ASPIRE INDEPENDENT SUPPORT COMMUNITY INTEREST COMPANY UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019 PAGES FOR FILING WITH REGISTRAR



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STATEMENT OF FINANCIAL POSITION

AS AT 31 MARCH 2019

| | 2019 | | |
|--|-------|-------------|-----|
| | Notes | £ | £ |
| Owner of a contra | | | |
| Current assets | | | |
| Cash at bank and in hand | | 4,137 | |
| Creditors: amounts falling due within one year | 3 | (4,136) | |
| | | | |
| Net current assets | | | 1 |
| | | | === |
| | | | |
| Reserves | | | |
| Income and expenditure account | | | 1 |
| • | | | |

The directors of the company have elected not to include a copy of the income and expenditure account within the financial statements.

For the financial year ended 31 March 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the board of directors and authorised for issue on 6 December 2019 and are signed on its behalf by:

Ms C White Director

Cane

Company Registration No. 10871196

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

1 Accounting policies

Company information

Aspire Independent Support Community Interest Company is a private company incorporated in England and Wales. The registered office is Butterthwaite House, Jumble Lane, Ecclesfield, Sheffield, S35 9XJ.

1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the requirements of the Companies Act 2006 as applicable to companies subject to the small companies regime. The disclosure requirements of section 1A of FRS 102 have been applied other than where additional disclosure is required to show a true and fair view.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Income and expenditure

Income and expenses are included in the financial statements as they become receivable or due.

Expenses include VAT where applicable as the company cannot reclaim it.

1.3 Cash and cash equivalents

Cash and cash equivalents are basic financial assets and include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.4 Financial instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's statement of financial position when the company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Classification of financial liabilities

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors, bank loans, loans from fellow group companies and preference shares that are classified as debt, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.5 Taxation

The company is exempt from corporation tax, it being a company not carrying on a business for the purposes of making a profit.

1.6 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.7 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to profit or loss on a straight line basis over the term of the relevant lease except where another more systematic basis is more representative of the time pattern in which economic benefits from the leases asset are consumed.

1.8 Government grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

2 Employees

The average monthly number of persons (including directors) employed by the company during the year was 0.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

3 Creditors: amounts falling due within one year

2019

£

Other creditors

4,136

4 Members' liability

The company is limited by guarantee, not having a share capital and consequently the liability of members is limited, subject to an undertaking by each member to contribute to the net assets or liabilities of the company on winding up such amounts as may be required not exceeding £1.

CIC 34

Community Interest Company Report

| | For official use (Please leave blank) | |
|---|--|---------------|
| Please complete in typescript, or | Company Name in full | |
| in bold black capitals. | Company Number | 10871196 |
| | Year Ending | 2019 31/03/19 |

Please ensure the company name is consistent with the company name entered on the accounts.

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's information and guidance notes.

<u>Please note that you must give details in this report of transfer of assets for less than full</u> consideration e.g. donations to outside bodies, or paid directors at <u>less than market value</u>.

(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)

PART 1 – GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a fair and accurate description of how they have benefited the community.

We are a community organisation based on feedback of clients from our sister organisation Aspire pc. The clients received individual support and occasionally met for social activities, feedback suggested that people wanted to meet up on a regular basis so the Community Hub was established. The Hub brings together all sections of the local community, those classed as disadvantaged and those who are not to enjoy activities and make friends. So far, the community as enjoyed various activities including: Arts and Crafts, beauty therapy, Boccia, painting, Tai chi, laughing therapy and internet safety. The Hub is small at the moment based in a suburb of Rotherham and in Rotherham town centre but the aim is to offer community activities throughout the Borough to give people different opportunities to experience new interests, build relationships and gain confidence.

(Please continue on separate continuation sheet if necessary.)

| Company Number | 10871196 |
|----------------|----------|
| Year Ending | 2019 |

PART 2 - CONSULTATION WITH STAKEHOLDERS

A "stakeholder" is any person or organisation affected by the company's activities. Indicate what steps the company has taken during the financial year to which the report relates to consult its stakeholders, whether formally or informally. If there has been no consultation, this should be made clear.

| • | |
|-----------|---|
| Please | indicate who the company's stakeholders are: |
| | mpany undertakes regular consultation with it's stake holders about what activitie int to engage with and what trips they want to do. |
| | |
| | |
| Please | indicate how the stakeholders have been consulted: |
| activitie | olders are consulted at meetings, where they are invited to put forward ideas for s and trips. They are encouraged to informally make suggestions at any time by ing us. Annual Surveys to all stakeholders are undertaken on a yearly basis. |
| | |
| | |
| | |
| | ction, if any, has the company taken in response to feedback from its consultation as been no consultation, this should be made clear. |
| | e engaged with different stakeholders to offer different activities including Rock arobics, belly dancing, hearts and crafts and healthy eating. |
| | |
| | |
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| | |

| Company Number | 10871196 |
|----------------|----------|
| Year Ending | 2019 |

PART 3 –DIRECTORS' REMUNERATION (See Appendix A)

All community interest companies are required to report certain information about their directors' remuneration.

The information required is specified in Schedule 3 to the Small Companies and Groups (Accounts and Directors' Report) Regulations 2008, for companies which are subject to the "small companies regime" under Part 15 of the Companies Act 2006.

All companies are required to provide some of this information in the notes to their annual accounts. If you have provided all of this information in your accounts, you need not reproduce it here, but you must state where that information can be found.

| 1. Tota | l amount of directors' remuneration etc |
|---------|--|
| (a) | The overall total amount of remuneration paid to or receivable by directors in respect of qualifying services. |
| | None |
| (b) | The overall total amount of money paid to or receivable by directors, and the net value of assets (other than money, share options or shares) received or receivable by directors, under long term incentive schemes in respect of qualifying services. None |
| (c) | The overall total value of any company contributions— (i) paid, or treated as paid, to a pension scheme in respect of directors' qualifying services, and (ii) by reference to which the rate or amount of any money purchase benefits that may become payable will be calculated. None |

| • • | e number of directors (if any) to whom retirement benefits are accruing espect of qualifying services— |
|---|--|
| (i) (ii) | under money purchase schemes, and under defined benefit schemes. |
| Nor | ne |
| | |
| | |
| | urposes of section 1 above, any reference to a "subsidiary undertaking" of the company, taking which is a subsidiary undertaking a the time the services were rendered. |
| Compen | sation to directors for loss of office |
| | e aggregate amount of any payments made to directors, or past directors loss of office. |
| Nor | |
| ' 10' | ne |
| 1,401 | ne |
| NB: | For the purposes of this paragraph, any reference to a "subsidiary undertaking" of the |
| NB: com of or | For the purposes of this paragraph, any reference to a "subsidiary undertaking" of the apany, is to an undertaking which is a subsidiary undertaking immediately before the los |
| NB: com of or Sums pa | For the purposes of this paragraph, any reference to a "subsidiary undertaking" of the apany, is to an undertaking which is a subsidiary undertaking immediately before the los |
| NB: com of or Sums pa | For the purposes of this paragraph, any reference to a "subsidiary undertaking" of the apany, is to an undertaking which is a subsidiary undertaking immediately before the los flice as director. id to third parties in respect of directors' services aggregate amount, and nature, of any consideration (including nefits otherwise than in cash) paid to or receivable by third parties for king available the services of any person— |
| NB: com of or . Sums pa The ben mal | For the purposes of this paragraph, any reference to a "subsidiary undertaking" of the apany, is to an undertaking which is a subsidiary undertaking immediately before the los flice as director. id to third parties in respect of directors' services aggregate amount, and nature, of any consideration (including nefits otherwise than in cash) paid to or receivable by third parties for king available the services of any person— as a director of the company, or |
| NB: com of of . Sums pa The ben mal (i | For the purposes of this paragraph, any reference to a "subsidiary undertaking" of the pany, is to an undertaking which is a subsidiary undertaking immediately before the los ffice as director. id to third parties in respect of directors' services aggregate amount, and nature, of any consideration (including nefits otherwise than in cash) paid to or receivable by third parties for king available the services of any person— as a director of the company, or i) while director of the company— (a) as director of any of its subsidiary undertakings, or (b) otherwise in connection with the management of the affairs of company or any of its subsidiary undertakings. |
| NB: com of or Sums pa The ben mal (i (i) | For the purposes of this paragraph, any reference to a "subsidiary undertaking" of the pany, is to an undertaking which is a subsidiary undertaking immediately before the los ffice as director. id to third parties in respect of directors' services aggregate amount, and nature, of any consideration (including nefits otherwise than in cash) paid to or receivable by third parties for king available the services of any person— as a director of the company, or i) while director of the company— (a) as director of any of its subsidiary undertakings, or (b) otherwise in connection with the management of the affairs of company or any of its subsidiary undertakings. |
| NB: com of or NB: the ben mal (i) (i) the No NB: mon | For the purposes of this paragraph, any reference to a "subsidiary undertaking" of the pany, is to an undertaking which is a subsidiary undertaking immediately before the los fflice as director. Id to third parties in respect of directors' services aggregate amount, and nature, of any consideration (including nefits otherwise than in cash) paid to or receivable by third parties for king available the services of any person— as a director of the company, or i) while director of the company— (a) as director of any of its subsidiary undertakings, or (b) otherwise in connection with the management of the affairs of company or any of its subsidiary undertakings. For consideration otherwise than in cash, the reference to its amount is to the estimate ley value of the benefit. |
| NB: com of or NB: mon NB: NB: MB: MB: NB: | For the purposes of this paragraph, any reference to a "subsidiary undertaking" of the pany, is to an undertaking which is a subsidiary undertaking immediately before the los fice as director. id to third parties in respect of directors' services aggregate amount, and nature, of any consideration (including nefits otherwise than in cash) paid to or receivable by third parties for king available the services of any person— as a director of the company, or i) while director of the company— (a) as director of any of its subsidiary undertakings, or (b) otherwise in connection with the management of the affairs of company or any of its subsidiary undertakings. The company or any of its subsidiary undertakings. |

NOTES

General nature of obligations

- (1) Information has to be given only so far as it is contained in the company's books and papers, or the company has the right to obtain it from the persons concerned.
- (2) Any information is treated as shown if it is capable of being readily ascertained from other information which is shown.

Provisions as to amounts to be shown

- (1) The amount in each case includes all relevant sums, whether paid by or receivable from the company, any of the company's subsidiary undertakings or any other person.
- (2) References to amounts paid to or receivable by a person include amounts paid to or receivable by a person connected with him or a body corporate controlled by him (but not so as to require an amount to be counted twice).
- (3) Except as otherwise provided, the amounts to be shown for any financial year are—
- (a) the sums receivable in respect of that year (whenever paid) or,
- (b) in the case of sums not receivable in respect of a period, the sums paid during that year.
- (4) Sums paid by way of expenses allowance that are charged to United Kingdom income tax after the end of the relevant financial year must be shown in a note to the first accounts in which it is practicable to show them and must be distinguished from the amounts to be shown apart from this provision.
- (5) Where it is necessary to do so for the purpose of making any distinction required in complying with this Schedule, the directors may apportion payments between the matters in respect of which they have been paid or are receivable in such manner as they think appropriate.

Exclusion of sums liable to be accounted for to company etc

- (1) The amounts to be shown do not include any sums that are to be accounted for—
- (a) to the company or any of its subsidiary undertakings, or
- (b) by virtue of sections 219 and 222(3) of the Companies Act 2006 (payments in connection with share transfers: duty to account), to persons who sold their shares as a result of the offer made.
- (2) Where—
- (a) any such sums are not shown in a note to the accounts for the relevant financial year on the ground that the person receiving them is liable to account for them, and
- (b) the liability is afterwards wholly or partly released or is not enforced within a period of two years,

those sums, to the extent to which the liability is released or not enforced, must be shown in a note to the first accounts in which it is practicable to show them and must be distinguished from the amounts to be shown apart from this provision.

Money purchase benefits and defined benefits

Where a pension scheme provides for any benefits that may become payable to or in respect of any director to be whichever are the greater of—

- (a) money purchase benefits as determined by or under the scheme; and
- (b) defined benefits as so determined,

the company may assume for the purposes of this paragraph that those benefits will be money purchase benefits, or defined benefits, according to whichever appears more likely at the end of the financial year.

For the purpose of determining whether a pension scheme is a money purchase or defined benefit scheme, any death in service benefits provided for by the scheme are to be disregarded.

Remuneration

Remuneration paid or receivable or share options granted in respect of a person's accepting office as a director are treated as emoluments paid or receivable or share options granted in respect of his services as a director.

| Definitions | |
|-------------------------|--|
| Company contributions | means – |
| | in relation to a pension scheme and a director, any payments (including insurance premiums) made, or treated as made, to the scheme in respect of the director by a person other than the director |
| Consideration | |
| | includes benefits otherwise than in cash, and in relation to such consideration the reference to its amount is to the estimated money value of the benefit |
| Defined benefit scheme | means - |
| | a pension scheme that is not a money purchase scheme |
| Defined benefits | means - |
| | retirement benefits payable under a pension scheme that are not money purchase benefits |
| Money purchase benefits | means - |

| | retirement benefits payable under a pension scheme the rate or amount of which is calculated by reference to payments made, or treated as made, by the director or by any other person in respect of the director and which are not average salary benefits |
|----------------------------|--|
| Money purchase scheme | means - a pension scheme under which all of the benefits that may become payable to or in respect of the director are money purchase benefits |
| Net value | means – In relation to any assets received or receivable by a director, value after deducting any money paid or other value given by the director in respect of those assets |
| Payment for loss of office | has the same meaning as in section 215 of the Companies Act 2006 |
| Pension scheme | means – a retirement benefits scheme as defined by section 611 of the Income and Corporation Taxes Act 1988 |
| Qualifying services | means - in relation to any person, that person's services as a director of the company, and that person's services while director of the company— (a) as director of any of its subsidiary undertakings; or (b) otherwise in connection with the management of the affairs of the company or any of its subsidiary undertakings |
| Remuneration | (a) salary, fees and bonuses, sums paid by way of expenses allowance (so far as they are chargeable to UK income tax), and (b) subject to the exclusion below, the estimated money value of any other benefits received by him otherwise than in cash. |

| | The expression does not include— |
|-------------------------|---|
| | (a) the value of any share options granted to a direct or the amount of any gains made on the exercise of any such options, |
| | (b) any company contributions paid, or treated as pai in respect of him under any pension scheme or any benefits to which he is entitled under any such scheme, |
| | (c) any money or other assets paid to or received or receivable by him under any long term incentive scheme |
| Retirement benefits | has the meaning given by section 612(1) of that Act |
| Share option | means - |
| | a right to acquire shares |
| Shares | means - |
| | shares (whether allotted or not) in the company, or any undertaking which is a group undertaking in relation to the company, and includes a share warrant as defined by section 779(1) of the Companies Act 2006 |
| Subsidiary undertakings | Any reference to a subsidiary undertaking of the comparin relation to a person who is or was, while a director of company, a director also, by virtue of the company's nomination (direct or indirect) of any other undertaking, includes that undertaking, whether or not it is or was in fa subsidiary undertaking of the company |

| Company Number | 10871196 | • |
|----------------|----------|---|
| Year Ending | 2019 | |

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION (EXCLUDING DIVIDENDS)

Community interest companies are only permitted to transfer assets other than for full consideration (i.e. at less than market value) if:

- the assets in question are transferred to an asset-locked body (a community interest company, charity or equivalent body established outside Great Britain) which is specified in the company's constitution, or where the Regulator has consented to the transfer; or
- (ii) the transfer, although not made to an asset-locked body, is nevertheless made for the benefit of the community.

Where transfers of either kind are made, the community interest company report must disclose the amount of the transfer, or, where this cannot be given precisely, a fair estimate of the value of the assets transferred. Please give the following details:

| estimate of the value of the assets transferred. Please give the following details: | | |
|---|---|--|
| i) | A description of the asset and the amount of the transfer or estimate of its value. Please state 'none', if applicable and move to section 5 | |
| None | | |
| ii) | Details of the recipient, to which the asset was transferred, including whether or not it is an asset-locked body. | |
| iii) | If the recipient is not an asset-locked body, how the transfer will benefit the community. | |
| iv) | If the recipient is an asset-locked body, whether it is specified in the company's memorandum or articles of association as a recipient of transfers of the company's assets other than for full consideration. | |
| v) | If the recipient is an asset-locked body, but is not so specified, brief details of how the Regulator's consent to the transfer was given. | |
| | | |
| | | |
| | | |

| Company Number | 10871196 | |
|-----------------------|----------|--|
| Year Ending | 2019 | |

PART 5 – DIVIDENDS FOR THE FINANCIAL YEAR TO WHICH THE REPORT RELATES

This part of the template should be completed if the company is limited by shares and has declared or proposed to declare a dividend in respect of the financial year to which the report relates or has declared a dividend in respect of any of the four financial years immediately preceding that financial year. If the company is limited by shares but has not declared or proposed any dividends in respect of the financial year to which the report relates, please indicate this.

Before completing this part you should consult Chapter 6.3 and Annex A of the Regulator's information and guidance notes which contain the rules on dividend payments.

For all dividends declared or proposed in respect of the financial year to which the report relates, please supply the following information:

| (i) | A description of the class, number and paid up value of the shares on which the dividend has been declared or paid. Please state 'none', if applicable and move to section 6 |
|-------|---|
| None | |
| (ii) | The amount of dividend declared or paid per share |
| | |
| (iii) | Whether or not the dividend is an exempt dividend (in essence, a dividend paid directly or indirectly to an asset-locked body where the asset-locked body is either specified in the company's constitution as a possible recipient of its assets, or the Regulator has consented to payment of the dividend. |
| | |
| (iv) | if it is an exempt dividend, why it is an exempt dividend. |
| | |
| | (Please continue on separate continuation sheet if necessary.) |
| | tricase continue on separate continuation sheet if necessary.) |

| Company Number | 10871196 |
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| Year Ending | 2019 |

Where a dividend which is not an exempt dividend is declared or proposed in respect of the financial year to which the report relates, the report must explain how it complies with regulations 17 to 20 of the Community Interest Company Regulations 2005 by giving details of:

| (i) | The maximum dividend per share | | |
|-------|---|--|--|
| None | | | |
| : | | | |
| | | | |
| | | | |
| (ii) | The maximum aggregate dividend | | |
| | | | |
| None | | | |
| | | | |
| (iii) | In addition to the above information, the total amount of (a) all exempt; and (b) all non-exempt dividends declared or proposed in respect of the financial year to which the report relates should be given. | | |
| None | | | |
| | | | |
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| | | | |
| | | | |

| Company Number | | |
|----------------|------|--|
| | | |
| Year Ending | 2019 | |

PART 6 - INTEREST PAID AT A PERFORMANCE-**RELATED RATE**

This part should only be completed if the company has, at any time during the financial year to which this report relates, had a debt outstanding, or a debenture in issue on which a performance-related rate of interest was payable. A performance-related rate of interest is a rate which varies according to the level of the company's profits or turnover, or any item on its balance sheet. See further Chapter 6.4 of the Regulator's guidance notes.

In order to demonstrate compliance with the rules on performance-related rates of interest, please give the following details:

| picase give the following details. | | | |
|------------------------------------|--|--|--|
| (i) None | The rates of interest paid on any debt or debenture of the company on which a performance-related rate of interest was payable as calculated over a 12 month period ending with the most recent date on which interest became payable in respect of that debt or debenture during the financial year. Please state 'none', if applicable and move to section 7 | | |
| (ii) | (If the interest cap applied to that debt or debenture) how any such rates of interest were calculated. | | |
| (iii) | Either the interest cap applicable to the debt or debenture concerned (with an explanation of how it has been calculated), or an explanation of why the cap does not apply to it (i.e. because the agreement was entered into before the company became a community interest company). | | |
| | (Please continue on separate continuation sheet if necessary) | | |

| Company Number | 10871196 | |
|----------------|----------|--|
| Year Ending | 2019 | |

(N.B. Please enclose a cheque for £15 payable to Companies House)

PART 7 - SIGNATORY

Please ensure that a director or secretary signs the original CIC Report, which should be retained for your records. Please send a copy of the CIC Report to the Registrar of Companies (see below).

Signed C - Date 16 12.19

Office held (delete as appropriate) Director/Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

| Ms C white | | |
|---------------------|------------------|---|
| Butterthwaite House | | |
| Ecclesfield S35 9XJ | | |
| | Tel 01142 456320 | _ |
| DX Number | DX Exchange | |

Please send a completed copy, along with the accounts and a cheque or postal order for the £15 filing fee (payable to Companies House), to one of the following addresses:

Companies registered in **England and Wales**: Companies House, Crown Way, Cardiff, CF14 3UZ (DX 33050 Cardiff)

Companies registered in **Scotland**: Companies House, 4th Floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh EH3 9FF (DX235 Edinburgh)

Companies registered in **Northern Ireland**: Companies House, 2nd Floor, The Linenhall, 32-38 Linenhall Street, Belfast, BT2 8BG

(N.B. The accounts and CIC34 cannot be filed online)

Please ensure the company name is consistent with the company name entered on the accounts.