

OS TM02

Termination of appointment of secretary of an overseas company



☒ **What this form is for**
You may use this form to
terminate the appointment of a
secretary (individual or corporate)
of an overseas company

☒ **What this form is NOT for**
You cannot use this form if you
are terminating the appointment of
a director of an overseas company.
To do this, please use form OS
TM01 'Termination of appointment
of a director of an overseas company'

THURSDAY



A11 17/01/2013 #317
COMPANIES HOUSE

1 Overseas company details

Company number F C 0 2 8 3 9 4

Company name in full or alternative name as registered in the UK ASSURA GROUP LIMITED

→ **Filling in this form**
Please complete in typescript or in
bold black capitals
All fields are mandatory unless
specified or indicated by *

2 Current details on the Register

Please give us the current appointment details of this secretary held on the public register

Title * MRS

Full forename(s) CAROLYN

Surname/Corporate name JONES

3 Termination date ¹

Date of termination of appointment d₁ d₅ m₀ m₁ y₂ y₀ y₁ y₃

¹ Only one secretary appointment can be terminated per form

4 UK establishments

A return must be delivered in respect of any alteration to the company particulars by each UK establishment. If, however, a company has more than one UK establishment, it may deliver only one form in respect of all those UK establishments, provided it completes the table below

UK establishment name	Registration number

5 Signature

I am signing this form on behalf of the overseas company ²

Signature

Signature

X

ajones

X

² This form may be signed by
Director, Secretary,
Permanent representative

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	CAROLYN JONES
Company name	ASSURA GROUP LTD
Address	THE BREW HOUSE
GREENALLS AVENUE	
Post town	WARRINGTON
County/Region	
Postcode	W A 4 6 H L
Country	
DX	
Telephone	



Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following:

- ☐ The company name and number as registered in the UK match the information held on the public Register
- ☐ You have correctly entered the name of the secretary being terminated
- ☐ You have included the date of termination of appointment
- ☐ You have completed Section 4, if applicable
- ☐ You have signed the form



Important information

Please note that all information on this form will appear on the public record



Where to send

You may return this form to any Companies House address

England and Wales

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

Scotland

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

Northern Ireland

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1



Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk