In accordance with Rule 18.8 of the Insolvency (England & Wales) Rules 2016.

## WU07

# Notice of progress report in a winding-up by the court



For further information, please refer to our guidance at www.gov.uk/companieshouse

1	Company details				
Company number	1 0 0 1 3 0 3 8	→ Filling in this form Please complete in typescript or in bold black capitals.			
Company name in full	St Helier Capital Management Limited				
2	Liquidator's name				
Full forename(s)	Simon James				
Surname	Bonney				
3	Liquidator's address				
Building name/number	High Holborn House				
Street	52-54 High Holborn				
Post town	London				
County/Region					
Postcode	WC1V6RL				
Country					
4	Liquidator's name •				
Full forename(s)	Michael	<b>Other liquidator</b> Use this section to tell us about			
Surname	Kiely	another liquidator.			
5	Liquidator's address 🛭				
Building name/number	High Holborn House	<b>O</b> Other liquidator			
Street	52-54 High Holborn	Use this section to tell us about another liquidator.			
Post town	London				
County/Region					
Postcode	WCIV6RL				
Country					

WU07 Notice of progress report in a winding-up by the court

6	Period of progress report
From date	$\begin{bmatrix} d & & & & & \\ 1 & & 5 & & & \\ \end{bmatrix} \begin{bmatrix} 0 & & & & \\ 3 & & & & \\ \end{bmatrix} \begin{bmatrix} y_2 & y_0 & & \\ 2 & & & \\ \end{bmatrix} \begin{bmatrix} y_2 & y_1 & & & \\ \end{bmatrix}$
To date	$\begin{bmatrix} \frac{1}{4} & \frac{1}{6} & \frac{1}{3} & \frac{1}{2} & \frac{1}{2} \end{bmatrix}$
7	Progress report
	☑ The progress report is attached
8	Sign and date
Liquidator's signature	Signature
	X X
Signature date	

#### **WU07**

Notice of progress report in a winding-up by the court

#### **Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Archie Edmonds
Company name	Quantuma Advisory Limited
Address	High Holborn House
	52-54 High Holborn
Post town	London
County/Region	
Postcode	W C 1 V 6 R L
Country	
DX	
Telephone	020 3856 6720

#### Checklist

We may return forms completed incorrectly or with information missing.

### Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

#### Important information

All information on this form will appear on the public record.

#### ■ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

#### **Turther information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

#### St Helier Capital Management Limited (In Liquidation) Joint Liquidators' Summary of Receipts & Payments

From 15/03/2021 To 14/03/2022	From 15/03/2021 To 14/03/2022	ent irs
£	£	٤
		ASSET REALISATIONS
1,600.00	1,600.00	Petition Deposit
1,600.00	1,600.00	•
,	ŕ	COST OF REALISATIONS
88.00	88.00	Bank Charges
6,000.00	6,000.00	O.R. General Fee
5,000.00	5,000.00	O.R.Adminstration Fee
(11,088.00)	(11,088.00)	
(9,488.00)	(9,488.00)	
(9,488.00)		REPRESENTED BY ISA NIB
(9,488.00)		

Simon James Bonney Joint Liquidator

#### St Helier Capital Management Limited

(In Compulsory Liquidation)

("the Company")

THE JOINT LIQUIDATORS' PROGRESS REPORT

9 May 2022

This report has been prepared for the sole purpose of updating the members and creditors for information purposes. The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by members and creditors for any purpose other than updating them for information purposes, or by any other person for any purpose whatsoever.

Simon Bonney and Michael Kiely of Quantuma Advisory Limited, High Holborn House, 52-54 High Holborn, London, WC1V 6RL were appointed Joint Liquidators of St Helier Capital Management Limited on 15 March 2021.

Simon Bonney and Michael Kiely are licensed to act as Insolvency Practitioners by the Insolvency Practitioners Association.

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**ETHICS** 

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FUTURE OF THE LIQUIDATION

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Appendix 2 The Joint Liquidators' receipts and payments account as at 14 March 2022

Appendix 3 Schedule of Joint Liquidators' timecosts

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**Review Period** 

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#### **ABBREVIATIONS**

For the purpose of this report the following abbreviations shall be used:

"the Act" Insolvency Act 1986 (as amended)

"the Rules" Insolvency (England and Wales) Rules 2016

"the Joint Liquidators" Simon Bonney and Michael Kiely of Quantuma Advisory

Limited

"the Company" St Helier Capital Management Limited (In Liquidation)
"SIP" Statement of Insolvency Practice (England & Wales)

"Review Period" Period covered by the report from 15 March 2021 to 14

March 2022

#### INTRODUCTION

This report has been prepared to provide members and creditors with an update on the progress of the Liquidation of the Company since our appointment as Joint Liquidators on 15 March 2021.

A schedule of statutory information in respect of the Company is attached at Appendix 1.

Details of the appointment of the Joint Liquidators

Simon Bonney and Michael Kiely of Quantuma Advisory Limited were appointed Joint Liquidators of the Company on 15 March 2021 by the Secretary of State.

The Joint Liquidators confirm that they are authorised to carry out all functions, duties and powers by either one or both of them.

#### THE PROGRESS OF THE LIQUIDATION

#### The Joint Liquidators' receipts and payments account

Attached at Appendix 2 is a receipts and payments account covering the Review Period.

We have summarised the main asset realisations during the Review Period and an estimation of the those assets yet to be realised, together with details of costs incurred but as yet remaining unpaid.

Please note that the only asset to date is that of the Petitioning Creditors' Deposit which is required by UK Insolvency Legislation to commence winding up proceedings and is deposited into the Insolvency Service Account prior to the appointment. The only payments made are the Official Receivers' statutory fees which are deducted on appointment from the Insolvency Service Account in a winding up by the Court.

The Company is therefore in an overdrawn position.

Administrative, Statutory & Regulatory Tasks

The Joint Liquidators have met a considerable number of statutory and regulatory obligations. Whilst many of these tasks have not had a direct benefit in enhancing realisations for the insolvent estate, they have assisted in the efficient and compliant progressing of the Liquidation, which has ensured that the Joint Liquidators and their staff have carried out their work to high professional standards.

During the Review Period, primarily these tasks have included:

- Informing all relevant persons of the commencement of the Liquidation, including filing statutory documents at Companies House and meeting statutory advertising requirements;
- Liaising with the Official Receiver to arrange the handover of the cases files and control of the assets;
- Drafting and issuing the progress report to creditors;
- Consulting with and instructing staff and independent advisers as regards practical, technical and legal aspects of the case to ensure efficient progress;
- Maintaining electronic case files, which must include records to show and explain the Liquidation and any decisions made by the Joint Liquidators that materially affect the Liquidation;
- Monitoring and maintaining an adequate statutory bond;

- Conducting periodic case reviews to ensure that the Liquidation is progressing efficiently, effectively and in line with the statutory requirements;
- Maintaining and updating the estate cash book and bank accounts, including regular bank reconciliations and processing receipts and payments; and
- Completing periodic tax returns.

#### Realisation of Assets

The Official Receiver's Report did not list any Company assets.

The Joint Liquidators continue to review the Company's books and records in order to determine whether there are any assets that can be recovered for the benefit of creditors.

Costs incurred but remaining unpaid

Costs incurred during the Review Period, but which as yet remain unpaid, are detailed below:

Cost Description	Amount (£)
Statutory Advertising*	88.00
Postage Agent Fees*	145.37
Storage Costs*	219.70
Specific Bond*	135.00
Joint Liquidators' Time	15,066.00
TOTAL	15,654.07

<sup>\*</sup>Paid from the Quantuma Advisory Limited's office account but not yet reimbursed from the case.

Further details in respect of the Joint Liquidators' time costs are set out later in this report.

#### CREDITORS: CLAIMS AND DISTRIBUTIONS

#### Secured Creditor

As far as the Joint Liquidators are aware, the Company does not have any secured creditors and there are no secured charged filed at Companies House.

#### **Preferential Creditors**

The Joint Liquidators are not aware of any preferential creditors.

#### Secondary Preferential Creditors

In any insolvency process which commenced on or after 1 December 2020, HM Revenue & Customs rank as a secondary preferential creditor for the following liabilities:

- VAT
- PAYE Income Tax
- Employees' NIC
- · CIS deductions
- student loan deductions

This will mean that, if there are sufficient funds available, any of the above amounts owed by the Company will be paid to HM Revenue & Customs after the preferential creditors have been paid in full.

HM Revenue & Customs have not yet submitted a claim in the Liquidation.

#### Prescribed Part

Under Section 176A of the Insolvency Act 1986, where after 15 September 2003 a company has granted to a creditor a floating charge, a proportion of the net property of the company must be made available purely for the unsecured creditors. This equates to:

- 50% of net property up to £10,000;
- Plus, 20% of net property in excess of £10,000.
- Subject to a maximum of £600,000.

The Company has not granted a floating charge to any creditor after 15 September 2003 and consequently there will be no prescribed part in this Liquidation.

#### **Unsecured Creditors**

The Official Receiver's Report did not list any unsecured claims. However, to date, five claims have been received from unsecured creditors in the sum of £451,994.36.

Whether there will be sufficient assets realised (if any) to enable a dividend to be paid to unsecured creditors will depend on the outcome of the Joint Liquidators' investigations, the final costs of the Liquidation and the level of agreed claims.

A further update will be provided to creditors in due course.

#### Claims Process

If they have not done so already, should creditors wish to submit a claim in the Liquidation they are requested to complete the Proof of Debt Form at Appendix 5 and either return it to the address on the front of this report or to Archie. Edmonds@quantuma.com.

#### OTHER MATTERS AND INFORMATION TO ASSIST CREDITORS

#### Investigations

#### SIP2 - Initial Assessment of Potential Recoveries

As part of our duties as Joint Liquidators, we are obliged to review shortly after appointment all the information available to us and conduct an initial assessment of whether there are any matters which may lead to any recoveries for the benefit of creditors. This would typically include any potential claims which may be brought against parties either connected to or who have past dealings with the Company.

Limited books and records have been delivered up and therefore our investigations remain very much underway but have been restricted due to the limited information held.

A review of the books and records that was delivered up has identified a number of parties of interest who are deemed to hold information on the Company regarding its business and trade and, possibly, its asset position (if any). The Joint Liquidators have written to these parties however none have been forthcoming.

The Joint Liquidators are considering their legal position and a further update will be provided in due course.

#### Further Information

Creditors should note that the Joint Liquidators are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment. Further information can be viewed at the following link <a href="https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics">https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics</a> Additionally the Joint Liquidators are also bound by the regulations of their Licensing Bodies.

To comply with the Provision of Services Regulations, some general information about Quantuma Advisory Limited, including our complaints policy and Professional Indemnity Insurance, can be found at <a href="http://www.quantuma.com/legal-information/">http://www.quantuma.com/legal-information/</a>.

Information about this insolvency process may be found on the R3 website here http://www.creditorinsolvencyguide.co.uk/.

In compliance with the General Data Protection Regulation, creditors, employees, shareholders, directors and any other stakeholder who is an individual (i.e. not a corporate entity) in these insolvency proceedings is referred to the Privacy Notice in respect of Insolvency Appointments, which can be found at this link www.quantuma.com/legal-notices/.

#### **ETHICS**

Please be advised that Joint Liquidator is bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment.

#### General Ethical Considerations

Prior to the Joint Liquidator's appointment, a review of ethical issues was undertaken and no ethical threats were identified. A further review has been carried out and no threats have been identified in respect of the management of the insolvency appointment over the Review Period.

#### Specialist Advice and Services

When instructing third parties to provide specialist advice and services or having the specialist services provided by the firm, the Joint Liquidator is obligated to ensure that such advice or work is warranted and that the advice or work contracted reflects the best value and service for the work undertaken. The firm reviews annually the specialists available to provide services within each specialist area and the cost of those services to ensure best value. The specialists chosen usually have knowledge specific to the insolvency industry and, where relevant, to matters specific to this insolvency appointment. Details of the specialists utilised are disclosed later in this report.

#### THE JOINT LIQUIDATORS' REMUNERATION AND EXPENSES

A copy of 'A Creditors Guide to Liquidators' Fees' effective from 6 April 2017 together with the firm's current schedule of charge-out rates and chargeable disbursements may be found at https://www.quantuma.com/guide/creditors-guide-fees

A hard copy of both the Creditors' Guide and the firm's charge-out rate and disbursement policy may be obtained on request at no cost.

#### Joint Liquidators' Remuneration

The basis of the Joint Liquidators' fees has not yet been fixed and the Joint Liquidators do not propose to request fee approval at this current stage.

We believe this case to be rather complex due to the limited books and records restricting the investigation into the Company's affairs.

For a detailed schedule of work undertaken by the Joint Liquidators during the Review Period, see Appendix 4. A detailed narrative list of the work undertaken during the Review Period is provided at Appendix 5.

	Actual time costs	Actual time costs incurred during the Review Period (which is also the whole period)			
Work category	No. of hours	Average hourly rate £ per hour	Total time costs £		
Administration and Planning	41.70	303.11	12,639.50		
Creditors	2.70	275.74	744.50		
Investigations	3.10	394.03	1,221.50		
Realisation of Assets	-	-	-		
Cashiering	2.40	191.87	460.50		
Closing Procedures	-	-	-		
TOTAL	49.90	301.92	15,066.00		

The expenses incurred to date are as below. This has not been compared to an original estimate as until the Joint Liquidators have more information as to the Company's business activity prior to their appointment and its possible asset position, it is difficult to estimate what costs may be incurred in progressing this case.

Expenses	Actual expenses incurred in the Review Period £	Reason that the expense has been incurred.
Category 1 expenses		
Statutory Advertising*	88.00	Advertising the appointment of the Liquidator is a statutory requirement in a Compulsory Liquidation.
Postage Agent Fees*	145.37	Postage and stationery fees incurred when sending out statutory documents via Accurate Mailing Limited.
Storage Costs*	219.70	Storage of the books and records that were delivered up to the Official Receiver and the transportation of these records to and from the storage site to the case team in their remote locations due to Covid-19.
Specific Bond*	135.00	This is a statutory insurance requirement on all cases.
Bank Charges	88.00	Unavoidable charges associated with the maintenance and usage of the active bank account.
Official Receiver General Fee	6,000.00	The Official Receiver draws this fee from all Compulsory Liquidations regardless of whether there are sufficient assets or not. As a result in this

Expenses	Actual expenses incurred in the Review Period £	Reason that the expense has been incurred.
Category 1 expenses		
		case, the bank account is overdrawn.
Official Receiver Administration Fee	5,000.00	The Official Receiver draws this fee from all Compulsory Liquidations regardless of whether there are sufficient assets or not. As a result in this case, the bank account is overdrawn.
TOTAL	11,588.07	

<sup>\*</sup>Paid from the Quantuma Advisory Limited's office account but not yet reimbursed from the case.

The bases on which the expenses defined as Category 2 disbursements are calculated are explained in Quantuma Advisory Limited's current schedule of charge-out rates and chargeable disbursements referred to earlier in this report. Please note however that no category 2 expenses have been incurred or paid in the Review Period.

Sub Contracted Work

#### Postage Agents – Accurate Mailing Limited

Accurate Mailing Limited are third party postage agents who are instructed by the Joint Liquidators to issue statutory letters and circulars to designated recipients where required. It is more cost efficient to utilise their services than complete the same in house (in particular for large mailouts) and, during the Covid-19 pandemic when the Joint Liquidators' office was closed under the instruction of the UK Government, Accurate Mailing Limited had the government compliant facilities to continue assisting the Joint Liquidators in this regard. Their costs have been agreed on the basis of their standard rate per page plus VAT. The costs for the Review Period amount to £145.37 plus VAT which have been paid from the Joint Liquidators' office account. These will be recharged to the Liquidation estate if and when funds allow.

#### Payments to Associates

There have been no payments to associates during the Liquidation.

Other Professional Costs

No other professional costs have been incurred.

#### Creditors' right to request information

Any secured creditor, or unsecured creditor with the support of at least 5% in value of the unsecured creditors or with permission of the Court, may request in writing the Joint Liquidators to provide additional information regarding remuneration or expenses to that already supplied within this report. Such requests must be made within 21 days of receipt of this report.

#### Creditors' right to challenge remuneration and/or expenses

Any secured creditor, or unsecured creditor with the support of at least 10% in value of the unsecured creditors or with permission of the Court, may apply to the Court for one or more orders, reducing the amount or the basis of remuneration which the Joint Liquidators are entitled to charge or otherwise challenging some or all of the expenses incurred.

Such applications must be made within 8 weeks of receipt by the applicant(s) of the progress report detailing the remuneration and/or expenses being complained of.

Please note that such challenges may not disturb remuneration or expenses disclosed in prior progress reports.

#### FUTURE OF THE LIQUIDATION

The Liquidation will remain open until the Joint Liquidators' investigations have concluded and any assets or claims identified have been pursued.

Should you have any queries in regard to any of the above please do not hesitate to contact Archie Edmonds on 02038 728 340 or by e-mail at Archie.Edmonds@quantuma.com.

Simon Bonney Joint Liquidator

### ST HELIER CAPITAL MANAGEMENT LIMITED (IN LIQUIDATION)

#### STATUTORY INFORMATION

Company Name	St Helier Capital Management Limited
Trading Address	Kemp House, 160 City Road, London, EC1V 2NX
Court	High Court of Justice Business and Property Courts of England & Wales Insol
Court Number & Year	002025 of 2019
Date of Appointment	15 March 2021
Joint Liquidators	Simon Bonney and Michael Kiely Quantuma Advisory Limited High Holborn House, 52-54 High Holborn, London, WC1V 6RL
Registered office Address	c/o Quantuma Advisory Limited High Holborn House, 52-54 High Holborn, London, WC1V 6RL
Company Number	10013038
Incorporation Date	18/02/2016

ST HELIER CAPITAL MANAGEMENT LIMITED (IN LIQUIDATION)

THE JOINT **LIQUIDATORS' RECEIPTS AND PAYMENTS ACCOUNT** AS AT 13 MARCH 2022

### St Helier Capital Management Limited (In Liquidation) Joint Liquidators' Summary of Receipts & Payments

From 15/03/20	From 15/03/2021	ement
To 14/03/20	To 14/03/2022	Affairs
	£	£
		ASSET REALISATIONS
1,600.0	1,600.00	Petition Deposit
1,600.0	1,600.00	·
,	·	COST OF REALISATIONS
88.0	88.00	Bank Charges
6,000.0	6,000.00	O.R. General Fee
5,000.0	5,000.00	O.R.Adminstration Fee
(11,088.0	(11,088.00)	
(9,488.0	(9,488.00)	
(9,488.0		REPRESENTED BY ISA NIB
(9,488.0		

Simon James Bonney Joint Liquidator ST HELIER CAPITAL MANAGEMENT LIMITED (IN LIQUIDATION)

SCHEDULE OF THE JOINT LIQUIDATORS' TIMECOSTS DURING THE REVIEW PERIOD

### Time Entry - SIP9 Time & Cost Summary

6008263 - St Helier Capital Management Limited Project Code: POST From: 15/03/2021 To: 14/03/2022

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	3.10	1.30	36.30	1.00	41.70	12,639.50	303.11
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cashiering	0.00	0.00	1.30	1.10	2.40	460.50	191.87
Closing Procedures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.00	0.40	2.30	0.00	2.70	744.50	275.74
Investigations	1.20	0.00	1.90	0.00	3.10	1,221.50	394.03
Pre Appointment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	4.30	1.70	41.80	2.10	49.90	15,066.00	301.92
Total Fees Claimed						0.00	
Total Disbursements Claimed						0.00	

Page 1 of 2 Version 15-03-18

## Time Entry - SIP9 Time & Cost Summary Category 2 Disbursements

6008263 - St Helier Capital Management Limited Project Code: POST From: 15/03/2021 To: 14/03/2022

Other amounts paid or payable to the office holders firm or to party in which the office holder or his firm or any associate has an interest.

Transaction Date	Type and Purpose	Disbursement Category	Amount
22/03/2021 09/04/2021 05/08/2021	Stationery: Stationery during lockdown – Accurate Mailing Month 13 Stationery: Stationery - Month 14 Accurate Mailing Stationery: Stationery - Month 18 Accurate Mailing	Category 2 Category 2 Category 2	28.10 1.20 1.20
·		Total	30.50

Page 2 of 2 Version 15-03-18

### ST HELIER CAPITAL MANAGEMENT LIMITED (IN LIQUIDATION)

### DETAILED NARRATIVE LIST OF WORK UNDERTAKEN BY THE JOINT LIQUIDATORS DURING THE REVIEW PERIOD

Description of work undertaken	Includes
ADMINISTRATION & PLANNING	
Administration & Planning	
Initial Statutory and General Notifications & Filing e.g. Advertising the appointment, undertaking statutory notifications to Companies House, HMRC, the Pension Protection Fund, preparing the documentation and dealing with other notification of appointment	Filing of documents to meet statutory requirements Advertising in accordance with statutory requirements
Obtaining a specific penalty bond.	
Recovering & Scheduling the company's books and records.	Collection and making an inventory of company books and records
Setting up electronic case files and electronic case details on IPS.	
General Administration - Dealing with all routine correspondence and emails relating to the case.	
Case strategy & completing file reviews at 1 month, 2 months & 6 months.	Discussions regarding strategies to be pursued Meetings with team members and independent advisers to consider practical, technical and legal aspects of the case Periodic file reviews Periodic reviews of the application of ethical, anti-money laundering and anti-bribery safeguards Maintenance of statutory and case progression task lists/diaries Updating checklists
CREDITORS	
Dealing with creditor correspondence, emails and telephone conversations.	Receive and follow up creditor enquiries via telephone Review and prepare correspondence to creditors and their representatives via email and post
Initial Appointment Notification to Creditors - Preparing the documentation & sending out initial appointment notification to creditors	Preparing a fee estimate for inclusion with the report to creditors.
INVESTIGATIONS	
SIP 2 Review - Conducting an initial investigation with a view to identifying potential asset recoveries by seeking and obtaining information from relevant third parties, such as the bank, accountants, solicitors, etc.	Correspondence to request information on the company's dealings, making further enquiries of third parties Reviewing questionnaires submitted by creditors and directors Reconstruction of financial affairs of the company Reviewing company's books and records Preparation of deficiency statement Review of specific transactions and liaising with directors regarding certain transactions Liaising with the committee/creditors or major creditors about further action to be taken

Description of condensately a	Landindan
Description of work undertaken	Includes
Investigating & Pursuing Antecedent Transactions	
Investigating & Farsaing Antecedent Transactions	
REALISATION OF ASSETS	
Cash at Bank	Contacting the bank to arrange closure of the account and
	payment of any credit in hand to the estate
CASHIERING	
Opening, maintaining and managing the Office Holders' cashbook	Preparing correspondence opening and closing accounts
and bank account.	Requesting bank statements
	Correspondence with bank regarding specific transfers
	Maintenance of the estate cash book
Bank Reconciliations	
Daik Neconoliadons	

Current Charge-out Rates of the staff working on the case

Time charging policy

Support staff and executive assistants do not charge their time to each case except when the initial set up is being performed or when a sizeable administrative task or appropriate ad hoc duty is being undertaken.

Support staff include secretarial and administrative support.

The minimum unit of time recorded is 6 minutes.

Rates are likely to be subject to periodic increase.

Staff	Charge out rates	
Starr	£	
Partners	£480.00 - £580.00	
Directors	£400.00 - £500.00	
Senior Manager	£340.00 - £415.00	
Manager	£310.00 - £375.00	
Assistant Manager	£275.00 - £335.00	
Senior Administrator	£235.00 - £285.00	
Administrator	£200.00 - £240.00	
Assistant Administrator	£135.00 - £160.00	
Case Accountant	£135.00	
Junior Administrator	£100.00 - £115.00	
Support Staff/Executive Assistant £100 - £135.00		

#### APPENDIX 5

### ST HELIER CAPITAL MANAGEMENT LIMITED (IN LIQUIDATION)

PROOF OF DEBT FORM

#### PROOF OF DEBT - GENERAL FORM

St Helier Capital Management Limited – In Liquidation

Date of appointment: 15 March 2021

	DETAILS OF CLAIM		
1.	Name of Creditor (if a company, its registered name)		
2.	Address of Creditor (i.e. principal place of business)		
3.	If the Creditor is a registered company:  For UK companies: its registered number  For other companies: the country or territory in which it is incorporated and the number if any under which it is registered  The number, if any, under which it is registered as an overseas company under Part 34 of the Companies Act		
4.	Total amount of claim, including any Value Added Tax, as at the date of liquidation, less any payments made after this date in relation to the claim, any deduction under R14.20 of the Insolvency (England & Wales) Rules 2016 and any adjustment by way of set-off in accordance with R14.24 and R14.25	£	
5.	If the total amount above includes outstanding uncapitalised interest, please state	YES (£	) / NO
6.	Particulars of how and when debt incurred		
7.	Particulars of any security held, the value of the security, and the date it was given		
8.	Details of any reservation of title in relation to goods to which the debt relates		
9.	Details of any document by reference to which the debt can be substantiated. [Note the liquidator may call for any document or evidence to substantiate the claim at his discretion]		
10.	Give details of whether the whole or any part of the debt falls within any (and if so which) of the categories of preferential debts under section 386 of, and schedule 6 to, the Insolvency Act 1986	Category  Amount(s) claimed as prefere	ntial £
	AUTHENTICATION		
Signature of Creditor or person authorised to act on his behalf			
Name in BLOCK LETTERS			
Date			
If signed by someone other than the Creditor, state your postal address and authority for signing on behalf of the Creditor			
Are you the sole member of the Creditor?		YES / NO	