

OS CH03

Change of details of a director of an overseas company



☒ **What this form is for**
You may use this form to change
the details of an individual who is
a director of an overseas company

☐ **What this form is NOT for**
You cannot use this form to c
the details of a corporate dire
To do this, please use form O
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director of an overseas compa

WEDNESDAY



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A06

31/08/2011

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COMPANIES HOUSE

1 Overseas company details

Company number

Company name in full
or alternative name as
registered in the UK

→ **Filling in this form**
Please complete in typescript or in
bold black capitals

All fields are mandatory unless
specified or indicated by *

2 Director's current details on the Register^①

Date of birth * ^d1 ^d3 ^m0 ^m3 ^y1 ^y9 ^y6 ^y4

Title *

Full forename(s)

Surname

① **Current details**
This information is used to identify
your details on the public record

② This is voluntary information and if
completed it will be placed on the
public record

3 Date of change of details

Date of change of
details ^d0 ^d1 ^m1 ^m0 ^y2 ^y0 ^y1 ^y0

Please complete the appropriate sections to indicate which of your details
have changed

4 Change of name details

Please enter your new name

Title *

Full forename(s)

Surname

5 Change of service address^③

Building name/number

Street

Post town

County/Region

Postcode

Country

③ **Service address**
This is the address that will appear
on the public record. This does not
have to be your usual residential
address

If you provide your residential
address here it will appear on the
public record

Please complete Section 5a if your
usual residential address
has changed

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6 Change of other details

Change of Country/
State of residence

Change of nationality

Change of business
occupation

7 Authority of director

Is there a change in authority?

→ Yes Complete the sections below

→ No Go to Section 8 (UK establishments)

Extent of authority

Please enter the extent of your authority as director Please tick one box

- ☐ Limited ❶
☐ Unlimited

Description of limited
authority, if applicable

Are you authorised to act alone or jointly? Please tick one box

- ☐ Alone
☐ Jointly ❷

If applicable, name(s)
of person(s) with
whom you are acting
jointly

❶ If you have indicated that the extent of your authority is limited, please provide a brief description of the limited authority in the box below

❷ If you have indicated that you are not authorised to act alone but only jointly, please enter the name(s) of the person(s) with whom you are authorised to act below

8 UK establishments

A return must be delivered in respect of any alteration to the company particulars by each UK establishment. If, however, a company has more than one UK establishment, it may deliver only one form in respect of all those UK establishments, provided it completes the table below

UK establishment name


Registration number

9 Signature

I am signing this form on behalf of the overseas company

Signature

Signature

X 

X

This form may be signed by
Director, Secretary, Permanent representative

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record

Contact name	Laura Gairdner
Company name	FirstGroup plc
Address	395 King Street
Post town	Aberdeen
County/Region	
Postcode	A B 2 4 5 R P
Country	United Kingdom
DX	
Telephone	01224 650043

Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number as registered in the UK match the information held on the public Register
- ☐ You have completed in Section 3 the date of change of details
- ☐ Any new address must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number
- ☐ You have entered the relevant change of details
- ☐ You have completed Section 8, if applicable
- ☐ You have signed the form

Important information

Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses

Where to send

You may return this form to any Companies House address

England and Wales

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

Scotland

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

Northern Ireland

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

Higher protection

If you are applying for, or have been granted, higher protection, please post this whole form to the different postal address below
The Registrar of Companies, PO Box 4082,
Cardiff, CF14 3WE

Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk