

FILE COPY



**CERTIFICATE OF INCORPORATION
OF A
COMMUNITY INTEREST COMPANY**

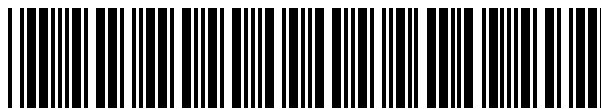
Company Number **15596109**

The Registrar of Companies for England and Wales, hereby certifies that

THE DAMES COMMANDER SOCIETY CIC

is this day incorporated under the Companies Act 2006 as a Community Interest Company; is a private company, that the company is limited by guarantee, and the situation of its registered office is in England and Wales

Given at Companies House, Cardiff, on **26th March 2024**



N15596109N



Companies House



**THE OFFICIAL SEAL OF THE
REGISTRAR OF COMPANIES**



Companies House

IN01_(ef)

Application to register a company



Received for filing in Electronic Format on the: **22/03/2024**

XCZFI0KY

Company Name in full:

THE DAMES COMMANDER SOCIETY CIC

Company Type:

Private company limited by guarantee

Situation of Registered Office:

England and Wales

Proposed Registered Office Address:

**76-80
BADDOW ROAD
CHELMSFORD
ESSEX
ENGLAND CM2 7PJ**

Sic Codes:

96090

Company Director *1*

The subscribers confirm that the person named has consented to act as a director.

Company Director 2

Type: **Person**

Full Forename(s): **HELEN JAYNE**

Surname: **STOKES-LAMPARD**

Service Address: **C/O DIRECTORS SERVICE ADDRESS LTD, AMARYLLIS SUITE
76-80 BADDOW ROAD
CHELMSFORD
ESSEX
ENGLAND CM2 7PJ**

*Country/State Usually
Resident:* **ENGLAND**

Date of Birth: ****/10/1970** *Nationality:* **BRITISH**

Occupation: **DOCTOR OF MEDICINE (GP - NHS) & MEDICAL ACADEMIC**

The subscribers confirm that the person named has consented to act as a director.

Company Director 3

Type: **Person**

Full Forename(s): **JACQUELINE LESLEY**

Surname: **DANIEL**

Service Address: **C/O DIRECTORS SERVICE ADDRESS LTD, AMARYLLIS SUITE
76-80 BADDOW ROAD
CHELMSFORD
ESSEX
ENGLAND CM2 7PJ**

*Country/State Usually
Resident:* **ENGLAND**

Date of Birth: ****/05/1963** *Nationality:* **BRITISH**

Occupation: **HEALTHCARE STRATEGIC ADVISOR**

The subscribers confirm that the person named has consented to act as a director.

Persons with Significant Control (PSC)

Statement of initial significant control

On incorporation, there will be someone who will count as a Person with Significant Control (either a registerable person or relevant legal entity (RLE)) in relation to the company

Individual Person with Significant Control details

Names: **SUSAN HILL**

Country/State Usually Resident: **ENGLAND**

Date of Birth: ****/04/1955** *Nationality:* **BRITISH**

Service Address: **C/O DIRECTORS SERVICE ADDRESS LTD,
AMARYLLIS SUITE
76-80 BADDOW ROAD
CHELMSFORD
ESSEX
ENGLAND
CM2 7PJ**

The subscribers confirm that each person named as an individual PSC in this application knows that their particulars are being supplied as part of this application.

Nature of control

The person holds, directly or indirectly, more than 25% but not more than 50% of the voting rights in the company.

Individual Person with Significant Control details

Names: **HELEN JAYNE STOKES-LAMPARD**

Country/State Usually Resident: **ENGLAND**

Date of Birth: ****/10/1970** *Nationality:* **BRITISH**

Service Address: **C/O DIRECTORS SERVICE ADDRESS LTD,
AMARYLLIS SUITE
76-80 BADDOW ROAD
CHELMSFORD
ESSEX
ENGLAND
CM2 7PJ**

The subscribers confirm that each person named as an individual PSC in this application knows that their particulars are being supplied as part of this application.

Nature of control

The person holds, directly or indirectly, more than 25% but not more than 50% of the voting rights in the company.

Individual Person with Significant Control details

Names: **JACQUELINE LESLEY DANIEL**

Country/State Usually Resident: **ENGLAND**

Date of Birth: ****/05/1963** *Nationality:* **BRITISH**

Service Address: **C/O DIRECTORS SERVICE ADDRESS LTD,
AMARYLLIS SUITE
76-80 BADDOW ROAD
CHELMSFORD
ESSEX
ENGLAND
CM2 7PJ**

The subscribers confirm that each person named as an individual PSC in this application knows that their particulars are being supplied as part of this application.

Nature of control

The person holds, directly or indirectly, more than 25% but not more than 50% of the voting rights in the company.

Statement of Guarantee

I confirm that if the company is wound up while I am a member, or within one year after I cease to be a member, I will contribute to the assets of the company by such amount as may be required for:

- payments of debts and liabilities of the company contracted before I cease to be a member;
- payments of costs, charges and expenses of winding up, and;
- adjustment of the rights of the contributors among ourselves, not exceeding the specified amount below.

Name: **SUSAN HILL**

Address **C/O DIRECTORS SERVICE ADDRESS LTD, AMARYLLIS SUITE
76-80 BADDOW ROAD
CHELMSFORD
ESSEX
ENGLAND
CM2 7PJ**

Amount Guaranteed **1**

Name: **HELEN JAYNE STOKES-LAMPARD**

Address **C/O DIRECTORS SERVICE ADDRESS LTD, AMARYLLIS SUITE
76-80 BADDOW ROAD
CHELMSFORD
ESSEX
ENGLAND
CM2 7PJ**

Amount Guaranteed **1**

Name: **JACQUELINE LESLEY DANIEL**

Address **C/O DIRECTORS SERVICE ADDRESS LTD, AMARYLLIS SUITE
76-80 BADDOW ROAD
CHELMSFORD
ESSEX
ENGLAND
CM2 7PJ**

Amount Guaranteed **1**

Lawful Purpose Statement

The subscribers confirm that the company has been formed for lawful purposes.

Statement of Compliance

I confirm the requirements of the Companies Act 2006 as to registration have been complied with.

memorandum delivered by an agent for the subscriber(s): **YES**

Agent's Name: **THIRD PARTY FORMATIONS LTD**

Agent's Address: **76-80 BADDOW ROAD
CHELMSFORD
ESSEX
UNITED KINGDOM
CM2 7PJ**

Authorisation

Authoriser Designation: **agent** *Authenticated* **YES**

Agent's Name: **THIRD PARTY FORMATIONS LTD**

Agent's Address: **76-80 BADDOW ROAD
CHELMSFORD
ESSEX
UNITED KINGDOM
CM2 7PJ**

COMPANY NOT HAVING A SHARE CAPITAL

Memorandum of Association of THE DAMES COMMANDER SOCIETY CIC

Each subscriber to this memorandum of association wishes to form a company under the Companies Act 2006 and agrees to become a member of the company.

Name of each subscriber	Authentication
SUSAN HILL	Authenticated Electronically
HELEN JAYNE STOKES-LAMPARD	Authenticated Electronically
JACQUELINE LESLEY DANIEL	Authenticated Electronically

Dated: 22/03/2024

The Companies Act 2006

Community Interest Company Limited by Guarantee

Articles of Association

of

The Dames Commander Society CIC

The Companies Act 2006
Community Interest Company Limited by Guarantee

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The Companies Act 2006

Articles of Association

of

The Dames Commander Society CIC

INTERPRETATION

1. Defined Terms

1.1 The interpretation of these Articles is governed by the provisions set out in the Schedule at the end of the Articles.

COMMUNITY INTEREST COMPANY AND ASSET LOCK

2. Community Interest Company

The Company is to be a community interest company.

3. Asset Lock

3.1 The Company shall not transfer any of its assets other than for full consideration.

3.2 Provided the conditions in Article 3.3 are satisfied, Article 3.1 shall not apply to:

- (a) the transfer of assets to any specified asset-locked body, or (with the consent of the Regulator) to any other asset-locked body; and
- (b) the transfer of assets made for the benefit of the community other than by way of a transfer of assets into an asset-locked body.

3.3 The conditions are that the transfer of assets must comply with any restrictions on the transfer of assets for less than full consideration which may be set out elsewhere in the memorandum and Articles of the Company.

3.4 If:

3.4.1 the Company is wound up under the Insolvency Act 1986; and

3.4.2 all its liabilities have been satisfied

any residual assets shall be given or transferred to the asset-locked body specified in Article 3.5 below.

3.5 For the purposes of this Article 3, no asset locked body is specified as a potential recipient of the Company's assets under paragraph 3. If required action under this clause will be subject to consultation with the regulator.

4. Not for profit

4.1 The Company is not established or conducted for private gain: any surplus or assets are used principally for the benefit of the community.

OBJECTS, POWERS AND LIMITATION OF LIABILITY

5. Objects

The objects of the Company are to carry on activities which benefit the community and in particular (without limitation) to use the collective voice and influence of Dames to champion and support causes and provide insights on women-related issues.

6. Powers

6.1 To further its objects the Company may do all such lawful things as may further the Company's objects and, in particular, but, without limitation, may borrow or raise and secure the payment of money for any purpose including for the purposes of investment or of raising funds.

7. Liability of members

The liability of each member is limited to £1, being the amount that each member undertakes to contribute to the assets of the Company in the event of its being wound up while he or she is a member or within one year after he or she ceases to be a member, for:

- 7.1 payment of the Company's debts and liabilities contracted before he or she ceases to be a member;
- 7.2 payment of the costs, charges and expenses of winding up; and
- 7.3 adjustment of the rights of the contributories among themselves.

DIRECTORS

DIRECTORS' POWERS AND RESPONSIBILITIES

8. Directors' general authority

Subject to the Articles, the Directors are responsible for the management of the Company's business, for which purpose they may exercise all the powers of the Company.

9. Members' reserve power

- 9.1 The members may, by special resolution, direct the Directors to take, or refrain from taking, specific action.
- 9.2 No such special resolution invalidates anything which the Directors have done before the passing of the resolution.

10. Chair

The Directors may appoint one of their number to be the chair of the Directors for such term of office as they determine and may at any time remove him or her from office.

11. Directors may delegate

11.1 Subject to the Articles, the Directors may delegate any of the powers which are conferred on them under the Articles or the implementation of their decisions or day to day management of the affairs of the Company:

11.1.1 to such person or committee;

11.1.2 by such means (including by power of attorney);

11.1.3 to such an extent;

11.1.4 in relation to such matters or territories; and

11.1.5 on such terms and conditions;

as they think fit.

11.2 If the Directors so specify, any such delegation of this power may authorise further delegation of the Directors' powers by any person to whom they are delegated.

11.3 The Directors may revoke any delegation in whole or part, or alter its terms and conditions.

DECISION-MAKING BY DIRECTORS

12. Directors to take decisions collectively

Any decision of the Directors must be either a majority decision at a meeting or a decision taken in accordance with Article 18. [In the event of the Company having only one Director, a majority decision is made when that single Director makes a decision.]

13. Calling a Directors' meeting

13.1 Two Directors may (and the Secretary, if any, must at the request of two Directors) call a Directors' meeting.

13.2 A Directors' meeting must be called by at least seven Clear Days' notice unless either:

13.2.1 all the Directors agree; or

13.2.2 urgent circumstances require shorter notice.

13.3 Notice of Directors' meetings must be given to each Director.

- 13.4 Every notice calling a Directors' meeting must specify:
- 13.4.1 the place, day and time of the meeting; and
 - 13.4.2 if it is anticipated that Directors participating in the meeting will not be in the same place, how it is proposed that they should communicate with each other during the meeting.
- 13.5 Notice of Directors' meetings need not be in Writing.
- 13.6 Notice of Directors' meetings may be sent by Electronic Means to an Address provided by the Director for the purpose.

14. Participation in Directors' meetings

- 14.1 Subject to the Articles, Directors participate in a Directors' meeting, or part of a Directors' meeting, when:
- 14.1.1 the meeting has been called and takes place in accordance with the Articles; and
 - 14.1.2 they can each communicate to the others any information or opinions they have on any particular item of the business of the meeting.
- 14.2 In determining whether Directors are participating in a Directors' meeting, it is irrelevant where any Director is or how they communicate with each other.
- 14.3 If all the Directors participating in a meeting are not in the same place, they may decide that the meeting is to be treated as taking place wherever any of them is.

15. Quorum for Directors' meetings

- 15.1 At a Directors' meeting, unless a quorum is participating, no proposal is to be voted on, except a proposal to call another meeting.
- 15.2 The quorum for Directors' meetings may be fixed from time to time by a decision of the Directors, but it must never be less than two, and unless otherwise fixed it is [two].
- 15.3 If the total number of Directors for the time being is less than the quorum required, the Directors must not take any decision other than a decision:
- 15.3.1 to appoint further Directors; or
 - 15.3.2 to call a general meeting so as to enable the members to appoint further Directors.

16. Chairing of Directors' meetings

The Chair, if any, or in his or her absence another Director nominated by the Directors present shall preside as chair of each Directors' meeting.

17. Decision-making at meetings

- 17.1 Questions arising at a Directors' meeting shall be decided by a majority of votes.
- 17.2 In all proceedings of Directors each Director must not have more than one vote.
- 17.3 In case of an equality of votes, the Chair shall have a second or casting vote.

18. Decisions without a meeting

- 18.1 The Directors may take a unanimous decision without a Directors' meeting in accordance with this Article by indicating to each other by any means, including without limitation by Electronic Means, that they share a common view on a matter. Such a decision may, but need not, take the form of a resolution in Writing, copies of which have been signed by each Director or to which each Director has otherwise indicated agreement in Writing.
- 18.2 A decision which is made in accordance with Article 18.1 shall be as valid and effectual as if it had been passed at a meeting duly convened and held, provided the following conditions are complied with:
 - 18.2.1 approval from each Director must be received by one person being either such person as all the Directors have nominated in advance for that purpose or such other person as volunteers if necessary ("the Recipient"), which person may, for the avoidance of doubt, be one of the Directors;
 - 18.2.2 following receipt of responses from all of the Directors, the Recipient must communicate to all of the Directors by any means whether the resolution has been formally approved by the Directors in accordance with this Article 18.2;
 - 18.2.3 the date of the decision shall be the date of the communication from the Recipient confirming formal approval;
 - 18.2.4 the Recipient must prepare a minute of the decision in accordance with Article 32.

19. Conflicts of interest

- 19.1 Whenever a Director finds himself or herself in a situation that is reasonably likely to give rise to a Conflict of Interest, he or she must declare his or her interest to the Directors unless, or except to the extent that, the other Directors are or ought reasonably to be aware of it already.
- 19.2 If any question arises as to whether a Director has a Conflict of Interest, the question shall be decided by a majority decision of the other Directors.
- 19.3 Whenever a matter is to be discussed at a meeting or decided in accordance with Article 18 and a Director has a Conflict of Interest in respect of that matter then, subject to Article 20, he or she must:
 - 19.3.1 remain only for such part of the meeting as in the view of the other Directors is necessary to inform the debate;

19.3.2 not be counted in the quorum for that part of the meeting; and

19.3.3 withdraw during the vote and have no vote on the matter.

- 19.4 When a Director has a Conflict of Interest which he or she has declared to the Directors, he or she shall not be in breach of his or her duties to the Company by withholding confidential information from the Company if to disclose it would result in a breach of any other duty or obligation of confidence owed by him or her.

20. Directors' power to authorise a conflict of interest

- 20.1 The Directors have power to authorise a Director to be in a position of Conflict of Interest provided:

20.1.1 in relation to the decision to authorise a Conflict of Interest, the conflicted Director must comply with Article 19.3;

20.1.2 in authorising a Conflict of Interest, the Directors can decide the manner in which the Conflict of Interest may be dealt with and, for the avoidance of doubt, they can decide that the Director with a Conflict of Interest can participate in a vote on the matter and can be counted in the quorum;

20.1.3 the decision to authorise a Conflict of Interest can impose such terms as the Directors think fit and is subject always to their right to vary or terminate the authorisation.

- 20.2 If a matter, or office, employment or position, has been authorised by the Directors in accordance with Article 20.1 then, even if he or she has been authorised to remain at the meeting by the other Directors, the Director may absent himself or herself from meetings of the Directors at which anything relating to that matter, or that office, employment or position, will or may be discussed.

- 20.3 A Director shall not be accountable to the Company for any benefit which he or she derives from any matter, or from any office, employment or position, which has been authorised by the Directors in accordance with Article 20.1 (subject to any limits or conditions to which such approval was subject).

21. Register of Directors' interests

The Directors shall cause a register of Directors' interests to be kept. A Director must declare the nature and extent of any interest, direct or indirect, which he or she has in a proposed transaction or arrangement with the Company or in any transaction or arrangement entered into by the Company which has not previously been declared.

APPOINTMENT AND RETIREMENT OF DIRECTORS

22. Methods of appointing Directors

- 22.1 Those persons notified to the Registrar of Companies as the first Directors of the Company shall be the first Directors.

- 22.2 Any person who is willing to act as a Director, and is permitted by law to do so, may be appointed to be a Director by a decision of the Directors.

23. Termination of Director's appointment

A person ceases to be a Director as soon as:

- (a) that person ceases to be a Director by virtue of any provision of the Companies Act 2006, or is prohibited from being a Director by law;
- (b) a bankruptcy order is made against that person, or an order is made against that person in individual insolvency proceedings in a jurisdiction other than England and Wales or Northern Ireland which have an effect similar to that of bankruptcy;
- (c) a composition is made with that person's creditors generally in satisfaction of that person's debts;
- (d) notification is received by the Company from the Director that the Director is resigning from office, and such resignation has taken effect in accordance with its terms (but only if at least two Directors will remain in office when such resignation has taken effect); or
- (e) the Director fails to attend three consecutive meetings of the Directors and the Directors resolve that the Director be removed for this reason.
- (f) the Director ceases to be a member.

24. Directors' remuneration

- 24.1 Directors may undertake any services for the Company that the Directors decide.

- 24.2 Directors are entitled to such remuneration as the Directors determine:

- (a) for their services to the Company as Directors; and
- (b) for any other service which they undertake for the Company.

- 24.3 Subject to the Articles, a Director's remuneration may:

- (a) take any form; and
- (b) include any arrangements in connection with the payment of a pension, allowance or gratuity, or any death, sickness or disability benefits, to or in respect of that director.

- 24.4 Unless the Directors decide otherwise, Directors' remuneration accrues from day to day.

- 24.5 Unless the Directors decide otherwise, Directors are not accountable to the Company for any remuneration which they receive as Directors or other officers or employees

of the Company's subsidiaries or of any other body corporate in which the Company is interested.

25. Directors' expenses

25.1 The Company may pay any reasonable expenses which the Directors properly incur in connection with their attendance at:

- (a) meetings of Directors or committees of Directors;
- (b) general meetings; or
- (c) separate meetings of any class of members or of the holders of any debentures of the Company,

or otherwise in connection with the exercise of their powers and the discharge of their responsibilities in relation to the Company.

MEMBERS

BECOMING AND CEASING TO BE A MEMBER

26. Becoming a member

- 26.1 The subscribers to the Memorandum are the first members of the Company.
- 26.2 Such other persons as are admitted to membership in accordance with the Articles shall be members of the Company.
- 26.3 Each member of the company shall be a Director.
- 26.4 No person shall be admitted a member of the Company unless he or she is approved by the Directors.
- 26.5 Every person who wishes to become a member shall deliver to the company an application for membership in such form (and containing such information) as the Directors require and executed by him or her.

27. Termination of membership

- 27.1 Membership is not transferable to anyone else.
- 27.2 Membership is terminated if:
 - 27.2.1 the member dies or ceases to exist;
 - 27.2.2 otherwise in accordance with the Articles; or
 - 27.2.3 a member ceases to be a Director.

DECISION MAKING BY MEMBERS

28. Members' meetings

- 28.1 The Directors may call a general meeting at any time.
- 28.2 General meetings must be held in accordance with the provisions regarding such meetings in the Companies Acts.
- 28.3 A person who is not a member of the Company shall not have any right to vote at a general meeting of the Company; but this is without prejudice to any right to vote on a resolution affecting the rights attached to a class of the Company's debentures.
- 28.4 Article 28.3 shall not prevent a person who is a proxy for a member or a duly authorised representative of a member from voting at a general meeting of the Company.

29. Written resolutions

- 29.1 Subject to Article 29.3, a written resolution of the Company passed in accordance with this Article 29 shall have effect as if passed by the Company in general meeting:
 - 29.1.1 A written resolution is passed as an ordinary resolution if it is passed by a simple majority of the total voting rights of eligible members.
 - 29.1.2 A written resolution is passed as a special resolution if it is passed by members representing not less than 75% of the total voting rights of eligible members. A written resolution is not a special resolution unless it states that it was proposed as a special resolution.
- 29.2 In relation to a resolution proposed as a written resolution of the Company the eligible members are the members who would have been entitled to vote on the resolution on the circulation date of the resolution.
- 29.3 A members' resolution under the Companies Acts removing a Director or an auditor before the expiration of his or her term of office may not be passed as a written resolution.
- 29.4 A copy of the written resolution must be sent to every member together with a statement informing the member how to signify their agreement to the resolution and the date by which the resolution must be passed if it is not to lapse. Communications in relation to written notices shall be sent to the Company's auditors in accordance with the Companies Acts.
- 29.5 A member signifies their agreement to a proposed written resolution when the Company receives from him or her an authenticated Document identifying the resolution to which it relates and indicating his or her agreement to the resolution.
 - 29.5.1 If the Document is sent to the Company in Hard Copy Form, it is authenticated if it bears the member's signature.

- 29.5.2 If the Document is sent to the Company by Electronic Means, it is authenticated [if it bears the member's signature] or [if the identity of the member is confirmed in a manner agreed by the Directors] or [if it is accompanied by a statement of the identity of the member and the Company has no reason to doubt the truth of that statement] or [if it is from an email Address notified by the member to the Company for the purposes of receiving Documents or information by Electronic Means].
- 29.6 A written resolution is passed when the required majority of eligible members have signified their agreement to it.
- 29.7 A proposed written resolution lapses if it is not passed within 28 days beginning with the circulation date.

ADMINISTRATIVE ARRANGEMENTS AND MISCELLANEOUS

30. Means of communication to be used

- 30.1 Subject to the Articles, anything sent or supplied by or to the Company under the Articles may be sent or supplied in any way in which the Companies Act 2006 provides for Documents or information which are authorised or required by any provision of that Act to be sent or supplied by or to the Company.
- 30.2 Subject to the Articles, any notice or Document to be sent or supplied to a Director in connection with the taking of decisions by Directors may also be sent or supplied by the means by which that Director has asked to be sent or supplied with such notices or Documents for the time being.
- 30.3 A Director may agree with the Company that notices or Documents sent to that Director in a particular way are to be deemed to have been received within an agreed time of their being sent, and for the agreed time to be less than 48 hours.

31. Irregularities

The proceedings at any meeting or on the taking of any poll or the passing of a written resolution or the making of any decision shall not be invalidated by reason of any accidental informality or irregularity (including any accidental omission to give or any non-receipt of notice) or any want of qualification in any of the persons present or voting or by reason of any business being considered which is not referred to in the notice unless a provision of the Companies Acts specifies that such informality, irregularity or want of qualification shall invalidate it.

32. Minutes

- 32.1 The Directors must cause minutes to be made in books kept for the purpose:
- 32.1.1 of all appointments of officers made by the Directors;
- 32.1.2 of all resolutions of the Company and of the Directors (including, without limitation, decisions of the Directors made without a meeting); and

32.1.3 of all proceedings at meetings of the Company and of the Directors, and of committees of Directors, including the names of the Directors present at each such meeting;

and any such minute, if purported to be signed (or in the case of minutes of Directors' meetings signed or authenticated) by the chair of the meeting at which the proceedings were had, or by the chair of the next succeeding meeting, shall, as against any member or Director of the Company, be sufficient evidence of the proceedings.

32.2 The minutes must be kept for at least ten years from the date of the meeting, resolution or decision.

33. Records and accounts

The Directors shall comply with the requirements of the Companies Acts as to maintaining a members' register, keeping financial records, the audit or examination of accounts and the preparation and transmission to the Registrar of Companies and the Regulator of:

33.1 annual reports;

33.2 annual returns; and

33.3 annual statements of account.

33.4 Except as provided by law or authorised by the Directors or an ordinary resolution of the Company, no person is entitled to inspect any of the Company's accounting or other records or Documents merely by virtue of being a member.

34. Indemnity

34.1 Subject to Article 34.2, a relevant Director of the Company or an associated company may be indemnified out of the Company's assets against:

(a) any liability incurred by that Director in connection with any negligence, default, breach of duty or breach of trust in relation to the Company or an associated company;

(b) any liability incurred by that Director in connection with the activities of the Company or an associated company in its capacity as a trustee of an occupational pension scheme (as defined in section 235(6) of the Companies Act 2006); and

(c) any other liability incurred by that Director as an officer of the Company or an associated company.

34.2 This Article does not authorise any indemnity which would be prohibited or rendered void by any provision of the Companies Acts or by any other provision of law.

34.3 In this Article:

- (a) companies are associated if one is a subsidiary of the other or both are subsidiaries of the same body corporate; and
- (b) a “relevant Director” means any Director or former Director of the Company or an associated company.

35. Insurance

35.1 The Directors may decide to purchase and maintain insurance, at the expense of the Company, for the benefit of any relevant Director in respect of any relevant loss.

35.2 In this Article:

- (a) a “relevant Director” means any Director or former Director of the Company or an associated company;
- (b) a “relevant loss” means any loss or liability which has been or may be incurred by a relevant Director in connection with that Director’s duties or powers in relation to the Company, any associated company or any pension fund or employees’ share scheme of the company or associated company; and
- (c) companies are associated if one is a subsidiary of the other or both are subsidiaries of the same body corporate.

36. Exclusion of model articles

The relevant model articles for a company limited by guarantee are hereby expressly excluded.

SCHEDULE

INTERPRETATION

Defined terms

1. In the Articles, unless the context requires otherwise, the following terms shall have the following meanings:

<u>Term</u>	Meaning
1.1 “Address”	includes a number or address used for the purposes of sending or receiving Documents by Electronic Means;
1.2 “Articles”	the Company’s articles of association;
1.3 “asset-locked body”	means (i) a community interest company, a charity or a Permitted Industrial and Provident Society; or (ii) a body established outside the United Kingdom that is equivalent to any of those;
1.4 “bankruptcy”	includes individual insolvency proceedings in a jurisdiction other than England and Wales or Northern Ireland which have an effect similar to that of bankruptcy;
1.5 “Chair”	has the meaning given in Article 10;
1.6 “Circulation Date”	in relation to a written resolution, has the meaning given to it in the Companies Acts;
1.7 “Clear Days”	in relation to the period of a notice, that period excluding the day when the notice is given or deemed to be given and the day for which it is given or on which it is to take effect;
1.8 “community”	is to be construed in accordance with accordance with Section 35(5) of the Company’s (Audit) Investigations and Community Enterprise) Act 2004;
1.9 “Companies Acts”	means the Companies Acts (as defined in Section 2 of the Companies Act 2006), in so far as they apply to the Company;
1.10 “Company”	The Dames Commander Society CIC
1.11 “Conflict of Interest”	any direct or indirect interest of a Director (whether personal, by virtue of a duty of loyalty to another organisation or otherwise) that conflicts, or might conflict with the interests of the Company;

1.12	“Director”	a director of the Company, and includes any person occupying the position of director, by whatever name called;
1.13	“Document”	includes, unless otherwise indicated, any document sent or supplied in Electronic Form;
1.14	“Electronic Form” and “Electronic Means”	have the meanings respectively given to them in Section 1168 of the Companies Act 2006;
1.15	“Hard Copy Form”	has the meaning given to it in the Companies Act 2006;
1.16	“Memorandum”	the Company’s memorandum of association;
1.17	“participate”	in relation to a Directors’ meeting, has the meaning given in Article 14;
1.18	“Permitted Industrial and Provident Society”	an industrial and provident society which has a restriction on the use of its assets in accordance with Regulation 4 of the Community Benefit Societies (Restriction on Use of Assets) Regulations 2006 or Regulation 4 of the Community Benefit Societies (Restriction on Use of Assets) Regulations (Northern Ireland) 2006;
1.19	“the Regulator”	means the Regulator of Community Interest Companies;
1.20	“Secretary”	the secretary of the Company (if any);
1.21	“specified”	means specified in the memorandum or articles of association of the Company for the purposes of this paragraph;
1.22	“subsidiary”	has the meaning given in section 1159 of the Companies Act 2006;
1.23	“transfer”	includes every description of disposition, payment, release or distribution, and the creation or extinction of an estate or interest in, or right over, any property; and
1.24	“Writing”	the representation or reproduction of words, symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in Electronic Form or otherwise.

2. **Subject to clause 3** of this Schedule, any reference in the Articles to an enactment includes a reference to that enactment as re-enacted or amended from time to time and to any subordinate legislation made under it.
3. Unless the context otherwise requires, other words or expressions contained in these Articles bear the same meaning as in the Companies Acts as in force on the date when these Articles become binding on the Company.

Please ensure this form is placed at the top of your application, if posted to Companies House, and the Company Name is consistent throughout all documents

CIC 36

Declarations on Formation of a Community Interest Company¹

*Please
complete in
typescript,
or in bold
black
capitals.*

Company Name in full

The Dames Commander Society CIC

SECTION A: COMMUNITY INTEREST STATEMENT – beneficiaries

1. We/I, the undersigned, declare that the company will carry on its activities for the benefit of the community, or a section of the community². [Insert a short description of the community, or section of the community, which it is intended that the company will benefit below]
1³

The company's activities will provide benefit to ...

The company's activities will provide benefit to society at large, with a focus on women. This includes individual society members through networking functions, and partner organisations sharing similar objectives.

COMPANY NAME

The Dames Commander Society CIC

SECTION B: Community Interest Statement – Activities & Related Benefit

Please indicate how it is proposed that the company's activities will benefit the community, or a section of the community. Please provide as much detail as possible to enable the CIC Regulator to make an informed decision about whether your proposed company is eligible to become a community interest company. It would be useful if you were to explain how you think your company will be different from a commercial company providing similar services or products for individual or personal gain.

Activities (Tell us here what the company is being set up to do)	How will the activity benefit the community? (The community will benefit by...)
The company will offer consultancy, mentorship, conduct research, develop publications and information services, and organise networking events, online portals, and workshops. It aims to use the collective influence of Dames (inclusive of Dames Grand Cross, Dames Commander and all other orders that are senior enough to award the title Dame to the bearer) to support causes and provide insights on women's issues, collaborate with like-minded entities, and advocate for women and societal issues in the UK and globally.	<p>The community will benefit by increasing women's opportunities in various sectors, enhancing their representation and leadership roles. Annually, the work program will be shaped by the broader DCS members, leading to targeted efforts through specific working groups on identified issues and causes. Collaborating with partners, the company will tackle inequity and discrimination aligned with its aims, shedding light on underexposed issues through thought pieces, open letters, and public engagement. By leveraging the seniority and expertise of its members, it will influence key decision-makers, champion women's contributions to society, and inspire future women leaders.</p> <p>Current focus includes producing work under the title 'A level playing field for women', addressing the gender pension gap, childcare tax relief, and carer's benefits, thereby offering suggestions for solutions based on original work and amplifying efforts from organisations like Carers UK and the Fawcett Society.</p> <p>The company will differ from a commercial company offering similar services as funding to ensure the commercial viability of the business will be secured from grant funding, sponsorships and by fundraising.</p>
	<p>In support of the application to become a CIC we have drafted:</p> <ol style="list-style-type: none">1. a fundraising policy framework and draft board minutes to adopt the policy which are attached.2. A political activities policy framework and draft board minutes to adopt the policy to ensure compliance with Regulation 3 of The Community Interest Company Regulations 2005. <p>These policy documents are attached.</p>

If the company makes any surplus it will be used for...

To further support the activities listed above.

(Please continue on separate sheet if necessary.)

COMPANY NAME

The Dames Commander Society CIC

SECTION C:

1. We/I, the undersigned, declare that the company in respect of which this application is made will not be:

- (a) a political party;
- (b) a political campaigning organisation; or
- (c) a subsidiary of a political party or of a political campaigning organisation.⁴

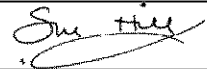


SECTION D:

If this section is not completed your application will be rejected.

TYPED NAMES ARE NOT ACCEPTABLE AND WILL BE REJECTED

Each person who will be a first director of the company **must** sign the declaration s.

[Signed or scanned signatures are allowed.]

Signed		Date	21/03/24
Signed		Date	21/03/24
Signed		Date	21/03/24
Signed		Date	
Signed		Date	
Signed		Date	
Signed		Date	
Signed		Date	
Signed		Date	

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on

THIRD PARTY FORMATIONS LTD

76 – 80 BADDOW RD

CHELMSFORD

the form. The contact information that you give will be visible to searchers of the public

CM2 7PL	Tel 01245 492777
DX Number	DX Exchange

CHECKLIST

ALL Applications

- Have the first directors signed the CIC36? (typed names instead of signatures are not accepted)
- Is the company name consistent throughout?

Hardcopy Applications only

This form must be posted with the following documents:

- (a) Memorandum of Association
- (b) Articles of Association, which comply with CIC legislative requirements
- (c) Form IN01- indicating that the proposed company is adopting bespoke articles.
- (d) Any completed continuation sheets
- (e) A cheque or postal order for £35 made payable to Companies House

When you have completed and signed this form, please ensure it is placed at the top of your application and send it to the Registrar of Companies at:

For companies registered in England and Wales:

New Companies Section, Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland:

Companies House, 4th Floor, Edinburgh Quay 2, 139 Fountainbridge, EH3 9FF
DX 235 Edinburgh

For companies registered in Northern Ireland:

Companies House, 2nd Floor, The Linenhall, 32-38 Linenhall Street, Belfast, BT2 8BG

NOTES

¹ This form will be placed on the public record. Any information relevant to the application that you do not wish to appear on the public record, should be described in a separate letter addressed to the CIC Regulator and delivered to the Registrar of Companies with the other documents.

² The community interest test is referred to in section 35 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and is expanded upon in regulations 3, 4 & 5 of the Regulations.

³ E.g. "the residents of Oldtown" or "those suffering from XYZ disease".

⁴ A company is not eligible to be formed as a community interest company if it will be an "excluded company". If you are not sure whether the company which you wish to form falls into any of these categories, you should refer to the definitions of the terms "political party", "political campaigning organisation" and "subsidiary" (and of the related terms "election", "governmental authority", "public authority" and "referendum") in Regulation 2 of the Regulations before completing this form.

Company Name: The Dames Commander Society CIC

Company Number:

Document Type: **MEMORANDUM OF RESOLUTIONS OF THE DIRECTOR(S)
OF THE COMPANY**

**Adoption of political
activities policy**

It was resolved to adopt the political activities policy appended to the resolution in **APPENDIX 1**

It was resolved that the following directors of the company should be responsible for adoption and implementation of the political activities policy..

DIRECTOR 1

DIRECTOR 2

DIRECTOR 3

DATED / /
SIGNED

APPENDIX 1: POLITICAL ACTIVITIES POLICY [DRAFT]

The Dames Commander Society CIC

DATE: Jan 2024

By implementing this policy, The Dames Commander Society CIC will ensure that:

All political activities are compliant with the relevant legal and regulatory requirements.

Company Policy on Political Activities

1. Purpose and Scope

This policy outlines the guidelines and expectations for political activities within The Dames Commander Society CIC, a Community Interest Company (CIC), in accordance with Regulation 3 of the Community Interest Company Regulations 2005. The policy aims to ensure compliance with the regulations while maintaining the company's commitment to transparency, ethical conduct, and responsible engagement in political activities.

2. Policy Statement

The Dames Commander Society CIC recognizes the importance of engaging with political activities that align with our social objectives while adhering to the regulatory framework outlined in the Community Interest Company Regulations 2005. This policy establishes guidelines to:

- a. Define prohibited political activities.
- b. Prevent conflicts of interest between the company's social objectives and political engagement.
- c. Maintain transparency and accountability in all political activities.

3. . Prohibited Political Activities

In order to comply with Regulation 3 of the Community Interest Company Regulations 2005, The Dames Commander Society CIC prohibits the following political activities:

- a. Any activity that promotes or opposes changes in any law in Great Britain or elsewhere, or the policy adopted by any governmental or public authority in relation to any matter;
- b. Any activity that the promotes or opposes (including the promotion of changes), the policy which any governmental or public authority proposes to adopt in relation to any matter; and
- c. activities which can reasonably be regarded as intended or likely to provide or affect support (whether financial or otherwise) for a political party or political campaigning organisation, or influence voters in relation to any election or referendum.

4. Conflicts of Interest

To prevent conflicts of interest, The Dames Commander Society CIC requires its employees and officers to disclose any affiliations or interests related to political parties or campaigns. If such affiliations exist, the individual must take measures to ensure that their involvement does not compromise the company's commitment to neutrality and compliance with regulations.

6. Transparency and Accountability

The Dames Commander Society CIC is committed to transparency and accountability in all political activities. As such:

- a. Political activities that may have implications for the company will be reported to the Board of Directors.
- b. The company will not engage in political activities that compromise its status as a Community Interest Company.

7. Implementation and review

This policy will be communicated to all employees, officers, and stakeholders of The Dames Commander Society CIC.

Further, this policy will be reviewed at least annually and whenever we make changes to our fundraising activities. The latest policy will also be available to download on our website, and will be emailed to anyone who requests it. .

By adhering to this policy, The Dames Commander Society CIC aims to maintain its commitment to the community and its social objectives while complying with the relevant regulatory framework.

END

Company Name: **The Dames Commander Society CIC**

Company Number:

Document Type: **MEMORANDUM OF RESOLUTIONS OF THE DIRECTOR(S)
OF THE COMPANY**

**Adoption of Fundraising
policy**

It was resolved to adopt the fundraising policy appended to the resolution in **APPENDIX 11**

It was resolved that the following directors of the company should be responsible for adoption and implementation of the fundraising policy:.

DIRECTOR 1

DIRECTOR 2

DIRECTOR 3

DATED / /
SIGNED

APPENDIX 1: FUNDRAISING POLICY [DRAFT]

The Dames Commander Society CIC

DATE: JAN 2024

By implementing this policy, **The Dames Commander Society CIC** will ensure that:

All grant and fundraising activities are compliant with the relevant legal and regulatory requirements; and

All fundraising and financial activities are conducted in compliance with the regulatory guidelines and with particular regard to our status as a CIC, ensuring that the general public understand our status as a CIC not a charity..

1.Fundraising Activities:

1.1 The CIC may organise fundraising activities that align with its mission and values.

1.2 The CIC will, if registered, appoint a director(s) with responsibility for implementing this policy at its first board meeting.

1.3 The CIC will follow all statutory guidelines when fundraising, including obtaining necessary licences and permissions.

1.4 The CIC will be transparent about the scope of its financial and fundraising activities in line with the relevant regulatory requirements.

2. Audit Trail:

2.1 The CIC will maintain a clear audit trail for all donations, including any cash donations and all other income obtained from its business activities.

2.2 The CIC will follow all regulatory guidelines for auditing and accounting.

2.3 The CIC will conduct an annual internal audit to ensure compliance with regulatory guidelines, and its own policy guidelines.

3. Grant Funding Process and Transparency statement:

3.1 The CIC believes in being transparent about our fundraising and grant funding processes.

3.2 Accordingly the CIC will make known, when conducting fundraising activities, that as a community interest company, we are able to trade and pay salaries (and pay dividends if appropriate).

3.3 Therefore, it is important for us to ensure that those who contribute to our fundraising efforts are fully aware of our status as a CIC.

3.4 To achieve this we will ensure our status as a CIC is clearly published on our website and social media platforms, during any fundraising campaigns.

3.5 To ensure that we meet all the statutory guidelines in place, we will adhere to any regulations imposed by the local authority or other relevant regulatory bodies.

3.6 If the CIC conducts street collections, it will obtain any necessary street collection licences from our local council (or the local authority in the area responsible for the location where we intend to collect. For face-to-face collections in public places, we will obtain the relevant license(s) as governed by local bye-laws under section 5 of the Police, Factories, etc (Misc. Provs) Act 1916.

3.7 For collections in private places such as retail stores or community venues, we will seek permission from the landowner.

3.8 If the CIC conducts door-to-door collections, it will obtain any necessary licences, and we will ensure that we have obtained all necessary licences before embarking on any door-to-door fundraising activities.

3.9 The CIC will maintain a clear audit trail for all donations received, particularly cash donations. Our financial statements and records will be open to public scrutiny, and we will provide regular updates to our stakeholders and subscribers on the use of grant funding received.

3.10 The CIC will foster a culture of transparency in our fundraising and grant funding processes, and we will ensure that we adhere to all regulations and maintain a clear audit trail for all donations received.

4. Review

This policy will be reviewed at least annually and whenever we make changes to our fundraising activities. The latest policy will also be available to download on our website, and will be emailed to anyone who requests it.

END