

REGISTERED COMPANY NUMBER: 10168369 (England and Wales)
REGISTERED CHARITY NUMBER: 1115604

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE PERIOD 7 MAY 2016
TO 31 MARCH 2017
FOR

HIPZ
(Health Improvement Project Zanzibar)

Hunter Accountants **HA**
Chartered Accountants Registered Auditors

Hunter Accountants
Chartered Accountants
3 Kings Court
Little King Street
Bristol
BS1 4HW



HIPZ
(Health Improvement Project Zanzibar)

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for the period 7 May 2016 to 31 March 2017

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HIPZ
(Health Improvement Project Zanzibar)

REPORT OF THE TRUSTEES
for the period 7 May 2016 to 31 March 2017

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 7 May 2016 to 31 March 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

INCORPORATION

The charitable company was incorporated on 7 May 2016 and commenced trading on the same date.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

HIPZ (Health Improvement Project Zanzibar) is a UK-registered charity established in 2006. The trustees of HIPZ are mainly UK doctors who have worked in Africa, along with professionals with other relevant experience. In partnership with the Zanzibar Ministry of Health, HIPZ leases two rural Government hospitals - Kivunge Hospital (72 beds) in the north of Zanzibar and Makunduchi Hospital (36 beds) in the south. At the commencement of the leases both hospitals were seriously dilapidated, without clinical staff or management. Outpatient services were disorganised, and the in-patient bed occupancy was very low.

The local population previously had little access to healthcare. HIPZ has renovated and equipped the two hospitals. There are now dedicated Maternity Units, Comprehensive Obstetric Services, and operating theatres with surgical services, a new purpose-built Primary Health Care Unit at each hospital, an ambulance pick-up service, hospital managers, trained local staff, and public health education taking place in the community. HIPZ is now providing healthcare and clinical services to around 300,000 people served by the two hospitals.

The core of HIPZ work in improving the healthcare and facilities is directed by HIPZ volunteer doctors who provide clinical services, manage projects and the training of local staff. Training is delivered in a number of ways - from the volunteer health professionals (most notably the HIPZ volunteer doctors who are based at the hospitals for up to a year) and also by visiting volunteer paediatricians, midwives, sonographers, specialists in tropical medicine, orthopaedic practitioners and others. There is external training provision, with local clinical staff being encouraged and financially supported by HIPZ to further their professional education either in Zanzibar or on the African mainland.

The initial focus for HIPZ was to develop the maternity services at the two hospitals and to provide GP type services from the two Primary Healthcare Units (PHCUs). These PHCUs now see over 3000 patients each a month and a range of clinics are held, such as child malnutrition, immunisations, etc.

HIPZ has also developed psychiatric services at both clinics & will be extending these services out into the community during 2018. Other clinical areas that have been a recent focus have been non communal diseases such as hypertension and diabetes.

HIPZ has a small team of nine employees, four of which work in the two hospitals as managers and surgeons. There is five admin staff. Three full time employees are based in Zanzibar - a Project Manager, Project Co-ordinator and Finance & Admin assistant. Two Admin staff is based in the UK - a fund raiser and a governance & legal administrator. HIPZ relies on donations and grants to fund its activities. All activities are overseen by the Trustees, a number of who provide hands-on support. The trustees do not charge for their services.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

10168369 (England and Wales)

Registered Charity number

1115604

HIPZ
(Health Improvement Project Zanzibar)

REPORT OF THE TRUSTEES
for the period 7 May 2016 to 31 March 2017

REFERENCE AND ADMINISTRATIVE DETAILS

Registered office

Rosehill
Broomfield
Bridgewater
Somerset
TA5 2EL

Trustees

R Macdonagh
Dr F Cresswell

Ms C M Farrow
N Campain
Ms S Moore
A Rackham

Dr J E Rees

Dr M H Spencer Chapman

Consultant Surgeon - appointed 7.5.16
Doctor - appointed 7.5.16
- resigned 30.7.17

Housing Policy - appointed 7.5.16
Doctor - appointed 7.5.16
Marketing - appointed 7.5.16
Retired - appointed 7.5.16
- resigned 30.7.17

Doctor (General Practitioner) - appointed 7.5.16

Doctor - appointed 7.5.16

Independent examiner

Mark Hunter
Chartered Accountant
Hunter Accountants
Chartered Accountants
3 Kings Court
Little King Street
Bristol
BS1 4HW

Approved by order of the board of trustees on 29 December 2017 and signed on its behalf by:



Dr J E Rees - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HIPZ
(HEALTH IMPROVEMENT PROJECT ZANZIBAR)

I report on the accounts for the period 7 May 2016 to 31 March 2017 set out on pages four to nine.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Chartered Accountant.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mark Hunter
Chartered Accountant
Hunter Accountants
Chartered Accountants
3 Kings Court
Little King Street
Bristol
BS1 4HW

29 December 2017

HIPZ
(Health Improvement Project Zanzibar)

STATEMENT OF FINANCIAL ACTIVITIES
for the period 7 May 2016 to 31 March 2017

	Notes	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies		33,809	81,165	114,974
Other trading activities	2	228,127	-	228,127
Investment income	3	2,656	-	2,656
Total		<u>264,592</u>	<u>81,165</u>	<u>345,757</u>
EXPENDITURE ON				
Raising funds	4	98,020	(2,798)	95,222
Charitable activities		72,536	51,690	124,226
Total		<u>170,556</u>	<u>48,892</u>	<u>219,448</u>
NET INCOME		<u>94,036</u>	<u>32,273</u>	<u>126,309</u>
RECONCILIATION OF FUNDS				
Total funds brought forward		49,949	23,588	73,537
TOTAL FUNDS CARRIED FORWARD		<u><u>143,985</u></u>	<u><u>55,861</u></u>	<u><u>199,846</u></u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

HIPZ
(Health Improvement Project Zanzibar)

BALANCE SHEET
At 31 March 2017

	Notes	Unrestricted fund £	Restricted fund £	Total funds £
FIXED ASSETS				
Tangible assets	8	7,907	-	7,907
CURRENT ASSETS				
Debtors	9	14,991	-	14,991
Cash at bank		132,797	56,779	189,576
		<u>147,788</u>	<u>56,779</u>	<u>204,567</u>
CREDITORS				
Amounts falling due within one year	10	(11,710)	(918)	(12,628)
NET CURRENT ASSETS		<u>136,078</u>	<u>55,861</u>	<u>191,939</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>143,985</u>	<u>55,861</u>	<u>199,846</u>
NET ASSETS		<u>143,985</u>	<u>55,861</u>	<u>199,846</u>
FUNDS	11			
Unrestricted funds				143,985
Restricted funds				<u>55,861</u>
TOTAL FUNDS				<u>199,846</u>

HIPZ
(Health Improvement Project Zanzibar)

BALANCE SHEET - CONTINUED
At 31 March 2017

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31 March 2017.

The members have not required the charitable company to obtain an audit of its financial statements for the period ended 31 March 2017 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 29 December 2017 and were signed on its behalf by:



Dr J E Rees -Trustee

NOTES TO THE FINANCIAL STATEMENTS
for the period 7 May 2016 to 31 March 2017

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

	£
2017 Bike Ride	30,915
10 Year event	45,166
VCCP	12,000
Lemos	133,000
Electives	2,220
Prior year correction	4,826
	<hr/>
	228,127
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NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the period 7 May 2016 to 31 March 2017

3. INVESTMENT INCOME

	£
Rents received	2,629
Deposit account interest	27
	<u>2,656</u>

4. RAISING FUNDS

Raising donations and legacies

	£
Support costs	95,222
	<u>95,222</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	£
Depreciation - owned assets	2,480
	<u>2,480</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 31 March 2017.

Trustees' expenses

There were no trustees' expenses paid for the period ended 31 March 2017.

7. STAFF COSTS

The average monthly number of employees during the period was as follows:

Hospital	4
Administration	5
	<u>9</u>

No employees received emoluments in excess of £60,000.

8. TANGIBLE FIXED ASSETS

Motor vehicles
£

COST	
At 7 May 2016 and 31 March 2017	<u>10,387</u>

DEPRECIATION

Charge for year	<u>2,480</u>
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NET BOOK VALUE

At 31 March 2017	<u>7,907</u>
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NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the period 7 May 2016 to 31 March 2017

9. DEBTORS

	£
Amounts falling due within one year:	
Prepayments and accrued income	<u>3,518</u>
Amounts falling due after more than one year:	
Other debtors	<u>11,473</u>
Aggregate amounts	<u>14,991</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	£
Accrued expenses	<u>12,628</u>

11. MOVEMENT IN FUNDS

	At 7.5.16 £	Net movement in funds £	At 31.3.17 £
Unrestricted funds			
General fund	49,949	94,036	143,985
Restricted funds			
Restricted fund	23,588	32,273	55,861
TOTAL FUNDS	<u>73,537</u>	<u>126,309</u>	<u>199,846</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	264,592	(170,556)	94,036
Restricted funds			
Restricted fund	81,165	(48,892)	32,273
TOTAL FUNDS	<u>345,757</u>	<u>(219,448)</u>	<u>126,309</u>

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the period ended 31 March 2017.

HIPZ
(Health Improvement Project Zanzibar)

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the period 7 May 2016 to 31 March 2017

£

INCOME AND ENDOWMENTS

Donations and legacies

Donations	23,581
Gift aid	9,745
Grants	81,165
Cost sharing	483
	<hr/>
	114,974

Other trading activities

2017 Bike Ride	30,915
10 Year event	45,166
VCCP	12,000
Lemos	133,000
Electives	2,220
Prior year correction	4,826
	<hr/>
	228,127

Investment income

Rents received	2,629
Deposit account interest	27
	<hr/>
	2,656

Total incoming resources

345,757

EXPENDITURE

Charitable activities

Salary	21,907
Top-ups	19,174
Travel	1,545
Bus	5,658
Clinical	4,008
Psych	1,508
Hypertensive	180
Malnutrition	356
Equipment	3,068
Ambulance	411
Refurbishment	39,714
Maintenance	328
Fixtures and fittings	6,053
Miscellaneous	15
Refreshment	659
Education	1,957
Project stationery	243
Trustee support	188
Volunteer support	17,182
	<hr/>
	124,154

Other costs

This page does not form part of the statutory financial statements

HIPZ
(Health Improvement Project Zanzibar)

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the period 7 May 2016 to 31 March 2017

	£
Administration	
Wages	40,827
Fuel	1,573
ICT	3,624
Stationery	1,610
Support	3,278
Cars	3,274
PBF	7,478
Admin transport	220
Vuga	6,714
2017 Bike ride	7,288
10 Year event	14,327
Fundraising event	331
Bank charges	415
Legal	960
Vehicles depreciation	2,480
Exchange rate variances	(605)
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	93,794
Governance costs	
Accountancy and legal fees	1,500
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Total resources expended	219,448
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Net income	<u>126,309</u>