

LIQ03

Notice of progress report in voluntary winding up



Companies House



1 Company details

Company number **1 1 5 8 3 2 9 5**
Company name in full **West Country Laundry Services Limited**

→ Filling in this form
Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) **Steve**
Surname **Henson**

3 Liquidator's address

Building name/number **1 Battle Road**
Street
Post town **Heathfield**
County/Region **Newton Abbot**
Postcode **T Q 1 2 6 R Y**
Country

4 Liquidator's name ①

Full forename(s)
Surname

① Other liquidator
Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number
Street
Post town
County/Region
Postcode
Country

② Other liquidator
Use this section to tell us about
another liquidator.

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6 Period of progress report

From date	^d 2	^d 8	^m 0	^m 7	^y 2	^y 0	^y 2	^y 1
To date	^d 2	^d 7	^m 0	^m 7	^y 2	^y 0	^y 2	^y 2

7 Progress report☒ The progress report is attached**8** Sign and date

Liquidator's signature

Signature

X



X

Signature date

^d2^d6^m0^m9^y2^y0^y2^y2

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Nathan Brown**

Company name **Castle Hill Insolvency Ltd**

Address **1 Battle Road**

Heathfield

Post town **Newton Abbot**

County/Region

Postcode **T Q 1 2 6 R Y**

Country

DX

Telephone **01626 510020**



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

LIQUIDATOR'S ANNUAL PROGRESS REPORT TO CREDITORS & MEMBERS

**WEST COUNTRY LAUNDRY SERVICES LIMITED
- IN CREDITORS' VOLUNTARY LIQUIDATION**

REPORTING PERIOD FROM 28 JULY 2021 TO 27 JULY 2022

25 SEPTEMBER 2022

WEST COUNTRY LAUNDRY SERVICES LIMITED - IN LIQUIDATION

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APPENDICES

- A** Receipts and Payments Account for the Period from 28 July 2021 to 27 July 2022
- B** Additional information in relation to Liquidator's Fees, Expenses & the use of Subcontractors

WEST COUNTRY LAUNDRY SERVICES LIMITED - IN LIQUIDATION

1 Introduction and Statutory Information

- 1.1 I, Steve Henson of Castle Hill Insolvency Ltd was appointed as Liquidator of West Country Laundry Services Ltd (the **Company**) on 28 July 2021. I am authorised to act as an insolvency practitioner in the UK by the ICAEW and am bound by the Insolvency Code of Ethics when carrying out work relating to insolvency appointments. In the event of case related queries, the Liquidator(s) can be contacted on 01626 510020 or by email via info@castlehillinsolvency.com
- 1.2 This progress report provides an update on the conduct of the Liquidation for the period from 28 July 2022 to 27 July 2022 (**the Period**).
- 1.3 Information about the way that this firm will use, and store personal data on insolvency appointments can be found at www.castlehillinsolvency.com/privacy-policy If you are unable to download this, please contact us and a hard copy will be provided to you.
- 1.4 The principal trading address of the Company was 7 Sandy Court, Ashleigh Way, Langan Business Park, Plymouth, PL7 5JX.
- 1.5 The registered office of the Company has been changed to Castle Hill Insolvency, 1 Battle Road, Heathfield, Newton Abbot, TQ12 6RY and its registered number is 11583295.

2 Receipts and Payments

- 2.1 At Appendix A is my Receipts and Payments Account covering the Period of this report.
- 2.2 In Section 3 below, you will find an update on the progress made during the Period in realising the Company's assets and dealing with its affairs

3 Progress of the Liquidation

- 3.1 This section of the report provides creditors with an update on the progress made in the liquidation during the Period and an explanation of the work done by the Liquidator and his staff.
- 3.2 During the period covered by this report, I have completed the following statutory tasks in order to progress the liquidation:
- Notified companies house of the resolutions to wind the company up and the appointment of Liquidator.
 - Advertised the resolution to wind up and the appointment of the liquidation in the London Gazette.
 - Notified HMRC that the company has entered liquidation.
 - Carried out the necessary case reviews.
 - Corresponded with HMRC in relation to the various tax accounts that the company holds.
 - Notified the company's bank of the liquidation and requested bank statements and other necessary documentation.
 - Carried out extensive investigations into the company's trading activity.

Administration (including statutory compliance & reporting)

WEST COUNTRY LAUNDRY SERVICES LIMITED - IN LIQUIDATION

- 3.3 An office holder must comply with certain statutory obligations under the Insolvency Act 1986 and other related legislation.
- 3.4 This work will not necessarily bring any financial benefit to creditors but is required on every case by statute.

Realisation of Assets

- 3.5 There have been no realisations made during the period covered by this report, however, I do expect to make realisations during the next reporting period, as outlined in the investigations section below.
- 3.6 It is anticipated that the work the Liquidator has carried out to deal with the Company's assets will provide a financial benefit to creditors, however, this will likely only be a dividend to the preferential creditors.

Creditors (claims and distributions)

- 3.7 A Liquidator is not only required to deal with correspondence and claims from unsecured creditors (which may include retention of title claims), but also those of any secured and preferential creditors of the Company. This may involve separate reporting to any secured creditor and dealing with distributions from asset realisations caught under their security, most typically a debenture.
- 3.8 Since 1 December 2020, claims from preferential creditors now fall into one of two categories, either ordinary (typically involving employee claims and payments made on behalf of the Company by the Redundancy Payments Service following dismissal, which rank equally among themselves), or secondary (which are claims by HMRC for VAT or other relevant tax deductions such as PAYE and employee NIC deductions, together with student loans and CIS deductions, which also rank equally among themselves). Ordinary preferential claims rank ahead of secondary preferential claims and all preferential creditors must be paid in full before any distribution can be made to the unsecured creditors of a company.
- 3.9 Work undertaken by a Liquidator in dealing with a company's creditors may only therefore bring a financial benefit to certain classes of creditor such as a secured creditor or the preferential creditors, however a Liquidator is required by statute to undertake this work. Similarly, if a distribution is to be paid to any class of creditor, work will be required to agree those claims and process the dividend payments to each relevant class of creditor. The more creditors a company has, the more time and cost will be involved by the Liquidator in dealing with those claims.
- 3.10 More information on the anticipated outcome for all classes of creditor in this case can be found in Section 4 below.
- 3.11 At this stage, I consider the following matters worth bringing to the attention of creditors:
- I anticipated claims from preferential creditors totalling £187,229.70.
 - There were approximately 24 unsecured creditor claims in this case with a value per the directors statement of affairs of £316,070.87.

Investigations

- 3.12 Some of the work Liquidator is required to undertake is to comply with legislation such as the Company Directors' Disqualification Act 1986 (**CDDA 1986**) and Statement of Insolvency Practice 2 – Investigations by Office Holders in Administration and Insolvent Liquidations and may not necessarily bring any financial benefit to creditors, unless these investigations reveal potential asset recoveries that the Liquidator can pursue for the benefit of creditors.

WEST COUNTRY LAUNDRY SERVICES LIMITED - IN LIQUIDATION

- 3.13 I can confirm that I have submitted a report on the conduct of the Directors of the Company to the Department for Business, Energy & Industrial Strategy under the CDDA 1986. As this is a confidential report, I am unable to disclose the contents.
- 3.14 Shortly after appointment, I made an initial assessment of whether there could be any matters that might lead to recoveries for the estate and what further investigations may be appropriate. This assessment took into account any information provided by creditors.
- 3.15 My investigations revealed the following issues:
- 3.16 During my statutory investigations I uncovered a number of transactions with an associated company that I deemed to be recoverable to the estate.

I uncovered £97,452.42 in payments I considered preference payments, and a loan account of £10,262.43, both with an associated company. The associated company has subsequently entered into a CVA, however, the information I have from the CVA supervisor is that they expect to be able to make payment in full. I will update creditors further in my next progress report.

My investigations are ongoing, this has been caused mainly by a huge delay in obtaining the bank statements from the company bank account provider.

Matters still to be dealt with

- 3.17 I am finalising my investigations and liaising with the associated company's CVA supervisor with regard to the final claim into the CVA.
- 3.18 I am awaiting some payroll information in order to complete an RP15 pension claim for the employees.
- 3.19 Once the above is finalised I hope to be able to pay a preferential dividend to creditors.

4 Creditors

Secured Creditors

- 4.1 There are no secured creditors on this case.

Preferential Creditors

- 4.2 A summary of the preferential claims in the liquidation and details of any distributions paid to date can be found below:

Secondary preferential claims	Claim £	Statement of Affairs Claim £	Dividend paid to date
VAT (HMRC)	135,673.70	109,991.73	Nil
PAYE, Employee NIC & CIS deductions (HMRC)	52,736.25	77,237.97	Nil

- 4.3 I anticipate receiving a preferential claim from the redundancy payment service for pension payments in due course- this is expected to be paid in full based on current information.
- 4.4 A secondary preferential dividend is anticipated prior to the conclusion of the liquidation, the details of which will be provided to the preferential creditors in due course.

Unsecured Creditors

WEST COUNTRY LAUNDRY SERVICES LIMITED - IN LIQUIDATION

- 4.5 The Company's statement of affairs indicated there were 24 creditors whose debts totalled £316,070.87. To date, I have received claims totalling £277,720.07 from 6 creditors.
- 4.6 It is not expected there will be a dividend available to unsecured creditors due to the large amount owed to HMRC under their secondary preferential status.

5 Liquidator's Remuneration

- 5.1 Due to the uncertain position around the company assets I have yet to send my fee proposal to creditors. Now the position is more clear, please find enclosed with this report my fee proposal and the necessary approval documents. I will update creditors in my next progress report on the outcome of the decision process.
- 5.2 A copy of 'A Creditors' Guide to Liquidators' Fees' is available from <https://www.r3.org.uk/technical-library/england-wales/technical-guidance/fees/>
- 5.3 Attached as Appendix B is additional information in relation to the Liquidator's fees and expenses including where relevant, information on the use of subcontractors and professional advisers.

6 Creditors' Rights

- 6.1 Within 21 days of the receipt of this report, a secured creditor, or an unsecured creditor (with the concurrence of at least 5% in value of the unsecured creditors) may request in writing that the Liquidator provide further information about his remuneration or expenses which have been itemised in this progress report.
- 6.2 Any secured creditor, or an unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors) may within 8 weeks of receipt of this progress report make an application to court on the grounds that, in all the circumstances, the basis fixed for the Liquidator's remuneration is inappropriate and/or the remuneration charged or the expenses incurred by the Liquidator, as set out in this progress report, are excessive.

7 Next Report

- 7.1 I am required to provide a further report on the progress of the liquidation within two months of the next anniversary of the liquidation, unless I have concluded matters prior to this, in which case I will write to all creditors with my final account.
- 7.2 If you have any queries in relation to the contents of this report, I can be contacted by telephone on 01626 510020 or by email at info@castlehillinsolvency.com.

Yours faithfully



STEVEN HENSON
LIQUIDATOR

West Country Laundry Services Limited
(In Liquidation)
Liquidator's Summary of Receipts & Payments

Statement of Affairs £		From 28/07/2021 To 27/07/2022 £	From 28/07/2021 To 27/07/2022 £
	PREFERENTIAL CREDITORS		
(161,483.71)	HMRC	NIL	NIL
(8,336.84)	Pension Schemes	NIL	NIL
		NIL	NIL
	UNSECURED CREDITORS		
(52,214.38)	Banks/Institutions	NIL	NIL
(89,018.80)	Directors	NIL	NIL
(28,200.73)	HM Revenue & Customs	NIL	NIL
(164,046.11)	Trade & Expense Creditors	NIL	NIL
		NIL	NIL
	DISTRIBUTIONS		
(100.00)	Ordinary Shareholders	NIL	NIL
		NIL	NIL
		NIL	NIL
(503,400.57)		NIL	NIL
	REPRESENTED BY		
			NIL



Steve Henson
Liquidator

WEST COUNTRY LAUNDRY SERVICES LIMITED - IN LIQUIDATION

Appendix B

Additional Information in Relation to the Liquidator's Fees, Expenses & the use of Subcontractors

Staff Allocation and the use of Subcontractors

The general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case.

The constitution of the case team will usually consist of a Partner, a Manager, and an Administrator or Assistant. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment and the experience requirements of the assignment.

We have not utilised the services of any subcontractors on this case.

Professional Advisors

There have been no professional advisors on this case.

Expenses

Category 1 expenses

These expenses do not require prior approval by creditors. The type of expenses that may be charged to a case as a Category 1 expense generally comprise of external supplies of incidental services specifically identifiable to the case, such as postage, case advertising, invoiced travel and external printing, external room hire and external storage costs. Also chargeable, will be any properly reimbursed expenses incurred by personnel in connection with the case. These expenses may include disbursements which are payments first met by an office holder and then reimbursed from the estate. As there have been no realisations in this period, the expenses have not yet been paid, however we will look to reclaim these costs from any asset realisations made in due course, more information on this can be found in the attached fee request.

Expense	Estimated overall cost £	Paid in Prior Period £	Paid in the period covered by this report £	Incurred but not paid to date £
Statutory advertising	171.70	0.00	0.00	171.70
Specific Penalty Bond*	30.00	0.00	0.00	30.00

*This is expected to increase once the asset position is finalised.

Category 2 expenses

These expenses do require approval from creditors. These are costs which are directly referable to the appointment in question but are not payments which are made to an independent third party and may therefore include payments to associates of the office holder or shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis. Details of Category 2 expenses charged by this firm (where appropriate) were provided at the time the Liquidator's fees were approved by creditors.