In accordance with Section 707 of the Companies Act 2006.

# SH03 Return of purchase of own shares



✓ What this form is for

You may use this form to give notice of a purchase by a limited company of its own shares.

What this form is NOT fo You cannot use this form to notice of a purchase by an company of its own shares.



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Please complete in typescript or in bold black capitals.	
All fields are mandatory unless specified or indicated by *	
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3	Shares purch	ased into tre	asury		· · · · · · · · · · · · · · · · · · ·	
Please complete t	he table below if you	are purchasing sh	nares to place in	to treasury.		
Class of shares (E.g. Ordinary/Preference etc.)		Number of shares purchased	Nominal value of each share	Date that the shares were delivered to the company	Maximum price paid for shares (PLC only)	Minimum price paid for shares (PLC only)
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	Please show the purchased into t		unt paid by the c	ompany on shares		
Total aggregate am	ount					
4	Stamp Duty					
Stamp Duty <b>o</b>	Stamp Duty of 0.5% is payable for purchases where the amount or value of the consideration is over £1,000.  Please show the amount of Stamp Duty paid on shares purchased.  £ 60.00  If Stamp Duty is chargeable, you must pay and send this form by email to HMRC for stamping first. HMRC will send you a letter confirming the appropriate amount of Stamp Duty has been paid.  You should then submit the HMRC confirmation letter to Companies House with this form.			O Stamp Duty The calculated amount of Stamp Duty should be rounded up to the nearest multiple of £5.  Further information on Stamp Duty If you need more information on Stamp Duty go to gov.uk/topic/ business-tax/stamp-duty-on-share or contact HMRC on 0300 200 35		
	How to pay				;	
	For details on how to pay Stamp Duty and notify HMRC, go to: gov.uk/guidance/pay-stamp-duty#fast-pay					
	After you have paid your Stamp Duty you must email details to HMRC at stampdutymailbox@hmrc.gov.uk					
	<ul><li>the paymer</li><li>the paymer</li><li>the date of</li></ul>	the payment amount     the date of payment				
	You may post your notification if you cannot send it digitally. Go to: www.gov.uk/guidance/pay-stamp-duty#fast-pay					

# **SH03** Return of purchase of own shares No Stamp Duty If Stamp Duty is not payable on shares purchased, please confirm the Further information on Stamp Duty statement below by ticking the appropriate box: payable If you need more information on I/We certify that the transaction effected by this instrument does not form Stamp Duty go to gov.uk/topic/ part of a larger transaction or series of transactions in respect of which the business-tax/stamp-duty-on-shares or contact HMRC on 0300 200 3510 amount or value of the consideration exceeds £1,000. I/We certify that the transfer effected by this instrument is a repurchase of own shares by a Qualifying Asset Holding Company and all the conditions for exemption are met. If you have no Stamp Duty payable, please return this form directly to Companies House. **Signature** I am signing this form on behalf of the company. **Q** UK Societas If the form is being filed on behalf Signature Signature of a UK Societas (UKS) please delete 'director' and insert details of which X X organ of the UKS the person signing ouise Walker has membership. 208E7E241B024FB.. Person authorised Under either section 270 or 274 of 1 0 Date 2 0 the Companies Act 2006. This form may be signed by: Director , Secretary, Person authorised , Administrator, Receiver, Receiver manager, CIC manager.

### SH03

Return of purchase of own shares

# **Presenter information** You do not have to give any contact information, but if you do it will help Companies House if there is a guery on the form. The contact information you give will be visible to searchers of the public record. MN34 Company name PINSENT MASONS LLP Address 3 HARDMAN STREET Post town MANCHESTER County/Region Postcode M 3 U Country DX Telephone 0161 250 0121 Checklist We may return forms completed incorrectly or

with information missing.

#### Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- You have completed Section 2 and/or Section 3 as appropriate.
- ☐ In Section 4, you have either had the form stamped by HMRC or ticked the certification section to indicate that no duty is payable.
- ☐ If Stamp Duty is chargeable, you have attached a copy of the stamping HMRC confirmation letter with this form.
- ☐ You have signed the form.

# Important information

Please note that all information on this form will appear on the public record.

# Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House,

Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

For companies registered in Scotland:

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF. DX ED235 Edinburgh 1.

For companies registered in Northern Ireland:

The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganbank Road, Belfast, Northern Ireland, BT1 3BS. DX 481 N.R. Belfast 1.

#### Stamp Duty

If Stamp Duty is to be paid, please first send this form to: HMRC Stamp Office. See Section 4 for more details.

# **Further information**

For further information, please see the guidance notes on the website at gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at gov.uk/companieshouse