

LIQ03

Notice of progress report in voluntary winding up



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 1 0 6 0 4 3 3 0

Company name in full Shepherd Cox Hotels (Manchester North) Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Simon James

Surname Bonney

3 Liquidator's address

Building name/number High Holborn House

Street 52-54 High Holborn

Post town London

County/Region

Postcode WC 1 V 6 R L

Country

4 Liquidator's name ①

Full forename(s) Carl

Surname Jackson

① Other liquidator

Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number High Holborn House

Street 52-54 High Holborn

Post town London

County/Region

Postcode WC 1 V 6 R L

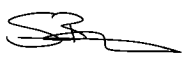
Country

② Other liquidator

Use this section to tell us about
another liquidator.

LIQ03

Notice of progress report in voluntary winding up

6	Period of progress report															
From date	^d	1	^d	7	^m	0	^m	5	^y	2	^y	0	^y	2	^y	1
To date	^d	1	^d	6	^m	0	^m	5	^y	2	^y	0	^y	2	^y	2
7	Progress report															
<input checked="" type="checkbox"/> The progress report is attached																
8	Sign and date															
Liquidator's signature	<div>Signature</div> <div>  </div>															
Signature date	^d	0	^d	1	^m	0	^m	7	^y	2	^y	0	^y	2	^y	2

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Selina Rai**

Company name **Quantuma Advisory Limited**

Address **High Holborn House**

52-54 High Holborn

Post town **London**

County/Region

Postcode **W C 1 V 6 R L**

Country

DX

Telephone **020 3856 6720**

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Shepherd Cox Hotels (Manchester North) Limited

(In Creditors' **Voluntary Liquidation**)

(**"the Company"**)

THE JOINT LIQUIDATORS' **PROGRESS REPORT**

1 July 2022

Simon Bonney and Carl Jackson of Quantuma Advisory Limited, High Holborn House, 52-54 High Holborn, London, WC1V 6RL were appointed Joint Liquidators of Shepherd Cox Hotels (Manchester North) Limited on 17 May 2021.

Simon Bonney is licensed to act as an Insolvency Practitioner by the Insolvency Practitioners Association and Carl Jackson is licensed to act as an Insolvency Practitioner by the Institute of Chartered Accountants in England and Wales.

This report has been prepared for circulation solely to comply with the Joint Liquidators' statutory duty to report to Creditors under the provisions of The Insolvency (England and Wales) Rules 2016 and for no other purpose. This report is intended for the statutory recipients. The report cannot be used or relied upon by any party other than for its intended statutory purpose.

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ABBREVIATIONS

For the purpose of this report the following abbreviations shall be used:

"the Act"	Insolvency Act 1986 (as amended)
"the Rules"	Insolvency (England and Wales) Rules 2016
"the Joint Liquidators"	Simon Bonney and Carl Jackson of Quantuma Advisory Limited
"the Company"	Shepherd Cox Hotels (Manchester North) Limited - In Liquidation
"SIP"	Statement of Insolvency Practice (England & Wales)
"Review Period"	Period covered by the report from 17 May 2021 to 16 May 2022

1. INTRODUCTION

Introduction

This report has been prepared to provide Members and Creditors with an update on the progress of the Liquidation of the Company since the Simon Bonney and Carl Jackson's appointment as Joint Liquidators on 17 May 2021.

As you will be aware the Joint Liquidators previously acted as Joint Administrators of the Company.

A schedule of statutory information in respect of the Company is attached at Appendix 1.

Details of the appointment of the Joint Liquidators

Simon Bonney and Carl Jackson of Quantuma Advisory Limited were appointed Joint Liquidators of the Company on 17 May 2021.

The Joint Liquidators confirm that they are authorised to carry out all functions, duties and powers by either one or both of them.

2. THE PROGRESS OF THE LIQUIDATION

Information received by the Joint Liquidators from the Former Joint Administrators

Full details regarding the actions undertaken by the former Joint Administrators were included in the Joint Administrators' Final Report. There were no significant actions taken during the period between the date of the Final Report and the commencement of the Liquidation.

The Joint Liquidators' Receipts and Payments Account

Attached at Appendix 2 is a Receipts and Payments account covering the Review Period. In accordance with the requirements of SIP 7, the Joint Liquidators confirm that the account has been reconciled with that held at the bank.

The rest of this report describes the key developments in the Liquidation over the Review Period.

A summary is provided of the main asset realisations during the Review Period and an estimation of those assets yet to be realised, together with details of costs incurred but as yet remaining unpaid.

Administrative, Statutory & Regulatory Tasks

The Joint Liquidators have met a considerable number of statutory and regulatory obligations. Whilst many of these tasks have not had a direct benefit in enhancing realisations for the insolvent estate, they have assisted in the efficient and compliant progressing of the Creditors' Voluntary Liquidation, which has ensured that the Joint Liquidators and their staff have carried out their work to high professional standards. Details of the tasks carried out during the Review Period are included in Appendix 4.

Realisation of assets

Freehold Land and Buildings

The Company's primary asset was the freehold property: The Comfort Inn, 818 Manchester Old Road, Middleton, M24 4RF ("the Property"). The individual rooms in this freehold property were previously sold to private individual investors as leaseholds. As such, this created additional challenges in realising the value in the Property.

Following on from their appointment as Joint Administrators, the Joint Liquidators continued to take advice from their solicitors and agents regarding the disposal of the Property and explored interest in the Property on a vacant basis or with leases in place.

The Joint Administrators had previously attempted to liaise with the individual room investors, but a consensus regarding the disposal of the Property was not able to be reached.

The Joint Administrators had therefore resolved that the Property should be marketed with the leases in place and subsequently identified a purchaser for the hotel on this basis. Negotiations with this preferred purchaser were continued by the Joint Liquidators.

The Joint Liquidators continued with the Joint Administrators' instruction of Christie & Co ("the Agents"), who are professional independent agents with adequate professional indemnity insurance, to dispose of the Company's assets using the most advantageous method available.

Otway Capital Limited ("the Purchaser") expressed an interest in purchasing the Company's freehold property during the Administration Period.

Therefore, the Purchaser was invited to contact the Agents directly to progress the potential sale. The Agents weighed up the advantages of a proceeding with a sale to the Purchaser, against the potential of attracting a better offer albeit that this would involve incurring more costs. The Agents concluded that the Purchaser's offer was very likely to represent the best net realisation for the asset and they recommended to the Joint Liquidators that the offer be accepted.

A condition of the offer was for the Joint Liquidators to disclaim the Company's sub leases. These sub leases granted the Company access rights to the individual leasehold rooms. It was considered that these sub leases would not transfer to the Purchaser in any event. The sub leases were duly disclaimed during the Review Period.

Consequently, the Property was sold to the Purchaser on 12 November 2021 for £70,000.00 (exclusive of any VAT), which was received in full on the same date.

Bank Interest

During the Review Period, bank interest in the sum of £0.57 was received.

Funds Transferred from Administration

During the Review Period, the sum of £6,036.10 was received in respect of funds held in the Administration estate. Furthermore, the sum of £2,942.65 was received in respect of VAT due to the Company from the Administration period.

Estimated Future Realisations

The Joint Liquidators are exploring any potential routes of recovery in respect of intercompany claims and investigations remain ongoing order to establish what funds, if any, can be recovered for the benefit of the Liquidation estate.

3. CREDITORS: CLAIMS AND DISTRIBUTIONS

Secured Creditors

The Company has no secured creditors.

Preferential Creditors

Preferential claims relating to unpaid holiday pay, wage arrears and pension contributions were estimated at £3,109.00 in the Director's Estimated Statement of Affairs. However, the actual value of preferential claims has yet to be quantified.

No dividend to preferential creditors has been paid to date.

It is uncertain whether there will be sufficient realisations to pay a dividend to Preferential Creditors.

Crown Creditors

HMRC has submitted an unsecured claim of £67,447.82 in the Liquidation.

Prescribed Part

Under Section 176A of the Insolvency Act 1986, where after 15 September 2003 a company has granted to a creditor a floating charge, a proportion of the net property of the company must be made available purely for the Unsecured Creditors. This equates to:

- 50% of net property up to £10,000;
- Plus, 20% of net property in excess of £10,000.

The Company has not granted a floating charge to any Creditor after 15 September 2003 and consequently there will be no prescribed part in this Creditors Voluntary Liquidation.

Unsecured Creditors

Unsecured claims were estimated at £793,612.00 in the Director's Estimated Statement of Affairs and, to date, 42 claims have been received totalling £3,266,065.34.

At present it is uncertain whether a dividend will be paid to Unsecured Creditors.

Claims Process

In the event of a distribution to Unsecured Creditors, you are requested to submit claims to the address in the front of this report, marked for the attention of Selina Rai.

A Proof of Debt form is attached at Appendix 5.

4. OTHER MATTERS AND INFORMATION TO ASSIST CREDITORS

Investigations

During the Administration, the Joint Administrators carried out an initial review of the Company's affairs in the period prior to appointment. This included seeking information and explanations from the Directors by means of questionnaires; making enquiries of the Company's accountants; reviewing information received from Creditors; and collecting and examining the Company's bank statements, accounts and other records.

The information gleaned from this process enabled the Joint Administrators to meet their statutory duty to submit a confidential report on the conduct of the Directors (past and present) to the Insolvency Service.

This work was also carried out with the objective of making an initial assessment of whether there were any matters that may lead to any recoveries for the benefit of Creditors. This would typically include any potential claims which may be brought against parties either connected to or who have past dealings with the Company.

This review is ongoing in the Liquidation, as part of a larger review of the entire group structure. The Joint Liquidators have identified a number of possible claims which they are pursuing with the assistance of their solicitors.

No further information regarding these investigations can be provided at this time, as further disclosure may prejudice the outcome of those investigations.

Further Information

To comply with the Provision of Services Regulations, some general information about Quantuma Advisory Limited, including the complaints policy and Professional Indemnity Insurance, can be found at <http://www.quantuma.com/legal-information>.

Information about this insolvency process may be found on the R3 website here <http://www.creditorinsolvencyguide.co.uk>.

General Data Protection Regulation

In compliance with the General Data Protection Regulation, Creditors, Employees, Shareholders, Directors and any other Stakeholder who is an individual (i.e. not a corporate entity) in these insolvency proceedings is referred to the Privacy Notice in respect of Insolvency Appointments, which can be found at this link <http://www.quantuma.com/legal-notices>.

5. ETHICS

Please note that the Joint Liquidators are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment. Further information can be viewed at the following link <https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics>.

Additionally the Joint Liquidators are also bound by the regulations of their Licensing Bodies.

General Ethical Considerations

Prior to the Joint Liquidators' appointment, a review of ethical issues was undertaken and no ethical threats were identified.

A further review has been carried out and no threats have been identified in respect of the management of the insolvency appointment over the Review Period.

Specialist Advice and Services

When instructing third parties to provide specialist advice and services or having the specialist services provided by the firm, the Joint Liquidators are obligated to ensure that such advice or work is warranted and that the advice or work contracted reflects the best value and service for the work undertaken. The firm reviews annually the specialists available to provide services within each specialist area and the cost of those services to ensure best value. The specialists chosen usually have knowledge specific to the insolvency industry and, where relevant, to matters specific to this insolvency appointment. Details of the specialists specifically chosen in this matter are detailed below.

6. THE JOINT LIQUIDATORS' FEES AND EXPENSES

A copy of 'A Creditors Guide to Liquidators' Fees' effective from 1 April 2021 together with Quantuma Advisory Limited's current schedule of charge-out rates and chargeable expenses, which includes historical charging information, may be found at <https://www.quantuma.com/guide/creditors-guide-fees/>.

A hard copy of both the Creditors' Guide and Quantuma Advisory Limited's current and/or historic charge-out rate and expenses policies may be obtained on request at no cost.

Joint Liquidators' Fees

The basis of the Joint Liquidators' fees has not yet been fixed. Correspondence requesting fee approval will be issued to creditors in due course.

As no fee resolution has been sought, no estimates of the Joint Liquidators' fees and expenses have been provided. Therefore, no comparison of these estimates against current costs can be made.

We consider this case to be highly complex due to the nature of the ownership of the Company's freehold property and the complicated intercompany position with other connected companies and individuals.

Details of the expenses paid in the Review Period are shown in the Receipts and Payments account at Appendix 2.

Other Professional Costs

Solicitors

During the Administration period, Crowell & Moring LLP were instructed by the Joint Administrators to advise on appropriate legal matters, including the sale of the Property and the ongoing investigations being undertaken by the Joint Administrators/Liquidators.

Crowell & Moring continue to act for the Joint Liquidators. Their costs have been agreed on the basis of their standard hourly charge out rates, plus disbursements and VAT. No fees have been paid to Crowell & Moring in respect of their costs during the Review Period.

Agents & Valuers

Christie & Co were instructed by the Joint Administrators as agents and valuers in relation to the sale of the Company's freehold property. Christie & Co remain instructed by the Joint Liquidators. Their costs were agreed on a fixed fee basis of £10,000.00 plus expenses and VAT. During the Review Period, these costs were paid in full.

Financial IT Consultant Fees

AADD Ltd were instructed by the Joint Administrators to assist with obtaining, reconstructing, analysing and maintaining the Company's financial records. AADD Ltd remain instructed by the Joint Liquidators. Their costs in the Review Period have been agreed on a fixed fee basis totalling £1,630.00 plus VAT.

During the Review Period, these costs were paid in full.

All professional costs are reviewed and analysed before payment is approved.

Creditors' right to request information

Any Secured Creditor, or Unsecured Creditor with the support of at least 5% in value of the Unsecured Creditors or with permission of the Court, may request in writing the Joint Liquidators to provide additional information regarding remuneration or expenses to that already supplied within this report. Such requests must be made within 21 days of receipt of this report.

Creditors' right to challenge remuneration and/or expenses

Any Secured Creditor, or Unsecured Creditor with the support of at least 10% in value of the Unsecured Creditors or with permission of the Court, may apply to the Court for one or more orders, reducing the amount or the basis of remuneration which the Joint Liquidators are entitled to charge or otherwise challenging some or all of the expenses incurred.

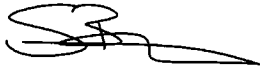
Such applications must be made within 8 weeks of receipt by the applicant(s) of the progress report detailing the remuneration and/or expenses being complained of.

Please note that such challenges may not disturb remuneration or expenses disclosed in prior progress reports.

Future of the Liquidation

The administration of the Liquidation will continue in order to finalise the investigations into the Company's affairs and the larger group structure.

Should you have any queries in regard to any of the above please do not hesitate to contact Selina Rai on 020 3856 6720 or by e-mail at selina.ra@quantuma.com.

A handwritten signature in black ink, appearing to be 'S Bonney', with a stylized flourish extending to the right.

Simon Bonney
Joint Liquidator

SHEPHERD COX HOTELS (MANCHESTER NORTH) LIMITED
(IN LIQUIDATION)

STATUTORY INFORMATION

Company Name	Shepherd Cox Hotels (Manchester North) Limited
Trading Address	The Comfort Inn, Manchester Old Road, Middleton, Manchester, M24 4RF
Proceedings	In Liquidation
Date of Appointment	17 May 2021
Joint Liquidators	Simon Bonney & Carl Jackson Quantuma Advisory Limited High Holborn House, 52-54 High Holborn, London, WC1V 6RL
Registered office Address	c/o Quantuma Advisory Limited High Holborn House, 52-54 High Holborn, London, WC1V 6RL
Company Number	10604330
Incorporation Date	7 February 2017

SHEPHERD COX HOTELS (MANCHESTER NORTH) LIMITED
(IN LIQUIDATION)

THE JOINT LIQUIDATORS' RECEIPTS AND PAYMENTS ACCOUNT AS AT 16 MAY 2022

VAT Basis

Receipts and payments are shown net of VAT, with any amount due from HM Revenue and Customs shown separately.

Shepherd Cox Hotels (Manchester North) Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Statement of Affairs £		From 17/05/2021 To 16/05/2022 £	From 17/05/2021 To 16/05/2022 £
	ASSET REALISATIONS		
282,698.00	Associated Debtors	NIL	NIL
	Bank Interest Gross	0.57	0.57
21,824.00	Cash at Bank	NIL	NIL
2,602.00	Fixtures & Fittings	NIL	NIL
50,000.00	Freehold Land & Property	70,000.00	70,000.00
	Funds from Administration	6,036.10	6,036.10
	VAT Refund from Admin	2,942.65	2,942.65
		<u>78,979.32</u>	<u>78,979.32</u>
	COST OF REALISATIONS		
	Agents/Valuers Fees	10,000.00	10,000.00
	Financial IT Consultant Fees	292.50	292.50
	Insurance of Assets	21,103.26	21,103.26
	Photocopying	1,337.50	1,337.50
	Postage	263.40	263.40
	Statutory Advertising	88.00	88.00
		<u>(33,084.66)</u>	<u>(33,084.66)</u>
	PREFERENTIAL CREDITORS		
(3,109.00)	Employee Arrears/Hol Pay	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
	UNSECURED CREDITORS		
(711.00)	Customer Deposits	NIL	NIL
(792,901.00)	Other Creditors	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
	DISTRIBUTIONS		
(100.00)	Ordinary Shareholders	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
<u>(439,697.00)</u>		<u>45,894.66</u>	<u>45,894.66</u>
	REPRESENTED BY		
	Bank 1 Current		43,506.71
	Vat Receivable		2,387.95
			<u>45,894.66</u>

SHEPHERD COX HOTELS (MANCHESTER NORTH) LIMITED
(IN LIQUIDATION)

SCHEDULE OF THE JOINT LIQUIDATORS' TIME COSTS DURING THE REVIEW PERIOD

Time Entry - SIP9 Time & Cost Summary + Cumulative

6008724 - Shepherd Cox Hotels (Manchester North) Limited
Project Code: POST
From: 17/05/2021 To: 16/05/2022

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)	Total Hours Cum (POST Only)	Total Time Costs Cum (POST Only)
Admin & Planning	0.50	10.00	15.90	3.90	30.30	8,957.00	295.61	30.30	8,957.00
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cashiering	0.00	1.40	2.20	4.10	7.70	1,696.50	220.32	7.70	1,696.50
Closing Procedures	0.00	0.00	0.00	0.10	0.10	10.00	100.00	0.10	10.00
Creditors	0.50	4.00	11.60	0.30	16.40	5,168.50	315.15	16.40	5,168.50
Investigations	10.60	2.60	0.10	0.00	13.30	6,303.50	473.95	13.30	6,303.50
Pre Appointment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	1.40	30.40	20.50	0.00	52.30	18,114.50	346.36	52.30	18,114.50
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours / Costs	13.00	48.40	50.30	8.40	120.10	40,250.00	335.14	120.10	40,250.00
Total Fees Claimed						0.00			
Total Disbursements Claimed						0.00			

Time Entry - SIP9 Time & Cost Summary

Category 2 Disbursements

6008724 - Shepherd Cox Hotels (Manchester North) Limited
Project Code: POST
From: 17/05/2021 To: 16/05/2022

Other amounts paid or payable to the office holders firm or to party in which the office holder or his firm or any associate has an interest.

Transaction Date	Type and Purpose	Amount
09/06/2021	Stationery: Stationery - Month 16 Accurate Mailing	0.80
24/08/2021	Stationery: Stationery - Month 19 Accurate Mailing	8.12
23/09/2021	Stationery: Stationery - Month 20 Accurate Mailing	1.70
02/07/2021	Stationery: Stationery - Month 17 Accurate Mailing	49.80
	Total	60.42

SHEPHERD COX HOTELS (MANCHESTER NORTH) LIMITED
(IN LIQUIDATION)

DETAILED NARRATIVE LIST OF WORK UNDERTAKEN BY THE JOINT LIQUIDATORS DURING THE
REVIEW PERIOD

Description of work undertaken	May Include
<u>ADMINISTRATION & PLANNING</u>	
Initial Statutory and General Notifications & Filing e.g. Advertising the appointment, undertaking statutory notifications to Companies House, HMRC , the Pension Protection Fund, preparing the documentation and dealing with other notification of appointment	Filing of documents to meet statutory requirements Advertising in accordance with statutory requirements
Obtaining a specific penalty bond.	
Recovering & Scheduling the company's books and records.	Collection and making an inventory of company books and records
Setting up electronic case files and electronic case details on IPS.	
General Administration - Dealing with all routine correspondence and emails relating to the case.	
Case strategy & completing file reviews at 1 month, 2 months & 6 months.	Discussions regarding strategies to be pursued Meetings with team members and independent advisers to consider practical, technical and legal aspects of the case Periodic file reviews Periodic reviews of the application of ethical, anti-money laundering and anti-bribery safeguards Maintenance of statutory and case progression task lists/diaries Updating checklists
VAT & Corporation Tax matters and returns.	Preparation and filing of VAT Returns Preparation and filing of Corporation Tax Returns
<u>CREDITORS</u>	
Dealing with creditor correspondence, emails and telephone conversations.	Receive and follow up creditor enquiries via telephone Review and prepare correspondence to creditors and their representatives via email and post
Dealing with Pension Schemes	Corresponding with the PPF and the Pensions Regulator
Dealing with HMRC/RPO claims	
Initial Appointment Notification to Creditors - Preparing the documentation & sending out initial appointment notification to creditors	
<u>INVESTIGATIONS</u>	
Investigating & Pursuing Antecedent Transactions	Continuing in depth review of Company records and third party information Liaising with solicitors re strategy and possible claims Liaising with third parties regarding further information required
Third Party Investigations	Liaising with third party organisations, including The Insolvency Service, regarding their investigations into the Company's affairs

Description of work undertaken	May Include
	Collating and providing information to third parties
<u>REALISATION OF ASSETS</u>	
Freehold/Leasehold Property	Liaising with valuers and agents on marketing strategy and offers received Dealing with investor issues Disclaiming sub leases Agreeing sale of property
Arranging & Monitoring Insurance	Identification of potential issues requiring attention of insurance specialists Correspondence with insurer regarding initial and ongoing insurance requirements Reviewing insurance policies Agreeing insurance settlement
<u>CASHIERING</u>	
Opening, maintaining and managing the Office Holders' cashbook and bank account.	Preparing correspondence opening and closing accounts Requesting bank statements Correspondence with bank regarding specific transfers Maintenance of the estate cash book
Dealing with cheque requisitions	Issuing cheques/BACS payments
Dealing with deposit forms	Banking remittances
Bank Reconciliations	
Preparing & Filing statutory Receipts & Payments accounts	Preparing and filing statutory Receipts and Payments accounts at Companies House

Current Charge-out Rates of the staff working on the case

Time charging policy

Support staff and executive assistants do not charge their time to each case except when the initial set up is being performed or when a sizeable administrative task or appropriate ad hoc duty is being undertaken.

Support staff include secretarial and administrative support.

The minimum unit of time recorded is 6 minutes.

Rates are likely to be subject to periodic increase.

Staff	Charge out rates £
Managing Directors	665.00
Senior Manager	460.00
Manager	395.00
Senior Administrator	310.00
Case Accountant	135.00

SHEPHERD COX HOTELS (MANCHESTER NORTH) LIMITED
(IN LIQUIDATION)

PROOF OF DEBT FORM

PROOF OF DEBT - GENERAL FORM

Shepherd Cox Hotels (Manchester North) Limited

Date of commencement of Creditors' Voluntary Liquidation: 17 May 2021

DETAILS OF CLAIM		
1.	Name of Creditor (if a company, its registered name)	
2.	Address of Creditor (i.e. principal place of business)	
3.	If the Creditor is a registered company: <ul style="list-style-type: none"> For UK companies: its registered number For other companies: the country or territory in which it is incorporated and the number if any under which it is registered The number, if any, under which it is registered as an overseas company under Part 34 of the Companies Act 	
4.	Total amount of claim, including any Value Added Tax, as at the date of administration, less any payments made after this date in relation to the claim, any deduction under R14.20 of the Insolvency (England & Wales) Rules 2016 and any adjustment by way of set-off in accordance with R14.24 and R14.25	£
5.	If the total amount above includes outstanding uncapitalised interest, please state	YES (£) / NO
6.	Particulars of how and when debt incurred	
7.	Particulars of any security held, the value of the security, and the date it was given	
8.	Details of any reservation of title in relation to goods to which the debt relates	
9.	Details of any document by reference to which the debt can be substantiated. [Note the liquidator may call for any document or evidence to substantiate the claim at his discretion]	
10.	Give details of whether the whole or any part of the debt falls within any (and if so which) of the categories of preferential debts under section 386 of, and schedule 6 to, the Insolvency Act 1986	Category Amount(s) claimed as preferential £
11.	If you wish any dividend payment that may be made to be paid in to your bank account please provide BACS details. Please be aware that if you change accounts it will be your responsibility to provide new information	Account No.: Account Name: Sort code:
AUTHENTICATION		
Signature of Creditor or person authorised to act on his behalf		
Name in BLOCK LETTERS		
Date		
If signed by someone other than the Creditor, state your postal address and authority for signing on behalf of the Creditor		
Are you the sole member of the Creditor?		YES / NO