

OS AP03

Appointment of secretary of an overseas company

Laserform

✓ **What this form is for**
You may use this form to appoint
an individual as a secretary of an
overseas company

✗ **What this form is NOT for**
You cannot use this form if you
are appointing a corporate secretary.
If you do this, please use form
OS AP04 'Appointment of corporate
secretary of an overseas company'

TUESDAY



A4YXHFGJ

A20

19/01/2016

#121

COMPANIES HOUSE

1 Overseas company details

Company number F C 0 2 5 9 1 0

Company name in full or alternative name as registered in the UK JET AIRWAYS (INDIA) LIMITED

→ **Filling in this form**
Please complete in typescript or in bold black capitals

All fields are mandatory unless specified or indicated by *

2 Date of secretary's appointment

Date of appointment d 2 d 8 m 1 m 0 y 2 y 0 y 1 y 5

3 New secretary's details

Title * MR

Full forename(s) KULDEEP

Surname SHARMA

Former name(s) ①

① **Former name(s)**
Please provide any previous names which have been used for business purposes in the past 20 years

Married women do not need to give former names unless previously used for business purposes

Continue in Section 8 if required

4 New secretary's service address ②

Please complete the service address below

Building name/number Jet Airways (India) Limited, Siroya Centre

Street Sahar Airport Road

Post town Andheri (East)

County/Region Mumbai

Postcode 4 0 0 0 9 9

Country India

② **Secretary's service address**
This is the address that will appear on the public record. This does not have to be your usual residential address.

If you provide your residential address here it will appear on the public record

5 New secretary's authority

Please enter the extent of your authority as secretary
Please tick one box

Extent of authority ☒ Limited ③ ☐ Unlimited

Description of limited authority, if applicable See attached annexure

③ If you have indicated that the extent of your authority is limited, please provide a brief description of the limited authority in the box below

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If applicable, name(s) of person(s) with whom you are acting jointly	Are you authorised to act alone or jointly? Please tick one box <input checked="" type="checkbox"/> Alone <input type="checkbox"/> Jointly ❶	❶ If you have indicated that you are not authorised to act alone but only jointly, please enter the name(s) of the person(s) with whom you are authorised to act below

6**UK establishments**

A return must be delivered in respect of any alteration to the company particulars by each UK establishment. If, however, a company has more than one UK establishment, it may deliver only one form in respect of all those UK establishments, provided it completes the table below

UK establishment name	Registration number							
Jet Airways (India) Limited	B	R	0	0	8	1	4	7

7**Signature For JET AIRWAYS (INDIA) LIMITED**

Authorising Signature

Signature

X**Kuldeep Sharma****Company Secretary & V.P.****Corporate Governance & Compliance**This form may be signed and authorised by
Director, Secretary, Permanent representative**X****8****Additional former name(s)** (continued from Section 3)

Former name(s) ❷

❷ Additional former name(s)
Use this space to enter any additional names

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Macfarlanes LLP (BRA/586370)

Address 20 Cursitor Street

Post town

County/Region London

Postcode

E C 4 A 1 L T

Country UK

DX DX No 138 Chancery Lane

Telephone +44 (0)20 7831 9222

Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number as registered in the UK match the information held on the public Register
- ☐ You have completed the date of appointment
- ☐ You have given the new secretary's details
- ☐ You have provided the secretary's service address
- ☐ The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- ☐ You have completed the new secretary's authority in Section 5
- ☐ You have completed Section 6, if applicable
- ☐ You have signed the form

Important information

Please note that all information on this form will appear on the public record

Where to send

You may return this form to any Companies House address:

England and Wales

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

Scotland

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

Northern Ireland

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk

Annexure I

Scope of Authority

Company Secretary

- > The Company Secretary is authorised to do such acts and duties required by the Articles for the time being and assigned by the Board from time to time
- > The Company Secretary is responsible to ensure that there is no default, non-compliance, failure, refusal or contravention of any provisions of the Act

These powers must be exercised by the consent of the Board of Directors and in accordance with the Act and the Articles of Association

For JET AIRWAYS (INDIA) LIMITED



Kuldeep Sharma
Company Secretary & V.P.
Corporate Governance & Compliance