

OS CH06

Change of details of a corporate secretary of an overseas company



Companies House

☒ **What this form is for**
You may use this form to change
the details of a corporate secretary
of an overseas company.

☐ **What this form is NOT for**
You cannot use this form
changing the details of a
director. To do this, please
use OS CH04 'Change of details of
corporate director of an overseas
company'.

TUESDAY



A17 12/12/2017 #53
COMPANIES HOUSE

1 Overseas company details

Company number

Company name in full
or alternative name as
registered in the UK

→ **Filling in this form**
Please complete in typescript or in
bold black capitals

All fields are mandatory unless
specified or indicated by *

2 Corporate Secretary's current details on the Register¹

Corporate body/firm
name

¹ **Current details**
This information is used to identify
your details on the public record.

3 Date of change of details

Date of change of
details

Please complete the appropriate sections to indicate which of your details
have changed.

4 Change of name details

Please enter your new name.

Change of corporate
body/firm name

5 Change of registered or principal office address²

Building name/number

Street

Post town

County/Region

Postcode

Country

² **Registered or principal address**
This is the address that will appear
on the public record. This address
must be a physical location for the
delivery of documents. It cannot be
a PO box number (unless contained
within a full address), DX number or
LP (legal post in Scotland) number.

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6	Change of European Economic Area (EEA) company details¹	<p>Please give any new details of the register where the company file is kept (including the relevant state) and any change of registration number in that register.</p>	<p>1 EEA A full list of countries of the EEA can be found in our guidance: www.companieshouse.gov.uk</p> <p>2 This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC).</p>
New details where the company/firm is registered ²			
New registration number			

7	Change of non-EEA company details	<p>Please show any change of details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please detail any change to the register in which it is entered (including the state) and any new registration number in that register.</p>	<p>3 Non-EEA Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register.</p>
Change of details of the legal form of the corporate body or firm			
Change of details of governing law			
If applicable, new details where the company/firm is registered ³			
If applicable, the new registration number			

8	Change of corporate secretary's authority	<p>Please enter the extent of your authority as corporate secretary. Please tick one box.</p>	<p>4 If you have indicated that the extent of your authority is limited, please provide a brief description of the limited authority in the box below.</p> <p>5 If you have indicated that you are not authorised to act alone but only jointly, please enter the name(s) of the person(s) with whom you are authorised to act below.</p>
Extent of authority	<input type="checkbox"/> Limited ⁴ <input type="checkbox"/> Unlimited		
Description of limited authority, if applicable	<p>Are you authorised to act alone or jointly? Please tick one box.</p> <input type="checkbox"/> Alone <input type="checkbox"/> Jointly ⁵		
If applicable, name(s) of person(s) with whom you are acting jointly			

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UK establishments

A return must be delivered in respect of any alteration to the company particulars by each UK establishment. If, however, a company has more than one UK establishment, it may deliver only one form in respect of all those UK establishments, provided it completes the table below.

UK establishment name	Registration number							

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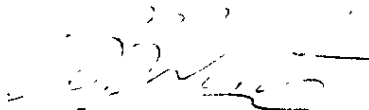
Signature

I am signing this form on behalf of the overseas company.

Signature

Signature

X



X

This form may be signed by:
Director, Secretary, Permanent representative.

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **ALYSON MULHOLLAND**

Company name **MBNA LIMITED**

Address **CHESTER BUSINESS PARK**

Post town **CHESTER**

County/Region

Postcode

C	H	4	9	Q	Q
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Country

DX

Telephone



Important information

Please note that all information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address:

England and Wales:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

Scotland:

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

Northern Ireland:

The Registrar of Companies, Companies House,
Second floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number as registered in the UK match the information held on the public Register.
- ☐ You have entered in Section 3 the date of change of details.
- ☐ You have entered the relevant change of details.
- ☐ A new address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number.
- ☐ You have completed Section 9, if applicable.
- ☐ You have signed the form.



Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk