

# OS AP04

## Appointment of corporate secretary overseas company



House



\*A2LKK5VU\*

A21 20/11/2013 #282

COMPANIES HOUSE

\*A2KSFJPD\*

A14 09/11/2013 #209

COMPANIES HOUSE

\*A2JXLB3N\*

A28 28/10/2013 #39

COMPANIES HOUSE

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☒ **What this form is for**  
You may use this form to appoint a  
corporate body or firm as secretary  
of an overseas company

☐ **What this form is for**  
You cannot use this form to appoint  
a corporate body or firm as secretary  
of an overseas company. To do this, please  
use OS AP03 'Appointment of corporate  
secretary of an overseas company'.

### 1 Overseas company details

Company number F C 0 2 7 0 9 0

Company name in full  
or alternative name as  
registered in the UK TESCO VIOLET (1LP) LIMITED

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals

All fields are mandatory unless  
specified or indicated by \*

### 2 Date of corporate secretary's appointment

Date of appointment d 1 d 5 m 1 m 0 y 2 y 0 y 1 y 3

### 3 Corporate secretary's details

Corporate body/firm  
name TESCO SECRETARIES LIMITED

Building name/number NEW TESCO HOUSE

Street DELAMARE ROAD

Post town CHESHUNT

County/Region HERTS

Postcode E N 8 9 S L

Country ENGLAND

Is the corporate secretary registered within the European Economic Area (EEA)?

→ Yes Complete **Section 4**

→ No Complete **Section 5**

**Registered or principal address**  
This is the address that will appear  
on the public record. This address  
must be a physical location for the  
delivery of documents. It cannot be  
a PO box number (unless contained  
within a full address), DX number or  
LP (Legal Post in Scotland) number

### 4 EEA companies

Please give details of the register where the company file is kept (including the  
relevant state) and the registration number in that register

Where the company/  
firm is registered

Registration number

**EEA**  
A full list of countries of the EEA can  
be found in our guidance  
[www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

**This is the register mentioned in  
Article 3 of the First Company Law  
Directive (68/151/EEC)**

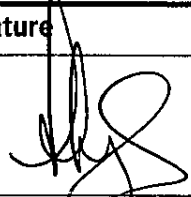
# OS AP04

## Appointment of corporate secretary of an overseas company

<b>5</b>	<b>Non-EEA companies</b>	
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	
Legal form of the corporate body or firm	PRIVATE LIMITED COMPANY	<b>Non - EEA</b> Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register.
Governing law	ENGLAND	
If applicable, where the company/firm is registered ❶	ENGLAND AND WALES	
If applicable, the registration number	08730224	

<b>6</b>	<b>New corporate secretary's authority</b>	
	Please enter the extent of your authority as corporate secretary. Please tick one box.	
Extent of authority	<input type="checkbox"/> Limited ❷ <input checked="" type="checkbox"/> Unlimited	<b>❷</b> If you have indicated that the extent of your authority is limited, please provide a brief description of the limited authority in the box below.  <b>❸</b> If you have indicated that you are not authorised to act alone but only jointly, please enter the name(s) of the person(s) with whom you are authorised to act below.
Description of limited authority, if applicable	Are you authorised to act alone or jointly? Please tick one box. <input checked="" type="checkbox"/> Alone <input type="checkbox"/> Jointly ❹	
If applicable, name(s) of person(s) with whom you are acting jointly		

<b>7</b>	<b>UK establishments</b>											
	A return must be delivered in respect of any alteration to the company particulars by each UK establishment. If, however, a company has more than one UK establishment, it may deliver only one form in respect of all those UK establishments, provided it completes the table below.											
	<table border="1"><thead><tr><th>UK establishment name</th><th>Registration number</th></tr></thead><tbody><tr><td></td><td></td></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr></tbody></table>	UK establishment name	Registration number									
UK establishment name	Registration number											

<b>8</b>	<b>Signature</b>	
Signature	<div>Signature</div> <div>X  X</div> <div>This form may be signed and authorised by Director, Secretary, <del>Permanent representative</del></div>	

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## Appointment of corporate secretary of an overseas company



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **CORPORATE SECRETARIAT**

Company name **TESCO PLC**

Address **1ST FLOOR, NTH**

**DELAMARE ROAD**

Post town **CHESHUNT**

County/Region **HERTS**

Postcode **E N 8 9 S L**

Country **ENGLAND**

DX

Telephone **01992 644 775**



### Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number as registered in the UK match the information held on the public Register
- ☐ You have completed the date of appointment
- ☐ You have entered the new corporate secretary's address
- ☐ The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- ☐ You have completed either Section 4 or Section 5
- ☐ You have entered the corporate secretary's authority in Section 6
- ☐ You have completed Section 7, if applicable
- ☐ You have signed the form



### Important information

Please note that all information on this form will appear on the public record



### Where to send

You may return this form to any Companies House address

#### England and Wales

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

#### Scotland

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

#### Northern Ireland

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG  
DX 481 N R Belfast 1



### Further information

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)