

**SOUTHWARK TRAVELLERS' ACTION GROUP LTD**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

**COMPANY REGISTRATION NUMBER 09996890**

**CHARITY NUMBER 1184614**

**LONDON ACCOUNTANCY PRACTICE  
SOJOURNER TRUTH CENTRE  
161 SUMNER ROAD  
LONDON SE15 6JL**

**SATURDAY**



**A09      \*ACY1HQJ4\*      #51**  
**02/03/2024**  
**COMPANIES HOUSE**

**SOUTHWARK TRAVELLERS' ACTION GROUP LTD  
(A PRIVATE COMPANY LIMITED BY GUARANTEE)  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

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**SOUTHWARK TRAVELLERS' ACTION GROUP LTD  
(A PRIVATE COMPANY LIMITED BY GUARANTEE)  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**ADMINISTRATIVE / LEGAL INFORMATION**

**REGISTRATION DETAILS:**

SOUTHWARK TRAVELLERS' ACTION GROUP LTD is an incorporated organisation registered as a Private Company limited by guarantee in England and Wales  
Company Number: 09996890.  
Charity Number: 1184614

**GOVERNING DOCUMENT**

SOUTHWARK TRAVELLERS' ACTION GROUP is an incorporated organisation governed by the Companies Act 2006 and Memorandum and Articles of Association respectively.

**COMMITTEE MEMBERS**

Sally Causer.....Director  
Ian Redding.....Director  
Catherine Green.....Treasurer

**REGISTERED OFFICE**

SOUTHWARK TRAVELLERS' ACTION GROUP  
Sojourner Truth Centre  
161 Sumner Road  
London SE15 6JL

**BANKERS**

Unity Trust Bank  
Nine Brindleyplace  
Birmingham BI 2HB

**INDEPENDENT EXAMINERS**

London Accountancy Practice  
Sojourner Truth Centre  
161 Sumner Road  
London SE15 6JL

**SOUTHWARK TRAVELLERS' ACTION GROUP  
(A PRIVATE COMPANY LIMITED BY GUARANTEE)  
REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2023**

The directors/trustees present their report and financial statements for the period ended 31 March 2023.

**PRINCIPAL ACTIVITIES**

The objects of the SOUTHWARK TRAVELLERS' ACTION GROUP are specifically restricted to the following:

To provide for members of the Gypsy, Roma and Traveller communities.

- The prevention or relief of poverty,
- The advancement of education,
- The advancement of health,
- The advancement of community development,
- The advancement of culture,
- The promotion of racial harmony and of equality and diversity,
- The relief of those in need by reason of financial hardship or other disadvantage.

**STATEMENT OF DIRECTORS AND TRUSTEES RESPONSIBILITIES**

The directors, who are also the trustees of the Company, are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company at the end of the year and of its financial activities during the year then ended. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable standards and statement of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the project will continue in operation.

The directors/trustees are responsible for keeping proper accounting records which disclose at any time the financial position of the Company. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# **SOUTHWARK TRAVELLERS' ACTION GROUP REPORT OF THE DIRECTORS/TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023**

## **FINANCIAL REVIEW**

The results of the year's operation are set out in the attached financial statements. The net movement in funds for the year amounted to £9,195. The retained reserves at 31 March 2023 amounted to £69,473.

The trustees have been aware of the need to comply with good practice guidelines on free reserves and SOUTHWARK TRAVELLERS' ACTION GROUP policy is included in the notes to the accounts.

## **RISK MANAGEMENT**

The trustees have examined the major risk which SOUTHWARK TRAVELLERS' ACTION GROUP faces and believe that maintaining our free reserves at a reasonable level, combined with our annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which we face and confirm that they have established systems to mitigate the significant risks.

## **RESERVE POLICY**

As part of our financial management process, the Board of trustees has set a target of working towards accumulating and maintaining a reserve fund which represents three months annual operating costs. In the financial year 2022/23 this would amount to £36,797. These reserves would enable STAG to deal with the following contingencies:-

- Reduction in or withdrawal of funding.
- In the event of closure, three months running costs to wind up the organisation and pay redundancies, leasehold and other liabilities.

In addition, we wish to set aside the following amounts:

- £5,000.00 in the event of an increase in premises costs.
- £10,000.00 for unforeseen staffing issues such as the need to provide cover due to sickness, maternity or paternity leave.
- 5,000.00 fund for essential equipment such as telephone or IT.

The total of unrestricted reserves we therefore feel would be prudent to aim for is £55,692.

## **TANGIBLE FIXED ASSETS**

The Company keeps a register of fixed assets

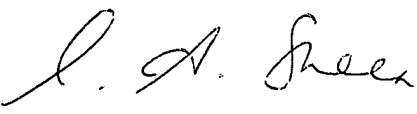
**SOUTHWARK TRAVELLERS' ACTION GROUP  
REPORT OF THE DIRECTORS/TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2023**

**FUNDS AVAILABLE**

The present level of funding is adequate to support the continuation of the Company operations for the medium term, and the trustees consider the financial position of the Company to be satisfactory.

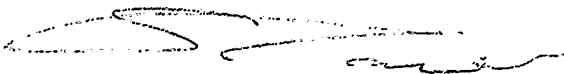
**VOLUNTEERS**

SOUTHWARK TRAVELLERS' ACTION GROUP recognises the significant contributions made by volunteers.

Sign. 

Treasurer 29.2.24

Catherine Green



Sign

Chair 29.2.24

**SOUTHWARK TRAVELLERS' ACTION GROUP  
(A Private Company Limited By Guarantee)  
INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2023**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/ 03 / 2023.

**Responsibilities and basis of report**

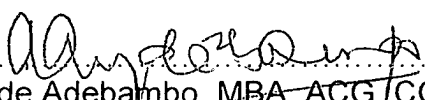
As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act;
- or
- the accounts did not accord with the accounting records; or
  - the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the charities (Accounts and Reports) Regulations 2008 other than any requirements that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
Ade Adebambo, MBA, ACG, CGMA, ACMA

London Accountancy Practice  
161 Sumner Road  
London SE15 6JL

Date...26.1.24.....

**SOUTHWARK TRAVELLERS' ACTION GROUP LTD**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 MARCH 2023**

FOR THE YEAR ENDED 31 MARCH 2023	Unrestricted General Fund	Restricted Fund National Lottery Community Fund	Restricted Fund Wates Foundation	Restricted Fund USISC	Restricted Fund Newcomen Collett	Restricted Fund Southwark Council Common Purpose Grant	Restricted Fund Southwark Council Covid-19 Emmigration Support Programme	Restricted Fund Government of Ireland for London Trust	Restricted Fund	2023 Total Fund £	2022 Total Fund £
Incoming Resources	8,083	45,622	7,000	250	1,000	23,000	0	49,375	22,050	156,380	117,022
Total Incoming Resources	8,083	45,622	7,000	250	1,000	23,000	0	49,375	22,050	156,380	117,022
RESOURCES EXPENDED:											
Charitable Activities	1,360	30,898	2,400	250	150	23,001	8,513	54,225	26,388	147,185	124,105
Total Resources Expended	1,360	30,898	2,400	250	150	23,001	8,513	54,225	26,388	147,185	124,105
Net Incoming Resources	6,723	14,724	4,600	0	850	-1	-8,513	-4,850	-4,338	9,195	-7,081
Fund Balance Brought Forward	37515	0	0	0	0	0	8513	9,633	4,617	60,278	67,359
Fund Balance Carried Forward	44,238	14,724	4,600	0	850	-1	0	4,783	279	69,473	60,278



**SOUTHWARK TRAVELLERS' ACTION GROUP LTD**  
**BALANCE SHEET**  
**AS AT 31 MARCH 2023**

		2023	2022
	£	£	£
<b>FIXED ASSETS</b>			
Office Equipment		0	0
<b>CURRENT ASSETS</b>			
Debtors			11143
Cash at bank	88,029		61024
Cash in hand	88	88,117	245
			<u>72412</u>
<b>CURRENT LIABILITIES</b>			
Deferred Income	12,875	10750	
Creditors & Accruals	5,769	1386	
		18,644	12136
		<u>69,473</u>	<u>60276</u>
<b>Capital and Reserves</b>			
<b>Funds</b>			
Unrestricted Fund		44,238	37515
Restricted Fund		25,235	22761
		<u>69,473</u>	<u>60276</u>

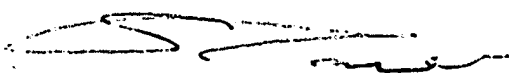
**As at 31 March 2023**

The directors who are also trustees consider that for the period ended 31 March 2023; the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain the audit of its accounts for the year in question in accordance with section 476.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

The financial statements on pages 7-9 were approved by the board of directors on ...7.2.24.....and signed on its behalf by



Sally Causer, Chair



Catherine Green, Treasurer

**SOUTHWARK TRAVELLERS' ACTION GROUP LTD  
(A PRIVATE COMPANY LIMITED BY GUARANTEE)  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**1. Accounting policies**

**(a) Basis of preparation**

- (i) These accounts are the Accounts of SOUTHWARK TRAVELLERS' ACTION GROUP
- (ii) These accounts have been prepared on an accruals basis and include income and expenditure as they are earned or incurred, rather than as cash are received or paid.
- (iii) The recommendations of the Statement of Recommended Practice have been followed in the preparation of these accounts

**(b) Fund Accounting**

- (i) The Company's general fund consists of funds, which the Company may use for its purposes at its discretion.
- (i) The Company's restricted funds are those where the donor has imposed restrictions on the use of the funds, which are legally binding.

**(c) Voluntary Income**

- (i) All voluntary income is included upon receipt.
- (ii) Grants receivable are credited to income immediately

**(d) Investment Income**

Credit is taken for interest when the interest falls due for payment.

**(e) Administration Expenditure**

Administration expenditure comprises costs incurred in running the Company. Where applicable, some of these costs have been treated as direct charitable expenditure.

**(f) Government of Ireland Emigrant Support Programme:**

The Government of Ireland Emigrant Support Programme approved the grant of £51,500 for the year 1<sup>st</sup> of July 2022 to 30<sup>th</sup> June 2023. As this account was prepared for the period ended 31<sup>st</sup> March 2023, there was therefore a deferred income of £12,875 relating to the Department of Foreign Affairs funding as detailed below

<b>(g)</b>	<b>Debtors</b>	<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
	Trust for London	0	10,000
	KickStart Scheme	0	716
	London Fire Brigade	<u>0</u>	<u>427</u>
		<b><u>0</u></b>	<b><u>11,143</u></b>
<b>(h)</b>	<b>Creditors</b>	<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
	Accountancy Fees	1,350	1,300
	Other Creditors	<u>4,419</u>	<u>86</u>
		<b><u>5,769</u></b>	<b><u>1,386</u></b>
	Deferred Income – Government of Ireland Emigration Support Programme		
		<u>12,875</u>	<u>10,750</u>
		<b><u>12,875</u></b>	<b><u>10,750</u></b>

**SOUTHWARK TRAVELLERS' ACTION GROUP LTD**  
**DETAILED INCOME AND EXPENDITURE**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	Unrestricted General Fund	Restricted Fund	Restricted Fund	Restricted Fund	Restricted Fund	Restricted Fund	Restricted Fund	Restricted Fund	Restricted Fund	2023 Total	2022 Total
		National Lottery Community Fund	Wates Foundation	Benevolent Society of St. Marks & Spencers Fund	Southwark Council Common Purpose Grant	Southwark Council COVID 19	Govt of Ireland ESP	Trust for London		Fund	Fund
<b>INCOMING RESOURCES</b>	£	£	£	£	£	£	£	£	£	£	£
Southwark Council Common Purpose Grant					23,000					23,000	23,000
Trust for London								22,050		22,050	20,000
Government of Ireland Emigrant Support Programme							49,375			49,375	42,250
Southwark Council Small Business Grant										0	2,906
Southwark Council COVID-19 Outreach Fund										0	15,000
Amazon Smile	5									5	31
Wates Foundation			7,000							7,000	0
The National Lottery Community Fund		45,622								45,622	0
Newcomen Collett Foundation										0	1,000
The Benevolent Society of St Patricks				250						250	0
Marks & Spencers Neighbourly Fund					1,000					1,000	0
United St Saviour's Charity											1,000
Charities Aid Foundation	2,682									2,682	0
Community Southwark	730									730	148
KickStart Scheme										0	5,858
GATE Herts.										0	900
London Fire Brigade										0	427
Donations										0	2,702
Small Charities Coalition	716									716	0
Thames Water	2,000									2,000	0
Superhighways	50									50	0
RRR Consultancy	1,900									1,900	0
Irish Youth Foundation										0	750
HEAR Equality & Human Rights Network										0	300
Open Doors Education & Training										0	749
	<b>8,083</b>	<b>45,622</b>	<b>7,000</b>	<b>250</b>	<b>1,000</b>	<b>23,000</b>	<b>0</b>	<b>49,375</b>	<b>22,050</b>	<b>156,380</b>	<b>117,021</b>

	Unrestricted General Fund	Restricted Fund	Restricted Fund	Restricted Fund	Restricted Fund	Restricted Fund	Restricted Fund	Restricted Fund	Restricted Fund	2023 Total	2022 Total
		National Lottery Community Fund	Wates Foundation	St Patrick's Benevolent Fund	Marks & Spencer Neighbourly Fund	Southwark Council Common Purpose Grant	Southwark Council Covid 19	Government of Ireland Emigrant Support Programme	Trust for London	Fund	Fund
<b>RESOURCES EXPENDED</b>	£	£	£	£	£	£	£	£	£	£	£
<b>Charitable Expenditure</b>											
Salaries		10,473				4,400	3,266	47,173	14,798	80,110	67,026
NI contribution & Tax		3,133	900			9,875	860	3,335	4,994	23,097	16,439
Employer's Pension Contributions						3,593			2,651	6,244	5,572
Sessional Staff		2,851					1,742		326	4,919	8,293
Staff Training						293				293	
Staff Travel & Accommodation						36			31	67	16
Staff Food, Drinks, Refreshments & Outings						35			35	63	
Rent & Rates		4,419				1,480		3,021	1,073	9,993	8,125
Computer Cost / Equipment / Software		2,312				461				2,773	0
Stationery/Postage/Printing						497	216	218	269	1,200	1,612
Payroll Services								100	440	540	483
Volunteer Expenses									345	345	1,645
Office/ General Administrative Expenses	883	90								973	1,242
Bookkeeping-Quick Books										0	220
Telephone & Internet Expenses						152		360	1,236	1,748	1,461
Membership/Subscriptions									155	155	80
General Activities / Youth/ Women's Groups		7,359					2,429			9,788	8,283
The Benevolent Society of St Patrick grant				250						250	0
M&S Neighbourly fund					150					150	0
Advertisement										0	40
ICO									35	35	0
Bad debt written off London Fire Brigade	427									427	
E-Mail & Website		6				186		12		204	144
Room Hire		255				20				275	0
Wates Training for clients			1,500							1,500	
Bank Charges						145		6	35	186	110
Accountancy Fees	50					1,300				1,350	1,300
Insurance						515				515	491
Other Professional Services						13				13	1,460
<b>TOTAL RESOURCES EXPENDED</b>	<b>1,360</b>	<b>30,898</b>	<b>2,400</b>	<b>250</b>	<b>150</b>	<b>23,001</b>	<b>8,513</b>	<b>54,225</b>	<b>26,388</b>	<b>147,185</b>	<b>124,105</b>
<b>NET INCOMING RESOURCES</b>	<b>6,723</b>	<b>19,143</b>	<b>4,600</b>	<b>0</b>	<b>850</b>	<b>-1</b>	<b>-8,513</b>	<b>-4,850</b>	<b>-4,338</b>	<b>9,195</b>	<b>-7,510</b>

**SOUTHWARK TRAVELLERS' ACTION GROUP LTD**  
**CASH MOVEMENT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	CASH MOVEMENT FOR 2022-2023			BALANCE C/F
	BALANCE B/F	INCOME	EXPENSES	
Government of Ireland Emigration Support Programme	9633	49375	-54225	4783
Trust for London	4617	22050	-26388	279
Southwark Council COVID -19	8513	0	-8513	0
Southwark Council Common Purpose Grant		23000	-23001	-1
National Lottery Community Fund	0	45622	-30898	14724
Wates Foundation	0	7000	-2400	4600
St Patrick's Benevolent Fund	0	250	-250	0
Newcomen Collett Foundation	0	1000	-150	850
Other Income	37515	8083	-1360	44238
	<b>60278</b>	<b>156380</b>	<b>-147185</b>	<b>69473</b>

Fwd: RE: Your Communication with Companies House,  
Ref: TKT4617685X

To manager@southwarktravellersaction.org.uk

---

Your Ref  
Our Ref COMP/09996890/RE  
Date 13/02/2024

Dear Alison Blackwood

**SOUTHWARK TRAVELLERS' ACTION GROUP LTD**

Thank you for your email of 09/02/2024 regarding the overdue accounts for the period ending 31/03/2023.

I am sorry to learn that you have been unwell. Please accept my best wishes.

As you want the company to remain on the register, I have stopped the proposed strike off action.

However, I must explain that all directors, share an equal responsibility for ensuring that statutory documents are delivered. If one director is unable to deal with matters due to ill health, or other reasons, the other directors must make suitable arrangements to ensure that the overdue documents are filed, regardless of what their role is within the company.

The failure to file your accounts and confirmation statement is a criminal offence, however due to your circumstances I will defer any prosecution action for 28 days from the date of this email.

Should there be further delays due to on-going illness, I would be grateful if could tell me when your illness started and how it has impacted on the company's ability to file on time. We do not advise that you send medical or hospital records, but it may help if you could provide a doctor's note, which explains why you were unable to perform your duties as a director.

If we do not hear from you or your company record is not brought up to date by that time, the directors may face criminal proceedings. Conviction for this offence will result in a criminal record and a potential unlimited fine for each filing not delivered on time.

**I should bring to your attention that your confirmation statement for the review period 15/04/2024 is due for filing by 29/04/2024.**

**How to file your documents**

You can file your confirmation statement and certain types of accounts online with built in checks to help you get it right first time.

If you cannot file online, you can send your paper accounts and form CS01, along with the £40 paper filing fee, to: Companies House, Crown Way, Cardiff CF14 3UZ. It takes longer to process paper documents sent by post.

For more information, visit [www.gov.uk/companieshouse.gov.uk](http://www.gov.uk/companieshouse.gov.uk)

## Important information

This deferral of prosecution action does not extend or change your original statutory filing deadline.

As your accounts are already late, the company will automatically get a civil late filing penalty when Companies House receives and accepts your accounts.

The penalty amount depends on how late the accounts are. This is separate to any criminal proceedings being considered against the directors. The late filing penalty is doubled if your accounts are late 2 years in a row.

However, all penalties can be appealed against once late accounts have been accepted for filing. This gives companies the opportunity to outline any mitigating circumstances that apply and to submit any supporting evidence they may wish to. Each appeal is carefully considered on an individual basis, but I am afraid I cannot comment on the outcome of any appeal you may wish to make.

For further information please follow the link below:

<https://www.gov.uk/government/publications/late-filing-penalties/late-filing-penalties>

### **Sign up for email reminders**

Our email reminder service tells you when your company's accounts and confirmation statements are due. To register, go to:

[www.gov.uk/guidance/register-for-email-reminders-from-companies-house](https://www.gov.uk/guidance/register-for-email-reminders-from-companies-house)

Yours sincerely

R Evans  
Compliance Case Officer  
Compliance & Enforcement  
Companies House  
[www.gov.uk/companieshouse](https://www.gov.uk/companieshouse)  
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[@CompaniesHouse](https://twitter.com/CompaniesHouse)  
Driving **confidence**  
in the **UK economy**

**From:** Companies House Enquiries <[enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)>

**Sent:** Friday, February 9, 2024 11:48 AM

**To:** [manager@southwarktravellersaction.org.uk](mailto:manager@southwarktravellersaction.org.uk)

**Subject:** Your Communication with Companies House, Ref: TKT4617685X

Dear Customer,

Thank you for your email.

Your enquiry has been forwarded to the relevant department for a response. You should receive a further response from us within the next 10 working days.

**Please note that this is for your information only and you do not need to reply to this email.**

**FOR INTERNAL USE ONLY – INSTRUCTIONS TO COMPLIANCE TEAM:**

*Please could you provide us with a suitable response that we can forward to the customer within*

*the next **10 working days**.*

*Please reply to the contact centre, ensuring that you include your full name, section, and job title at the bottom of your response.*

If you need more help, you can email us at [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk) or call our Contact Centre on 0303 1234 500.

**Were you happy with our service today?**

**Please complete our customer satisfaction survey. This will help us to measure our service levels.**

Yours sincerely,

**Jemma Townson |**

**Contact Centre Agent**

Companies House | Monday to Friday - 8:30 am to 6 pm

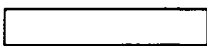
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\*\*\*\*\*  
\*\*\*\*\*

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\*\*\*\*\*  
\*\*\*\*\*

**From:** [manager@southwarktravellersaction.org.uk](mailto:manager@southwarktravellersaction.org.uk)

**Sent:** Friday, February 9, 2024 1:29 AM

**To:**

**Subject:** Late filing of company accounts

Dear Sir or Madam

Reference: DEFSTAT

Company number: 09996890

I am so sorry, but I am afraid I had COVID in December and have taken a long time to recover. At the same time I am currently being investigated for problems with my gallbladder  
/ pancreas after an A&E appointment in January

Our Independent Examiner had made several errors in our accounts and we are still correcting these.

I will try to file the accounts as soon as they reflect what I and the Trustees agree are the correct figures for 2022 - 23.

I apologise very much for this delay. I can send proof of my medical problems and the delay in getting the accounts correct.

Please let me know if there is anything I can do to stop further action being taken or any threat to our company status.

Best wishes,  
Alison

Alison Blackwood  
Manager  
Southwark Travellers Action Group  
Sojourner Truth Community Centre  
161 Sumner Road  
London SE15 6JL

Telephone: 020 7358 6818

[www.southwarktravellersaction.org.uk](http://www.southwarktravellersaction.org.uk)

Twitter: @stagpeckham

Facebook:

<https://www.facebook.com/stagpeckham/>

Company number: 09996890

Charity number: 1184614

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## RE: Your Communication with Companies House, Ref: COH34436X

To manager@southwarktravellersaction.org.uk <manager@southwarktravellersaction.org.uk>

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SOUTHWARK TRAVELLERS' ACTION GROUP LTD

09996890

Dear Alison Blackwood,

Thank you for your email of 27/02/2024 concerning the above company.

After reviewing the rejection letter and accompanying set of accounts, I can confirm that the accounts were rejected as the printed name of the director must be provided at the foot of the director's report. Although the printed name and signature of the director was present on page four of the accounts, we require it to be provided at the foot of the director's report, which in this case would be at the bottom of page six. Please amend the accounts so that the director's printed name is provided at the foot of the Director's Report on page six of the accounts, and re-submit.

If you have any further enquiries please do not hesitate to contact us further.

Mr J Edwards

Processing Officer

Maintain A Company

0303 1234 500

[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

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Government support for businesses and employees during the coronavirus (COVID-19) outbreak:

[www.businesssupport.gov.uk](http://www.businesssupport.gov.uk)

Find out if your company can file online, which is faster and more reliable, our service checks for technical errors, allowing you to correct them before submission, reducing the risk of your documents being rejected. Please visit the forms page at <https://www.gov.uk/topic/company-registration-filing/forms>

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From: enquiries

Sent: 28 February 2024 10:00 AM

To: [manager@southwarktravellersaction.org.uk](mailto:manager@southwarktravellersaction.org.uk) <[manager@southwarktravellersaction.org.uk](mailto:manager@southwarktravellersaction.org.uk)>

Subject: RE: Your Communication with Companies House, Ref: COH28884X

Dear Customer,

Thank you for your email.

Your enquiry has been forwarded to the relevant department for a response. You should receive a further response from us within the next 20 working days.

Please note that this is for your information only and you do not need to reply to this email.

FOR INTERNAL USE ONLY – INSTRUCTIONS TO CUSTOMER SUPPORT TEAM:

Please could you provide us with a suitable response that we can forward to the customer within the next 20 working days. Please reply to the contact centre, ensuring that you include your full name, section, and job title at the bottom of your response.

If you require any further assistance, please do not hesitate to contact us.

To get in touch you can email us at [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk) or call our Contact Centre on +44(0)303 1234 500

Alternatively please visit our website at <https://www.gov.uk/government/organisations/companies-house>

Yours faithfully,

Georgina

Customer Advisor  
Companies House Contact Centre  
[enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

Customer Satisfaction Survey

We would be grateful if you could take a few minutes to complete our survey to help us measure the level of service we provide:

<https://www.smartsurvey.co.uk/s/csat-cc/>

Tell us your feedback to help us to improve the support you get when you contact Companies House:

<https://www.smartsurvey.co.uk/s/userresearchsurvey2/>

2 million companies use our email reminder service to help them file on time. Sign up now

Help shape our services and join the Companies House user panel

[Companies House Footer Image]

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----- Original Message -----

Subject: Impossible to file Company accounts: Company number 09996890

Date: 27/02/24 10:02

From: [manager@southwarktravellersaction.org.uk](mailto:manager@southwarktravellersaction.org.uk)

\*\*\* This email came from an external source. Please be cautious. \*\*\*

Dear sir / Madam,

I have just had my company accounts returned, which I agreed to post, as I am unable to register them online.

The letter accompanying says that they cannot be accepted as "the name of the signatory is not present on the Director's Report. Please print the name of the person who signed the Director's Report at the foot of page six."

The Director's Report has been signed at the bottom of page 4 - as it has been for all accounts submitted over the last four years - by Catherine Green who has been a Director for several years and whose signature has never been questioned previously.

Please can you explain, why these accounts (attached) which were always accepted in this format previously, are now not accepted.

Best wishes,

Alison

Please  
Alison Blackwood  
Manager  
Southwark Travellers Action Group  
Sojourner Truth Community Centre  
161 Sumner Road  
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Company number: 09996890

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