

OS CH05

Change of details of a secretary of an overseas company

BLUEPRINT

OneWorld

☒ **What this form is for**
You may use this form to change
the details of a secretary of an
overseas company

☐ **What this form is NOT for**
You cannot use this form
changing the details of a
secretary. To do this, please
use OS CH06 'Change of details of
corporate secretary of an
company'.

SATURDAY



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A49

09/04/2011

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COMPANIES HOUSE

1 Overseas company details

Company number

Company name in full
or alternative name as
registered in the UK

→ **Filling in this form**
Please complete in typescript or in
bold black capitals

All fields are mandatory unless
specified or indicated by *

2 Secretary's current details on the Register ①

Title *

Full forename(s)

Surname

① **Current details**
This information is used to identify
your details on the public record

3 Date of change of details

Date of change of
details

Please complete the appropriate sections to indicate which of your details
have changed

4 Change of name details

Please enter your new name

Title *

Full forename(s)

Surname

5 Change of service address ②

Building name/number

Street

Post town

County/Region

Postcode

Country

② **Service address**
This is the address that will appear
on the public record. This does not
have to be your usual residential
address


If you provide your residential
address here it will appear on the
public record

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6	Change of secretary's authority	
	Please enter the extent of your authority as secretary Please tick one box	
Extent of authority	<input type="checkbox"/> Limited ❶ <input type="checkbox"/> Unlimited	❶ If you have indicated that the extent of your authority is limited, please provide a brief description of the limited authority in the box below ❷ If you have indicated that you are not authorised to act alone but only jointly, please enter the name(s) of the person(s) with whom you are authorised to act below
Description of limited authority, if applicable	Are you authorised to act alone or jointly? Please tick one box <input type="checkbox"/> Alone <input type="checkbox"/> Jointly ❷	
If applicable, name(s) of person(s) with whom you are acting jointly		

7	UK establishments											
	A return must be delivered in respect of any alteration to the company particulars by each UK establishment. If, however, a company has more than one UK establishment, it may deliver only one form in respect of all those UK establishments, provided it completes the table below											
	<table border="1"><thead><tr><th>UK establishment name</th><th>Registration number</th></tr></thead><tbody><tr><td></td><td></td></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr></tbody></table>	UK establishment name	Registration number									
UK establishment name	Registration number											

8	Signature	
	I am signing this form on behalf of the overseas company	
Signature	<div>Signature</div> <div>X  X</div> <div>This form may be signed by Director, Secretary, Permanent representative</div>	

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Philip Kagoro
Company name	Associated British Foods
	plc
Address	Group Secretarial Department
	Ground Floor, 50/51
	Russell Square
Post town	London
County/Region	
Postcode	W C 1 B 4 J A
Country	
DX	
Telephone	0044 20 7299 3625



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following

- ☐ The company name and number as registered in the UK match the information held on the public Register
- ☐ You have entered in Section 3 the date of change of details.
- ☐ You have entered the relevant change of details.
- ☐ A new address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- ☐ You have completed Section 7, if applicable
- ☐ You have signed the form



Important information

Please note that all information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address

England and Wales

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff.

Scotland

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

Northern Ireland

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1



Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk