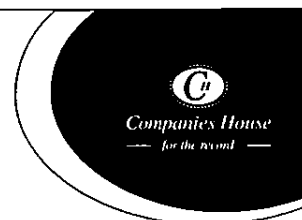


# OS CH05

## Change of details of a secretary of an overseas company



☒ **What this form is for**  
You may use this form to change the details of a secretary of an overseas company

☐ **What this form is NOT for**  
You cannot use this form if you are changing the details of a corporate secretary. To do this, please use OS CH06 'Change of details of corporate secretary of an overseas company'

THURSDAY



A10 \*ARF8XKCH\* 285  
27/05/2010  
COMPANIES HOUSE

### 1 Overseas company details

Company number F C 0 2 7 4 2 1

Company name in full or alternative name as registered in the UK ICAP Services No 1

→ **Filling in this form**  
Please complete in typescript or in bold black capitals  
All fields are mandatory unless specified or indicated by \*

### 2 Secretary's current details on the Register ①

Title \* Mrs

Full forename(s) Teri-Anne

Surname Cavanagh

① **Current details**  
This information is used to identify your details on the public record

### 3 Date of change of details

Date of change of details 0 1 1 0 2 0 0 9

Please complete the appropriate sections to indicate which of your details have changed

### 4 Change of name details

Please enter your new name

Title \*

Full forename(s)

Surname

### 5 Change of service address ②

Building name/number 2

Street Broadgate

Post town London

County/Region


Postcode E C 2 M 7 U R

Country UK

② **Service address**  
This is the address that will appear on the public record. This does not have to be your usual residential address.  
If you provide your residential address here it will appear on the public record.

# OS CH05

## Change of details of a secretary of an overseas company

<b>6</b>		<b>Change of secretary's authority</b>	
		Please enter the extent of your authority as secretary Please tick one box	
Extent of authority	<input type="checkbox"/> Limited ❶ <input checked="" type="checkbox"/> Unlimited		<b>❶</b> If you have indicated that the extent of your authority is limited, please provide a brief description of the limited authority in the box below  <b>❷</b> If you have indicated that you are not authorised to act alone but only jointly, please enter the name(s) of the person(s) with whom you are authorised to act below
Description of limited authority, if applicable	Are you authorised to act alone or jointly? Please tick one box  <input checked="" type="checkbox"/> Alone <input type="checkbox"/> Jointly ❷		
If applicable, name(s) of person(s) with whom you are acting jointly			
<b>7</b>		<b>UK establishments</b>	
		A return must be delivered in respect of any alteration to the company particulars by each UK establishment. If, however, a company has more than one UK establishment, it may deliver only one form in respect of all those UK establishments, provided it completes the table below	
		UK establishment name	Registration number
<b>8</b>		<b>Signature</b>	
		I am signing this form on behalf of the overseas company	
Signature	Signature  X  X		
	This form may be signed by Director, Secretary, Permanent representative		

## OS CH05

### Change of details of a secretary of an overseas company



#### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Erika Norris**

Company name **ICAP plc**

Address **2 Broadgate**

Post town **London**

Country/Region

Postcode **E C 2 M 7 U R**

Country **UK**

DX

Telephone



#### Important information

Please note that all information on this form will appear on the public record.



#### Where to send

You may return this form to any Companies House address.

##### England and Wales

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

##### Scotland

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

##### Northern Ireland

The Registrar of Companies, Companies House,  
First Floor, Waterfront Plaza, 8 Laganbank Road,  
Belfast, Northern Ireland, BT1 3BS  
DX 481 N R Belfast 1



#### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number as registered in the UK match the information held on the public Register
- ☐ You have entered in Section 3 the date of change of details
- ☐ You have entered the relevant change of details
- ☐ A new address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- ☐ You have completed Section 7, if applicable
- ☐ You have signed the form



#### Further information

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)