

In accordance with  
Section 1046 of the  
Companies Act 2006  
& Regulation 13 of the  
Overseas Companies  
Regulations 2009

# OS AP01

## Appointment of director of an overseas company



Companies House

☒ What this form is for  
You may use this form to appoint  
an individual as a director of an  
overseas company

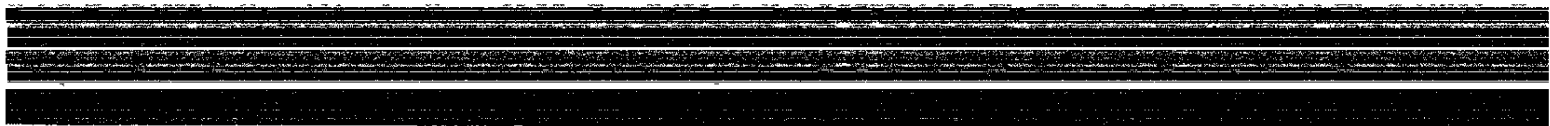
☒ What this form is NOT for  
You cannot use the form to appoint  
a corporate director of a company. To do this, please use  
OS AP02 'Appointment of corporate  
director of an overseas company'

TUESDAY



A39 \*A61764D7\* 28/02/2017 #220  
COMPANIES HOUSE

<b>1 Overseas company details</b>	
Company number	F C 0 2 3 5 8 2
Company name in full or alternative name as registered in the UK	GUIDANCE SOFTWARE, INC
→ Filing in this form Please complete in typescript or in bold black capitals. All fields are mandatory unless specified or indicated by *	
<b>2 Date of director's appointment</b>	
Date of appointment	d 1 d 0 m 0 m 2 y 2 y 0 y 1 y 5
<b>3 New director's details</b>	
Title*	MRS
Full forename(s)	STEPHANIE
Surname	URBACH
Former name(s) ①	
Country/State of residence ②	UNITED STATES OF AMERICA
Nationality	UNITED STATES CITIZEN
Month/year of birth ③	X X m 1 m 0 y 1 y 9 y 6 y 5
Business occupation (if any) ④	SVP, HUMAN RESOURCES
① Former name(s) Please provide any previous names (including maiden or married names) which have been used for business purposes in the last 20 years Continue in Section 8 if required ② Country/State of residence This is in respect of your usual residential address as stated in Section 4a ③ Month and year of birth Please provide month and year only Provide full date of birth in section 3a ④ Business occupation If you have a business occupation, please enter here. If you do not, please leave blank.	
<b>4 New director's service address ⑤</b>	
Please complete your service address below. You must also complete your usual residential address in Section 4a	
Building name/number	1055
Street	EAST COLORADO BLVD
Post town	PASADENA
County/Region	CA
Postcode	9 1 1 0 6
Country	UNITED STATES OF AMERICA
⑤ Service address This is the address that will appear on the public record. This does not have to be your usual residential address. If you provide your residential address here it will appear on the public record.	



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### Director's authority

Please enter the extent of your authority as director Please tick one box		<p>① If you have indicated that the extent of your authority is limited, please provide a brief description of the limited authority in the box below</p> <p>② If you have indicated that you are not authorised to act alone but only jointly please enter the name(s) of the person(s) with whom you are authorised to act below</p>
Extent of authority	<input type="checkbox"/> Limited ① <input checked="" type="checkbox"/> Unlimited	
Description of limited authority, if applicable	<p>Are you authorised to act alone or jointly? Please tick one box</p> <input checked="" type="checkbox"/> Alone <input type="checkbox"/> Jointly ②	
If applicable, name(s) of person(s) with whom you are acting jointly		

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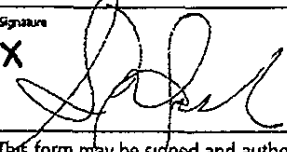
### UK establishments

A return must be delivered in respect of any alteration to the company particulars by each UK establishment. If however, a company has more than one UK establishment, it may deliver only one form in respect of all those UK establishments, provided it completes the table below

UK establishment name	Registration number							
GUIDANCE SOFTWARE, INC	B	R	0	0	6	3	4	2

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### Signature

Signature	<p>Signature</p> <p>X  X</p> <p>This form may be signed and authorised by Director, Secretary, Permanent representative</p>
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### Additional former name(s) (continued from Section 3)

Former name(s) ①	<p>① Additional former names Use this space to enter any additional names.</p>

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#### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name PAOLO PO

Company name GUIDANCE SOFTWARE, INC

Address 1055 EAST COLORADO BLVD

Post town PASADENA

Country/Region CA

Postcode 9 1 1 0 6

Country UNITED STATES

DX

Telephone +1-626-463-7920

#### Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number as registered in the UK match the information held on the public Register
- ☐ You have completed the date of appointment.
- ☐ You have included all former names used for business purposes over the last 20 years
- ☐ You have completed the nationality box in Section 3
- ☐ You have provided a correct date of birth
- ☐ You have provided a business occupation if there is one
- ☐ You have provided both the service address and the usual residential address
- ☐ Addresses must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number
- ☐ You have enclosed a relevant higher protection application if applying for this at the same time as completing this form
- ☐ You have entered the extent of the director's authority in Section 6
- ☐ You have completed Section 6, if applicable
- ☐ You have signed the form

#### Important information

Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses and day of birth

#### Where to send

You may return this form to any Companies House address

England and Wales

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

Scotland

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

Northern Ireland

The Registrar of Companies, Companies House,  
Second floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG  
DX 481 N R Belfast 1

Higher protection

If you are applying for, or have been granted, higher protection, please post this whole form to the different postal address below  
The Registrar of Companies, PO Box 4082,  
Cardiff, CF14 3WE

#### Further information

For further information, please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)