

Company Registration No. 13892062 (England and Wales)

**FS SECRETARIAL SERVICES LIMITED**  
**UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 30 JUNE 2023**  
**PAGES FOR FILING WITH REGISTRAR**

# FS SECRETARIAL SERVICES LIMITED

## COMPANY INFORMATION

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<b>Directors</b>	Mr A P Sparrow	(Appointed 3 February 2022)
	Mrs F Sparrow	(Appointed 3 February 2022)

<b>Company number</b>	13892062
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<b>Registered office</b>	29 Bishops Road Sutton Coldfield West Midlands B73 6HX
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<b>Accountants</b>	Ormerod Rutter Limited The Oakley Kidderminster Road Droitwich Worcestershire WR9 9AY
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<b>Bankers</b>	Mettle Ventures Limited 250 Bishopgate London EC2M 4AA
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## **FS SECRETARIAL SERVICES LIMITED**

### **ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF FS SECRETARIAL SERVICES LIMITED FOR THE PERIOD ENDED 30 JUNE 2023**

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In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of FS Secretarial Services Limited for the period ended 30 June 2023 which comprise, the balance sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/members/regulations-standards-and-guidance>.

This report is made solely to the Board of Directors of FS Secretarial Services Limited, as a body, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of FS Secretarial Services Limited and state those matters that we have agreed to state to the Board of Directors of FS Secretarial Services Limited, as a body, in this report in accordance with ICAEW Technical Release 07/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than FS Secretarial Services Limited and its Board of Directors as a body, for our work or for this report.

It is your duty to ensure that FS Secretarial Services Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of FS Secretarial Services Limited. You consider that FS Secretarial Services Limited is exempt from the statutory audit requirement for the period.

We have not been instructed to carry out an audit or a review of the financial statements of FS Secretarial Services Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

**Ormerod Rutter Limited**

1 November 2023

**Chartered Accountants**

The Oakley  
Kidderminster Road  
Droitwich  
Worcestershire  
WR9 9AY

# FS SECRETARIAL SERVICES LIMITED

## BALANCE SHEET

AS AT 30 JUNE 2023

	Notes	2023 £	£
<b>Current assets</b>			
Debtors	3	11,497	
Cash at bank and in hand		4	
		<u>11,501</u>	
<b>Creditors: amounts falling due within one year</b>	4	<u>(11,171)</u>	
<b>Net current assets</b>			<u>330</u>
<b>Capital and reserves</b>			
Called up share capital	5		20
Profit and loss reserves			<u>310</u>
<b>Total equity</b>			<u>330</u>

The directors of the company have elected not to include a copy of the profit and loss account within the financial statements.

For the financial period ended 30 June 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the period in question in accordance with section 476.

These financial statements have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the board of directors and authorised for issue on 1 November 2023 and are signed on its behalf by:

Mr A P Sparrow  
Director

Company Registration No. 13892062

# FS SECRETARIAL SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 30 JUNE 2023

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### 1 Accounting policies

#### Company information

FS Secretarial Services Limited is a private company limited by shares incorporated in England and Wales. The registered office is 29 Bishops Road, Sutton Coldfield, West Midlands, B73 6HX.

#### 1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the requirements of the Companies Act 2006 as applicable to companies subject to the small companies regime. The disclosure requirements of section 1A of FRS 102 have been applied other than where additional disclosure is required to show a true and fair view.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Turnover

Turnover is recognised at the fair value of the consideration received or receivable for services provided in the normal course of business.

Revenue from the provision of services is recognised by reference to the stage of completion, when the costs incurred and costs to complete can be estimated reliably.

#### 1.3 Taxation

The tax expense represents the sum of the tax currently payable and deferred tax.

##### Current tax

The tax currently payable is based on taxable profit for the year. Taxable profit differs from net profit as reported in the profit and loss account because it excludes items of income or expense that are taxable or deductible in other years and it further excludes items that are never taxable or deductible. The company's liability for current tax is calculated using tax rates that have been enacted or substantively enacted by the reporting end date.

##### Deferred tax

Deferred tax liabilities are generally recognised for all timing differences and deferred tax assets are recognised to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits. Such assets and liabilities are not recognised if the timing difference arises from goodwill or from the initial recognition of other assets and liabilities in a transaction that affects neither the tax profit nor the accounting profit.

The carrying amount of deferred tax assets is reviewed at each reporting end date and reduced to the extent that it is no longer probable that sufficient taxable profits will be available to allow all or part of the asset to be recovered. Deferred tax is calculated at the tax rates that are expected to apply in the period when the liability is settled or the asset is realised. Deferred tax is charged or credited in the profit and loss account, except when it relates to items charged or credited directly to equity, in which case the deferred tax is also dealt with in equity. Deferred tax assets and liabilities are offset when the company has a legally enforceable right to offset current tax assets and liabilities and the deferred tax assets and liabilities relate to taxes levied by the same tax authority.

### 2 Employees

The average monthly number of persons (including directors) employed by the company during the period was 2.

# FS SECRETARIAL SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 30 JUNE 2023

<b>3 Debtors</b>	<b>2023</b>
<b>Amounts falling due within one year:</b>	<b>£</b>
Other debtors	11,497
	<u>11,497</u>
<b>4 Creditors: amounts falling due within one year</b>	<b>2023</b>
	<b>£</b>
Taxation and social security	10,208
Other creditors	963
	<u>11,171</u>
	<u>11,171</u>
<b>5 Called up share capital</b>	<b>2023</b>
	<b>£</b>
<b>Ordinary share capital</b>	
<b>Issued and fully paid</b>	
10 Ordinary A of £1 each	10
10 Ordinary B of £1 each	10
	<u>20</u>
	<u>20</u>

The following shares were allotted and fully paid for cash at par during the period:

10 Ordinary A shares of £1 each

10 Ordinary B shares of £1 each

### 6 Directors' transactions

Advances or credits have been granted by the company to its directors as follows:

Description	% Rate	Opening balance £	Amounts advanced £	Closing balance £
Loan accounts	-	-	11,497	11,497
		<u>-</u>	<u>11,497</u>	<u>11,497</u>
		-	11,497	11,497
		<u>-</u>	<u>11,497</u>	<u>11,497</u>

The directors' loan accounts were repaid within nine months of the period end.

### 7 Ultimate controlling party

The ultimate controlling party is Mrs F Sparrow.

# **FS SECRETARIAL SERVICES LIMITED**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

***FOR THE PERIOD ENDED 30 JUNE 2023***

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### **8 Comparatives**

This is the company's first period of trade, therefore there are no comparatives.



This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.