

LIQ03

Notice of progress report in voluntary winding up



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 1 0 6 0 4 3 3 0

Company name in full Shepherd Cox Hotels (Manchester North) Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Simon James

Surname Bonney

3 Liquidator's address

Building name/number High Holborn House

Street 52-54 High Holborn

Post town London

County/Region

Postcode W C 1 V 6 R L

Country

4 Liquidator's name ①

Full forename(s) Carl

Surname Jackson

① Other liquidator

Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number High Holborn House

Street 52-54 High Holborn

Post town London

County/Region

Postcode W C 1 V 6 R L

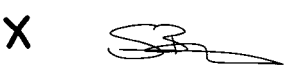
Country

② Other liquidator

Use this section to tell us about
another liquidator.

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6	Period of progress report															
From date	^d	1	^d	7	^m	0	^m	5	^y	2	^y	0	^y	2	^y	2
To date	^d	1	^d	6	^m	0	^m	5	^y	2	^y	0	^y	2	^y	3
7	Progress report															
	<input checked="" type="checkbox"/> The progress report is attached															
8	Sign and date															
Liquidator's signature	<div>Signature</div> <div>  </div>															
Signature date	^d	1	^d	1	^m	0	^m	7	^y	2	^y	0	^y	2	^y	3

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Notice of progress report in voluntary winding up



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Selina Rai**

Company name **Quantuma Advisory Limited**

Address **High Holborn House**

52-54 High Holborn

Post town **London**

County/Region

Postcode **W C 1 V 6 R L**

Country

DX

Telephone **020 3856 6720**



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Shepherd Cox Hotels (Manchester North) Limited

(In Creditors' **Voluntary Liquidation**)

(**"the Company"**)

THE JOINT LIQUIDATORS' **PROGRESS REPORT**

11 July 2023

Simon Bonney and Carl Jackson of Quantuma Advisory Limited, High Holborn House, 52-54 High Holborn, London, WC1V 6RL, were appointed Joint Liquidators of Shepherd Cox Hotels (Manchester North) Limited on 17 May 2021.

Simon Bonney is licensed to act as an Insolvency Practitioner by the Insolvency Practitioners Association and Carl Jackson is licensed to act as an Insolvency Practitioner by the Institute of Chartered Accountants in England and Wales.

This report has been prepared for circulation solely to comply with the Joint Liquidators' statutory duty to report to Creditors under the provisions of The Insolvency (England and Wales) Rules 2016 and for no other purpose. This report is intended for the statutory recipients. The report cannot be used or relied upon by any party other than for its intended statutory purpose.

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ABBREVIATIONS

For the purpose of this report the following abbreviations shall be used:

"the Act"	Insolvency Act 1986 (as amended)
"the Rules"	Insolvency (England and Wales) Rules 2016
"the Joint Liquidators"	Simon Bonney and Carl Jackson of Quantuma Advisory Limited
"the Company"	Shepherd Cox Hotels (Manchester North) Limited - In Liquidation
"SIP"	Statement of Insolvency Practice (England & Wales)
"Review Period"	Period covered by the report from 17 May 2022 to 16 May 2023
"Whole Period"	Period covered by the report from 17 May 2021 to 16 May 2023

1. INTRODUCTION

Introduction

This report has been prepared to provide Members and Creditors with an update on the progress of the Liquidation of the Company since the last report dated 1 July 2022.

As you will be aware the Joint Liquidators previously acted as Joint Administrators of the Company.

Given the information previously provided to Members and Creditors in the earlier report, detailed background information in respect of the Company has not been included and this report focusses on the progress of the Liquidation subsequent to that report.

A schedule of statutory information in respect of the Company is attached at Appendix 1.

Details of the appointment of the Joint Liquidators

Simon Bonney and Carl Jackson of Quantum Advisory Limited were appointed Joint Liquidators of the Company on 17 May 2021.

The Joint Liquidators confirm that they are authorised to carry out all functions, duties and powers by either one or both of them.

2. THE PROGRESS OF THE LIQUIDATION

Information received by the Joint Liquidators from the Former Joint Administrators

Full details regarding the actions undertaken by the former Joint Administrators were included in the Joint Administrators' Final Report. There were no significant actions taken during the period between the date of the Final Report and the commencement of the Liquidation.

The Joint Liquidators' Receipts and Payments Account

Attached at Appendix 2 is a Receipts and Payments account covering the Review Period together with a summary of the transactions in the previous Review Period. In accordance with the requirements of SIP 7, the Joint Liquidators confirm that the account has been reconciled with that held at the bank.

The rest of this report describes the key developments in the Liquidation over the Review Period.

A summary is provided of the main asset realisations during the Review Period and an estimation of those assets yet to be realised, together with details of costs incurred but as yet remaining unpaid.

Administrative, Statutory & Regulatory Tasks

The Joint Liquidators have met a considerable number of statutory and regulatory obligations. Whilst many of these tasks have not had a direct benefit in enhancing realisations for the insolvent estate, they have assisted in the efficient and compliant progressing of the Creditors' Voluntary Liquidation, which has ensured that the Joint Liquidators and their staff have carried out their work to high professional standards. Details of the tasks carried out during the Review Period are included in Appendix 4.

Realisation of Assets

Bank Interest

During the Review Period, the sole asset realisation was bank interest in the sum of £4.07.

Estimated Future Realisations

The Joint Liquidators are exploring any potential routes of recovery in respect of intercompany debts and legal claims which can be brought on the Company's behalf. Investigations remain ongoing in order to establish what funds, if any, can be recovered for the benefit of the Liquidation estate. Further details of these investigations are included below.

3. CREDITORS: CLAIMS AND DISTRIBUTIONS

Secured Creditors

The Company has no secured creditors.

Preferential Creditors

Preferential claims relating to unpaid holiday pay, wage arrears and pension contributions were estimated at £3,109.00 in the Director's Estimated Statement of Affairs. However, the actual value of preferential claims has yet to be quantified.

No dividend to preferential creditors has been paid to date.

It is uncertain whether there will be sufficient realisations to pay a dividend to Preferential Creditors.

Crown Creditors

HMRC has submitted an unsecured claim of £67,447.82 in the Liquidation.

Prescribed Part

Under Section 176A of the Insolvency Act 1986, where after 15 September 2003 a company has granted to a creditor a floating charge, a proportion of the net property of the company must be made available purely for the Unsecured Creditors. This equates to:

- 50% of net property up to £10,000;
- Plus, 20% of net property in excess of £10,000.
- Subject to a maximum of £600,000.

The Company has not granted a floating charge to any Creditor after 15 September 2003 and consequently there will be no prescribed part in this Creditors Voluntary Liquidation.

Unsecured Creditors

Unsecured claims were estimated at £793,612.00 in the Director's Estimated Statement of Affairs and, to date, 42 claims have been received totalling £3,266,065.34.

At present it is uncertain whether a dividend will be paid to Unsecured Creditors.

Claims Process

Creditors are requested to submit claims to the address on the front of this report, marked for the attention of Selina Rai.

A Proof of Debt form is attached at Appendix 5.

4. OTHER MATTERS AND INFORMATION TO ASSIST CREDITORS

Investigations

As detailed in the previous progress report, the Joint Liquidators investigations are ongoing in the Liquidation as part of a larger review of the entire group structure. The Joint Liquidators have identified a number of possible claims which they are pursuing with the assistance of their solicitors. These potential claims relate to individuals formerly involved in the management of the Company, in addition to former advisors of the Company.

No further information regarding these investigations can be provided at this time, as further disclosure may prejudice the outcome of those investigations.

Further Information

To comply with the Provision of Services Regulations, some general information about Quantuma Advisory Limited, including the complaints policy and Professional Indemnity Insurance, can be found at <https://www.quantuma.com/legal-information>.

Information about this insolvency process may be found on the R3 website here <http://www.creditorinsolvencyguide.co.uk>.

General Data Protection Regulation

In compliance with the General Data Protection Regulation, Creditors, Employees, Shareholders, Directors and any other Stakeholder who is an individual (i.e. not a corporate entity) in these insolvency proceedings is referred to the Privacy Notice in respect of Insolvency Appointments, which can be found at this link <http://www.quantuma.com/legal-notices>.

5. ETHICS

Please note that the Joint Liquidators are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment. Further information can be viewed at the following link <https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics>. Additionally the Joint Liquidators are also bound by the regulations of their Licensing Bodies.

General Ethical Considerations

During the Review Period, no new threats to compliance with the Code of Ethics have been identified.

Specialist Advice and Services

When instructing third parties to provide specialist advice and services or having the specialist services provided by the firm, the Joint Liquidators are obligated to ensure that such advice or work is warranted and that the advice or work contracted reflects the best value and service for the work undertaken. The firm reviews annually the specialists available to provide services within each specialist area and the cost of those services to ensure best value. The specialists chosen usually have knowledge specific to the insolvency industry and, where relevant, to matters specific to this insolvency appointment. Details of the specialists specifically chosen in this matter are detailed below.

6. THE JOINT LIQUIDATORS' FEES AND EXPENSES

A copy of 'A Creditors Guide to Liquidators' Fees' effective from 1 April 2021 together with Quantuma Advisory Limited's current schedule of charge-out rates and chargeable expenses, which includes historical charging information, may be found at <https://www.quantuma.com/guide/creditors-guide-fees/>.

A hard copy of both the Creditors' Guide and Quantum Advisory Limited's current and/or historic charge-out rate and expenses policies may be obtained on request at no cost.

Joint Liquidators' Fees

The basis of the Joint Liquidators' fees has not yet been fixed. Correspondence requesting fee approval will be issued to creditors in due course (and only if assets are expected to be realised thus providing a source of funds to discharge the same).

As no fee resolution has been sought, no estimates of the Joint Liquidators' fees and expenses have been provided. Therefore, no comparison of these estimates against current costs can be made.

We consider this case to be highly complex due to the nature of the ownership of the Company's freehold property and the complicated intercompany position with other connected companies and individuals.

Details of the expenses paid in the Review Period and Whole Period are shown in the Receipts and Payments account at Appendix 2.

The Joint Liquidators do not require creditor approval to recharge and pay their category 1 disbursements from the Liquidation estate, they do however require creditor approval to do the same with category 2 disbursements. This approval has not yet been sought and is likely to be sought at the same time as the resolution for the Liquidators' fees. In any event, the Joint Liquidators have not incurred any category 2 disbursements.

Other Professional Costs

Solicitors

During the Administration period, Crowell & Moring LLP were instructed by the Joint Administrators to advise on appropriate legal matters.

Crowell & Moring LLP continue to act for the Joint Liquidators. Their costs have been agreed on the basis of their standard hourly charge out rates, plus disbursements and VAT. During the Review Period £40,026.25 was paid to Crowell & Moring in respect of their fees and disbursements.

Financial IT Consultant Fees

AADD Ltd were instructed by the Joint Administrators to assist with obtaining, reconstructing, analysing and maintaining the Company's financial records. AADD Ltd remain instructed by the Joint Liquidators. Their costs in the Review Period have been agreed on a fixed fee basis totalling £337.50 plus VAT and they have been paid in full.

Investigation Agents

ESA Risk Ltd were instructed by the Joint Liquidators to conduct specific investigations including asset tracing. Their costs in the Review Period have been agreed on a fixed fee basis totalling £2,550 plus VAT. During the Review Period, £550 plus VAT has been paid against these fees and £2,000 plus VAT remains outstanding.

All professional costs are reviewed and analysed before payment is approved.

Creditors' right to request information

Any Secured Creditor, or Unsecured Creditor with the support of at least 5% in value of the Unsecured Creditors or with permission of the Court, may request in writing the Joint Liquidators to provide additional information regarding remuneration or expenses to that already supplied within this report. Such requests must be made within 21 days of receipt of this report.

Creditors' right to challenge remuneration and/or expenses

Any Secured Creditor, or Unsecured Creditor with the support of at least 10% in value of the Unsecured Creditors or with permission of the Court, may apply to the Court for one or more orders, reducing the amount or the basis of remuneration which the Joint Liquidators are entitled to charge or otherwise challenging some or all of the expenses incurred.


Such applications must be made within 8 weeks of receipt by the applicant(s) of the progress report detailing the remuneration and/or expenses being complained of.

Please note that such challenges may not disturb remuneration or expenses disclosed in prior progress reports.

7. FUTURE OF THE LIQUIDATION

The administration of the Liquidation will continue in order to finalise the investigations into the Company's affairs and the larger group structure.

Should you have any queries in regard to any of the above please do not hesitate to contact Selina Rai on 020 3856 6720 or by e-mail at selina.raai@quantuma.com.

A handwritten signature in black ink, appearing to be 'S Bonney', with a long horizontal flourish extending to the right.

Simon Bonney
Joint Liquidator

SHEPHERD COX HOTELS (MANCHESTER NORTH) LIMITED
(IN LIQUIDATION)

STATUTORY INFORMATION

Company Name	Shepherd Cox Hotels (Manchester North) Limited
Trading Address	The Comfort Inn, Manchester Old Road, Middleton, Manchester, M24 4RF
Proceedings	In Liquidation
Date of Appointment	17 May 2021
Joint Liquidators	Simon Bonney & Carl Jackson Quantuma Advisory Limited High Holborn House, 52-54 High Holborn, London, WC1V 6RL
Registered office Address	c/o Quantuma Advisory Limited High Holborn House, 52-54 High Holborn, London, WC1V 6RL
Company Number	10604330
Incorporation Date	7 February 2017

APPENDIX 2

SHEPHERD COX HOTELS (MANCHESTER NORTH) LIMITED
(IN LIQUIDATION)

THE JOINT LIQUIDATORS' RECEIPTS AND PAYMENTS ACCOUNT AS AT 16 MAY 2023

VAT Basis

Receipts and payments are shown net of VAT, with any amount due from HM Revenue and Customs shown separately.

Shepherd Cox Hotels (Manchester North) Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Statement of Affairs £		From 17/05/2022 To 16/05/2023 £	From 17/05/2021 To 16/05/2023 £
	ASSET REALISATIONS		
282,698.00	Associated Debtors	NIL	NIL
	Bank Interest Gross	4.07	4.64
21,824.00	Cash at Bank	NIL	NIL
2,602.00	Fixtures & Fittings	NIL	NIL
50,000.00	Freehold Land & Property	NIL	70,000.00
	Funds from Administration	NIL	6,036.10
	VAT Refund from Admin	NIL	2,942.65
		4.07	78,983.39
	COST OF REALISATIONS		
	Agents/Valuers Fees	NIL	10,000.00
	Financial IT Consultant Fees	337.50	1,967.50
	Insurance of Assets	NIL	21,103.26
	Investigations Agents	550.00	550.00
	Land Registry Fees	632.00	632.00
	Legal Fees and Disbursements	40,026.25	40,026.25
	Postage	NIL	263.40
	Postage Agent Fees	261.10	261.10
	Statutory Advertising	NIL	88.00
	Storage Costs	85.35	85.35
		(41,892.20)	(74,976.86)
	PREFERENTIAL CREDITORS		
(3,109.00)	Employee Arrears/Hol Pay	NIL	NIL
		NIL	NIL
	UNSECURED CREDITORS		
(711.00)	Customer Deposits	NIL	NIL
(792,901.00)	Other Creditors	NIL	NIL
		NIL	NIL
	DISTRIBUTIONS		
(100.00)	Ordinary Shareholders	NIL	NIL
		NIL	NIL
(439,697.00)		(41,888.13)	4,006.53
	REPRESENTED BY		
	Bank 1 Current		2,601.28
	Vat Receivable		1,405.25
			4,006.53

SHEPHERD COX HOTELS (MANCHESTER NORTH) LIMITED
(IN LIQUIDATION)

**SCHEDULE OF THE JOINT LIQUIDATORS' TIME COSTS DURING THE REVIEW PERIOD AND
THE WHOLE PERIOD**

Time Entry - SIP9 Time & Cost Summary + Cumulative

6008724 - Shepherd Cox Hotels (Manchester North) Limited
Project Code: POST
From: 17/05/2022 To: 16/05/2023

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)	Total Hours Cum (POST Only)	Total Time Costs Cum (POST Only)
Admin & Planning	0.20	5.50	4.30	0.50	10.50	3,786.50	360.62	40.80	12,743.50
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cashiering	0.20	0.70	2.50	2.20	5.60	1,391.00	248.39	13.30	3,087.50
Closing Procedures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10	10.00
Creditors	0.00	0.60	2.20	0.00	2.80	894.50	319.46	19.20	6,063.00
Investigations	29.50	2.20	0.10	0.00	31.80	15,989.00	502.80	45.10	22,292.50
Pre Appointment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	0.40	1.70	0.00	0.00	2.10	871.50	415.00	54.40	18,986.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours / Costs	30.30	10.70	9.10	2.70	52.80	22,932.50	434.33	172.90	63,182.50
Total Fees Claimed						0.00			
Total Disbursements Claimed						1,315.95			

SHEPHERD COX HOTELS (MANCHESTER NORTH) LIMITED
(IN LIQUIDATION)

DETAILED NARRATIVE LIST OF WORK UNDERTAKEN BY THE JOINT LIQUIDATORS DURING
THE REVIEW PERIOD

Description of work undertaken	May include
<u>ADMINISTRATION & PLANNING</u>	
Recovering & scheduling the Company's books and records.	Collection and making an inventory of company books and records
General Administration - Dealing with all routine correspondence and emails relating to the case.	
Case strategy & completing file reviews every 6 months.	Discussions regarding strategies to be pursued Meetings with team members and independent advisers to consider practical, technical and legal aspects of the case Periodic file reviews Periodic reviews of the application of ethical, anti-money laundering and anti-bribery safeguards Maintenance of statutory and case progression task lists/diaries Updating checklists
VAT & Corporation Tax matters and returns.	Preparation and filing of VAT Returns Preparation and filing of Corporation Tax Returns
<u>CREDITORS</u>	
Dealing with creditor correspondence, emails and telephone conversations.	Receive and follow up creditor enquiries via telephone Review and prepare correspondence to creditors and their representatives via email and post
Annual/Progress Reports	Preparing, circulating and filing progress reports.
<u>INVESTIGATIONS</u>	
Investigating & Pursuing Antecedent Transactions	Continuing in depth review of Company records and third party information Liaising with solicitors re strategy and possible claims Liaising with third parties regarding further information required Assisting solicitors with pursuing claims
Third Party Investigations	Liaising with third party organisations, including The Insolvency Service, regarding their investigations into the Company's affairs Collating and providing information to third parties
<u>REALISATION OF ASSETS</u>	
Debtors	Reviewing and assessing debtors' ledgers
<u>CASHIERING</u>	
Maintaining and managing the Office Holders' cashbook and bank account.	Requesting bank statements Correspondence with bank regarding specific transfers Maintenance of the estate cash book
Dealing with cheque requisitions	Issuing cheques/BACS payments
Dealing with deposit forms	Banking remittances

Description of work undertaken	May include
Bank Reconciliations	
Preparing & Filing statutory Receipts & Payments accounts	Preparing and filing statutory Receipts and Payments accounts at Companies House

Current Charge-out Rates of the staff working on the case

Time charging policy

Support staff and executive assistants do not charge their time to each case except when the initial set up is being performed or when a sizeable administrative task or appropriate ad hoc duty is being undertaken.

Support staff include secretarial and administrative support.

The minimum unit of time recorded is 6 minutes.

Rates are likely to be subject to periodic increase.

Staff	Charge out rates £
CEO/Managing Directors	730.00
Appointment Taking Director	616.00
Senior Manager	505.00
Manager	435.00
Assistant Manager	395.00
Senior Administrator	340.00
Case Accountant	155.00

SHEPHERD COX HOTELS (MANCHESTER NORTH) LIMITED
(IN LIQUIDATION)

PROOF OF DEBT FORM

PROOF OF DEBT - GENERAL FORM

Shepherd Cox Hotels (Manchester North) Limited

Date of Resolution for voluntary winding up: 17 May 2021

DETAILS OF CLAIM		
1.	Name of Creditor (if a company, its registered name)	
2.	Address of Creditor (i.e. principal place of business)	
3.	If the Creditor is a registered company: <ul style="list-style-type: none"> For UK companies: its registered number For other companies: the country or territory in which it is incorporated and the number if any under which it is registered The number, if any, under which it is registered as an overseas company under Part 34 of the Companies Act 	
4.	Total amount of claim, including any Value Added Tax, as at the date of liquidation, less any payments made after this date in relation to the claim, any deduction under R14.20 of the Insolvency (England & Wales) Rules 2016 and any adjustment by way of set-off in accordance with R14.24 and R14.25	£
5.	If the total amount above includes outstanding uncapitalised interest, please state	YES (£) / NO
6.	Particulars of how and when debt incurred	
7.	Particulars of any security held, the value of the security, and the date it was given	
8.	Details of any reservation of title in relation to goods to which the debt relates	
9.	Details of any document by reference to which the debt can be substantiated. [Note the liquidator may call for any document or evidence to substantiate the claim at his discretion]	
10.	Give details of whether the whole or any part of the debt falls within any (and if so which) of the categories of preferential debts under section 386 of, and schedule 6 to, the Insolvency Act 1986	Category Amount(s) claimed as preferential £
11.	If you wish any dividend payment that may be made to be paid in to your bank account please provide BACS details. Please be aware that if you change accounts it will be your responsibility to provide new information	Account No.: Account Name: Sort code:
AUTHENTICATION		
Signature of Creditor or person authorised to act on his behalf		
Name in BLOCK LETTERS		
Date		
If signed by someone other than the Creditor, state your postal address and authority for signing on behalf of the Creditor		
Are you the sole member of the Creditor?		YES / NO