address:

#### England and Wales:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

#### Scotland:

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

#### Northern Ireland:

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.



### Further information

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)