# THE COMPANIES ACT 2006

# **LARKBURY GROUP LIMITED**

**ARTICLES OF ASSOCIATION** 

of

LARKBURY GROUP LIMITED

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12/02/2021 COMPANIES HOUSE #1 Q

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# **ARTICLES OF ASSOCIATION**

of

# LARKBURY GROUP LIMITED

# PART 1

# INTERPRETATION AND LIMITATION OF LIABILITY

1	Defined terms			
11	In the articles, unless the cont	text requires otherwise		
	"14 clear days"	means, in relation to a notice, such period excluding the date on which a notice is given and the date on which that 14 day period expires,		
	"A Ordinary Shares"	means the voting A Ordinary Shares of £0 01 each in the Company,		
	"A Shareholder"	means a holder of A Ordinary Shares,		
	"B Ordinary Shares"	means the non-voting B Ordinary Shares of £0 01 each in the Company,		
	"B Shareholder"	means a holder of B Ordinary Shares,		
	"Artıcles"	means the Company's articles of association,		
	"Bad Leaver"	any Director or employee of any Group Company ceasin employment with the Group for any reason other than a Good Leaver,		
	"Bad Leaver Price"	the lower of		
		(i) the price paid (or payable) for the Shares, and		
		(ii) the fair price of the Shares as would be agreed or determined in accordance with article 34 2,		
	"Bankruptcy"	includes individual insolvency proceedings in a jurisdiction other than England and Wales or Northern Ireland which have an effect similar to that of bankruptcy,  has the meaning given in article 41 1,  has the meaning given in article 41 1,		
	"Call"			
	"Call Notice"			

"C	ha	6,	 2	n	78

has the meaning given in article 12,

"Chairman of the Meeting"

has the meaning given in article 61 3,

"Company"

means Larkbury Group Limited,

"Company's Lien"

has the meaning given in article 39 1,

"Companies Acts"

means the Companies Acts (as defined in section 2 of the Companies Act 2006), in so far as they apply to the

Company,

"Director"

means a Director of the Company, and includes any person occupying the position of Director, by whatever name

called,

"Distribution Recipient"

has the meaning given in article 52 2,

"Document"

includes, unless otherwise specified, any document sent or supplied in electronic form,

"Electronic Form"

has the meaning given in section 1168 of the Companies Act 2006,

"Employee Benefit Trust"

a trust established by the Company for the benefit of bona fide employees of the Company,

"Fully Paid"

in relation to a Share, means that the nominal value and any premium to be paid to the Company in respect of that Share have been paid to the Company,

"Good Leaver"

any Director or employee of any Group Company ceasing employment with the Group by reason of

- (ı) death,
- (ii) permanent disability or permanent incapacity arising through ill health, injury, or disability evidenced to the reasonable satisfaction of the board of Directors,
- (III) transfer to a non-Group undertaking,

"Good Leaver Price"

the fair price as agreed or determined pursuant to article 34 2,

"Group Company"

means the Company and any of its subsidiaries from time to time (and "Group" shall be construed accordingly),

"Hard Copy Form"

has the meaning given in section 1168 of the Companies Act 2006,

"holder"

in relation to Shares means the person whose name is

entered in the register of Members as the holder of the

Shares,

"Instrument"

means a document in hard copy form,

"Lien Enforcement Natice"

has the meaning given in article 40 2,

"Mandatory Transfer

has the meaning given in article 35 1 2,

Notice" "Member"

means any holder for the time being of Shares in the

capital of the Company,

"Ordinary Resolution"

has the meaning given in section 282 of the Companies

Act 2006.

"Paid"

means paid or credited as paid,

"Participate"

in relation to a Directors' meeting, has the meaning

given in article 10,

"Proposed Buyer"

has the meaning given in article 37 1,

"Proxy Notice"

has the meaning given in article 67 1,

"Shareholder"

means a person who is the holder of a Share in the Company,

"Shares"

means shares in the capital of the Company,

"Special Resolution"

has the meaning given in section 283 of the Companies Act

2006,

"Subsidiary"

means a subsidiary within the meaning of section 1159

Companies Act 2006,

"Transfer Notice"

has the meaning given in article 34 2,

"Transmittee"

means a person entitled to a Share by reason of the death

or bankruptcy of a Member or otherwise by operation of

law, and

"Writing"

means the representation or reproduction of words,

symbols or other information in a visible form by any method or combination of methods, whether sent or

supplied in electronic form or otherwise

1 2 The relevant model articles (within the meaning of section 20 of the Companies Act 2006) are excluded

Unless the context otherwise requires, other words or expressions contained in these articles bear the same meaning as in the Companies Act 2006 as in force on the date when these articles become binding on the Company

- Except where the contrary is stated or the context otherwise requires, any reference in the articles to a statute or statutory provision includes any order, regulation, instrument or other subordinate legislation made under it for the time being in force, and any reference to a statute, statutory provision, order, regulation, instrument or **other** subordinate legislation includes any amendment, extension, consolidation, re-enactment or replacement of it for the time being in force
- Words importing the singular number only include the plural and vice versa Words importing the masculine gender include the feminine and neuter gender Words importing persons include corporations

# 2. Liability of Members

The liability of the Members is limited to the amount, if any, unpaid on the Shares held by them

#### PART 2

#### **DIRECTORS**

#### **DIRECTORS' POWERS AND RESPONSIBILITIES**

# 3 Directors' general authority

Subject to the articles, the Directors are responsible for the management of the Company's business, for which purpose they may exercise all the powers of the Company

#### 4 Members' reserve power

- The Members may, by special resolution, direct the Directors to take, or refrain from taking, specified action
- 4 2 No such special resolution invalidates anything which the Directors have done before the passing of the resolution

# 5 Directors may delegate

- Subject to the articles, the Directors may delegate any of the powers which are conferred on them under the articles
  - 5 1 1 to such person or committee,
  - 5 1 2 by such means (including by power of attorney),
  - 5 1 3 to such an extent,
  - 5 1 4 in relation to such matters or territories, and
  - 5 1 5 on such terms and conditions,

as they think fit

- If the Directors so specify, any such delegation may authorise further delegation of the Directors' powers by any person to whom they are delegated
- 5 3 The Directors may revoke any delegation in whole or part, or alter its terms and conditions

### 6. Committees

- 6 1 Committees to which the Directors delegate any of their powers must follow procedures which are based as far as they are applicable on those provisions of the articles which govern the taking of decisions by Directors
- 6 2 A member of a committee need not be a Director
- The Directors may make rules of procedure for all or any committees, which prevail over rules derived from the articles if they are not consistent with them

#### **DECISION-MAKING BY DIRECTORS**

- 7 Directors to take decisions collectively
- 7 1 The general rule about decision-making by Directors is that any decision of the Directors must be either a majority decision at a meeting or a decision taken in accordance with article 8
- 72 If
  - 7 2 1 the Company only has one Director, and
  - 7 2 2 no provision of the articles requires it to have more than one Director,

the general rule does not apply, and the Director may take decisions without regard to any of the provisions of the articles relating to Directors' decision-making

#### 8. Unanimous decisions

- **8 1** A decision of the Directors is taken in accordance with this article when all eligible Directors indicate to each other by any means that they share a common view on a matter
- Such a decision may take the form of a resolution in writing, copies of which have been signed by each eligible Director or to which each eligible Director has otherwise indicated agreement in writing
- References in this article to eligible Directors are to Directors who would have been entitled to vote on the matter had it been proposed as a resolution at a Directors' meeting
- A decision may not be taken in accordance with this article if the eligible Directors would not have formed a quorum at such a meeting
- 9. Calling a Directors' meeting
- **9 1** Any Director may call a Directors' meeting by giving notice of the meeting to the Directors or by authorising the Company secretary (if any) to give such notice
- 9 2 Notice of any Directors' meeting must indicate
  - 9 2 1 its proposed date and time,
  - 9 2 2 where it is to take place, and
  - 9 2 3 If it is anticipated that Directors participating in the meeting will not be in the same place, how it is proposed that they should communicate with each other during the meeting
- 9 3 Notice of a Directors' meeting must be given to each Director, but need not be in writing
- 9 4 Notice of a Directors' meeting need not be given to Directors who waive their entitlement to notice of that meeting, by giving notice to that effect to the Company not more than seven days after the date on which the meeting is held Where such notice is given after the

meeting has been held, that does not affect the validity of the meeting, or of any business conducted at it

### 10. Participation in Directors' meetings

- Subject to the articles, Directors participate in a Directors' meeting, or part of a Directors' meeting, when
  - 10 1 1 the meeting has been called and takes place in accordance with the articles, and
  - 10 1 2 they can each communicate to the others any information or opinions they have on any particular item of the business of the meeting
- 10 2 In determining whether Directors are participating in a Directors' meeting, it is irrelevant where any Director is or how they communicate with each other
- If all the Directors participating in a meeting are not in the same place, they may decide that the meeting is to be treated as taking place wherever any of them is

### 11. Quorum for Directors' meetings

- At a Directors' meeting, unless a quorum is participating, no proposal is to be voted on, except a proposal to call another meeting
- The quorum for a Directors' meetings may be fixed from time to time by a decision of the Directors, but it must never be less than two, and unless otherwise fixed it is two
- If, in the case of a Directors' meeting a quorum is not present within half an hour from the time appointed for the meeting, or if, during a meeting such a quorum ceases to be present the meeting shall stand adjourned to the same day in the next week at the same time and place provided that in the case of any meeting so adjourned if a quorum is not present at that meeting, those present shall constitute a quorum
- If the total number of Directors for the time being is less than the quorum required, the Directors must not take any decision other than a decision
  - 114 1 to appoint further Directors, or
  - 114 2 to call a general meeting so as to enable the Members to appoint further Directors

# 12. Chairing of Directors' meetings

- 12 1 The Directors may appoint a Director to chair their meetings
- 12.2 The person so appointed for the time being is known as the chairman
- 12.3 The Directors may terminate the chairman's appointment at any time
- 12.4 If no Director has been appointed chairman, or the chairman is unwilling to chair the meeting or is not participating in a Directors' meeting within ten minutes of the time at which it was to start, the participating Directors must appoint one of themselves to chair it

# 13. Casting vote

- 13 1 If the numbers of votes for and against a proposal are equal, the chairman or other Director chairing the meeting has a casting vote
- But this does not apply if, in accordance with the articles, the chairman or other Director is not to be counted as participating in the decision-making process for quorum or voting purposes

## 14. Directors' appointments and interests

Subject to the provisions of the Companies Act 2006, the Directors may appoint one or more of their number to the office of managing Director or to any other executive office with the Company and may enter into an agreement or arrangement with any Director for his employment by the Company or for the provision by him of any services outside the scope of the ordinary duties of a Director Any such appointment, agreement or arrangement may be made upon such terms as the Directors determine and they may remunerate any such Director for his services as they think fit Any appointment of a Director to an executive office shall terminate if he ceases to be a Director but without prejudice to any claim for damages for breach of the contract of service between the Director and the Company

### 15. Conflicts of interest

- 15 1 If a proposed decision of the directors is concerned with an actual or proposed transaction or arrangement with the company in which a director is interested, that director is not to be counted as participating in the decision-making process for quorum or voting purposes
- If article 15 3 applies, a director who is interested in an actual or proposed transaction or arrangement with the company is to be counted as participating in the decision-making process for quorum and voting purposes
- 15 3 This article applies when-
  - 15 3 1 the company by ordinary resolution disapplies the provision of the articles which would otherwise prevent a director from being counted as participating in the decision-making process,
  - 15 3 2 the director's interest cannot reasonably be regarded as likely to give rise to a conflict of interest, or
  - 15 3 3 the director's conflict of interest arises from a permitted cause
- 15 4 For the purposes of this article, the following are permitted causes
  - a guarantee given, or to be given, by or to a director in respect of an obligation incurred by or on behalf of the company or any of its subsidiaries,
  - subscription, or an agreement to subscribe, for shares or other securities of the company or any of its subsidiaries, or to underwrite, sub-underwrite, or guarantee subscription for any such shares or securities, and

- 15 4 3 arrangements pursuant to which benefits are made available to employees and directors or former employees and directors of the company or any of its subsidiaries which do not provide special benefits for directors or former directors
- For the purposes of this article, references to proposed decisions and decision-making processes include any directors' meeting or part of a directors' meeting
- Subject to article 15 7, if a question arises at a meeting of directors or of a committee of directors as to the right of a director to participate in the meeting (or part of the meeting) for voting or quorum purposes, the question may, before the conclusion of the meeting, be referred to the chairman whose ruling in relation to any director other than the chairman is to be final and conclusive
- If any question as to the right to participate in the meeting (or part of the meeting) should arise in respect of the chairman, the question is to be decided by a decision of the directors at that meeting, for which purpose the chairman is not to be counted as participating in the meeting (or that part of the meeting) for voting or quorum purposes

## 16. Records of decisions to be kept

The Directors must ensure that the Company keeps a record, in writing, for at least 10 years from the date of the decision recorded, of every unanimous or majority decision taken by the Directors

#### 17. Directors' discretion to make further rules

Subject to the articles, the Directors may make any rule which they think fit about how they take decisions, and about how such rules are to be recorded or communicated to Directors

### **APPOINTMENT OF DIRECTORS**

# 18. Methods of appointing Directors

- Any person who is willing to act as a Director, and is permitted by law to do so, may be appointed to be a Director
  - 18 1 1 by ordinary resolution, or
  - 18 1 2 by a decision of the Directors

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- In any case where, as a result of death, the Company has no Members and no Directors, the personal representatives of the last Member to have died have the right, by notice in writing, to appoint a person to be a Director
- 18 3 For the purposes of article 18 2, where two or more Members die in circumstances rendering it uncertain who was the last to die, a younger Member is deemed to have survived an older Member

# 19. Termination of Director's appointment

19 1 A person ceases to be a Director as soon as

- 19 1 1 that person ceases to be a Director by virtue of any provision of the Companies Act 2006 or is prohibited from being a Director by law,
- 19 1 2 a bankruptcy order is made against that person,
- 19 1 3 a composition is made with that person's creditors generally in satisfaction of that person's debts,
- a registered medical practitioner who is treating that person gives a written opinion to the Company stating that that person has become physically or mentally incapable of acting as a Director and may remain so for more than three months,
- 19 15 by reason of that person's mental health, a court makes an order which wholly or partly prevents that person from personally exercising any powers or rights which that person would otherwise have,
- 19 1 6 notification is received by the Company from the Director that the Director is resigning from office, and such resignation has taken effect in accordance with its terms,
- 19 1 7 he is convicted of a criminal offence (other than a minor motoring offence) and the Directors resolve that his office be vacated,
- 19 18 all the other Directors unanimously resolve that his office be vacated, or
- 19 1 9 he is otherwise duly removed from office

# 20. Directors' remuneration

- 20 1 Directors may undertake any services for the Company that the Directors decide
- 20 2 Directors are entitled to such remuneration as the Directors determine
  - 20 2 1 for their services to the Company as Directors, and
  - 20 2 2 for any other service which they undertake for the Company
- 20 3 Subject to the articles, a Director's remuneration may
  - 20 3 1 take any form, and
  - 20 3 2 include any arrangements in connection with the payment of a pension, allowance or gratuity, or any death, sickness or disability benefits, to or in respect of that Director
- 20 4 Unless the Directors decide otherwise, Directors' remuneration accrues from day to day
- 20 5 Unless the Directors decide otherwise, Directors are not accountable to the Company for any remuneration which they receive as Directors or other officers or employees of the Company's subsidiaries or of any other body corporate in which the Company is interested

# 21. Directors' expenses

- The Company may pay any reasonable expenses which the Directors properly incur in connection with their attendance at
  - 21 1 1 meetings of Directors or committees of Directors,
  - 21 1 2 general meetings, or
  - 21 13 separate meetings of the holders of any class of Shares or of debentures of the Company, or otherwise in connection with the exercise of their powers and the discharge of their responsibilities in relation to the Company

# 22. Directors' gratuities and pensions

The Directors may provide benefits, whether by the payment of gratuities or pensions or by insurance or otherwise, for any Director who holds or who has held but no longer holds any executive office or employment with the Company or with other past or present Group Company or a predecessor in business of the Company or of any other past or present Group Company and for any Member of his family (including a spouse and a former spouse) or any person who is or was dependent on him and may (as well before as after he ceases to hold such office or employment) contribute to **any fund and pay** premiums for the purchase or provision of any such benefit

### **ALTERNATE DIRECTORS**

# 23. Appointment and removal of alternate Directors

- 23 1 Any Director may appoint as an alternate any other Director to
  - 23 1 1 exercise that Director's powers, and
  - 23 1 2 carry out that Director's responsibilities,

in relation to the taking of decisions by the Directors, in the absence of the alternate's appointor

Any appointment or removal of an alternate must identify the proposed alternate and be effected by notice in writing to the Company signed by his appointor, or in any other manner approved by the Directors

### 24. Rights and responsibilities of alternate Directors

- An alternate Director may act as alternate Director to more than one Director and has the same rights in relation to any decision of the Directors as the alternate's appointor
- 24.2 Except as the articles specify otherwise, alternate Directors
  - 24 2 1 are deemed for all purposes to be Directors,
  - 24 2 2 are liable for their own acts and omissions,
  - 24 2 3 are subject to the same restrictions as their appointors, and

24 2 4 are not deemed to be agents of or for their appointors

and, in particular (without limitation), each alternate Director shall be entitled to receive notice of all meetings of Directors and of all meetings of committees of Directors of which his appointor is a Member

- A Director who is also an alternate Director is entitled, in the absence of his appointor, to a separate vote on behalf of his appointor, in addition to his own vote on any decision of the Directors (provided that his appointor is an eligible Director in relation to that decision), but shall not count as more than one Director for the purposes of determining whether a quorum is present
- An alternate Director is not entitled to receive any remuneration from the Company for serving as an alternate Director except such part of the alternate's appointor's remuneration as the appointor may direct by notice in writing made to the Company

### 25. Termination of alternate Directorship

- 25 1 An alternate Director's appointment as an alternate terminates
  - 25 1 1 when the alternate's appointor revokes the appointment by notice to the Company in writing specifying when it is to terminate,
  - 25 1 2 on the occurrence, in relation to the alternate, of any event which, if it occurred in relation to the alternate's appointor, would result in the termination of the appointor's appointment as a Director,
  - 25 13 on the death of the alternate's appointor,
  - 25 14 when the alternate's appointor's appointment as a Director terminates, or
  - 25 1 5 when the alternate is removed in accordance with the articles

### PART 3

#### **SHARES AND DISTRIBUTIONS**

#### **SHARES**

# 26. Share capital and powers to issue different classes of Share

- The issued share capital of the Company is comprised of 650,000 A Ordinary Shares having the rights set out in Article 28
- 26 2 Subject to the articles, but without prejudice to the rights attached to any existing Shares, the Company may issue Shares with such rights or restrictions as may be determined by special resolution
- Subject to Article 26 2 the Company may issue Shares which are to be redeemed, or are liable to be redeemed at the option of the Company or the holder, and the Directors may determine the terms, conditions and manner of redemption of any such Shares

# 27. Exclusion of statutory pre-emption provisions

- 27 1 Sections 561 and 562 of the Companies Act 2006 shall not apply to an allotment of equity securities made by the Company
- Subject to Article 27 3 below, any Shares for the time being unissued shall be offered to the Members in proportion as nearly as may be to the number of existing Shares held by them respectively unless the Company shall by special resolution otherwise direct Such offer shall be made by written notice specifying the number of Shares offered and specifying a period (not being less than 14 days) within which the offer, if not accepted, will lapse and determine After the expiration of that period, or on the receipt of an intimation in writing from the offeree that he declines to accept the Shares so offered, the Directors may in accordance with the provisions hereto allot, grant options over or otherwise dispose of the same to such persons, on such terms and in such manner as they think most beneficial to the Company The Directors may in like manner and subject as aforesaid, allot any such new or original Shares which by reason of the proportion borne by them to the number of persons entitled to any such offer as aforesaid or by reason of any other difficulty in apportioning the same cannot in the view of the Directors effectually be offered in the manner aforesaid
- The provisions of Article 27 2 shall not apply to any offer or allotment in respect of which section 566 of the Companies Act 2006 applies provided that the authority conferred by this Article 27 3 shall not exceed a total of 350,000 B Ordinary Shares having the rights set out in Article 28

# 28. Share rights

- Except as otherwise provided in these articles, the A Ordinary Shares and the B Ordinary Shares shall rank part passu in all respects but shall constitute separate classes of shares
- The B Ordinary Shares shall not carry any right to receive notices of or to attend or vote at any general meetings of the Company and shall not entitle the holder thereof to any right to receive a dividend

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28 3 Without prejudice to the provisions of articles 51 1, 53 1, 58 4 1 and 70, to the extent that any money remains unpaid on any Share (whether in respect of the nominal amount or by way of premium), then the right to receive notice, attend and vote at general meetings relating to such Share will be forfeited by the holder of such Share notwithstanding that all or any part of the amount unpaid has not been called by the Company or that the holder has no right for the time being to pay up the whole or any part of that amount

# 29. Company not bound by less than absolute interests

29 1 Except as required by law or in respect of an Employee Benefit Trust or where the Directors approve the transfer to a trust, no person is to be recognised by the Company as holding any Share upon any trust, and except as otherwise required by law or the articles, the Company is not in any way to be bound by or recognise any interest in a Share other than the holder's absolute ownership of it and all the rights attaching to it

#### 30. Share certificates

- The Company must issue each Member, free of charge, with one or more certificates in respect of the Shares which that Member holds
- 30 2 Every certificate must specify
  - 30 2 1 In respect of how many Shares, of what class, it is issued,
  - 30 2 2 the nominal value of those Shares, and
  - 30 2 3 any distinguishing numbers assigned to them
- 30 3 No certificate may be issued in respect of Shares of more than one class
- 30 4 If more than one person holds a Share, only one certificate may be issued in respect of it
- 30 S Certificates must
  - 30 5 1 have affixed to them the Company's common seal, or
  - 30 5 2 be otherwise executed in accordance with the Companies Acts

# 31. Replacement Share certificates

- 31.1 If a certificate issued in respect of a Member's Shares is
  - 31 1 1 damaged or defaced, or
  - 31 1 2 said to be lost, stolen or destroyed, that Member is entitled to be issued with a replacement certificate in respect of the same Shares
- 31.2 A Member exercising the right to be issued with such a replacement certificate
  - 31 2 1 may at the same time exercise the right to be issued with a single certificate or separate certificates,
  - 31 2 2 must return the certificate which is to be replaced to the Company if it is damaged or defaced, and

31 2 3 must comply with such conditions as to evidence, indemnity and the payment of a reasonable fee as the Directors decide

# 32. Share transfers: general

- 32.1 The Directors shall only refuse to register a transfer of Shares if they are specifically required or authorised to do so by these articles If the Directors do refuse to register a transfer of Shares, they must, as soon as practicable and in any event within two months after the date on which the relevant stock transfer form was lodged with the Company, return that transfer form to the transferee with the notice of refusal unless they suspect that the proposed transfer may be fraudulent The Directors shall refuse to register any transfer of Shares made in contravention of the provisions of these articles Any transfer of Shares made or purported to be made in contravention of the provisions of these articles shall be of no effect
- The instrument of transfer of a Share may be in any usual form or in any other form which the Directors may approve and shall, in the case of a fully paid Share, be executed by or on behalf of the transferor and in the case of a Share which is not fully paid, shall in addition be executed by or on behalf of the transferee The transferor shall be deemed to remain a holder of the Shares until the name of the transferee is entered in the register of Members in respect thereof
- 32 3 Save as expressly provided otherwise in these Articles, no B Ordinary Share shall be transferred other than on the sale of all the Shares in the Company, its flotation, on a Mandatory Transfer in accordance with Article 35 or else with the unanimous prior written consent of the board of Directors (constituted to the exclusion for these purposes of any Director who is precluded from voting pursuant to article 36 1)
- A Ordinary Shares may be transferred by an A Shareholder at any time free of pre-emption and at such price agreed by the A Shareholder

#### 33. Permitted Transfers of B Ordinary Shares

33 1 Transfers to the Company or another A Shareholder

Any B Shareholder may at any time transfer any B Ordinary Shares to the Company or, with the consent of the board of Directors, to the trustees of an Employee Benefit Trust in accordance with the Companies Act 2006 and these articles and any B Shareholder may at any time transfer any B Ordinary Shares to another A Shareholder The price at which such B Ordinary Shares shall be transferred shall be the fair price as agreed or certified in accordance with article 34 2

33 2 Transfers with A Shareholder Consent

Notwithstanding any other provisions of these articles, any transfer of B Ordinary Shares made with the unanimous consent in writing of all the A Shareholders may be made without restriction, including to the trustees of an Employee Benefit Trust The price at which such B Ordinary Shares shall be transferred shall be the fair price as agreed or certified in accordance with article 34 2

33 3 Transfers pursuant to Article 37

Notwithstanding any other provision of these articles, any transfer of B Ordinary Shares made in accordance with Article 37 shall be registered by the Directors (subject only to stamping)

- 33 4 Save with the unanimous consent of the board of Directors, no B Shareholder may transfer or otherwise dispose of any B Ordinary Share or any interest therein pursuant to article 33 at a time when the same is the subject of a transfer notice within the meaning set out in article 35
- 33 5 If the personal representatives of a deceased B Shareholder are permitted under these articles to become registered as the holders of any of the deceased B Shareholder's B Ordinary Shares and elect to do so, those Shares may at any time be transferred by those personal representatives under article 33 1 to any person to whom the deceased shareholder could have transferred such Shares under this article if he had remained the holder of them No other transfer of such Shares by personal representatives shall be permitted under this article 33

## 34. Voluntary Transfers of B Ordinary Shares

- 34 1 Save as otherwise provided in these articles, no B Ordinary Share or beneficial ownership of a B Ordinary Share shall be transferred unless and until the rights of pre-emption hereinafter conferred shall have been exhausted
- 34 2 Save in respect of a permitted transfer, any Member proposing to transfer any B Ordinary Share or beneficial ownership of a B Ordinary Share (hereinafter called "the vendor") shall give notice in writing (hereinafter called "the transfer notice") to the Company of such proposal The transfer notice shall specify the sum which in the vendor's opinion constitutes the fair price of each B Ordinary Share specified therein, and shall constitute the Company the vendor's agent for the sale of such Share or Shares (hereinafter called "the said Shares") in one or more lots at the discretion of the Directors to the A Shareholders or, on a direction of the board of Directors, to the Company or the trustees of an Employee Benefit Trust at that price save that if the Directors do not accept that the sum specified by the vendor constitutes the fair price of the said Shares they shall instruct the auditors of the Company (who shall act as experts and not as arbitrators so that any provision of law or statute relating to arbitration shall not apply) or, in the case of a Company to which no auditors have been appointed, such independent expert as determined and duly appointed by the Members of the Company in general meeting, to certify by certificate in writing (hereinafter called "the certificate of value") the value in their opinion of the said Shares on the following bases and assumptions
  - 34 2 1 valuing the B Ordinary Shares without applying a discount to reflect the percentage those B Ordinary Shares represent of all Shares at the time in question and on a basis equivalent to that used by the Company when valuing those shares for the purposes of an employee share scheme within the meaning of section 1166 of the Companies Act 2006,
  - 34 2 2 if the Company is then carrying on business as a going concern, on the assumption that it will continue to do so,
  - 34 2 3 the sale is to be on arms' length terms between a willing seller and a willing

buyer, 34 2 4 the B Ordinary Shares are sold free of all encumbrances,

- 34 2 5 the sale is taking place on the date the valuers were requested to determine the fair price, and
- 34 2 6 to take account of any other factors that the valuers reasonably believe should be taken into account,

and in such a case the transfer notice shall nevertheless constitute the Company the vendor's agent for the sale of the said Shares but at the price certified in the certificate of value The vendor shall be entitled to impose a condition in the transfer notice that unless all the said Shares are sold, none shall be sold (a "total sale condition")

- 34 3 If the auditors (or independent expert as foresaid) are instructed to certify the fair price as aforesaid the Company shall, as soon as it receives the certificate of value, furnish a copy thereof to the vendor The cost of obtaining the certificate of value shall be borne by the Company
- The vendor shall be entitled, if he or she does not agree with the value stated in the Certificate of Value, to serve written notice ("the withdrawal notice") on the Company withdrawing the transfer notice, in which event the transfer notice shall be deemed to be irrevocably withdrawn in respect of all the said Shares Such notice shall be served on the Company not later than 14 days after the date of receipt by the vendor of the certificate of value
- 34 5 Upon the price being fixed as aforesaid (whether by reference to the vendor's opinion of the fair price or by reference to the certificate of value) the Company shall forthwith after the expiry of the period of 14 days referred to in article 34 4 and only if the vendor shall not have served a withdrawal notice during such period by notice in writing (hereinafter called "the offer notice") inform each A Shareholder (or, on the direction of the board of Directors, the Company or the trustees on an Employee Benefit Trust) of the number and price of the said Shares and shall invite each such person to apply in writing to the Company within 21 days of the date of despatch of the offer notice (which date shall be specified therein) for such maximum number of the said Shares (being all or any thereof) as he shall specify in such application
- If such person shall within the said period of 21 days apply for all or (save as otherwise provided in the transfer notice) any of the said Shares, the Directors shall allocate the said Shares (or as many of them as shall be applied for) to or amongst the applicant persons, and in the case of A Shareholders in proportion as nearly as may be to the number of Shares in the Company of which they are registered or unconditionally entitled to be registered as holders, provided that no applicant person shall be obliged to take more than the maximum number of Shares specified by him as aforesaid If any Shares shall not be capable without sub-division of being allocated to the A Shareholders in proportion to their existing holdings, the same shall be allocated to the applicant A Shareholders, or some of them, in such proportions or in such manner as may be determined by lots drawn in regard thereto and the lots shall be drawn in such manner as the Directors think fit
- The Company shall forthwith give notice of such allocations (hereinafter called "the allocation notice") to the vendor and to the persons to whom the said Shares have been allocated and shall specify in the allocation notice the place and time (being not earlier than 14 days and not later than 28 days after the date of the despatch of the allocation notice, which shall be specified therein) at which the sale of the said Shares so allocated shall be completed If the transfer notice contained a total sale condition the Company shall not

allocate any of the said Shares unless all of the said Shares can be so allocated and if all the Shares cannot be so allocated, the transfer notice shall be deemed to be withdrawn

- If the transfer notice has not been withdrawn pursuant to article 34 7, the vendor shall be bound (upon payment of the purchase price due in respect thereof) to transfer the Shares comprised in the allocation notice to the purchasing persons named therein at the place and time therein specified, and if in any case the vendor after having become bound as aforesaid makes a default in transferring any Shares the Company may receive the purchase price on his behalf, and may authorise some person to execute a transfer of such Shares in favour of the purchasing person. The receipt of the Company for the purchase price shall be a good discharge to the purchasing person. The Company shall forthwith pay the purchase price into a separate bank account in the Company's name and shall hold the purchase price and any interest earned thereon in trust for the vendor. Any notice to purchase received from the Company shall be conditional upon the passing of the required resolutions and obtaining such tax clearances as the Directors consider appropriate.
- If the Company shall not find purchasers for all the said Shares as provided in the transfer notice under the foregoing procedure or if through no default of the vendor the purchase of the said Shares is not completed within the time period provided in Article 34 8, the B Shareholders shall be entitled (pro rata to their existing shareholdings) to give notice in writing to the vendor of their wish to purchase such of the said Shares as were not accepted by purchasers or in respect of which the sale was not completed in accordance with Article 34 8, at the price already agreed or determined under Article 34 2 The notice to purchase may be served by the B Shareholders at any time within 30 days following the date of receipt of the allocation notice or the date on which a sale is not completed in accordance with Article 34 8 (as the case may be)
- During the 6 months following the expiry of the period of 21 days referred to in article 34 6 the vendor shall be at liberty subject nevertheless to the provisions of article 32 1 to transfer to any person (including the Company) and at any price (not being less than the price fixed under article 34 2) any of the said Shares not allocated by the Directors as foresail and which the Company has not purchased or seeks to purchase under article 34 8, provided that if the transfer notice contained a total sale condition, the vendor shall only be entitled to sell all (but not some only) of the said Shares
- 34 11 If any person holding Shares shall purport to transfer or otherwise dispose of any Share or any interest in or right ansing from any such Share otherwise than as permitted under these articles or in accordance with the provisions of these articles, such person shall be deemed to have given, on the date on which the Directors give notice to such person that they have become aware of the purported transfer or other disposal, a transfer notice in respect of all such Shares of which such person is then the holder

# 35. Mandatory Transfers of B Ordinary Shares

35 1 If at any time any Director or employee of any Group Company shall cease for any reason to be such a Director or employee and such person shall be the holder of any B Ordinary Shares which were first acquired by the Director or employee pursuant to the operation of any employee share scheme within the meaning of section 1166 of the Companies Act 2006, then the B Ordinary Shares held by such person (the "leaver") shall be subject to the following

- 35 1 1 the date on which the leaver ceases to be a Director of or an employee of a Group Company shall be the cessation date for the purposes of the articles provided always that where a leaver who is an employee of a Group Company ceases to be an employee in circumstances where he has served notice on a Group Company or a Group Company has served notice on him terminating his employment then, if the board of Directors so notify the Company in writing, the cessation date should be deemed to be the date of service of such notice,
- 35 1 2 there shall be deemed to have been given on the cessation date a transfer notice in respect of all Shares then held by the leaver to whom such B Shares have been issued or transferred pursuant (a "mandatory transfer notice"),
- 35 1 3 (unless and to the extent that the board of Directors determines the price should be higher) in respect of any B Ordinary Shares held by the leaver, within the context of this article 35 1
  - (a) If the leaver is a Good Leaver, the price of the B Ordinary Shares the subject of the mandatory transfer notice shall be the Good Leaver **Price**, and
  - (b) If the leaver is a Bad Leaver, the price of the B Ordinary Shares the subject of the mandatory transfer notice shall be the Bad Leaver Price
- 35 14 at any time within thirty days following the date on which the mandatory transfer notice is deemed to have been given, the Company shall be at liberty to give notice in writing (hereinafter called the "buy back notice") to the leaver, of its desire to purchase the B Ordinary Shares held by the leaver, at the price referred to in article 35 1 3, provided that the Directors may in their absolute discretion direct that the trustees of an Employee Benefit Trust be authorised to effect the buy back in place of the Company The buy back notice shall be conditional upon the passing of the required resolutions and obtaining such tax clearances as the Directors consider appropriate The vendor and the Company shall be bound to complete the said sale and purchase at the registered office of the Company within seven days of obtaining such tax clearances and the passing of all necessary resolutions required to enable the purchase to take place, and on that date the vendor shall be bound to deliver to the Company, or the trustees of the Employee Benefit Trust as the case may be, the certificates for the Shares to be purchased and the Company (or the trustees as the case may be) shall be bound to purchase those Shares at the price referred to in Article 35 1 3, subject to the Company complying with the provisions of the Companies Act Upon delivery of such certificates the purchase of the Shares shall be completed by payment to the vendor of the selling price for each Share purchased and the name of the vendor shall be removed from the Register of Members in relation to the Shares so purchased,
- 35 1 5 if and to the extent that the Company does not give any buy back notice the Company shall, within sixty days after date on which the mandatory transfer notice is deemed to have been given, send to each of the A Shareholders (and B Shareholders as the case may be) an offer notice (as defined in article 34 5) in respect of all the B Ordinary Shares held by the leaver whereupon the procedure set out in Articles 34 6 to 34 10 shall apply, save that any references to "the vendor" shall be deemed to be references to "the leaver" and the price for the relevant B Ordinary Shares shall be as specified in Article 35 1 3

35 2 If at any time a former Director or former employee of any Group Company shall, after ceasing to be such a Director or employee, acquire any B Ordinary Shares pursuant to an option or like right which was granted to or otherwise vested in him prior to such cessation pursuant to the operation of an employee share scheme within the meaning of section 1166 of the Companies Act 2006, then the provisions of article 35 1 above shall apply as if reference in article 35 1 1 to the cessation date were reference to the date on which he acquires such Shares

# 36. Conflicts

A Director shall be regarded as having an interest which is material and which conflicts with the interests of the Company in (and accordingly shall not be entitled to vote in relation to) any matter which requires to be determined or otherwise decided upon by the Directors pursuant to or for the purposes of these articles 32 to 35 to the extent such matter relates to any Shares held by such Director or in which such Director is otherwise interested

### 37. Drag along

- 37 1 If A Shareholder (the "Selling Members") holding more than 50% of the Shares in the Company in issue for the time being (the "Relevant Shares") wish to transfer all of their interest in the Relevant Shares (the "Sellers' Shares") to a bona fide arm's length third party purchaser (the "Proposed Buyer), the Selling Members may require all other Members (the "Called Members") to sell and transfer all their Shares to the Proposed Buyer (or as the Proposed Buyer directs) in accordance with the provisions of this article 37 (the "Drag Along Option")
- 37 2 The Selling Members may exercise the Drag Along Option by giving written notice to that effect (the "Drag Along Notice") at any time before the transfer of the Sellers' Shares to the Proposed Buyer The Drag Along Notice shall specify
  - 37 2 1 that the Called Members are required to transfer all their Shares to the Proposed Buyer (or as it may direct) (the "Called Shares") pursuant to this article 37,
  - 37 2 2 the identity of the Proposed Buyer,
  - 37 2 3 the consideration payable for the Called Shares (including details of any non cash consideration) which shall, for each Called Share, be an amount at least equal to the price per Relevant Share offered by the Proposed Buyer for the Sellers' Shares of the relevant class,
  - 37 2 4 the other terms of the transaction and
  - 37 2 5 the proposed date of the transfer
- 37 3 The Company shall serve the Drag Along Notice on the Called Members prior to the acquisition Once issued, a Drag Along Notice shall be irrevocable However, a Drag Along Notice shall lapse if, for any reason, the Selling Members have not sold the Sellers' Shares to the Proposed Buyer within 90 days after the date the Drag Along Notice was served The Selling Members may serve further Drag Along Notices following the lapse of any particular Drag Along Notice
- The Drag Along Notice may require the holders of other Shares to agree and execute a share purchase agreement (and related documents) ("SPA") agreeing to the same or equivalent

obligations, restrictions, warranties, indemnities and liabilities to those agreed by the Selling Members, in which case the holders of other Shares shall execute the SPA and related documents

- Completion of the sale of the Called Shares shall take place on the Completion Date Completion Date means the date proposed for completion of the sale of the Sellers' Shares (which shall be no sooner than 48 hours after the date of the Drag Along Notice and no later than 90 days after the date of the Drag Along Notice), unless the holders of 50% of the Called Shares and the Selling Members agree otherwise
- 37 6 The restrictions on transfer of Shares in articles 32 to 35 above shall not apply to any transfer of Shares to a Proposed Buyer (or as it may direct) pursuant to a sale for which a Drag Along Notice has been duly served
- 37 7 On or before the Completion Date, the holders of Shares shall execute and deliver stock transfer forms for the Called Shares, together with the relevant share certificate(s) (or a suitable indemnity for any lost share certificate(s)) to the Company as well as any SPA and related documents On the Completion Date, the Company shall pay the holders of Shares, on behalf of the Proposed Buyer, the amounts due pursuant to Article 37 2 to the extent that the Proposed Buyer has put the Company in the requisite funds The Company's receipt for the price shall be a good discharge to the Proposed Buyer The Company shall hold the amounts due to the holders of Shares in trust for them respectively without any obligation to pay interest
- 37 8 To the extent that the Proposed Buyer has not, on the Completion Date, put the Company in funds to pay the purchase price due in respect of the Called Shares, the holders of Shares shall be entitled to the return of the stock transfer form and share certificate(s) (or suitable indemnity) for the relevant Called Shares and the Called Member shall have no further rights or obligations under this Article 37 in respect of those Shares under that Drag Along Notice
- 37 9 If any Called Member does not, on completion of the sale of the Called Shares, execute transfer(s) in respect of all of the Called Shares held by him and deliver share certificates and any SPA (and related documents), the defaulting Called Member shall be deemed to have irrevocably appointed any person nominated for the purpose by the Selling Members to be his agent and attorney to execute all necessary transfer(s), SPA and related documents on his behalf, against receipt by the Company (on trust for such holder) of the consideration payable for the Called Shares, to deliver such transfer(s) and other documents to the Proposed Buyer (or as they may direct) as the holder thereof After the Proposed Buyer (or its nominee) has been registered as the holder of the Called Shares, the validity of such proceedings shall not be questioned by any such person Failure to produce a share certificate shall not impede the registration of Shares under this article 37 9
- Following the issue of a Drag Along Notice, on any person becoming a Member of the Company pursuant to the exercise of a pre-existing option to acquire Shares in the Company or on the conversion of any convertible security of the Company (a "New Member"), a Drag Along Notice shall be deemed to have been served on the New Member on the same terms as the previous Drag Along Notice The New Member shall then be bound to sell and transfer all Shares acquired by it to the Proposed Buyer (or as the Proposed Buyer may direct) and the provisions of articles 37 1 to 37 9 shall apply with the necessary changes to the New Member, except that completion of the sale of the Shares shall take place immediately on the Drag Along Notice being deemed served on the New Member

## 38 Tag along

If a person (who is not a Member) makes an offer to purchase Shares from a Member or Members (the "Controlling Members") that would give such person in aggregate a controlling interest in excess of 50 per cent of the Shares in the Company (a "Controlling Interest"), the Controlling Members shall procure that such offer is also made to the remaining Members (the "Non-controlling Members") from the Proposed Buyer to purchase the Non-controlling Members' shareholdings on the same terms (including price per Share) as the offer to the Controlling Members of the relevant class Such offer from the Proposed Buyer shall not be revocable until the expiration of 30 days from the date of service of the offer

#### LIEN AND FORFEITURE

## 39. Company's lien over Shares

- The Company has a lien (the "Company's lien") over every Share, whether or not fully paid, which is registered in the name of any person indebted or under any liability to the Company, whether he is the sole registered holder of the Share or one of several joint holders, for all monies payable by him (either alone or jointly with any other person) to the Company, whether payable immediately or at some time in the future
- 39 2 The Company's lien over a Share
  - 39 2 1 takes priority over any third party's interest in that Share, and
  - 39 2 2 extends to any dividend or other money payable by the Company in respect of that Share and (if the lien is enforced and the Share is sold by the Company) the proceeds of sale of that Share
- The Directors may at any time decide that a Share which is or would otherwise be subject to the Company's lien shall not be subject to it, either wholly or in part

## 40. Enforcement of the Company's lien

- 40 1 Subject to the provisions of this article, if
  - 40 1 1 a lien enforcement notice has been given in respect of a Share, and
  - 40 1 2 the person to whom the notice was given has failed to comply with it,
  - 40 1 3 the Company may sell that Share in such manner as the Directors decide

### 40 2 A lien enforcement notice

- 40 2 1 may only be given in respect of a Share which is subject to the Company's lien, in respect of which a sum is payable and the due date for payment of that sum has passed,
- 40 2 2 must specify the Share concerned,
- 40 2 3 must require payment of the sum within 14 clear days of the notice,

- 40 2 4 must be addressed either to the holder of the Share or to a transmittee of that holder, and
- 40 2 5 must state the Company's intention to sell the Share if the notice is not complied with
- 40 3 Where Shares are sold under this article
  - 40 3 1 the Directors may authorise any person to execute an instrument of transfer of the Shares to the purchaser or to a person nominated by the purchaser, and
  - 40 3 2 the transferee is not bound to see to the application of the consideration, and the transferee's title is not affected by any irregularity in or invalidity of the process leading to the sale
- The net proceeds of any such sale (after payment of the costs of sale and any other costs of enforcing the lien) must be applied
  - 40 4 1 first, in payment of so much of the sum for which the lien exists as was payable at the date of the lien enforcement notice, and
  - 40 4 2 second, to the person entitled to the Shares at the date of the sale, but only after the certificate for the Shares sold has been surrendered to the Company for cancellation, or an indemnity in a form reasonably satisfactory to the Directors has been given for any lost certificates, and subject to a lien equivalent to the Company's lien for any money payable over the Shares before the sale for any money payable (whether immediately or at some time in the future) after the date of the lien enforcement notice
- 40 5 A statutory declaration by a Director or the company secretary that the declarant is a Director or the company secretary and that a Share has been sold to satisfy the Company's lien on a specified date
  - 40 5 1 is conclusive evidence of the facts stated in it as against all persons claiming to be entitled to the Share, and
  - 40 5 2 subject to compliance with any other formalities of transfer required by the articles or by law, constitutes a good title to the Share

### 41 Call notices

41 1 Subject to the articles and the terms on which Shares are allotted, the Directors may send a notice (a "call notice") to a Member requiring the Member to pay the Company a specified sum of money (a "call") which is payable in respect of his Shares at the date when the Directors decide to send the call notice

# 41 2 A call notice

- 41 2 1 may not require a Member to pay a call which exceeds the total sum unpaid on the Shares (whether as to nominal value or any amount payable to the Company by way of premium),
- 41 2 2 must state when and how any call to which it relates is to be paid, and

- 41 2 3 may permit or require the call to be made in instalments
- A Member must comply with the requirements of a call notice, but no Member is obliged to pay any call before 14 clear days have passed since the notice was sent
- 41.4 Before the Company has received any call due under a call notice the Directors may
  - 41 4 1 revoke it wholly or in part, or
  - 41 4 2 specify a later time for payment than is specified in the notice,

by a further notice in writing to the Member in respect of whose Shares the call is made

# 42. Liability to pay calls

- 42.1 Liability to pay a call is not extinguished or transferred by transferring the Shares in respect of which it is required to be paid
- 42.2 Joint holders of a Share are jointly and severally liable to pay all calls in respect of that Share
- Subject to the terms on which Shares are allotted, the Directors may, when issuing Shares, provide that call notices sent to the holders of those Shares may require them
  - 42 3 1 to pay calls which are not the same, or
  - 42 3 2 to pay calls at different times

#### 43. When call notice need not be issued

- A call notice need not be issued in respect of sums which are specified, in the terms on which a Share is issued, as being payable to the Company in respect of that Share
  - 43 1 1 on allotment,
  - 43 1 2 on the occurrence of a particular event, or
  - 43 1 3 on a date fixed by or in accordance with the terms of issue
- 43.2 But if the due date for payment of such a sum has passed and it has not been paid, the holder of the Share concerned is treated in all respects as having failed to comply with a call notice in respect of that sum, and is liable to the same consequences as regards the payment of interest and forfeiture

# 44. Failure to comply with call notice: automatic consequences

- 44 1 If a person is liable to pay a call and fails to do so by the call payment date
  - 44 1 1 the Directors may issue a notice of intended forfeiture to that person, and
  - 44 1 2 until the call is paid, that person must pay the Company interest on the call from the call payment date at the relevant rate
- 44 2 For the purposes of this article

44 2 1 the "call payment date" is the time when the call notice states that a call is payable, unless the Directors give a notice specifying a later date, in which case it is that later date, and

# 44 2 2 the "relevant rate" is

- (a) the rate fixed by the terms on which the Share in respect of which the call is due was allotted, or
- (b) such other rate as was fixed in the call notice which required payment of the call, or has otherwise been determined by the Directors
- 44.3 The Directors may waive any obligation to pay interest on a call wholly or in part

#### 45. Notice of intended forfeiture

A notice of intended forfeiture

- 45 1 1 may be sent in respect of any Share in respect of which a call has not been paid as required by a call notice,
- 45 1 2must be sent to the holder of that Share (or all the joint holders of that Share) or to a transmittee of that holder,
- 45 13 must require payment of the call and any accrued interest and all expenses that may have been incurred by the Company by reason of such non-payment by a date which is not less than 14 clear days after the date of the notice,
- 45 14 must state how the payment is to be made, and
- 45 15 must state that, if the notice is not complied with, the Shares in respect of which the call is payable will be liable to be forfeited

### 46. Directors' power to forfeit Shares

46 1 If a notice of intended forfeiture is not complied with before the date by which payment of the call is required in the notice of intended forfeiture, the Directors may decide that any Share in respect of which it was given is forfeited, and the forfeiture is to include all dividends or other moneys payable in respect of the forfeited Shares and not paid before the forfeiture.

### 47. Effect of forfeiture

- 47 1 Subject to the articles, the forfeiture of a Share extinguishes
  - 47 1 1 all interests in that Share, and all claims and demands against the Company in respect of it, and
  - 47 1 2 all other rights and liabilities incidental to the Share as between the person whose Share it was prior to the forfeiture and the Company
- 47 2 Any Share which is forfeited in accordance with the articles

- 47 2 1 is deemed to have been forfeited when the Directors decide that it is forfeited,
- 47 2 2 is deemed to be the property of the Company, and
- 47 2 3 may be sold, re-allotted or otherwise disposed of as the Directors think fit
- 47 3 If a person's Shares have been forfeited
  - 47 3 1 the Company must send that person notice that forfeiture has occurred and record it in the register of Members,
  - 47 3 2 that person ceases to be a Member in respect of those Shares,
  - 47 3 3 that person must surrender the certificate for the Shares forfeited to the Company for cancellation,
  - 47 3 4 that person remains liable to the Company for all sums payable by that person under the articles at the date of forfeiture in respect of those Shares, including any interest (whether accrued before or after the date of forfeiture), and
  - 47 3 5 the Directors may waive payment of such sums wholly or in part or enforce payment without any allowance for the value of the Shares at the time of forfeiture or for any consideration received on their disposal
- 47 4 At any time before the Company disposes of a forfeited Share, the Directors may decide to cancel the forfeiture on payment of all calls, interest and expenses due in respect of it and on such other terms as they think fit

## 48. Procedure following forfeiture

- 48 1 If a forfeited Share is to be disposed of by being transferred, the Company may receive the consideration for the transfer and the Directors may authorise any person to execute the instrument of transfer
- A statutory declaration by a Director or the company secretary that the declarant is a Director or the company secretary and that a Share has been forfeited on a specified date
  - 48 2 1 is conclusive evidence of the facts stated in it as against all persons claiming to be entitled to the Share, and
  - 48 2 2 subject to compliance with any other formalities of transfer required by the articles or by law, constitutes a good title to the Share
- A person to whom a forfeited Share is transferred is not bound to see to the application of the consideration (if any) nor is that person's title to the Share affected by any irregularity in or invalidity of the process leading to the forfeiture or transfer of the Share
- 48 4 If the Company sells a forfeited Share, the person who held it prior to its forfeiture is entitled to receive from the Company the proceeds of such sale, net of any commission, and excluding any amount which
  - 48 4 1 was, or would have become, payable, and

48 4 2 had not, when that Share was forfeited, been paid by that person in respect of that Share,

but no interest is payable to such a person in respect of such proceeds and the Company is not required to account for any money earned on them

#### 49. Surrender of Shares

- 49 1 A Member may surrender any Share
  - 49 1 1 in respect of which the Directors may issue a notice of intended forfeiture,
  - 49 1 2 which the Directors may forfeit, or 49 1 3 which has been forfeited
- 49 2 The Directors may accept the surrender of any such Share
- The effect of surrender on a Share is the same as the effect of forfeiture on that Share
- 49 4 A Share which has been surrendered may be dealt with in the same way as a Share which has been forfeited

#### **DIVIDENDS AND OTHER DISTRIBUTIONS**

#### 50. Procedure for declaring dividends

- The Company may by ordinary resolution declare dividends, and the Directors may decide to pay interim dividends
- A dividend must not be declared unless the Directors have made a recommendation as to its amount Such a dividend must not exceed the amount recommended by the Directors
- No dividend may be declared or paid unless it is in accordance with Members' respective rights
- Unless the Members' resolution to declare or Directors' decision to pay a dividend, or the terms on which Shares are issued, specify otherwise, it must be paid by reference to each Member's holding of Shares on the date of the resolution or decision to declare or pay it
- 50 5 If the Company's Share capital is divided into different classes, no interim dividend may be paid on Shares carrying deferred or non-preferred rights if, at the time of payment, any preferential dividend is in arrear
- The Directors may pay at intervals any dividend payable at a fixed rate if it appears to them that the profits available for distribution justify the payment
- 50 7 If the Directors act in good faith, they do not incur any liability to the holders of Shares conferring preferred rights for any loss they may suffer by the lawful payment of an interim dividend on Shares with deferred or non-preferred rights

### 51. Calculation of dividends

- If any Share is issued on terms providing that it ranks for dividend as from a particular date, that Share ranks for dividend accordingly
- For the purposes of calculating dividends, no account is to be taken of any amount which has been paid up on a Share in advance of the due date for payment of that amount

# 52. Payment of dividends and other distributions

- Where a dividend or other sum which is a distribution is payable in respect of a Share, it must be paid by one or more of the following means
  - 52 1 1 transfer to a bank or building society account specified by the distribution recipient either in writing or as the Directors may otherwise decide,
  - sending a cheque made payable to the distribution recipient by post to the distribution recipient at the distribution recipient's registered address (if the distribution recipient is a holder of the Share), or (in any other case) to an address specified by the distribution recipient either in writing or as the Directors may otherwise decide,
  - 52 1 3 sending a cheque made payable to such person by post to such person at such address as the distribution recipient has specified either in writing or as the Directors may otherwise decide, or
  - 52 14 any other means of payment as the Directors agree with the distribution recipient either in writing or by such other means as the Directors decide
- In the articles, "the distribution recipient" means, in respect of a Share in respect of which a dividend or other sum is payable
  - 52 2 1 the holder of the Share, or
  - 52 2 2 If the Share has two or more joint holders, whichever of them is named first in the register of Members, or
  - or otherwise by operation of law, the transmittee

### 53. Deductions from distributions in respect of sums owed to the company

- 53 1 If
  - 53 1 1 a Share is subject to the company's lien, and
  - 53 1 2 the Directors are entitled to issue a lien enforcement notice in respect of it,

they may, instead of issuing a lien enforcement notice, deduct from any dividend or other sum payable in respect of the Share any sum of money which is payable to the Company in respect of that Share to the extent that they are entitled to require payment under a lien enforcement notice

- 53 2 Money so deducted must be used to pay any of the sums payable in respect of that Share
- 53 3 The Company must notify the distribution recipient in writing of
  - 53 3 1 the fact and amount of any such deduction,
  - 53 3 2 any non-payment of a dividend or other sum payable in respect of a Share resulting from any such deduction, and
  - 53 3 3 how the money deducted has been applied

### 54. No interest on distributions

- The Company may not pay interest on any dividend or other sum payable in respect of a Share unless otherwise provided by
  - 54 1 1 the terms on which the Share was issued, or
  - 54 1 2 the provisions of another agreement between the holder of that Share and the Company

#### 55. Unclaimed distributions

- 55.1 All dividends or other sums which are
  - 55 1 1 payable in respect of Shares, and
  - 55 1 2 unclaimed after having been declared or become payable,

may be invested or otherwise made use of by the Directors for the benefit of the Company until claimed

- The payment of any such dividend or other sum into a separate account does not make the Company a trustee in respect of it
- 55 3 If
  - 55 3 1 twelve years have passed from the date on which a dividend or other sum became due for payment, and
  - 55 3 2 the distribution recipient has not claimed it,

the distribution recipient is no longer entitled to that dividend or other sum and it ceases to remain owing by the Company

### 56. Non-cash distributions

- 56 1 Subject to the terms of issue of the Share in question, the Company may, by ordinary resolution on the recommendation of the Directors, decide to pay all or part of a dividend or other distribution payable in respect of a Share by transferring non-cash assets of equivalent value (including, without limitation, Shares or other securities in any Company)
- For the purposes of paying a non-cash distribution, the Directors may make whatever arrangements they think fit, including, where any difficulty arises regarding the distribution

- 56 2 1 fixing the value of any assets,
- paying cash to any distribution recipient on the basis of that value in order to adjust the rights of recipients, and
- 56 2 3 vesting any assets in trustees

### 57. Waiver of distributions

- Distribution recipients may waive their entitlement to a dividend or other distribution payable in respect of a Share by giving the Company notice in writing to that effect, but if
  - 57 1 1 the Share has more than one holder, or
  - 57 1 2 more than one person is entitled to the Share, whether by reason of the death or bankruptcy of one or more joint holders, or otherwise,

the notice is not effective unless it is expressed to be given, and signed, by all the holders or persons otherwise entitled to the Share

### **CAPITALISATION OF PROFITS**

## 58. Authority to capitalise and appropriation of capitalised sums

- 58 1 Subject to the articles, the Directors may, if they are so authorised by an ordinary resolution
  - 58 1 1 decide to capitalise any profits of the Company (whether or not they are available for distribution) which are not required for paying a preferential dividend, or any sum standing to the credit of the Company's share premium account or capital redemption reserve, and
  - appropriate any sum which they so decide to capitalise (a "capitalised sum") to the persons who would have been entitled to it if it were distributed by way of dividend (the "persons entitled") and in the same proportions
- 58 2 Capitalised sums must be applied
  - 58 2 1 on behalf of the persons entitled, and
  - 58 2 2 in the same proportions as a dividend would have been distributed to them
- Any capitalised sum may be applied in paying up new Shares of a nominal amount equal to the capitalised sum which are then allotted credited as fully paid to the persons entitled or as they may direct
- A capitalised sum which was appropriated from profits available for distribution may be applied
  - 58 4 1 in or towards paying up any amounts unpaid on existing Shares held by the persons entitled, or
  - 58 4 2 In paying up new debentures of the Company which are then allotted credited as fully paid to the persons entitled or as they may direct

- 58 5 Subject to the articles the Directors may
  - 58 5 1 apply capitalised sums in accordance with articles 58 3 and 58 4 partly in one way and partly in another,
  - 58 5 2 make such arrangements as they think fit to deal with Shares or debentures becoming distributable in fractions under this article (including the issuing of fractional certificates or the making of cash payments), and
  - 58 5 3 authorise any person to enter into an agreement with the Company on behalf of all the persons entitled which is binding on them in respect of the allotment of Shares and debentures to them under this article

#### PART 4

#### **DECISION-MAKING BY MEMBERS**

#### **ORGANISATION OF GENERAL MEETINGS**

#### 59. Attendance and speaking at general meetings

- A person is able to exercise the right to speak at a general meeting when that person is in a position to communicate to all those attending the meeting, during the meeting, any information or opinions which that person has on the business of the meeting
- 59 2 A person is able to exercise the right to vote at a general meeting when•
  - 59 2 1 that person is able to vote, during the meeting, on resolutions put to the vote at the meeting, and
  - 59 2 2 that person's vote can be taken into account in determining whether or not such resolutions are passed at the same time as the votes of all the other persons attending the meeting
- The Directors may make whatever arrangements they consider appropriate to enable those attending a general meeting to exercise their rights to speak or vote at it
- In determining attendance at a general meeting, it is immaterial whether any two or more Members attending it are in the same place as each other
- Two or more persons who are not in the same place as each other attend a general meeting if their circumstances are such that if they have (or were to have) rights to speak and vote at that meeting, they are (or would be) able to exercise them

## 60. Quorum for general meetings

No business other than the appointment of the chairman of the meeting is to be transacted at a general meeting if the persons attending it do not constitute a quorum

### 61. Chairing general meetings

- If the Directors have appointed a chairman, the chairman shall chair general meetings if present and willing to do so
- If the Directors have not appointed a chairman, or if the chairman is unwilling to chair the meeting or is not present within ten minutes of the time at which a meeting was due to start
  - 61 2 1 the Directors present, or
  - 61 2 2 (If no Directors are present), the meeting,

must appoint a Director or Member to chair the meeting, and the appointment of the chairman of the meeting must be the first business of the meeting

The person chairing a meeting in accordance with this article is referred to as "the chairman of the meeting"

# 62. Attendance and speaking by Directors and non-Members

- 62.1 Directors may attend and speak at general meetings, whether or not they are Members
- 62 2 The chairman of the meeting may permit other persons who are not
  - 62 2 1 Members of the Company, or
  - 62 2 2 otherwise entitled to exercise the rights of Members in relation to general meetings,

to attend and speak at a general meeting

# 63. Adjournment

- If the persons attending a general meeting within half an hour of the time at which the meeting was due to start do not constitute a quorum, or if during a meeting a quorum ceases to be present, the chairman of the meeting must adjourn it
- The chairman of the meeting may adjourn a general meeting at which a quorum is present if
  - 63 2 1 the meeting consents to an adjournment, or
  - 63 2 2 it appears to the chairman of the meeting that an adjournment is necessary to protect the safety of any person attending the meeting or ensure that the business of the meeting is conducted in an orderly manner
- 63 3 The chairman of the meeting must adjourn a general meeting if directed to do so by the meeting
- 63 4 When adjourning a general meeting, the chairman of the meeting must
  - either specify the time and place to which it is adjourned or state that it is to continue at a time and place to be fixed by the Directors, and
  - 63 4 2 have regard to any directions as to the time and place of any adjournment which have been given by the meeting
- 63 5 If the continuation of an adjourned meeting is to take place more than 14 days after it was adjourned, the Company must give at least 7 clear days' notice of it (that is, excluding the day of the adjourned meeting and the day on which the notice is given)
  - 63 5 1 to the same persons to whom notice of the Company's general meetings is required to be given, and
  - 63 5 2 containing the same information which such notice is required to contain
- No business may be transacted at an adjourned general meeting which could not properly have been transacted at the meeting if the adjournment had not taken place

# **VOTING AT GENERAL MEETINGS**

- 64. Voting: general
- A resolution put to the vote of a general meeting must be decided on a show of hands by the Shareholders unless a poll is duly demanded in accordance with the articles
- 65. Errors and disputes
- No objection may be raised to the qualification of any person voting at a general meeting except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting is valid
- 65 2 Any such objection must be referred to the chairman of the meeting, whose decision is final
- 66. Poll votes
- 66 1 A poll on a resolution may be demanded
  - 66 1 1 In advance of the general meeting where it is to be put to the vote, or
  - 6612 at a general meeting, either before a show of hands on that resolution or immediately after the result of a show of hands on that resolution is declared
- 66 2 A poll may be demanded by
  - 66 2 1 the chairman of the meeting,
  - 66 2 2 the Directors,
  - 66 2 3 two or more persons having the right to vote on the resolution, or
  - 66 2 4 a person or persons representing not less than one tenth of the total voting rights of all the Shareholders having the right to vote on the resolution
- 66 3 A demand for a poll may be withdrawn if
  - 66 3 1 the poll has not yet been taken, and
  - 66 3 2 the chairman of the meeting consents to the withdrawal
- 66 4 Polls must be taken immediately and in such manner as the chairman of the meeting directs
- 67. Content of proxy notices
- 67 1 Proxies may only validly be appointed by a notice in writing (a "proxy notice") which
  - 67 1 1 states the name and address of the Shareholder appointing the proxy,
  - 67 1 2 identifies the person appointed to be that Shareholder's proxy and the general meeting in relation to which that person is appointed,
  - is signed by or on behalf of the Shareholder appointing the proxy, or is authenticated in such manner as the Directors may determine, and

- 67 14 is delivered to the Company in accordance with the articles and any instructions contained in the notice of the general meeting to which they relate
- The Company may require proxy notices to be delivered in a particular form, and may specify different forms for different purposes
- Proxy notices may specify how the proxy appointed under them is to vote (or that the proxy is to abstain from voting) on one or more resolutions
- 67 4 Unless a proxy notice indicates otherwise, it must be treated as
  - 67 41 allowing the person appointed under it as a proxy discretion as to how to vote on any ancillary or procedural resolutions put to the meeting, and
  - 67 4 2 appointing that person as a proxy in relation to any adjournment of the general meeting to which it relates as well as the meeting itself

# 68. Delivery of proxy notices

- A person who is entitled to attend, speak or vote (either on a show of hands or on a poll) at a general meeting remains so entitled in respect of that meeting or any adjournment of it, even though a valid proxy notice has been delivered to the Company by or on behalf of that person
- An appointment under a proxy notice may be revoked by delivering to the Company a notice in writing given by or on behalf of the person by whom or on whose behalf the proxy notice was given
- A notice revoking a proxy appointment only takes effect if it is delivered before the start of the meeting or adjourned meeting to which it relates
- If a proxy notice is not executed by the person appointing the proxy, it must be accompanied by written evidence of the authority of the person who executed it to execute it on the appointor's behalf

# 69. Amendments to resolutions

- An ordinary resolution to be proposed at a general meeting may be amended by ordinary resolution if
  - 69 1 1 notice of the proposed amendment is given to the Company in writing by a person entitled to vote at the general meeting at which it is to be proposed not less than 48 hours before the meeting is to take place (or such later time as the chairman of the meeting may determine), and
  - 69 1 2 the proposed amendment does not, in the reasonable opinion of the chairman of the meeting, materially alter the scope of the resolution
- A special resolution to be proposed at a general meeting may be amended by ordinary resolution, if
  - 69 2 1 the chairman of the meeting proposes the amendment at the general meeting at which the resolution is to be proposed, and

- 69 2 2 the amendment does not go beyond what is necessary to correct a grammatical or other non-substantive error in the resolution
- 69 3 If the chairman of the meeting, acting in good faith, wrongly decides that an amendment to a resolution is out of order, the chairman's error does not invalidate the vote on that resolution

## 70. No voting of Shares on which money owed to Company

70 1 No voting rights attached to a Share may be exercised at any general meeting, at any adjournment of it, or on any poll called at or in relation to it, or in relation to any written resolution of the Company unless all amounts payable to the Company in respect of that Share have been paid

#### **APPLICATION OF RULES TO CLASS MEETINGS**

### 71. Class meetings

- 71 1 The provisions of the articles relating to general meetings apply, with any necessary modifications, to meetings of the holders of any class of Shares
- 71 2 Whenever the capital of the Company is divided into different classes of shares, the special rights attached to any class may only be varied or abrogated, either whilst the Company is a going concern or during or in contemplation of a winding up, with the consent of the holders of the issued shares of that class given in accordance with Article 71 3
- 71 3 The consent of the holders of a class of shares may be given by
  - 71 3 1 a special resolution passed at a separate general meeting of the holders of the issued shares of that class, or
  - 71 3 2 a written resolution in any form signed by or on behalf of the holders of threequarters in nominal value of the issued shares of that class,

but not otherwise To every such meeting, all the provisions of these articles and the Companies Act 2006 relating to general meetings of the Company shall apply (with such amendments as may be necessary to give such provisions efficacy) but so that the necessary quorum shall be two holders of shares of the relevant class present in person or by proxy and holding or representing not less than one third in nominal value of the issued shares of the relevant class, that every holder of shares of the class shall be entitled on a poll to one vote for every such share held by him, and that any holder of shares of the class, present in person or by proxy or (being a corporation) by a duly authorised representative, may demand a poll If at any adjourned meeting of such holders such a quorum as aforesaid is not present, not less than one person holding shares of the class who is present in person or by proxy shall be a quorum

#### PART 5

#### **ADMINISTRATIVE ARRANGEMENTS**

#### 72. Means of communication to be used

- 72.1 Subject to the articles, anything sent or supplied by or to the Company under the articles may be sent or supplied in any way in which the Companies Act 2006 provides for documents or information which are authorised or required by any provision of that Act to be sent or supplied by or to the Company
- 72 2 Except insofar as the Companies Acts require otherwise, the Company shall not be obliged to accept any notice, document or other information sent or supplied to the Company in electronic form unless it satisfies such stipulations, conditions or restrictions (including, without limitation, for the purpose of authentication) as the Directors think fit, and the Company shall be entitled to require any such notice, document or information to be sent or supplied in hard copy form instead
- 72 3 In the case of joint holders of a Share, except insofar as the articles otherwise provide, all notices, documents or other information shall be given to the joint holder whose name stands first in the register of Members in respect of the joint holding and shall be deemed to have been given to all the joint holders. For all purposes, including the execution of any appointment of proxy, resolution in writing, notice or other document (including anything sent or supplied in electronic form) executed or approved pursuant to any provision of the articles, execution by any one of such joint holders shall be deemed to be and shall be accepted as execution by all the joint holders.
- In the case of a Member that is a corporation, for all purposes, including the execution of any appointment of proxy, resolution in writing, notice or other document (including anything sent or supplied in electronic form) executed or approved pursuant to any provision of the articles, execution by any Director or the secretary of that corporation or any other person who appears to any officer of the Company (acting reasonably and in good faith) to have been duly authorised to execute shall be deemed to be and shall be accepted as execution by that corporation
- A Member whose registered address is not within the United Kingdom and who notifies the Company of an address within the United Kingdom at which notices, documents or other information may be served on or delivered to him shall be entitled to have such things served on or delivered to him at that address (in the manner referred to above), but otherwise no such Member shall be entitled to receive any notice, document or other information from the Company If the address is that Member's address for sending or receiving documents or information by electronic means the Directors may at any time without prior notice (and whether or not the Company has previously sent or supplied any documents or information in electronic form to that address) refuse to send or supply any documents or information to that address
- 72 6 Subject to the articles, any notice or document to be sent or supplied to a Director in connection with the taking of decisions by Directors may also be sent or supplied by the means by which that Director has asked to be sent or supplied with such notices or documents for the time being

A Director may agree with the Company that notices or documents sent to that Director in a particular way are to be deemed to have been received within a specified time of their being sent, and for the specified time to be less than 48 hours

# 73. When information deemed to have been received by the Company

- Any document or information sent or supplied by the Company shall be deemed to have been received by the intended recipient
  - 73 1 1 where the document or information is properly addressed and sent by first class post or other delivery service to an address in the United Kingdom, on the day (whether or not it is a working day) following the day (whether or not it is a working day) on which it was put in the post or given to the delivery agent and, in proving that it was duly sent, it shall be sufficient to prove that the document or information was properly addressed, prepaid and put in the post or duly given to the delivery agent,
  - 73 1 2 where (without prejudice to article 72 5) the document or information is properly addressed and sent by post or other delivery service to an address outside the United Kingdom, five working days after it was put in the post or given to the delivery agent and, in proving that it was duly sent, it shall be sufficient to prove that the document or information was properly addressed, prepaid and put in the post or duly given to the delivery agent,
  - 73 1 3 where the document or information is not sent by post or other delivery service but delivered personally or left at the intended recipient's address, on the day (whether or not a working day) and time that it was sent,
  - 73 14 where the document or information is properly addressed and sent or supplied by electronic means, on the day (whether or not a working day) and time that it was sent and proof that it was sent in accordance with guidance issued by the Institute of Chartered Secretaries and Administrators shall be conclusive evidence that it was sent.
  - 73 1 5 where the document or information is sent or supplied by means of a website, when the material was first made available on the website or (if later) when the intended recipient received (or is deemed to have received) notice of the fact that the material was available on the website

## 74. Company seals

- 74.1 Any common seal may only be used by the authority of the Directors
- 74.2 The Directors may decide by what means and in what form any common seal is to be used
- 74.3 Unless otherwise decided by the Directors, if the Company has a common seal and it is affixed to a document, the document must also be signed by at least one authorised person in the presence of a witness who attests the signature
- 74.4 For the purposes of this article, an authorised person is
  - 74 4 1 any Director of the Company,

74 4 2 the Company secretary (if any), or

74 4 3 any person authorised by the Directors for the purpose of signing documents to which the common seal is applied

#### 75. No right to inspect accounts and other records

Except as provided by law or authorised by the Directors or an ordinary resolution of the Company, no person is entitled to inspect any of the Company's accounting or other records or documents merely by virtue of being a Member

# 76. Provision for employees on cessation of business

The Directors may decide to make provision for the benefit of persons employed or formerly employed by the Company or any Group Company (other than a Director or former Director or shadow Director) in connection with the cessation or transfer to any person of the whole or part of the undertaking of any Group Company

#### **DIRECTORS' INDEMNITY AND INSURANCE**

#### 77. Indemnity

# 77 1 Subject to article 77 2

- 77 1 1 a relevant Director of the Company or any Group Company may be indemnified out of the Company's assets to whatever extent the Directors may determine against
  - any liability incurred by that Director in connection with any negligence, default, breach of duty or breach of trust in relation to the Company or any Group Company,
  - (b) any liability incurred by that Director in connection with the activities of the Company, or any Group Company, in its capacity as a trustee of an occupational pension scheme (as defined in section 235(6) of the Companies Act 2006),
  - (c) any other liability incurred by that Director as an officer of the Company or of any Group Company, and
- 77 1 2 the Company may, to whatever extent the Directors may determine, provide funds to meet expenditure incurred or to be incurred by a relevant Director in defending any criminal or civil proceedings in connection with any alleged negligence, default, breach of duty or breach of trust by him in relation to the Company or any Group Company, or any investigation, or action proposed to be taken, by a regulatory authority in that connection, or for the purposes of an application for relief, or in order to enable a Director to avoid incurring such expenditure
- This article does not authorise any indemnity that would be prohibited or rendered void by any provision of the Companies Acts or by any other provision of law
- 77 3 In this article a "relevant Director" means any Director or former Director of the Company of any Group Company

# 78. Insurance

78 1 The Directors may decide to purchase and maintain insurance, at the expense of the Company, for the benefit of any relevant Director in respect of any relevant loss

# 78 2 In this article

- 78 2 1 a "relevant Director" means any Director or former Director of the Company of any Group Company,
- 78 2 2 a "relevant loss" means any loss or liability which has been or may be incurred by a relevant Director in connection with that Director's duties or powers in relation to the Company, Group Company or any pension fund or employees' share scheme of the Company or of any Group Company

# 79. Purchase of own shares

Subject to the Act but without prejudice to any other provision of these articles, the Company may purchase its own shares in accordance with Chapter 4 of Part 18 of the Act, including (without limitation) out of capital up to any amount in a financial year not exceeding the lower of:

- (a) £15,000; and
- (b) the nominal value of 5% of the Company's fully paid share capital at the beginning of each financial year of the Company.