In accordance with Sections 114,128D, 162, 228, 237, 275, 358, 702, 720, 743, 790N,790Z, 805, 809, 859Q, 877, and 892 of the Companies Act 2006.

AD04

Change of location of the company records to the registered office

BLUEPRINT OneWorld

Go online to file this information
www.gov.uk/companieshouse

✓ What this form is for
You may use this form to tell us which company records are returning to the registered office.

✗ What this form is NOT for
You cannot use this form if t company records have alway at the registered office.

SATURDAY

A85Q0JSB
A19 18/05/2019 #6
COMPANIES HOUSE

1 Company details

Company number	1 1 4 9 0 8 6 1
Company name in full	Virgin Group Loyalty Company Limited

→ **Filling in this form**
Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by *

2 Company records

The following records are now kept at the registered office. Please tick as appropriate: ❶

- ☑ Register of people with significant control.
- ☑ Register of members.
- ☑ Register of directors.
- ☐ Directors' service contracts.
- ☐ Directors' indemnities.
- ☑ Register of secretaries.
- ☑ Records of resolutions etc.
- ☐ Contracts relating to purchase of own shares.
- ☐ Documents relating to redemption or purchase of own share out of capital by private company.
- ☐ Register of debenture holders.
- ☐ Report to members of outcome of investigation by public company into interests in its shares.
- ☐ Register of interests in shares disclosed to public company.
- ☐ Instruments creating charges and register of charges: England and Wales or Northern Ireland.
- ☐ Instruments creating charges and register of charges: Scotland.
- ☐ Historic register of people with significant control.
- ☐ Historic register of members.

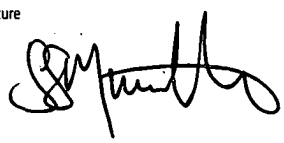
❶ **Important**
If form AD03 'Change of location of the company records to the single alternative inspection location (SAIL)' has not been filed previously, please file one with this form to indicate which company records are held at the SAIL.

If you have previously filed a form AD04, you do not need to include those records on this form.

3 Signature

I am signing this form on behalf of the company.

Signature

Signature
X  X

This form may be signed by:
Director ❷, Secretary, Person authorised ❸, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity Commission receiver and manager, CIC manager, Judicial factor.

❷ **Societas Europaea**
If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership.

❸ **Person authorised**
Under either section 270 or 274 of the Companies Act 2006.

AD04

Change of location of the company records to the registered office

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name: Sarah Mumford

Company name: Virgin Group Loyalty Company Limited

Address: 66 Porchester Road

Post town: London

County/Region:

Postcode: W2 6ET

Country: United Kingdom

DX:

Telephone:

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have ticked the relevant boxes in Section 2.
- ☐ You have signed the form.

Important information

Please note that all information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For companies registered in Scotland:
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.

Further information

For further information, please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse