In accordance with Section 392 of the Companies Act 2006.

AA01

Change of accounting reference date



You can use the WebFiling service to file this form online. Please go to www.companieshouse.gov.uk X What this f What this form is for please You cannot You may use this form gov.uk to change the accounting reference - change a p date relating to either the current, or accounts a the immediately previous, extend a p A33 06/03/2019 accounting period. months ur **COMPANIES HOUSE** administra Company details → Filling In this form Company number Please complete in typescript or in bold black capitals. Company name in full All fields are mandatory unless specified or indicated by Date of accounting reference period O Date of period you wish to Please enter the end date of the current, or the immediately previous, change accounting period. • The current period means the present accounting period which 2018 **Accounting period** has not yet come to an end. ending on The immediately previous period means the period immediately preceding your present accounting period. New accounting reference date o Has the accounting reference period been shortened or extended? New accounting reference date If you wish to move the end of your → Shortened. Please complete 'Date shortened so as to end on'. current, or immediately previous, → Extended. Please complete 'Date extended so as to end on'. reference period to an earlier date. please insert the required date in the Please enter the date the accounting reference period has been shortened to. box marked 'Shortened'. Date Shortened so as If you wish to move the end of your current, or immediately previous, to end on reference period to a later date, Please enter the date the accounting reference period has been extended to. please insert the required date in the box marked 'Extended'. **Date Extended so as** You cannot change a period for to end on which the accounts are overdue. You cannot extend a period beyond 18 months unless the company is in administration.

AA01 Change of accounting reference date

4.	Extending more than once in five years •	
Extending more than once in five years	Have you extended the accounting reference period more than once in five years? → Yes. Please complete the section below. → No. Please go to Section 5.	Extending more than once in five years You only need to complete this section if you have extended your accounting reference period more than once in five years.
	You may not extend periods more than once in five years unless you fall into one of the following categories. Please tick only one box. The company is in administration. You have specific approval from the Secretary of State (please enclose a copy). You are extending the company's accounting reference period to align with that of a parent or subsidiary undertaking established in the European Economic Area. You are submitting the form on behalf of an overseas company.	
5	Signature	
	I am signing this form on behalf of the company.	Societas Europaea If the form is being filed on behalf
Signature	Signature X	of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership. ② Person authorised Under either section 270 or 274 of the Companies Act 2006.
	This form may be signed by: Director , Secretary, Person authorised , Permanent representative on behalf of an overseas company, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.	

Presenter information You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record. Contact name Company name Brown Butler Leigh House 28-32 St Paul's Street **LEEDS** LS1 2JT County/Region Postcode DX Checklist We may return forms completed incorrectly or

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- You have completed section 2.
- You have entered the new accounting reference date in section 3.
- ☐ You have completed section 4 (if appropriate).
- You have signed the form.
- You have checked your filing deadline through WebCHeck at www.companieshouse.gov.uk

Important information

Please note that all information on this form will appear on the public record.

✓ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

For companies registered in Scotland:
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street,, Belfast, Northern Ireland, BT2 8BG. DX 481 N.R. Belfast 1.

Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk