# REGISTERED COMPANY NUMBER: 11062575 (England and Wales) REGISTERED CHARITY NUMBER: 1185951

# REPORT OF THE TRUSTEES AND

# **UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2021**

**FOR** 

**GREENHAM CONTROL TOWER LIMITED** 



TaxAssist Accountants
35 Bartholomew Street
Newbury
Berkshire
RG14 5LL

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# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 OCTOBER 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 October 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

The purpose of the charity is:

- to preserve and maintain Greenham Control Tower (the 'Tower') for the benefit of the public by providing a museum, special exhibitions and supporting visitor facilities
- to advance the education of the public by provision of a museum, displays and relevant collections, special exhibitions, talks an activities about the Tower explaining its role in military and aviation history and its local community links.

The main activities during the reporting period have been:

- the provision of guided tours of the Tower.
- exhibitions relating to the Tower or lower clubs
- outreach talks to local organizations and radio presentations

These activities have been restricted during the lockdown periods of the Covid pandemic.

The Trustees are conscious of the need to exercise decisions that recognise the responsibility of providing public benefit in the exhibitions, tours etc. at the Tower.

Decisions recognise our Charity purpose and by providing exhibitions, tours, talks etc. the Trustees are meeting the responsibility to delivering public benefit to local, national, and international visitors.

Greenham Control Tower Limited does not make grants. The charity will assess the value of any proposed exhibition etc. before then applying for funding. Such activity will align to our public benefit responsibilities.

Greenham Control Tower is a Grade II listed building sited on Greenham Common. The site was returned to the local people after being decommissioned as an airbase. All the activities and decisions taken are mindful of the need to ensure that the natural beauty and wildlife of the common are respected. The Charity is largely operated with volunteers except for a few staff who supervise and staff the café,

Volunteers are at the centre of our operation and provide the full range of visitor experience with the tours, talks and exhibitions.

Volunteer engagement is a critical aspect of our public benefit delivery as our volunteers are local and provide a network with the local community.

#### **Achievements and Performance**

As might be expected the activities for the year were heavily curtailed by lockdown requirements during the pandemic. However, every effort was made to provide engagement with local groups and ensure the Charity objectives could be achieved. The Tower was only fully open fro the 22<sup>nd</sup> of July 2021.

Engagement with the local community was secured through several activities.

Exhibitions and Visits: The main event of the year was 'Both Sides of the Fence' recording the 40<sup>th</sup> anniversary of the arrival of the peace women protestors. Newbury Knitters installed knitted panels recording the history of the Tower and the common. Several visits were facilitat with talks and tours of the Tower. Such visits enhance the reputation of the Tower and meet our Charitable objectives.

Plays: We were able to put on plays for the public based upon the theme of the Tower and the common.

Talks: Virtual and where allowed group talks to several local societies that provided engagement with the local community

Guides: Advantage was taken of using the common to provide heritage self-guided walks with maps provided.

Additions to the Tower: Continued development of the cupola to enhance the visitor experience.

The Charity remains in a formative state having only recently achieved that status. Objectives are therefore relatively short term and have bee influenced by the Covid pandemic. Support from the Heritage Lottery Fund is being applied to resilience planning both short and long term.

#### Financial Review

The Charity wholly owns Greenham Control Tower Trading Ltd which operates the café and provides funds for the Charity to operate the Tower. Despite the interruption to activity caused by the pandemic, the financial position of the charity has been resilient. The Trustees remai confident that prudent management will support the long-term success of the Charity. The Charity objectives is to hold a minimum of 3 month reserves to cover the costs of maintaining the operation of Greenham Control Tower.

As at 31 October 2021 the charity held £12,934 in its current account. A further £18,339 was held in a deposit account and was designated for exhibitions. There are currently no uncertainties about the Charity continuing as a going concern.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

Greenham Control Tower Ltd is a registered charity and a company limited by guarantee which is governed by a Memorandum and Articles of Association. The Board meet monthly to guide strategy, approve policies, and approve proposed exhibitions and funding. The Board also consider any proposed new Trustee appointment which follows an agreed procedure. Any new Trustee appointment requires the approval of the Board. The Board seeks to achieve diversity and a broad range of views through membership.

# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 OCTOBER 2021

#### REFERENCE AND ADMINISTRATIVE DETAILS

#### **INCORPORATION**

The charitable company was incorporated on 23 October 2019.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

## Registered Company number

11062575 (England and Wales)

### Registered Charity number

1185951

#### Registered office

Greenham Control Tower Burys Bank Road Greenham Thatcham RG19 8BZ

## **Trustees**

J M Gage Director

D J Graham Facilities Manager

S R Jones Company Director

A J Kempe University Lecturer (resigned 7/1/21)

N J Manley Project Manager

S G L Marwick Group It Manager

D A Thomas It Consultant

## **Company Secretary**

## Independent Examiner

TaxAssist Accountants 35 Bartholomew Street Newbury Berkshire RG14 5LL

Approved by order of the board of trustees on  $\frac{28}{9}$   $\frac{2022}{1000}$  and signed on its behalf by

S R Jones – Trustee

# STATEMENT OF THE TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 OCTOBER 2021

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF GREENHAM CONTROL TOWER LIMITED

### Independent examiner's report to the trustees of Greenham Control Tower Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 October 2021.

#### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

PAUL GREENAN MBA FFA FFTA

TaxAssist Accountants 35 Bartholomew Street

22 Daruloion

Newbury Berkshire

RG14 5LL

Date: 12/08/22

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 OCTOBER 2021

	Notes	Unrestricted fund £	Restricted fund £	YEAR ENDED 31/10/21 Total funds £	PERIOD 23/10/19 TO 31/10/20 Total funds £
INCOME AND ENDOWMENTS FROM Donations and legacies		74,012	-	74,012	72,310
Investment income	2	3,704	<del>_</del>	3,704	3,379
Total		77,716	-	77,716	75,689
EXPENDITURE ON Raising funds		4,564	-	4,564	5,143
Charitable activities HLF Other spend		39,665	-	39,665	11,490 52,589
Other		1,841	-	1,841	1,129
Total		46,070	-	46,070	70,351
NET INCOME		31,646	-	31,646	5,338
RECONCILIATION OF FUNDS					
Total funds brought forward		25,980	-	25,980	20,642
TOTAL FUNDS CARRIED FORWARD		57,626	-	57,626	25,980

### BALANCE SHEET 31 OCTOBER 2021

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
FIXED ASSETS Tangible assets	6	5,524		5,524	3,389
1 angiore assets		3,324	-	3,324	3,369
CURRENT ASSETS Debtors Cash at bank and in hand	7	26,665 31,227	<u>-</u>	26,665 31,227	10,641 17,179
		57,892	-	57,892	27,820
CREDITORS					
Amounts falling due within one year	8	(5,790)	-	(5,790)	(5,229)
NET CURRENT ASSETS		52,102		52,102	22,591
TOTAL ASSETS LESS CURRENT LIABI	LITIES	57,626	-	57,626	25,980
NET ASSETS		57,626	-	57,626	25,980
FUNDS Unrestricted funds Restricted funds	9			57,626 	23,350 2,630
TOTAL FUNDS	•			57,626	25,980

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 October 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 October 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

# BALANCE SHEET - continued 31 OCTOBER 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 29 2022 and were signed on its behalf by:

S.R. Jones - Trustee

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2021

#### 1. ACCOUNTING POLICIES

#### BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### FINANCIAL REPORTING STANDARD 102 - REDUCED DISCLOSURE EXEMPTIONS

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

the requirements of Section 7 Statement of Cash Flows.

#### CRITICAL ACCOUNTING ESTIMATES AND JUDGEMENTS

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### **INCOME**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant & Machinery - 25% reducing balance

Fixtures and fittings - 25% reducing balance

### **TAXATION**

The charity is exempt from corporation tax on its charitable activities.

The notes form part of these financial statements

#### **FUND ACCOUNTING**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

# HIRE PURCHASE AND LEASING COMMITMENTS

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

## PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 OCTOBER 2021

## 2. INVESTMENT INCOME

		PERIOD 23/10/19
	YEAR ENDED 31/10/21	TO 31/10/20
D4- : J	£	£
Rents received Deposit account interest	3,696 8	3,320 
	3,704	<u>3,379</u>

## 3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

23/10/19
YEAR ENDED TO
31/10/21 31/10/20
£ £
Depreciation - owned assets 1,842 1,130
Hire of plant and machinery 6,284 3,665

#### 4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 October 2021 nor for the period ended 31 October 2020.

## TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31 October 2021 nor for the period ended 31 October 2021.

## **EMPLOYEES**

There were no employees during the year.

### **TAXATION**

The Charity is a registered charity and therefore is exempt from taxation.

# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 OCTOBER 2021

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM	_	-	
Donations and legacies	58,190	14,120	72,310
Investment income	3,379	-	3,379
Total	61,569	14,120	75,689
EXPENDITURE ON			
Raising funds	5,143	~	5,143
Charitable activities			
HLF	-	11,490	11,490
Other spend	52,589	~	52,589
Other	1,129		1,129
Total	58,861	11,490	70,351
		<del></del>	
NET INCOME	2,708	2,630	5,338
RECONCILIATION OF FUNDS			
Total funds brought forward	20,642		20,642
TOTAL FUNDS CARRIED FORWARD	23,350		25,980

# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 OCTOBER 2021

6.	TANGIBLE FIXED ASSETS			
		Plant and machinery £	Fixtures and fittings £	Totals £
	COST	_		
	At 1 November 2020	150	5,794	5,944
	Additions	<del></del>	3,977	3,977
	At 31 October 2021	150	9,771	9,921
	DEPRECIATION			
	At 1 November 2020	66	2,489	2,555
	Charge for year	21	1,821	1,842
	At 31 October 2021	87	4,310	4,397
	NET BOOK VALUE			
	At 31 October 2021	<u>63</u>	5,461	5,524
	At 31 October 2020	84	3,305	3,389
7.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
			2021 £	2020 £
	Amounts owed by group undertakings		26,665	10,179
	VAT	•		462
			26,665	10,641

# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 OCTOBER 2021

8.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
٠.	CREDITORS, ANY CONTROLLED TO BOD WITHIN GIVE TEAM		2021	2020
			£	£
	Trade creditors	,	876	1,842
	Other creditors Tax	•	3,851 (1,421)	- 666
	Social security and other taxes		(396)	(159)
	Accruals and deferred income		2,880	_2,880
				<u>——</u>
			<u>5,790</u>	<u>5,229</u>
9.	MOVEMENT IN FUNDS			
			Net	
		At	movement	At
		1/11/20 £	in funds £	31/10/21 £
	Unrestricted funds	£	I.	ı.
	General fund	25,980	31,646	57,626
		<del>.</del>		<del>_</del>
	TOTAL FUNDS	25,980	31,646	57,626
	Net movement in funds, included in the above are as follows:			
		Incoming	Resources	Movement
		resources	expended	in funds
		£	£	£
	Unrestricted funds	77 716	(46.070)	21 646
	General fund	77,716	(46,070)	31,646
	TOTAL FUNDS	77,716	<u>(46,070</u> )	31,646

# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 OCTOBER 2021

## 9. MOVEMENT IN FUNDS - continued

### Comparatives for movement in funds

	At 20/2/20 £	Net movement in funds £	At 31/10/20 £
Unrestricted funds General fund	20,642	2,708	23,350
Restricted funds Restricted Fund		2,630	2,630
TOTAL FUNDS	20,642	5,338	25,980

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	61,569	(58,861)	2,708
Restricted funds Restricted Fund	14,120	(11,490)	2,630
TOTAL FUNDS	75,689	<u>(70,351</u> )	5,338

# 10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 October 2021.

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 OCTOBER 2021

	YEAR ENDED 31/10/21 £	PERIOD 23/10/19 TO 31/10/20
INCOME AND ENDOWMENTS		
Donations and legacies Gifts Donations Grants Events Income	29,839 41,406 2,767 74,012	0 20,025 50,390 1,895 72,310
Investment income Rents received Deposit account interest	3,696 8	3,320 59
Total incoming resources	<u>3,704</u> 77,716	<u>3,379</u> 75,689
EXPENDITURE		
Other trading activities Purchases Events	640 3,924 4,564	2,851 2,292 5,143
Charitable activities Hire of plant and machinery	6,284	3,665
Other Plant and machinery Fixtures and fittings	21 1,820 1,841	28 1,101 1,129

**Support costs** 

# DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 OCTOBER 2021

	YEAR ENDED 31/10/21 £	PERIOD 23/10/19 TO 31/10/20 £
Support costs	_	_
Management		
Rates and water	554	(986)
Insurance	2,450	2,153
Light and heat	7,944	4,997
Postage and stationery	880	-
Advertising	3,002	754
Governance and charity resilince project	4,840	11,490
Cleaning	6,882	8,132
Amortisation of intangible fixed assets	345	-
Bank interest	2	-
Interest payable	<del></del>	<u>16</u>
	26,899	26,556
Finance		
Wages	21	20,926
Pensions	-	73
Light and heat	515	-
Telephone	907	951
Postage and stationery	1,178	749
Sundries	96	64
Bank charges	26	202
Subscriptions		1,123
	4,263	24,088
Information technology		
Repairs and renewals	407	4,962
Security costs	540	3,606
•	947	8,568
Human resources		122
Website Design	72	152
Governance costs Accountancy and legal fees	1,200	1,050

This page does not form part of the statutory financial statements

# DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 OCTOBER 2021

	YEAR ENDED 31/10/21 <u>£</u>	PERIOD 23/10/19 TO 31/10/20 £
Total resources expended	46,070	70,351
Net income	31,646	5,338