

**DON'T  
STAPLE**

# OS CH06

## Change of details of a corporate secretary of an overseas company



Companies House

☒ **What this form is for**  
You may use this form to change the details of a corporate secretary of an overseas company.

☐ **What this form is NOT for**  
You cannot use this form changing the details of a director. To do this, please use OS CH04 'Change of details of a corporate director of an overseas company'.

SATURDAY



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A05

06/03/2021

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COMPANIES HOUSE

### 1 Overseas company details

Company number **F C 0 2 1 5 7 6**

Company name in full or alternative name as registered in the UK **WINDSURFER LIMITED**

→ **Filling in this form**  
Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by \*

### 2 Corporate Secretary's current details on the Register <sup>1</sup>

Corporate body/firm name **HTC SECRETARIAL SERVICES LIMITED**

**1 Current details**  
This information is used to identify your details on the public record.

### 3 Date of change of details

Date of change of details **2 6 0 2 2 0 2 1**

Please complete the appropriate sections to indicate which of your details have changed.

### 4 Change of name details

Please enter your new name.

Change of corporate body/firm name

### 5 Change of registered or principal office address <sup>2</sup>

Building name/number **5 PRIORY COURT**

Street **TUSCAM WAY**

Post town **CAMBERLEY**

County/Region **SURREY**

Postcode **G U 1 5 3 Y X**

Country

**2 Registered or principal address**  
This is the address that will appear on the public record. This address must be a physical location for the delivery of documents. It cannot be a PO box number (unless contained within a full address), or DX number.

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6		Change of legal details
		Please show any change of details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please detail any change to the register in which it is entered (including the state) and any new registration number in that register.
Change of details of the legal form of the corporate body or firm		PRIVATE COMPANY LIMITED BY SHARES
Change of details of governing law		UK COMPANIES ACT 2006
If applicable, new details where the company/firm is registered ❶		UK COMPANIES HOUSE
		CROWN WAY
		CARDIFF CF14 3UZ
If applicable, the new registration number		03293390

❶ Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register.

7		Change of corporate secretary's authority
		Please enter the extent of your authority as corporate secretary. Please tick one box.
Extent of authority		<input type="checkbox"/> Limited ❷ <input checked="" type="checkbox"/> Unlimited
Description of limited authority, if applicable		Are you authorised to act alone or jointly? Please tick one box.
		<input checked="" type="checkbox"/> Alone <input type="checkbox"/> Jointly ❸
If applicable, name(s) of person(s) with whom you are acting jointly		

❷ If you have indicated that the extent of your authority is limited, please provide a brief description of the limited authority in the box below.

❸ If you have indicated that you are not authorised to act alone but only jointly, please enter the name(s) of the person(s) with whom you are authorised to act below.

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### UK establishments

A return must be delivered in respect of any alteration to the company particulars by each UK establishment. If, however, a company has more than one UK establishment, it may deliver only one form in respect of all those UK establishments, provided it completes the table below.

UK establishment name	Registration number							

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### Signature

I am signing this form on behalf of the overseas company.

Signature

Signature

X

*Alichard*

X

This form may be signed by:  
Director, Secretary, Permanent representative.

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### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name HUTCHINSON TRUSTEES LIMITED

Address 5 PRIORY COURT

TUSCAM WAY

Post town CAMBERLEY

County/Region SURREY

Postcode G U 1 5 3 Y X

Country UK

DX

Telephone 01276 581020



### Important information

Please note that all information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address:

#### England and Wales:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

#### Scotland:

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1.

#### Northern Ireland:

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number as registered in the UK match the information held on the public Register.
- ☐ You have entered in Section 3 the date of change of details.
- ☐ You have entered the relevant change of details.
- ☐ A new address must be a physical location. It cannot be a PO Box number (unless part of a full address), or DX.
- ☐ You have completed Section 8, if applicable.
- ☐ You have signed the form.



### Further information

For further information, please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)