

AD01

Change of registered office address



Companies House

You can use the WebFiling service to file this form online.
Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form to change
a company's registered office
address.

☐ **What this form is NOT for**
You cannot use this form to
change the registered office address of
a Limited Liability Partnership (LLP).
If you are a Limited Liability Partnership
do this, please use form
AA01.

THURSDAY



ABWJHD97

02/02/2023

#164

COMPANIES HOUSE

1 Company details

Company number **13564328**
Company name in full **THE LETTINGS CLUB LTD**

→ **Filing in this form**
Please complete in typescript or in
bold black capitals.

All fields are mandatory unless
specified or indicated by *

2 New registered office address ①

If you use your home address it will be available on our website and you won't
be able to remove it.

The change in registered office address does not take effect until the Registrar
has registered this notice.

A person may validly serve any document on the company at its previous
registered office for 14 days from the date that a change of registered office
is registered.

① **Change of registered office**
For England and Wales companies,
the address provided can either be
in England or Wales.

For Welsh companies, the address
provided must be in Wales.

For companies registered in Scotland
or Northern Ireland, the address
provided must be in Scotland or
Northern Ireland respectively.

Building name/number **TOP FLOOR, THE REFUGE BUILDINGS**
Street **9-11 Sunbridge Road**
Post town **Bradford**
County/Region **West Yorkshire**
Postcode **B01 2AZ**

3 Signature

I am signing this form on behalf of the company.

Signature

Signature

X

X

This form may be signed by:
Director ②, Secretary, Person Authorised ③, Liquidator, Administrator,
Administrative receiver, Receiver, Receiver manager, Charity commission receiver
and manager, CIC manager, Judicial factor.

② **Societas Europaea**
If the form is being filed on behalf
of a Societas Europaea (SE), please
delete 'director' and insert details
of which organ of the SE the person
signing has membership.

③ **Person authorised**
Under either section 270 or 274 of
the Companies Act 2006.

<p>and manager, CIC manager, judicial factor Administrative receiver, Receiver, Receiver manager, Company commission receiver Director of Secretary, Person authorised to sign documents, Administrator</p> <p>This form may be signed by:</p>		<p>the Companies Act 2006, section 1025 (2) (a) or 1025 (2) (b) in relation to a company which has a registered office in the United Kingdom and is a company limited by guarantee or a company limited by shares (25), please hand in the form to the Registrar of Companies</p>
<p>Signature</p> <p><i>[Signature]</i></p> <p>I am signing this form on behalf of the company.</p>		


<p>3 Signature</p>		
Postcode	<i>W1A 1AA</i>	<p>For companies registered in Scotland or Northern Ireland, the address for companies registered in Scotland should be in Scotland, the address for Northern Ireland companies should be in Northern Ireland. The address provided can either be for England and Wales companies, or for England and Wales companies.</p>
Company name	<i>ABC Ltd</i>	
Post town	<i>London</i>	
Street	<i>10 Downing Street</i>	
Building name/number	<i>10 Downing Street</i>	
<p>is registered. registered office for 14 days from the date that a change of registered office A person may validly serve any document on the company at its previous has registered this notice. The change in registered office address does not take effect until the Registrar is able to remove it. If you use your home address it will be available on our website and you won't</p>		

<p>4 New registered office address</p>		
Company name in full	<i>ABC Ltd</i>	<p>should be indicated by: All fields are mandatory unless put in brackets Please complete in block capitals or in filling in this form</p>
Company number	<i>12345678</i>	

<p>5 Company details</p>		
<p>address: a company's registered office You may use this form to change What this form is for</p>	<p>a limited liability partnership (LLP) Change of registered office address of an LLP please use form AD01 limited liability partnership (LLP) to the registered office address of a You cannot use this form to change What this form is NOT for</p>	<p>www.companieshouse.gov.uk refer to our guidance at for further information, please</p>

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**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

MARCUS SWIFT

Company name

THE LETTINGS CLUB

Address

Top floor, The Refuge Buildings
9-11 Sunbridge Road
Bradford

Post town



County/Region

Postcode

B D 1 2 A Z

Country

DX

Telephone

07410 397722

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☒ The company name and number match the information held on the public Register.
- ☐ You have provided the new registered office address in section 2.
- ☒ The registered office is in the location where the company was registered e.g. England and Wales, Wales, Scotland, Northern Ireland.
- ☐ You have signed the form.

**Important information**

Please note that all information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For companies registered in Scotland:

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1

For companies registered in Northern Ireland:

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.

**Further information**

For further information, please see the guidance notes on the website at gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at gov.uk/companieshouse